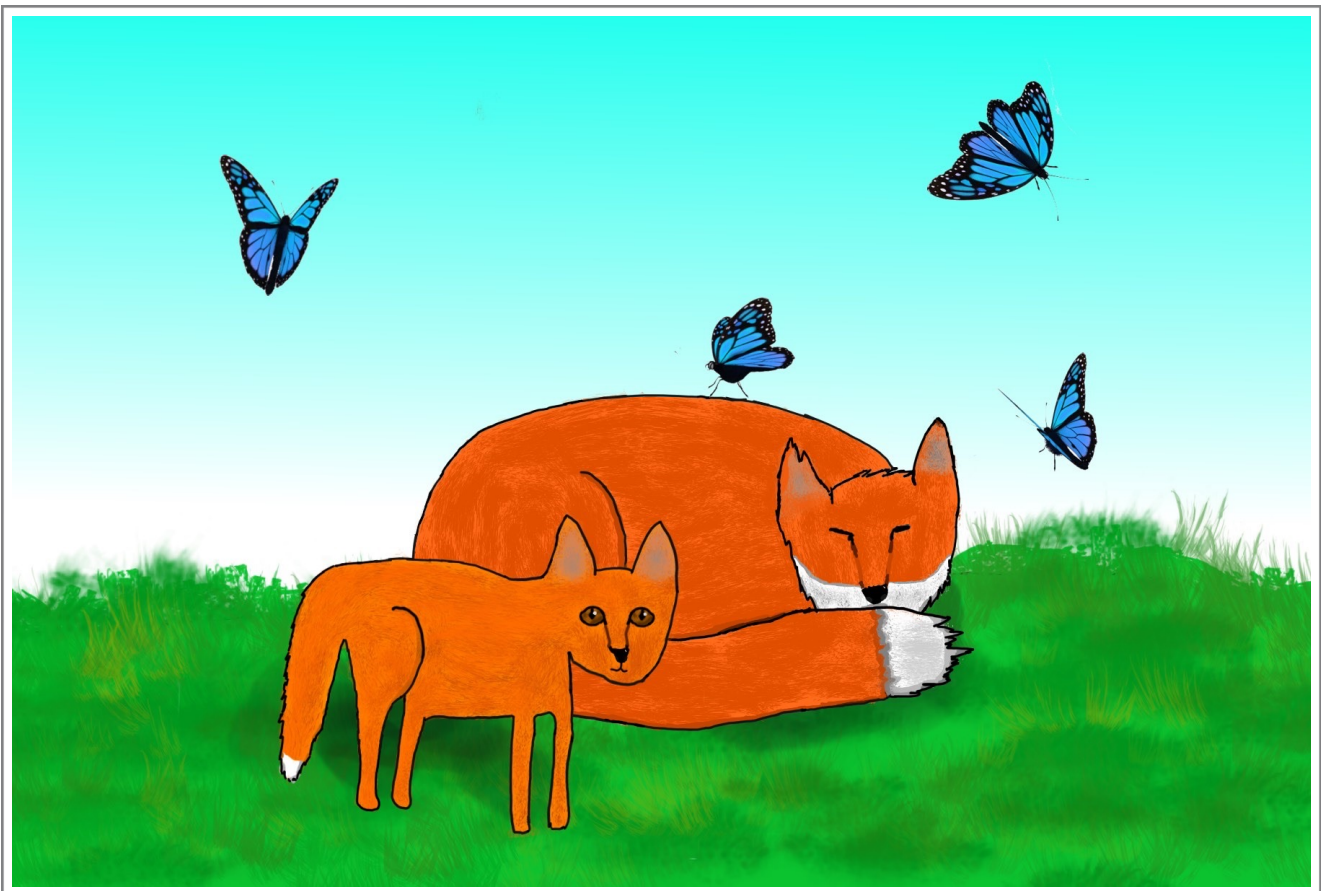


Report of the Trustee

Butterflies-Haven Charity Number 1168333

Year Ending March 2021



Reference and Administrative Details

For the year end March 2021

Chairman: Adrian Inker

**Trustees: Chris O'Hara
 Keith Burchell
 Joan Liley
 George Pittaway
 Grace O'Hara**

Charity Name: Butterflies-Haven

Charity Number: 116833

**Address: St Francis Church
 Warwick Road
 Keynsham
 BS31 2PW**

Report of the Trustees for the year ending March 2021

The trustees present their report and financial statements of the charity for the year ending 31st March 2021. The trustees have adopted the receipts and payments basis of preparing the accounts, available to charities in line with the charities act 2011

Objectives and Activities

Objectives and Aims.

The charitable objectives of the CIO are:

The relief of children and young person's effected by the complex autism spectrum (with or without diagnosis) or with a development delay, by the provision support, facilities and services for them and their families.

This service is provided to families from Bath and North East Somerset, Bristol, South Gloucestershire, North Somerset and Wiltshire.

Significant Activities.

The main activities the CIO engages in are:

To provide support and training sessions in a safe and stimulating environment aimed at the beneficiaries and their families to help develop life skills.

To provide off-site experiences aimed at supporting the development and training gained in the other sessions.

Public Benefit

The trustees are satisfied that the significant activities listed above are for the benefit of the beneficiaries detailed in Objectives and Aims.

The Trustees confirm that they have referred to the guidance contained in the Charity Commissions general guidance on public benefit when reviewing the Trusts aims and objectives.

Achievement and Performance

Charitable Activities

Details of the activities and challenges during the period can be found in the Chairman's report.

Financial review

Financial position

At the end of the year the charity held cash and banked funds totalling £16,569.82 including reserves of £5,694.26. This represents five month running costs.

Structure, Governance and Management

Governing Document.

The charity is controlled by its governing, a CIO Foundation and constitutes a Charitable Incorporated Organisation (CIO)

Recruitment and appointment of new Trustees

New Trustees are recruited from local volunteers and are appointed by consensus by the existing Trustees

Approved by the order of the board of trustees on and signed on 16th February 2021 and signed on behalf by:

Adrian Inker (Chair of Trustees)

Chairman's Report
For the year ending 31st March 2021

Butterflies-Haven End of year report

How the year has been for Butterflies-Haven

This has been a difficult year for all Charities and its been no different for Butterflies-Haven. The Covid situation has meant that we have had to close down for much of the year.

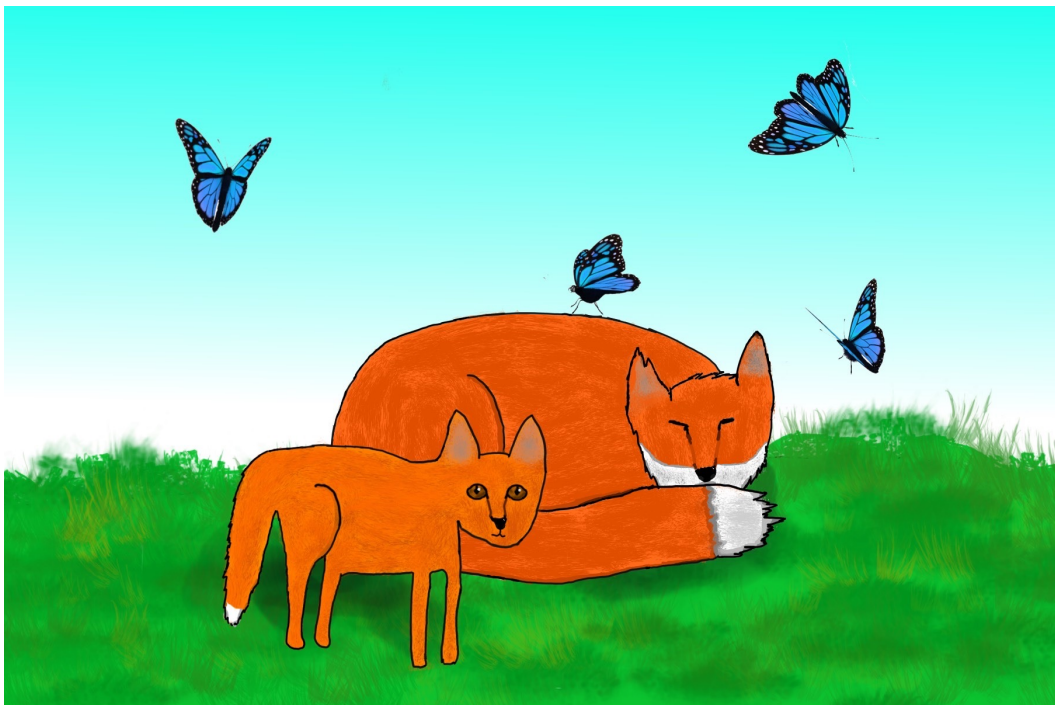
In January we bought the ipads for the Tapestry monitoring project. The License was purchased and volunteers were trained. profiles were put together for our Young Voice members. Unfortunately we had to close our sessions in March so we have not yet seen the benefit and full potential of the scheme. We did do a trial run with some of our Parent/ Carers and the feedback we received was very encouraging.

Because of the pandemic, 2020 has been very stop/start and fragmented. We closed in March and opened again on the 16th October only to have to closed for the second lockdown in November. We reopened for two weeks in December prior to the Christmas break. Trustees were debating the possibly of resuming sessions at the start of the spring term when the decision was made to lock down again. At present we are not running sessions.

During the first lockdown our session managers posted regular activities using our Butterflies members facebook page. The November lockdown saw us running one session per week using Zoom and we are continuing this at present. During the lockdown we have continued to engage with our members and volunteers through our face book page and via email. We have gauged their views when reopening. During the lockdown we also opened up our phone line to give support and advice to any member of the community dealing with Autism, particularly having to provide 24/7 care and maybe feeling a degree of isolation.

The safety of our members, volunteers and staff has always been forefront in our minds. Before reopening we did a detailed risk assessment and met with St Francis Church to make sure their risk assessment and ours complement each other. We purchased Face Masks, visors and thermometers and replaced all our soft play equipment with a more easy to clean alternative.

Prior to March, our numbers were holding up well and we had a waiting list. Sadly the small number of session we have been able to run this year has had a reduced attendance, particularly with our youngest age group. Our Step up group (11 - 18) has seen 10 to 12 turning up which is quite good. Our Young Voice (4 - 11) has only had 3 to 4 attending. This reflects concerns of transmission etc. similar to the concerns now being expressed with schools.



Card designed by one of our young voice members

Our volunteer numbers have held up and they were really keen to get back to working with our young people, meaning we could continue to offer a safe, secure and welcoming environment.

We continue to have links with BaNES and Keynsham Town Councils, Community at 67 and St Francis church. For many years now we have worked with Bath University and their Post Graduate students on their Practice Track Action Project. Teams of Students work with a Charity to promote the charity, raise funds and promote an understanding of Autism. This summer we worked with two groups and in the autumn the scheme was rolled out to Bath University undergraduates, again we took part in the scheme and worked with two groups. This year was a real challenge as everything had to be done using Zoom and social media.

The four year lottery funding is really welcome and we are very grateful for the support. Although we do make a small charge for our sessions, this does not meet our outgoing and we need to continually fund raise to make ends meet. The core funding has reduced the pressure in this area, whilst at the same time still being able to offer an extended range of interesting and enjoyable experiences to our members. As trustees, we can now put our energies into rebuilding and increasing our membership. We can now look toward the future with the aims of putting the charity on a more secure footing, and extending our services to more Children and families affected by Autism.

This year has seen us having to spend on PPE and new equipment. We have three paid members of staff and we have continued to pay them through lockdown so they can provide the online service and also admin work. We have made savings on the venue costs so overall we are in a very healthy situation financially. During the year we have received a number of small donations. These were from our link with the Bath Students, a local Methodist Wives group and donations from individuals. Some of our members pay their fees via standing order. They have continued these payments during lockdown and we are very grateful for their continued support and belief in Butterflies-Haven.

This has been a very challenging and, in a lot of ways, frustrating year. We have not been able to provide the level of service we normally pride ourselves at being able to offer and meant a lot of our sessions and meetings has been via Zoom and social media. This has some pluses but also some negative parts to it. There is some learning in the greater use of the web and social media going forward, particularly in cutting down travel for meeting etc. But it will never replace the benefit of face to face sessions.

Hopefully 2021 will be a much better year for everyone. The vaccine on the horizon brings hope and the possibility of getting back to something like normal very soon. Personally, I am feeling excited about the coming year. The chance to look forward and build and expand Butterflies-Haven, with the support of the lottery fund, is the priority for the Trustees. We hope to hold a facilitated away day to really focus on achieving this objective. At present we have six trustees and can go up to nine. We have a good gender mix but I would like to bring a bit more diversity onto the trustee board particularly a person with Autism.

The trustees continue to work together for the benefit of the charity and the people it supports. The Trustees have reviewed the charity's aims and objectives referring to the charity commission general guidance on public benefits. the trustees have also reviewed the session charges and agreed to leave them at the present level.

I would like to say a big thank you to all our Staff and Volunteers, St Francis Church and the Lottery fund.

Adrian Inker (Chair of Trustees)

31 March 2021

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

**Report to the trustees/
members of**

Charity Name
Butterflies-Haven

**On accounts for the year
ended**

March 2021

**Charity no
(if any)**

116833

**Responsibilities and
basis of report**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

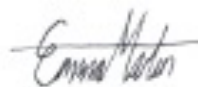
**Independent
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 28/01/2022

Name:

Emma Martin

**Relevant professional
qualification(s) or body
(if any):**

ACMA

Address:

INNI, Innivation House, Trim Street, Bath, BA1 1HB



Charity Name	No (if any)
Butterflies-Haven	1168333

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	April 2020		March 2021

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds
	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts				
Subscriptions	1,050	-	-	1,050
Grants	17,648	-	-	17,648
Donations	1,980	-	-	1,980
	-	-	-	-
	- 0	-	-	-
	- 0	-	-	-
	- 0	-	-	-
	- 0	-	-	-
Sub total (Gross income for AR)	20,678	-	-	20,678
A2 Asset and investment sales, (see table).				
	- 0	- 0	- 0	-
	- 0	- 0	- 0	-
Sub total	- 0	- 0	- 0	-
Total receipts	20,678	- 0	- 0	20,678
A3 Payments				
Payroll	9,813	-	-	9,813
Rent	1,560	-	-	1,560
Office Costs	1,053	-	-	1,053
Consumables	273	-	-	273
Insurance	336	-	-	336
Refreshments	32	-	-	32
Toys	531	-	-	531
Sessions	29	-	-	29
P.P.E.	150	-	-	150
Sub total	13,777	-	-	13,777
A4 Asset and investment purchases, (see table)				
	- 0	- 0	- 0	-
	- 0	- 0	- 0	-
Sub total	- 0	- 0	- 0	-
Total payments	13,777	- 0	- 0	13,777
Net of receipts/(payments)	6,901	-	-	6,901
A5 Transfers between funds	- 0	-	-	-
A6 Cash funds last year end	9,669	-	-	9,669
Cash funds this year end	16,570	-	-	16,570

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds
		to nearest £	to nearest £
B1 Cash funds	Working Balance	10,876	-
	Reserves	5,694	-
		-	-

	Total cash funds	16,570	-
	(agree balances with receipts and payments account(s))	OK	OK
		Unrestricted funds	Restricted funds
	Details	to nearest £	to nearest £
B2 Other monetary assets		-	-
		-	-
		-	-
		-	-
		-	-
		-	-
	Details	Fund to which asset belongs	Cost (optional)
B3 Investment assets			-
			-
			-
			-
			-
	Details	Fund to which asset belongs	Cost (optional)
B4 Assets retained for the charity's own use			-
			-
			-
			-
			-
			-
			-
			-
			-
	Details	Fund to which liability relates	Amount due (optional)
B5 Liabilities			-
			-
			-
			-
			-
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	
	Adrian Inker	Adrian Inker	

CC16a
Last year
to the nearest £
944
10,934
5,244
-
-
-
-
17,122
- 0
- 0
17,122
8,519
6,124
412
50
336
128
-
-
-
15,569
- 0
15,569
1,553
-
4,655
6,208
Endowment funds
to nearest £
-
-
-

-
OK
Endowment funds
to nearest £
-
-
-
-
-
-
Current value (optional)
-
-
-
-
-
Current value (optional)
-
-
-
-
-
-
-
-
-
When due (optional)
Date of approval
22/1/22