



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 April 2024
Period end date

Period start date To 31 March 2025

Charity name: Butterflies-Haven

Charity registration number: 1168333

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>The relief of children and young persons affected by the complex Autism Spectrum (with or without diagnosis) or with a development delay, by the provision of support, facilities and services for them and their families.</p> <p>This service is provided to families from Bath and North-East Somerset, Bristol, South Gloucestershire, North Somerset, Somerset and Wiltshire.</p>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The charity's primary objective is to provide inclusive, supportive sessions for families, offering opportunities for interaction, engagement, and community support. In setting these objectives, the trustees have had due regard to the Charity Commission's guidance on public benefit.</p> <p>During the year ending 31 March 2024, the charity delivered its sessions consistently and expanded its activities to meet growing demand. Regular coffee mornings continued, held in conjunction with Bristol Autism Support, to provide support for families.</p> <p>In addition, monthly Sunday sessions were introduced at We the Curious in Bristol. These sessions were extremely well received and enjoyed by all who attended.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p>Butterflies Haven assists the children and young people to engage in community involvement and social inclusion by accessing facilities enjoyed by other non-Autistic members of the community. Trustees have introduced a fee waiver policy to ensure that financial difficulty is not a barrier to</p>

		membership.
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Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<p>Volunteers continued to play a central role in the delivery of the charity's services. The trustees acknowledge and thank all volunteers for their commitment and enthusiasm, without which the charity would not be able to operate effectively.</p> <p>Volunteer numbers remained steady, reflecting the natural turnover experienced by many charities. Recruitment efforts were successful in attracting several enthusiastic younger volunteers, particularly from local schools and colleges, bringing fresh energy and ideas.</p>
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>April 2024 to March 2025 was a period of growth for the charity. Session delivery remained strong throughout the year, providing valuable and reliable support to families.</p> <p>The charity strengthened partnerships with local educational organisations including Wellsway School, Oasis Academy, and St Brendan's Sixth Form College, all of which supported the charity through volunteer and student involvement.</p> <p>The relationship with Fosseyway School also deepened, providing important training opportunities for volunteers while enhancing the support available to families.</p> <p>The charity sustained and grew partnerships with Bath and NE Somerset Council, Keynsham Town Council, Community at 67, and St Francis</p>

		<p>Church. A series of sessions delivered at the Keynsham Town Council Youth Centre provided a dedicated and welcoming space to engage directly with young people in the local community.</p> <p>A key development has been the move to a new IT service, which has greatly improved the efficiency of our operations. By streamlining communication, record-keeping, and administrative tasks, this system has enabled us to manage the charity more effectively and freed up valuable time and resources to dedicate to supporting our members. These improvements, combined with the stability of our trustee team, have put us in a strong position to plan for the future with confidence.</p> <p>A major development in January 2025 has been the opening of our new central office. This step marks an important milestone in our growth and stability. Along with a new Session Leader, we employed an administrator to help coordinate the day-to-day running of the charity, ensuring that our operations are well organised and sustainable. This new structure provides a strong foundation for the future.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review


Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	 NEW constitution (2).pdf Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees are appointed in accordance with the charity's governing document. New trustees are recruited as required to ensure the Board maintains an appropriate balance of skills, knowledge and experience. Vacancies are widely advertised and recruitment follows safer recruitment principles.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Butterflies-Haven
Other name the charity uses	none
Registered charity number	1168333
Charity's principal address	20 Temple Street Keynsham Bristol BS31 1EH

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Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Callum Lee	Chair		
2	Chris Jorgensen	Secretary & Vice Chair		
3	Claudia Barton	Treasurer		
4	Adrian Inker			
5	Gwenna Ewing			
6	Matt Hunt			
7	Marc Purkiss			
8	Keith Burchell		1.4.24 - 30.11.24	
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

Director name		
None		

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
None		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

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Full name(s)

Callum Lee

Callum Lee	
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Position (eg Secretary,
Chair, etc)

Chair

Chair	
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Date

26.1.26

26.1.26



CHARITY COMMISSION
FOR ENGLAND AND WALES

Butterflies-Haven

1168333

Receipts and payments accounts

CC16a

For the period
from

4/1/2024

To

3/31/3025

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Subscriptions	5,635	-	-	5,635	7,167
Grants	7,226	15,781	-	23,007	55,635
Event Income			-	-	528
Donations	3,610		-	3,610	15,579
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	16,471	15,781	-	32,252	78,909
A2 Asset and investment sales, (see table).					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	16,471	15,781	-	32,252	78,909
A3 Payments					
Payroll/Services	2,431	15,783	-	18,214	18,958
Venue Costs	1,819	2,424	-	4,243	3,665
Session Costs	1,453	951	-	2,404	1,232
Equipment		6,866	-	6,866	-
IT/Phone Costs	2,915	-	-	2,915	2,251
Office Rent	1,875	-	-	1,875	-
Insurance		-	-	-	308
Sundries/Refreshments	326			326	159
Expenses Reimbursement				-	93
Toys				-	-
Training	333			333	-
Professional Fees	7,424			7,424	975
Volunteer/Trustee Expenses	970			970	258
Events & Other Expenditure	979			979	1,589
Sub total	20,525	26,024	-	46,548	29,489
A4 Asset and investment purchases, (see table)					
	-	-	-	-	
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	20,525	26,024	-	46,548	29,489
Net of receipts/(payments)	- 4,054	- 10,243	-	- 14,297	49,419
A5 Transfers between funds			-	-	-
A6 Cash funds last year end	39,501	30,743	-	70,244	20,824
Cash funds this year end	35,447	20,500	-	55,947	70,243

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Working Balance (Metro)	8,641	-	-
	Reserves (Santander)	47,307	-	-
		-	-	-
	Total cash funds	55,947	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	Agreement Error	OK


	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	C Barton	29/01/2026



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/ members of

Charity Name

Butterflies-Haven

On accounts for the year ended

31st March 2025

Charity no (if any)

1168333

Set out on pages

(remember to include the page numbers of additional sheets)

Responsibilities and basis of report

I report to the trustees on my examination of the accounts of the above charity for the year ended **31st March 2025**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date

29th January, 2026

Name:

John Robert Eke

Relevant professional qualification(s) or body (if any):

Fellow of the Association of Charity Independent Examiners

Address:

Soarview, 4 Stable Court

Malborough

Devon TQ7 3FB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.