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HENLEY GREEN COMMUNITY TRUST

Financial Statement for the Year Ended 31st March 2021
Registered Charity No. 1168318

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HENLEY GREEN COMMUNITY TRUST

Legal and Administrative Information for the Year Ended 31st March 2021

Trustees	Suzanne McBride Shannon Haywood Dianne Williams Victoria Scott
Registered Office	Henley Green Community Centre Wyken Croft Coventry CV2 1HQ
Registered Charity Number	1168318 (England and Wales)
Independent Examiner	Brandon Accountancy Suite 2 The Koco Building The Arches Spon End Coventry CV1 3JQ
Bankers	Barclays Bank plc Coventry

HENLEY GREEN COMMUNITY TRUST

Chairpersons' Report for the Year Ended 31st March 2021

The Henley Green Community Trust (HGCT) are pleased to present this report for the ending 31st March 2021, with the financial statements which have been prepared under the historical cost convention, and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued in March 2005.

There has been changes to the Charities Governing document which was issued on 20th July 2016.

Activities

Throughout 2020/21, the COVID-19 pandemic has dramatically impacted on all our lives. The HGCT community needed a decisive, immediate and meaningful response, particularly for those most vulnerable residents, including access to food with regular and ongoing contact through lockdown, isolation etc.

With all activities in the community centre curtailed, HGCT responded by building on the membership and processes established for the co-located Henley Grub Hub. From 11th March 2020 all members were contacted and know vulnerable households to arrange weekly delivery of a food parcel, combining key store cupboard essentials along with fresh fruit, vegetables, meat and chilled items. As the lockdown continued, membership grew exponentially with a minimum delivery of 150 households per week.

Significant time and energy, of the much-reduced team, was spent securing funding, sourcing, and meeting the growing demand for food: whilst referrals were incoming from multiple agencies.

COVID-19 Challenges

Growing Grub Hub grew at a pace and required investment of senior team time to secure funding, establish systems, processes, and training, plus finance for vehicle and storage including cages and refrigeration.

Loss of income, additional COVID-19 safety obligations: planning and dealing with constant changer, proved, like so many organisation very demanding, but HGCT had the flexibility, a committed team and determination to navigate a way forward which proved exemplary is providing a community led response.

Collaboration and Partnership Working

As strong as HGCT proved to be, it could not have managed without remarkable collaboration and partnerships, in particular:

- Sky Blues in the Community
- Community and Volunteers
- FareShare
- Coventry City Council and Public Health
- Sowe Valley Primary Are Network
- Coventry Food Bank / Trussell Trust

HENLEY GREEN COMMUNITY TRUST

Chairpersons' Report for the Year Ended 31st March 2021

(continued)

- West Midlands Police
- Schools
- Family Hubs

Whilst the flexibility and generosity of Funders listed in the Statement of Financial Activities, see page 00 proved critical.

HGCT Priorities for 2021/22

HGCT will continue to serve our community through the ongoing challenges of COVID-19 pandemic, including:

- Growing reach of Grub Hub across the area
- Working in partnership across Coventry with the Council and Coventry Food Network
- Explore opportunities to reintroduce core engagement activities
- Expand the range of locally accessed services to provide increased level of support for residents
- Targeted approach to the most vulnerable, in partnership with Sowe Valley Primary Care Network Social Prescribing Team
- Explore opportunities to reach young people, particularly those at risk of being drawn into crime and ASB

To achieve these objectives, Henley Green Community Trust will:

- Consult with, listen and respond to community needs, concerns and ambitions
- Continue to raise profile with public agencies in light of significant cuts in funding and resources, to minimise impact on the most vulnerable in our area
- Build on established partnerships
- Review community facilities, such as Henley Green Community Centre maintaining focus on community benefit
- Ensure our organisation is well managed and responsive to changing conditions / opportunities
- Improve and maximise potential of our significant asset that is Henley Green Community Centre, generating income which can be reinvested in local services
- Secure additional funding, where this complements our ongoing engagement and community led services, developing HGCT to be relevant and sustainable

Summary

In this unprecedented year, HGCT has proved its flexibility and enterprising approach, not just surviving but growing during the COVID-19 pandemic by drawing on its unique location, experience, resources and partnerships.

Whilst we anticipate 2021/22 will continue to be challenging, the Trustees are confident that HGCT is well placed to continue to make a valuable contribution to our community, in line with our Charity objects

Dianne Williams
Chairperson

HENLEY GREEN COMMUNITY TRUST

Trustees' Report For the Year ended 31st March 2021

The trustees submit their annual report along with the financial statements for the charity for the year ended 31st March 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" issued in March 2005 in preparing the annual report and financial statements. The financial statements have also been prepared in accordance with the accounting policies set out in page 8 and comply with the charities constitution and applicable accounting standards.

Henley Green Community Trust gained its charity status on 20th July 2016.

Charitable Objects

To further or benefit the residents of Henley Green and the neighbourhood, without distinction of sex, sexual orientation, race or of political, religious or other opinions by associating together the said residents and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the objective of improving the conditions of life for the residents, in furtherance of these objects but not otherwise, the Trustees shall have power: to establish or secure the establishment of a community centre and maintain or manage or co-operate with any statutory authority in the maintenance and management of such a centre for activities promoted by the charity on furtherance of the above objects.

Organisation

The trustees who have served during the year are set out on page 1 and are appointed at the AGM. The Trustees have ultimate control over all the affairs of the charity.

Achievement and Performance

The statement of financial activities for the year is set out on page 6 of the accounts. In summary, the incoming resources for the year amounted to £130,514 (2020 - £94,036) with the major income coming from grants and room hire. The expenditure was £56,318 (2020 - £74,037), with the main expenses being the upkeep of the building and other general running costs in line with the objects of the charity.

Risk management

The trustees conducts their own review of major risks to which the charity is exposed. These procedures are periodically reviewed to ensure that they still meet the needs of the charity and are as follows:

- an annual review of the risks which the charity may face;
- the establishment of systems and procedures to mitigate those risks identified;
- the implementation of procedures designed to minimise any potential impact on the charity should any of the risks materialise.

Reserve Policy

The trustees have reviewed the reserves of the charity. The review encompassed the nature of the income and expenditure streams, the need to match varied income with fixed commitments and the nature of the reserves.

HENLEY GREEN COMMUNITY TRUST

Trustees' Report for the Year Ended 31st March 2021

(Continued)

Trustees' responsibilities in relation to the financial statement

The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year which shows a true and fair view of the charities financial activities during the year and to its financial position at the end of the year. In preparing financial statements, the trustees should follow best practice and:

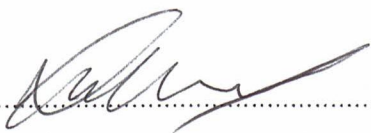
- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed subject to any material departures disclosed and explained in the financial statement;
- prepare the financial statement on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy the financial position of the charity which enable them to ensure that the financial statements comply with the applicable charity rulings. The trustees are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner

Brandon Accountancy have expressed their willingness to continue as examiners and a resolution for their re-appointment will be proposed at the forthcoming annual general meeting.

Approved by the trustees and signed on its behalf by:

Signed 

Date 28/01/22

Print name DIANE WILLIAMS

Position. TRUSTEE

HENLEY GREEN COMMUNITY TRUST

Independent Examiners' report to the Trustees of Henley Green Community Trust in respect of the year ended 31st March 2021

I report on the account for the year ended 31st March 2021 set on pages 5 to 9.

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of accounts, and consider that an audit is not required for the year under Section 144 (2) of the Charities Act 2011 and that an independent examination is required.

Having checked that the charity is eligible for and independent examination, it is my responsibility to:

- to follow the procedures laid down in the General Direction given by the Charity Commission under Section 145 (5)(b) of the Charities Act 2011;
- to state whether any particular matters have come to my attention.

Basis on the independent examiners' report

My examination was carried out in accordance with the General Direction given by the Charity Commission and includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

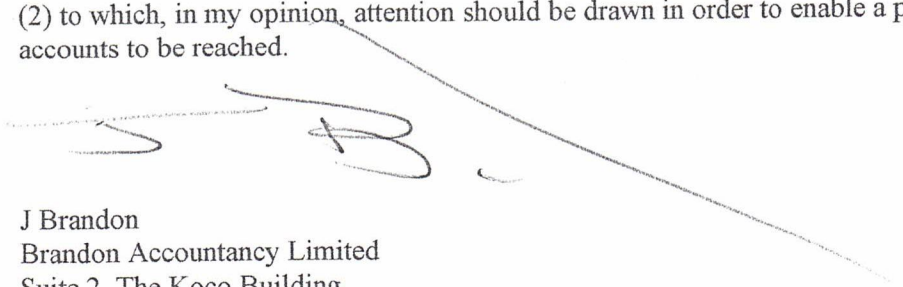
Independent examiner's statement

In connection with my examination, no matter has come to my attention which gives me reasonable cause to believe that in any respect:

(1) to keep accounting records in accordance with Section 41 of the Charities Act, and to prepare accounts which accord with the accounting records and with the methods and principles of the Statement of Recommended Practice : Accounting and Reporting by Charities have not been met ;

and, or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



J Brandon
Brandon Accountancy Limited
Suite 2, The Koco Building
The Arches, Spon End
Coventry CV1 3JQ

28th January 2021

HENLEY GREEN COMMUNITY TRUST

(A Company Limited by Guarantee with no share capital)

Statement of Financial Activities for the Year Ended 31st March 2021

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2021 £	2020 £
Income & Expenditure					
Incoming Resources:					
Small Business Grant - C.C.C.		44,500	0	44,500	0
Coventry City Council Grant		1,200	0	1,200	0
WRAP Grant		15,000	0	15,000	0
Severn Trent Grant		3,500	0	3,500	0
Adult Education		12,643	0	12,643	15,611
Tic Toc Nursery		52,700	0	52,700	52,774
Window Wonderland - City of Culture		1,150	0	1,150	0
Room Hire		0	0	0	3,664
Christian Fellowship		0	0	0	6,065
DMR (Coventry Contract)		0	0	0	12,993
Sandwell		0	0	0	1,545
Ahern Dance Club		0	0	0	1,353
Other Income		(-179)	0	(-179)	31
Total Incoming Resources		130,514	0	130,514	94,036
Resources Expended:					
Direct Charitable Expenditure	3	26,922	0	26,922	34,748
Management and Administration	4	29,396	0	29,396	39,288
Publicity		0	0	0	0
Total Resources Expended		56,318	0	56,318	74,037
Net Movement in Funds		74,196	0	74,196	19,999
Fund balance brought forward		(-29)	0	(-29)	(-20,028)
Fund Balance carried forward		74,167	0	74,167	(-29)

The notes on page 8 and 10 form part of this financial statement

HENLEY GREEN COMMUNITY TRUST

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Balance Sheet for the Year Ended 31st March 2021

	Notes	£	2021 £	£	2020 £
Fixed Assets					
Tangible Assets	7		0		0
Current Assets					
Debtors	6	218,900		79,165	
Current Bank Account		1,495		3,383	
		220,395		82,548	
Current Liabilities					
Creditors	5	146,228		82,577	
			74,167		-29
Net Assets			74,167		-29
Represent by:					
Unrestricted Income Funds			0		-29
Restricted Income Funds:			0		0
Total Funds	8		0		-29

The financial statements have been prepared under the historical cost convention, and follow the recommendations in Accounting and Reporting by Charities: Statement of Recommended Practice issued in March 2005.

The financial statements were approved by the Trustees on and were signed on its behalf by:

Signed: 

Print Name DIANE WILLIAMS

Position TRUSTEE

HENLEY GREEN COMMUNITY TRUST

(A Company Limited By Guarantee with no share capital)

Notes to the Financial Statement for the Year Ended 31st March 2021

Note 1 Accounting policies

- (a) The financial statements have been prepared under the going concern basis and the special provision of Part 15 of the Companies Act 2006 relating to small companies and with the Financial Reporting Standards for Small Entities (effective April 2008).
The financial statements have also been prepared in accordance with the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" published in the Charities Act in March 2005 and other applicable accounting standards.
- (b) The charity is a Company Limited by Guarantee. The directors of the company are also trustees and are named on page 1. In the event of the company being wound up, the liability in respect of the guarantee is limited to £1 per director of the charity.
- (c) Voluntary income is received by way of donations and gifts and is included in full in the Statement of Financial Activities when receivable. The value of services provided by volunteers has not been included.
- (d) Grants, including grants for the purchase of fixed assets, are recognised in full in the Statement of Activities in the year in which they are receivable.
- (e) Incoming resources from investments is included when receivable.
- (f) Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- (g) Resources expended are allocated to the particular activity where the cost relates directly to the activity.
- (h) Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life. All assets have now been written off.
- (i) Unrestricted funds are donations and other incoming resources receivable or generated for the objects of the charity without further purpose and are available as general funds.
- (j) Designated funds are unrestricted funds earmarked by the management committee for particular purposes.
- (k) Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and support costs.

Note 2 Taxation

As a charity, Henley Green Community Trust is exempt from Corporation Tax on income and gains falling within section 505 of the Taxation and Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

HENLEY GREEN COMMUNITY TRUST

(A Company Limited by Guarantee with no share capital)

Notes to the Financial Statement for the Year Ended 31st March 2021

	Unrestricted Funds £	Restricted Funds £	Total 2021 £	2020 £
Note 3 Direct Charitable Expenditure				
Salaries, NIC and Pensions	0	0	0	15,418
Rent and Rates	0	0	0	482
Water Rates	919	0	919	1,905
Heat and Light	10,251	0	10,251	16,789
Telephone, Internet and IT	638	0	638	155
Post, Print and Stationery	232	0	232	0
Xmas Hampers and Delivery	4,099	0	4,099	0
Grub Hub and Covid Support	7,605	0	7,605	0
Winter Wonderland - City of Culture	1,126	0	1,126	0
Vaccination Clinic	207	0	207	0
Equipment Purchase and Hire	1,845	0	1,845	0
	26,922	0	26,922	34,748
Note 4 Management and Administration				
Premises and Maintenance	23,234	0	23,234	18,876
Year End Accounts	600	0	600	0
General Expenditure	5,172	0	5,172	404
Management Charges	0	0	0	20,000
Miscellaneous	390	0	390	8
	29,396	0	29,396	39,288
Note 5 Creditors				
Premises and Maintenance	16,137	0	16,137	20,137
Insurance	7,800	0	7,800	7,800
School General Costs	14,941	0	14,941	14,941
Heat and Light	2,411	0	2,411	2,411
Winter Wonderland - City of Culture	810	0	810	0
	0	0	0	0
Other Trade Creditors	103,529	0	103,529	37,288
Year End Accounts	600	0	600	0
	146,228	0	146,228	82,577
Note 6 Debtors				
Moat House Community Trust	210,900	0	210,900	70,900
Moat House Enterprises	8,000	0	8,000	8,000
Other Debtors	0	0	0	265
	218,900	0	218,900	79,165

HENLEY GREEN COMMUNITY TRUST

(A Company Limited by Guarantee with no share capital)

Notes to the Financial Statement for the Year Ended 31st March 2021**Note 7 Tangible Fixed Assets**

There is no Fixed Assets. All assests have been written off in previous years

Note 8 Total Funds Breakdown

	2021	2020
Unrestricted Income Funds		
Capital to be Depreciated	0	0
General Purposes Fund	74,267	(-29)
	<u>74,267</u>	<u>(-29)</u>
Restricted Income Funds:		
Capital to be Depreciated	0	0
Coventry General Charities	0	0
	<u>0</u>	<u>0</u>
Total Funds	<u>74,267</u>	<u>(-29)</u>