



# Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	10	2019		30	09	2020

## Section A Reference and administration details

Charity name

Llanishen Evangelical Church

Other names charity is known by

n/a

Registered charity number (if any)

1168317

Charity's principal address

Llanishen Evangelical Church,

Portfield Crescent, Heol Merlin

Llanishen, Cardiff

Postcode

CF14 5QE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	John-Mark Frost	Chair	n/a	n/a
2	John Alastair Lord			
3	Siaron Mair West			
4	Maha Mansour Nasief Mansour			
5	Clive Richard Morgan			
6	Stephen David Williams			
7				
8				
9				
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15				
16				
17				
18				
19				
20				

**Names of the trustees for the charity, if any, (for example, any custodian trustees)**

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
HR and Financial	Stewardship	1 Lamb's Passage, London EC1Y 8AB

**Name of chief executive or names of senior staff members (Optional information)**

Anthony Ward (Pastor)
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## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Appointed by a resolution passed at a meeting of the Spiritual Leadership of the church.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Llanishen Evangelical Church is associated with the Evangelical Alliance and cooperates with other churches across Cardiff.

**Summary of the objects of the charity set out in its governing document**

The object of the CIO is, for the public benefit, the advancement of the Christian faith in such ways as the Charity Trustees may from time to time decide.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

During the period, Llanishen Evangelical Church has undertaken a number of activities, for the public benefit, and the advancement of the Christian faith. These have included:

- holding regular Sunday services
- running parent / carer and toddler groups
- running children's and youth activities during the week and on Sunday mornings
- running coffee mornings - mainly for older members of the local community
- running community events, including family barbeques and Christmas Carol services
- running regular services in a local old people's home
- visiting sick and elderly attendees of the church and members of the local community, especially those in hospital or care facilities
- providing support in times of bereavement and a venue for funerals
- supporting other relief, medical and educational work in various parts of the world through occasional financial gifts
- collating and distributing food parcels in cooperation with another charity to those in need

The normal activities of the church have been significantly limited from March 2020 onwards due to lockdowns and other restrictions. We have adhered to all national guidance and sought to continue to the objectives of the charity largely via online means.

Throughout this work, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

The majority of the activities of the church are run and supported by volunteers from our own and other churches.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Throughout this period, considerable appreciation has been shown by members of the church and the wider community for the activities of the charity. These activities have included:

- holding regular Sunday services
- running parent / carer and toddler groups
- running children's and youth activities during the week and on Sunday mornings
- running coffee mornings - mainly for older members of the local community
- running community events, including family barbeques and Christmas Carol services
- running regular services in a local old people's home
- visiting sick and elderly attendees of the church and members of the local community, especially those in hospital or care facilities
- providing support in times of bereavement and a venue for funerals
- supporting other relief, medical and educational work in various parts of the world through occasional financial gifts

Since lockdown arrangements were put in place in March 2020, many of the normal activities ceased or moved online where possible.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity will ensure that we maintain some reserves of finances to cover contingencies, including work to be done to the building to remedy any issues and at least three months payment of charity staff.

### Details of any funds materially in deficit

None.

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The principal sources of funds are gifts from individuals attending the church and Gift Aid recovered on this giving.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

JM Frost

Full name(s)

John Mark Frost

Position (eg Secretary, Chair, etc)

Chair of trustees

Date

08/05/2021

**LLANISHEN EVANGELICAL CHURCH**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**30 SEPTEMBER 2020**

**Charity Number 1168317**

**CARSTON**  
Chartered Accountants  
1st Floor, Tudor House  
16 Cathedral Road  
Cardiff  
CF11 9LJ

# **LLANISHEN EVANGELICAL CHURCH**

## **FINANCIAL STATEMENTS**

**YEAR ENDED 30 SEPTEMBER 2020**

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# **LLANISHEN EVANGELICAL CHURCH**

## **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 30 SEPTEMBER 2020**

The trustees present their report and the unaudited financial statements of the charity for the year ended 30 September 2020.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

<b>Registered charity name</b>	Llanishen Evangelical Church
<b>Charity number</b>	1168317
<b>Principal office</b>	Portfield Crescent Heol Merlin Llanishen Cardiff CF14 5QE
<b>Trustees</b>	John-Mark Frost (Chair) John Alastair Lord Dr Maha Mansour Nasief Mansour Clive Richard Morgan Stephen David Williams (resigned) Julie Williams (appointed 1 April 2021)
<b>Independent examiner</b>	Farzana Ahmed ACCA First Floor, Tudor House, 16, Cathedral Road, Cardiff CF11 9LJ

# **LLANISHEN EVANGELICAL CHURCH**

## **TRUSTEES ANNUAL REPORT**

**YEAR ENDED 30 SEPTEMBER 2020**

### **OBJECTIVES AND ACTIVITIES**

The object of the CIO is, for the public benefit, the advancement of the Christian faith in such ways as the Charity Trustees may from time to time decide. The main activities undertaken for the public benefit in relation to these objectives include:

During the period, Llanishen Evangelical Church has undertaken a number of activities, for the public benefit, and the advancement of the Christian faith. These have included:

- a) holding regular Sunday service
- b) running parent / carer and toddler groups
- c) running children's and youth activities during the week and on Sunday mornings
- d) running coffee mornings - mainly for older members of the local community
- e) running community events, including family barbeques and Christmas Carol services
- f) running regular services in a local old people's home
- g) visiting sick and elderly attendees of the church and members of the local community, especially those in hospital or care facilities
- h) providing support in times of bereavement and a venue for funerals
- i) supporting other relief, medical and educational work in various parts of the world through occasional financial gifts
- j) collating and distributing food parcels in cooperation with another charity to those in need

The normal activities of the church have been significantly limited from March 2020 onwards due to lockdowns and other restrictions. We have adhered to all national guidance and sought to continue to the objectives of the charity largely via online means.

Throughout this work, the trustees have had regard to the guidance issued by the Charity Commission on public benefit.

The majority of the activities of the church are run and supported by volunteers from our own and other churches.

### **ACHIEVEMENTS AND PERFORMANCE**

Throughout this period considerable appreciation has been shown by members of the church and the wider community for the activities of the charity. These activities have included:

- holding regular Sunday services;
- running parent / carer and toddler groups;
- running children's and youth activities during the week and on Sunday mornings
- running coffee mornings - mainly for older members of the local community
- running community events, including family barbeques and Christmas Carol services

# LLANISHEN EVANGELICAL CHURCH

## TRUSTEES ANNUAL REPORT

YEAR ENDED 30 SEPTEMBER 2020

- running regular services in a local old people's home
- visiting sick and elderly attendees of the church and members of the local community, especially those in hospital or care facilities
- providing support in times of bereavement and a venue for funerals
- supporting other relief, medical and educational work in various parts of the world through occasional financial

Since lockdown arrangements were put in place in March 2020, many of the normal activities ceased or moved online where possible.

### FINANCIAL REVIEW

The principal sources of funds are gifts from individuals attending the church and Gift Aid recovered on this giving.

The charity will ensure that we maintain some reserves of finances to cover contingencies, including work to be done to the building to remedy any issues and at least three months payment of charity staff.

### Plans for future periods

The finance committee, and the church eldership, will be looking at ways to reduce outgoings and increase donations. This is something the finance committee reviews from time to time but is more urgent for to do at present due to Covid-19. The charity has sufficient reserves for the time being in the bank accounts and is utilising bank reserves build in the previous years. During Covid it has not been possible for some church members to donate, as they donate by cash into the church collection box. This is a significant minority of parishioners. When the Covid regulations allow, and we can meet together as a church again, these concerns can be aired much more easily and we can put in some measures to help our outgoings versus income deficits.

### STRUCTURE, GOVERNANCE AND MANAGEMENT

Llanishen Evangelical Church is associated with the Evangelical Alliance and cooperates with other churches across Cardiff.

Trustees are appointed by a resolution passed at a meeting of the Spiritual Leadership of the church.

Signed on behalf of the trustees:

Portfield Crescent

Heol Merlin

Llanishen

Cardiff

CF14 5QE

 ..... Signed  
Trustee

JOHN-MARK FROST  
Print Name

Date 27/05/21

# LLANISHEN EVANGELICAL CHURCH

## INDEPENDENT EXAMINERS REPORT

YEAR ENDED 30 SEPTEMBER 2020

I report to the trustees on my examination of the financial statements of Llanishen Evangelical Church (the charity) for the year ended 30 September 2020.

### Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Farzana Ahmed FCCA  
Independent Examiner  
1st Floor, Tudor House  
16 Cathedral Road  
Cardiff  
CF11 9LJ

Date 07/06/2021

# LLANISHEN EVANGELICAL CHURCH

## RECEIPTS AND PAYMENTS ACCOUNT

YEAR ENDED 30 SEPTEMBER 2020

	2020 £	2019 £
<b>Receipts:</b>		
Weekly offering	9,108	8,799
Monthly offering	1,018	3,674
Standing Orders	28,605	31,670
Away Weekend	315	910
Gifts	-	45
Gift Aid Refunds	-	14,506
Miscellaneous	-	392
Interest	89	58
<b>Total Receipts</b>	<b>39,135</b>	<b>60,055</b>
<b>Payments:</b>		
Youth, Children and Adults Work	-	2,646
Food, Drinks and Kitchen	186	318
Church Weekend	2,305	350
Church Outreach Events	1,004	501
Utilities	1,386	1,777
Building Maintenance	4,403	8,423
Insurance	911	862
Gifts	5,730	8,890
Salaries and Expenses	26,232	26,957
Speakers	60	150
Publicity, Stationery, Biles and Website	-	418
Professional Fees	1,354	504
<b>Total Payments</b>	<b>43,570</b>	<b>51,797</b>
<b>Net Receipts / (Payments)</b>	<b>(4,435)</b>	<b>8,258</b>
<b>Transfers Between Funds</b>	-	-
<b>Cash Funds Last Year</b>	<b>23,763</b>	<b>15,505</b>
<b>Cash Funds This Year</b>	<b>19,328</b>	<b>23,763</b>

# LLANISHEN EVANGELICAL CHURCH

## STATEMENT OF ASSETS AND LIABILITIES

YEAR ENDED 30 SEPTEMBER 2020

	Unrestricted Funds £	Restricted Funds £	2020 £	2019 £
<b>Assets:</b>				
Bank and other cash balances:				
Natwest Current Account	2,169	-	2,169	4,403
Natwest Business Reserve Account	29	-	29	29
Monmouthshire 30 Day Account	8,094	-	8,094	14,042
Monmouthshire Instant Account	9,036	-	9,036	5,000
Cash In Hand	-	-	-	290
	<b>19,328</b>	<b>-</b>	<b>19,328</b>	<b>23,763</b>

These financial statements were approved by the members of the committee and authorised for issue on the

27/05/21 and are signed on their behalf by:

 Signed  
Trustee

JOHN-MARK FROST Print Name

# **LLANISHEN EVANGELICAL CHURCH**

## **NOTES TO THE FINANCIAL STATEMENTS**

**YEAR ENDED 30 SEPTEMBER 2020**

### **1. TRUSTEE REMUNERATION AND EXPENSES**

No trustee received any remuneration or expenses from the charity in respect of their services during the period (2019 - £nil).

### **2. GOING CONCERN**

There are no material uncertainties about the charity's ability to continue as a going concern (see trustees report under plans for future periods).

### **3. RELATED PARTY TRANSACTIONS**

There are no related party transactions during the year (2019 - £nil).





# LLANISHEN EVANGELICAL CHURCH

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