

Report of the Trustees
Butterflies-Haven Charity Number 1168333
Year Ending March 2023

Reference and Administrative Details

Chairman. **Adrian Inker October 2022**
 Callum lee October 2022 till Present

Trustees.

Chris O'Hara
Keith Burchell
Callum Lee
Adrian Inker
Matt Hunt

Charity Name. **Butterflies-Haven**

Charity Number. **1168333**

Address. **St Francis Church**
 Warwick Road
 Keynsham
 BS31 2PW

Report of the Trustees for the year end in March 2023

The Trustees present their report and financial statements of the charity for the year ending 31st March 2023. The trustees have adopted the receipts and payments basis of preparing the accounts available to charities in line with the charities act 2011.

Objectives and Activities

Objectives and Aims

The charitable objectives of the CIO are :-

The relief of children and young person's effected by the complex Autism Spectrum (with or with out diagnosis) or with a development delay, by the provision of support, facilities and services for them and their families.

The service is provided to families from Bath and North East Somerset, Bristol, South Gloucestershire, North Somerset and Wiltshire.

Significant Activities.

The main activities the CIO engages in are:

To provide support and training sessions in a safe and stimulating environment aimed at the beneficiaries and their families to help develop life skills.

To provide off-site experiences aimed at supporting the development and training gained in the other sessions.

Public Benefit

The trustees are satisfied that the activities listed above are for the benefit of the beneficiaries detailed in the Objectives and Aims.

Achievement and Performance

Charitable Activities

Details of the activities and challenges during the period can be found in the Chairmans Report.

Financial Review

Financial position

At the end of the year the charity held and banked funds totaling £20825. including reserves of £7,000.00. This represents six months running costs.

Structure, Governance and Management

Governing Document

The charity is controlled by it over in, CIO Foundation and constitutes a Charitable Incorporated Organisation (CIO)

Recruitment and appointment of new Trustees

New Trustees are recruited from local volunteers and are appointed, by consensus, by existing trustees.

Approved by the order of the board of Trustees on, and signed on their behalf by:

Callum Lee (Chair of Trustees)
19th January 2024

Chairmans Report for the year ending 31st March 2023

Overall, the year has been very successful, the addition of a Centre Manager to our team has been very positive and has contributed greatly to a positive year. Our numbers have increased steadily, and our volunteer base has grown and become more stable. More detail is contained in Alison's report. we saw the resignation of three of our trustees, George resigned in October due to family commitments, followed in November by Grace and Joan due to a combination of health and work commitments. Callum joined the Trustees in January. Callum has been involved with Butterflies-Haven for many years, having been a volunteer and session manager before moving on to become a Trustee. Matt Hunt joined the Trustees in September. Matt has a business background and has

experience of strategic planning and business development which will prove very useful to the Charity going forward. At present we have four Trustees, our constitution allows for nine, therefore we are looking to recruit more Trustees that will bring the skills to fill identified gaps.

The Trustees have been giving a lot of thought to the sustainability of the Charity and held an away day to discuss possible options. One of the options to come out of the day, was a merger with another organisation. Therefore, in the Summer we opened discussions with Mencap Keynsham around a possible merger. After several meetings with their Chair and Treasurer it was felt that the proposal from Mencap would not be in the best interest of Butterflies-Haven, and it was decided not to proceed at this time.

Following our talks with Mencap, it was agreed that we needed to identify other like-minded organisations that we could work constructively with and draw up a clear vision and development plan to take the charity forward. A small working group has been formed to put together a 3-year Strategic development plan.

Since the Summer we have been forging closer links with Bristol Autism Support. They work to support parents and carers; this compliments the support we offer. We have jointly run several coffee mornings in Keynsham and intend to continue this in the new year. We are looking to identify other organisation that we can work with and possibly share back-office services.

To sum up, I feel the past year has been very successful, the charity has grown and is now moving forward in a positive way. We now have a new Development plan in place. The challenges identified for the coming year are: - To secure funding for the future, To increase our Trustee numbers to add diversity and addition skills, To deliver on our Strategic plan and to build on our network of like organisations.

Having been Chair of Trustee for the last eight years, I feel that the time is now right for me to take a step back and support Callum in taking Butterflies-Haven into the next phase of its life.

As we enter into our final year of Lottery funding I would like to say a big 'thank you' to the National Lottery for all the support you have given to Butterflies-Haven in the past three years.

Adrian Inker/Callum lee (Chair of Trustees)

19th January 2024



CHARITY COMMISSION
FOR ENGLAND AND WALES

Butterflies-Haven

1168333

Receipts and payments accounts

CC16a

For the period
from

Apr-22

To

Mar-23

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Subscriptions	3,570	-	-	3,570	1,365
Grants	18,290	-	-	18,290	18,743
Donations	2,990	-	-	2,990	90
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	24,850	-	-	24,850	20,198
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	24,850	-	-	24,850	20,198
A3 Payments					
Payroll	10,525	-	-	10,525	7,632
Rent	3,531	-	-	3,531	3,601
Equipment	753	-	-	753	
Office Costs	1,296	-	-	1,296	2,792
Consumables	613	-	-	613	425
Insurance	308	-	-	308	302
Refreshments	219	-	-	219	128
Toys	990	-	-	990	496
Training	99	-	-	99	
Professional Fees	420	-	-	420	
Sessions	-	-	-	-	780
Events & Other Expenditure	2,085	-	-	2,085	3,798
Sub total	20,839	-	-	20,839	19,954
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	20,839	-	-	20,839	19,954
Net of receipts/(payments)	4,011	-	-	4,011	244
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	16,813	-	-	16,813	16,570
Cash funds this year end	20,825	-	-	20,825	16,813

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Working Balance	9,739	-	-
	Reserves	7,074	-	-
		-	-	-
	Total cash funds	16,813	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	C.lee	Callum Lee	19/01/2024	