

Charity registration number: 1168241

**The Sharp Foundation**  
Annual Report and Financial Statements  
for the Year Ended 31 October 2021

## Contents

Reference and Administrative Details .....	1
Trustees' Report .....	2
Independent Examiner's Report .....	5
Statement of Financial Activities .....	7
Balance Sheet .....	8
Statement of Cash Flows .....	9
Notes to the Financial Statements.....	10

# **The Sharp Foundation**

## **Reference and Administrative Details**

### **Trustees**

The trustees of The Sharp Foundation present the annual report of the Charity for the year ended 31 October 2021.

The trustees serving during the year and subsequent to year end were as follows:

Hon. Richard Sharp  
Miss Caroline Sharp

### **Principal Office:**

20 Guildford Road  
Tunbridge Wells  
Kent  
TN1 1SW

### **Charity Registration Number:**

1168241

### **Independent Examiner:**

Russell Joseph ACA  
Bourner Bullock  
Chartered Accountants  
Sovereign House  
212-224 Shaftesbury Avenue  
London  
WC2H 8HQ

# **The Sharp Foundation**

## **Trustees' Report**

The trustees of The Sharp Foundation present the annual report together with the financial statements and independent examiner's report of the Charity for the year to 31 October 2021.

### **Structure, governance and management**

#### *Nature of governing document*

The Charity was established in July 2016. The standard constitution of a charitable incorporated organisation whose only voting members are its Charity trustees has been used as the Charity's governing document.

#### *Recruitment and appointment of trustees*

Each Charity trustee must be a natural person. No individual may be appointed if they are under the age of 16 years. At least one of the trustees must be over the age of 18 years old.

#### *Induction and training of trustees*

There is no specific training required to be a trustee of the Charity.

#### *Major risks and management of those risks*

The major risk of the Charity has been identified as making donations to institutions or individuals already known personally to the trustees. This is managed by required both trustees to agree to any donations made.

### **Objectives, strategies and activities**

#### *General*

To advance such charitable purposes (according to the law of England and Wales) as the trustees see fit from time to time.

#### *Achievements and performance*

A significant amount of donations were made during the year to a wide variety of charitable organisations and individuals. The trustees therefore felt satisfied that the charitable purposes were met during the year.

During the year the Charity received £345,012 (2020: £312,500) in donations, gift aid reclaims. Expenditure during the year totalled £31,373 (2020: £107,948).

Reserves as at the year end totalled £855,046 (2020: £541,407) which remained positive and the trustees will continue to carry forward reserves until such time that donations are made in the future.

#### *Grant-making policies*

Grants are made at the trustees' discretion on an ad-hoc basis.

#### *Public benefit*

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

### **Financial review**

#### *Policy on reserves*

Reserves shall be carried forward until such time that the trustees agree to make charitable donations.

## **The Sharp Foundation**

### **Trustees' Report continued...**

#### ***Investment policy and objectives***

The trustees agreed that all reserves should be held as cash in the near future to allow future donations to be made easily.

#### **Aims and key objectives for future periods**

To continue to abide by the general charitable purposes.

# **The Sharp Foundation**

## **Trustees' Report**

### **Statement of Trustees' Responsibilities**

The trustees are responsible for preparing the Annual Report and the financial statements in accordance with applicable law and regulations.


The law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). The trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources, including the income and expenditure of the Charity for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies, and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue to operate.

The trustees are responsible for keeping sufficient accounting records that disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Charities Act 2011, The Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Board and signed on its behalf by:



Richard Sharp  
Trustee

Date: 17 May 2022

# **The Sharp Foundation**

## **Independent Examiner's Report**

I report to the trustees on my examination of the financial statements of The Sharp Foundation ("the Charity") for the year ended 31 October 2021, which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flow and related notes.

The report is made solely to the Charity's trustees, as a body, in accordance with Section 145 of the Charities Act 2011. My work has been undertaken so that I might state to the Charity's trustees, those matters I am required to state to them in this report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the Charity and the Charity's trustees as a body, for my work, for this report, or for the opinions I have formed.

### **Responsibilities and basis of report**

As the trustees of the Charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Charity's financial statements carried out under Section 145 of the Act in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

An independent examination does not involve gathering all the evidence that would be required in an audit and consequently does not cover all the matters that an auditor considers in giving their opinion on the financial statements. The planning and conduct of an audit goes beyond the limited assurance that an independent examination can provide. Consequently, I express no opinion as to whether the financial statements present a 'true and fair' view and my report is limited to those specific matters set out in the independent examiner's statement.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- accounting records were not kept in respect of the Charity as required by Section 130 of the Act; or
- the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

Since the CIO's gross income exceeded £250,000 your examiner must be a member of a body listed in Section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of ICAEW, which is one of the listed bodies

## **The Sharp Foundation**

### **Independent Examiner's Report**

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Russell Joseph ACA  
Bourner Bullock  
Chartered Accountants  
Sovereign House  
212-224 Shaftesbury Avenue  
London  
WC2H 8HQ

Date: 17.05.2022 .....



# The Sharp Foundation

## Statement of Financial Activities for the Year Ended 31 October 2021

(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Total 2021 Unrestricted funds £	Total 2020 £
<b>Income from</b>			
Donations	4	345,012	312,500
Total income		345,012	312,500
<b>Expenditure on:</b>			
Charitable activities	5	31,373	107,948
Total expenditure		31,373	107,948
Net income expenditure		313,639	204,552
Net movement in funds		313,639	204,552
<b>Reconciliation of:</b>			
Total funds brought forward		541,407	336,855
Total funds carried forward	8	855,046	541,407

All of the Charity's income & expenditure derive from continuing operations during the above two periods.

# The Sharp Foundation

(Registration number: 1168241)

## Balance Sheet as at 31 October 2021

	Note	Total 2021 £	Total 2020 £
<b>Current assets</b>			
Cash at bank		806,478	542,907
Accrued income		50,068	-
<b>Creditors: Amounts falling due within one year</b>	7	1,500	1,500
<b>Net assets/(liabilities)</b>		855,046	541,407
<b>Funds of the Charity</b>			
Unrestricted income funds	8	855,046	541,407
<b>Total funds</b>		855,046	541,407

The financial statements were approved by the trustees, and authorised for issue on ~~17 May 2022~~ and signed on their behalf by:



Richard Sharp  
Trustee

## The Sharp Foundation

### Statement of Cash Flows for the year ended 31 October 2021

	Note	2021	2020
		£	£
Net cash provided by/(used in) operating activities	10	263,571	204,552
<b>Net cash used by investing activities</b>		-	-
<b>Increase/(decrease) in cash</b>		263,571	204,552
<b>Cash and cash equivalents at the beginning of the year/period</b>		542,907	338,355
Change in cash due to exchange movements		-	-
<b>Cash and cash equivalents at the end of the year</b>		806,478	542,907

# **The Sharp Foundation**

## **Notes to the Financial Statements for the Year Ended 31 October 2021**

### **1 Accounting policies**

#### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

#### **Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice Applicable to Charities Preparing their accounts in accordance with the Financial Reporting Standard Applicable in the UK and Republic of Ireland (FRS 102) (2nd Edition, effective January 2019) ("Charities SORP"), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the financial statements have been prepared to give a 'true and fair' view and have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair view'. This departure has involved following 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (Second Edition)' rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn."

The Sharp Foundation meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### **Going concern**

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

#### **Donations**

Voluntary income including donations, gifts and grants that provide core funding or are recognised when the Charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### **Charitable activities**

Charitable expenditure comprises those costs incurred by the Charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

# **The Sharp Foundation**

## **Notes to the Financial Statements for the Year Ended 31 October 2021**

### **Support costs**

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

### **Governance costs**

These include the costs attributable to the Charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees' meetings and reimbursed expenses.

### **Financial instruments**

The Charity only enters into basic financial instrument transactions that result in the recognition of financial assets and liabilities like trade and other debtors and creditors.

Financial assets that are measured at cost and amortised cost are assessed at the end of each reporting period for objective evidence of impairment. If objective evidence of impairment is found, an impairment loss is recognised in profit or loss.

Financial assets and liabilities are offset and the net amount reported in the Balance Sheet when there is an enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

The Charity does not have anything other than basic financial instruments.

### **Debtors**

Debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of debtors is established when there is objective evidence that the Charity will not be able to collect all amounts due according to the original terms of the receivables.

### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

### **Creditors**

Creditors are classified as current liabilities if the Charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date, they are presented as non-current liabilities.

Creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

### **Fund accounting**

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the Charity. The Charity holds only unrestricted income funds.

# The Sharp Foundation

## Notes to the Financial Statements for the Year Ended 31 October 2021

### 2 Judgements

Estimates and judgements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances.

The trustees consider that there are no significant areas of judgements or estimates.

### 3 Employee numbers

The number of employees during the year was 0 (2020: 0).

### 4 Income from donations

	Unrestricted funds £	Total 2021 £	Total 2020 £
Grants and donations	294,944	294,944	250,000
Gift aid reclaimed	50,068	50,068	62,500
	<u>345,012</u>	<u>345,012</u>	<u>312,500</u>

### 5 Expenditure on Charitable Activities

	Unrestricted funds 2021 £	Total 2020 £
Grants made to institutions (see note 5.1)	29,838	106,411
Support costs (see note 5.2)	35	37
Governance costs (see note 5.2)	<u>1,500</u>	<u>1,500</u>
<b>Total</b>	<u><u>31,373</u></u>	<u><u>107,948</u></u>

# The Sharp Foundation

## Notes to the Financial Statements for the Year Ended 31 October 2021

### 5.1 Grants made to institutions

	Grants made to institutions £
War Child	10,000
Clibrary/Marnold	10,000
Cliffside	5,085
Other unanalysed grants	4,753
<b>Total</b>	<b>29,838</b>

### 5.2 Analysis of governance and support costs

	Support costs £	Governance costs £	Total 2021 £
Bank charges	35	-	35
Independent examination fee	-	1,500	1,500
<b>Total</b>	<b>35</b>	<b>1,500</b>	<b>1,535</b>

### 6 Trustees remuneration and expenses

No trustees, nor any persons connected with them, have received any remuneration from the Charity during the current year or the previous year.

No trustees have received any reimbursed expenses or any other benefits from the Charity during the year (2020: £nil).

# The Sharp Foundation

## Notes to the Financial Statements for the Year Ended 31 October 2021

### 7 Creditors: amounts falling due within one year

	2021 £	2020 £
Accruals	1,500	1,500
	<u>1,500</u>	<u>1,500</u>

### 8 Funds

	Balance at 1 November 2020 £	Incoming resources £	Resources expended £	Balance at 31 October 2021 £
<b>Unrestricted funds</b>				
General unrestricted funds	541,407	345,012	31,373	855,046
<b>Total funds</b>	<u>541,407</u>	<u>345,012</u>	<u>31,373</u>	<u>855,046</u>

The specific purposes for which the funds are to be applied are as follows:

Unrestricted funds: these funds are provided by donors for support of the Charity, without restriction on how funds should be deployed.

### 9 Related party transactions

Aggregate donations received from trustees, including gift aid reclaims, without restriction totalled £345,012 (2020: £312,500). At the balance sheet date the amount due from the Trustees was £nil (2020: £nil).

### 10 Reconciliation of net income/(expenditure) to net cash flow from operating activities

	2021 £	2020 £
Net income/(expenditure) for the year	313,639	204,552
Adjustments for:		
Investment income	-	-
(Increase)/decrease in debtors	(50,068)	-
Increase/(decrease) in creditors	-	-
Net cash provided by operating activities	<u>263,571</u>	<u>204,552</u>