



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1 July 2023 to 30 June 2024

Charity name: Oasis English Language School

Charity registration number: 1168323

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>The objects of the CIO are:</b> <ul style="list-style-type: none"><li>• To develop the capacity of migrant communities in Ipswich in such a way that they are better able to identify, and help meet their needs and to participate more fully in society</li><li>• To advance the education of the public in the subject of English as a second or other language (ESOL)</li></ul>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>Providing English lessons; creche, free lunch</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>The Trustees have had regard to the guidance issued</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>Not applicable</b>
Policy on social investment including program related investment	Para 1.38	<b>Not applicable</b>
Contribution made by volunteers	Para 1.38	<b>Volunteers teach, manage the creche and work in the kitchen to provide lunch for students</b>

Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Oasis English Language School had 90 students from 33 countries during this academic / financial year.</b></p> <p><b>Some progressed to more advanced classes, some to further education and some to volunteer jobs or employment.</b></p> <p><b>The charity's strapline is 'communicate to integrate' and having a greater grasp of English helps students manage their own affairs and those of their families.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>In a healthy position and carrying funds forward to the next financial year</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Sufficient funds held to cover 3 months operation - to provide time for Trustees to meet to review the situation</b>
Amount of reserves held	Para 1.22	<b>3 months of annual budget</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Subscriptions from students Grants Donations from supporting organisations</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	<b>N/A</b>
A description of the principal risks facing the charity	Para 1.46	<b>Need to recruit a replacement Director as the existing one is retiring at the end of the current academic / financial year. The Charity uses a building owned by a Church free of charge and there could be uncertainty about its continued use.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>The Trustees invite suitably qualified people to become Trustees.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Use Charity Commission information for Trustees</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>N/A</b>
Relationship with any related parties	Para 1.51	<b>N/A</b>
Other		

## Reference and Administrative details

Charity name	<b>Oasis English Language School</b>
Other name the charity uses	<b>None</b>
Registered charity number	<b>1168323</b>
Charity's principal address	<b>14 Wardley Close, Ipswich IP2 9RT</b>

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rodney Cook	Chair		The Trustees as a body
2	Alan Durrant	Treasurer		
3	David Pepper			
4	Alan Cutting			
5	Jenny Howe			
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**Corporate trustees – names of the directors at the date the report was approved**

Director name		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	None
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Rodney Cook	Alan Durrant
<b>Position (eg Secretary, Chair, etc)</b>	Chair of Trustees	Treasurer
<b>Date</b>		

## OASIS ENGLISH LANGUAGE SCHOOL

2022-23 Actual	INCOME	2023-24 Budget	Income to date	% of Budget	2022-23 Actual	EXPENDITURE	2023-24 Budget	Expend to date	% of Budget
11,028	Brought forward	£ 3,037	£ 3,037		11,408	<b>Director</b>			
0	Grant from Burlington BC	£ -	£ -		237	Salary (incl. employee cont)	£ 10,900	£ 10,520	97
1,971	Registration & Subscriptions	£ 1,500	£ 2,211	147		Employer's NI & Pension	£ 350	£ 222	64
100	Gifts from individuals	£ -	£ 1,080			Training/networking/Misc expenses	£ 200	£ 50	25
2,250	Shepherd Drive Baptist Church	£ 750	£ 750	100		<b>Volunteers</b>			
0	SCF 232705 A,B,C	£ -	£ 4,200		303	Volunteers expenses	£ 750	£ 322	43
0	Belstead Trust	£ -	£ 2,000		30	Team Meetings	£ 50	£ 10	20
2,000	SCT SCCAPORS	£ 10,000	£ 10,000	100	558	Training/networking/Misc expenses	£ 200	£ 319	159
	SCC Support for Iranian								
0	Students (via SDBC)	£ -	£ -			<b>Students</b>			
0	SCC Fees	£ -	£ -			Social activities	£ 300	£ 25	8
600	Stewardship	£ -	£ 702		56	Lunches	£ 1,500	£ 933	62
420	Burlington Baptist Church	£ 420	£ 400	95	1,120				
	Local Giving Ltd	£ -	£ 500			<b>Resources</b>			
					78	Stationery / postage	£ 100	£ -	0
					495	Student books	£ 1,000	£ 153	15
					107	Printer cartridges / copying	£ 200	£ 67	33
						Website domain	£ 100	£ 7	7
					185	Insurance	£ 300	£ 185	62
					170	Examination of accounts / payroll	£ 160	£ 156	98
					76	Publicity	£ 100	£ 76	76
					507	Misc	£ 500	£ 27	5
18,368.82	<b>Total Receipts</b>	<b>£ 15,707.36</b>	<b>£ 24,879.92</b>	<b>158</b>	15,331.46	<b>Total Payments</b>	<b>£ 16,710.00</b>	<b>13,073.01</b>	<b>78</b>
						<b>Budget (Deficit) Surplus for year</b>	<b>-£ 1,003</b>		

### BALANCE SHEET AS AT 30 June 2024

#### CURRENT ASSETS

##### Cash in hand and at bank

Cash	£	5.55
Bank	£	11,806.91
<b>Total</b>	£	<b>11,812.46</b>

**Surplus for Year**                      **£ 11,806.91**