

**TATTENHALL COMMUNITY ASSOCIATION  
CHARITABLE INCORPORATED ORGANISATION**

**ANNUAL REPORT**

**FOR THE YEAR ENDED 31 MARCH 2025**

**Charity No. 1168238**

**TATTENHALL COMMUNITY ASSOCIATION CIO**  
**ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2025**

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# **TATTENHALL COMMUNITY ASSOCIATION CIO**

## **CHARITY INFORMATION**

### **TRUSTEES**

Pat Black (Chairperson)  
Mike Jones  
Andrew Thornley  
Peter Clark  
Tinna Arnardottir  
Kenneth Black (Hon Treasurer)

### **MAIN OFFICE**

Barbour Institute  
High St  
Tattenhall  
Chester  
CH3 9PX

### **ACCOUNTANTS**

Mr. S. Thomas FCA  
15 Greenlands  
Tattenhall  
Chester  
CH3 9QX

# **TATTENHALL COMMUNITY ASSOCIATION CIO**

## **TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2025**

The trustees of Tattenhall Community Association present their annual report for the year ended 31 March 2024

### **TRUSTEES**

The trustees throughout the year were:

Pat Black  
Mike Jones  
Andrew Thornley  
Kenneth Black  
Peter Clark  
Tinna Arnardottir

Resignations

Anne McGrath  
Lloyd Palmer

Appointments

### **STATUS**

The association was registered as a charity on 15<sup>th</sup> July 2016 under ref: 1168238.

### **OBJECTIVES**

- A) To promote the benefit of the inhabitants of Tattenhall and the neighbourhood together, defined by Tattenhall and District Parish (here in after called the "area of benefit"), without distinction of sex, sexual orientation, race or of political religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisation in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure-time occupation with the object of improving the conditions of life for the said inhabitants.
- B) To establish or secure the establishment of a Community Centre (here in after called the "Barbour Institute") and to maintain and manage the same, (whether alone or in co-ordination with any local authority or other such person or body) in furtherance of these objects.
- C) Promote such other Charitable purposes as may from time to time be determined.

# **TATTENHALL COMMUNITY ASSOCIATION CIO**

## **TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2025 (continued)**

### **Chairman's Report 2024-2025**

At the start of the new financial year in April 2024 rent increases were agreed by the Trustees. Although the Treasurer had asked for a 10% increase across the board because of falling income, it was decided that 5% would be as much as could be asked of those using the Barbour Institute. These increases took effect on 1<sup>st</sup> May 2024.

Bookings by regular users continued to be steady and there were enquiries from some new groups although the building was not fully occupied every day especially as many children's groups had closed. Performances by Tattenhall Amateur Dramatics, together with rehearsal bookings, are a good source of income as well as being popular with the community.

A kitchen upgrade was set in motion. A new floor was installed; a cupboard door was removed to increase space; a domestic dishwasher was installed next to the commercial one, and a deep clean of all surfaces took place. A price was agreed for all the units and equipment to be removed so that work could take place before everything was replaced. This has meant that the kitchen has been significantly upgraded.

The wedding licence was renewed for a further three years although wedding bookings have been scarce. A decision will have to be taken whether or not to renew again when the time comes.

There was a discussion about the boilers in the building and it was agreed quotes for replacements would be obtained. It was agreed that Bolesworth Estate would be asked to support this initiative financially.

The Trustees were advised that the hall projector was obsolete, in that the connections were no longer compatible with modern lap tops. A price of £1900 was quoted to replace it with a laser projector. A bid for a Parish Council grant was submitted, and was successful, and Mike Jones offered the balance from his Member's Budget for the new financial year if no other grant funding could be found.

The floor in the main hall needed attention – possibly sanding and resealing. Three quotes were obtained and one was accepted. Work would take place when the hall was not in use for two days.

A decision was taken to upgrade all of the lighting in the main hall to LED to improve safety and energy efficiency. This would include the stage lighting and the ceiling lights. An application for £10k funding was submitted to UKSPF for this work and was subsequently approved.

In the wake of the Southport murders all users groups were contacted to bring to their attention the necessity of keeping their members safe. It was agreed that the access code would be changed and the new code would be sent to the Responsible Person for each group with a request that they did not share this around.

It was not yet clear what effect Martyn's Law would have on the Barbour Institute. Mike Jones offered to lead on this subject and provide information and advice as it becomes available.

Lloyd Palmer submitted his resignation with immediate effect.

Anne McGrath stated her intention to stand down at the AGM in September 2024. Her valuable contribution to the work of the TCA was acknowledged with a small gift.

All of the work which has been done in the Barbour Institute has resulted in a modern and user friendly space suitable for the many events which are held each year, leaving only regular maintenance to be done. Many thanks are due to our committed staff whose friendly and "can do" approach wins regular praise from all who use the building and without whom the Barbour Institute could not function.

Having gained two Trustees in the previous year, the Board has now lost two valued members and is constantly seeking to find volunteers to take responsibility for the work of TCA in the future. As always, the aim of the Trustees is to keep the Barbour Institute open and available to all who wish to hire the facilities.

**P. Black**  
**Chairperson of Trustees**

**5<sup>th</sup> August 2025**

# INDEPENDENT EXAMINER'S REPORT

to the Trustees

of

## TATTENHALL COMMUNITY ASSOCIATION CIO

I report on the accounts of the Association for the year ended 31 March 2025 which are set out on pages 7 to 9

### Respective responsibilities of trustees and examiner

As the Association's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commission under section 145(5)(b) of the Act, whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent examiner's statement

In connection with my examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 130 of the Act: and  
to prepare accounts which accord with the accounting records have not been met: or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr S. Thomas FCA  
15 Greenlands  
Tattenhall  
Chester  
CH3 9QY

*Steven V. Thomas*  
19/9/2025

# Receipts and Payments Account for the period ended 31st March 2025

	2025	2024
	£	£
<b>Receipts</b>		
Transfer of funds	7,000.00	24,953.69
Grant	10,000.00	
Stage lighting	10,000.00	
Fund raising	1,602.31	24,063.67
Main Societies	22,438.80	23,476.15
200 club	2,280.00	4,434.01
Small Groups	3,756.75	3,057.25
Party	1,240.00	1,142.00
Wedding	3,100.00	975.00
Other/Sundries	0.00	213.00
Christening	0.00	150.00
Funeral	455.00	750.00
Donation	2,250.00	20.00
Interest	275.18	
Interest	343.91	282.85
Covid	0.00	288.00
Misc.	3,416.00	4,738.92
Sub-total	<b>68,157.95</b>	88,544.54
<b>Payments</b>		
Transfer of funds	7,000.00	21,628.69
TCA Staff	22,941.69	20,286.42
Running Costs	12,228.99	11,198.31
Repairs & Maintain	2,770.16	3,528.40
Office	206.50	1,224.02
200 Club	5,495.00	2,975.00
Fund Raising	0.00	2,777.97
Millfield Expend	0.00	400.00
Film Nights	208.80	0.00
Main Societies	0.00	758.40
Party	0.00	130.00
Wedding	679.50	100.00
Sundries	224.00	460.86
Covid	0.00	3,205.00
Refurbishment	10,000.00	
Toilets	23,830.72	
Kitchen	3,509.40	
Floor	3,840.00	
lights	12,557.04	
Bolesworth Loan & Rent	0.00	
Sub-total	<b>105,491.80</b>	68,673.07
<b>Operating Surplus/Deficit for the Period</b>	<b>-37,333.85</b>	19,871.47
Balance per bank accounts at 1 April 2024	53,530.55	
Balance per bank accounts at 31 March 2025	<b>16,196.70</b>	



Current liabilities relate to payments due to Bolesworth Estate Co Ltd

#### **OTHER ASSETS**

Other assets include furniture and equipment which the Trustees value at £10,000. Monies owed for room hire is about £2,000.

The notes following form part of these accounts-

# **TATTENHALL COMMUNITY ASSOCIATION CIO**

## **NOTES FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025**

### **1. ACCOUNTING POLICIES**

The accounts have been prepared in accordance with Statement of Recommended Practice (SORP2005) and the supplementary guideline for smaller charities on the Receipts and Payment basis. The principal accounting policies adopted are:

### **2. ACCOUNTING FOR INCOME**

Cash donations, rents, grants, covenant tax credits and interest are treated as income in the year in which they are received.

### **3. EXPENDITURE**

All revenue expenditure is accounted for when incurred. Purchases of equipment, vehicles and improvements to properties are charged to revenue in the year of purchase.

### **4. EMPLOYEES AND TRUSTEES**

Expenses reimbursed to trustees totalled nil.