

**TATTENHALL COMMUNITY ASSOCIATION  
CHARITABLE INCORPORATED ORGANISATION**

**ANNUAL REPORT**

**FOR THE YEAR ENDED 31 MARCH 2024**

**Charity No. 1168238**

**TATTENHALL COMMUNITY ASSOCIATION CIO**  
**ANNUAL REPORT FOR THE YEAR ENDED 31 MARCH 2024**

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# **TATTENHALL COMMUNITY ASSOCIATION CIO**

## **CHARITY INFORMATION**

### **TRUSTEES**

Pat Black (Chairperson)  
Mike Jones  
Anne McGrath  
Andrew Thornley  
Lloyd Palmer  
Peter Clark  
Tinna Arnardóttir  
Kenneth Black (Hon Treasurer)

### **MAIN OFFICE**

Barbour Institute  
High St  
Tattenhall  
Chester  
CH3 9PX

### **ACCOUNTANTS**

Mr. S. Thomas FCA  
15 Greenlands  
Tattenhall  
Chester  
CH3 9QX

# TATTENHALL COMMUNITY ASSOCIATION CIO

## TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2024

The trustees of Tattenhall Community Association present their annual report for the year ended 31 March 2024

### TRUSTEES

The trustees throughout the year were:

Pat Black  
Mike Jones  
Anne McGrath  
Andrew Thornley  
Kenneth Black  
Lloyd Palmer

Resignations

none

Appointments

Peter Clark (12/07/2023)  
Tinna Arnardottir (12/07/2023)

### STATUS

The association was registered as a charity on 15<sup>th</sup> July 2016 under ref: 1168238.

### OBJECTIVES

- A) To promote the benefit of the inhabitants of Tattenhall and the neighbourhood together, defined by Tattenhall and District Parish (here in after called the "area of benefit"), without distinction of sex, sexual orientation, race or of political religious or other opinions, by associating together the said inhabitants and the local authorities, voluntary and other organisation in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and other leisure-time occupation with the object of improving the conditions of life for the said inhabitants.
- B) To establish or secure the establishment of a Community Centre (here in after called the "Barbour Institute") and to maintain and manage the same, (whether alone or in co-ordination with any local authority or other such person or body) in furtherance of these objects.
- C) Promote such other Charitable purposes as may from time to time be determined.

# **TATTENHALL COMMUNITY ASSOCIATION CIO**

## **TRUSTEES REPORT FOR THE YEAR ENDED 31 MARCH 2024 (continued)**

### **Chairman's Report 2023-2024**

As the new financial year began, work was just finishing on the painting of the outside of the Barbour Institute. The cupulas were in worse repair than first thought which delayed completion but the finished work made a huge difference to the appearance of the building. A new sign was ordered by Bolesworth and would be installed when it arrived.

Our caretaker had to be signed off sick for the month of May, which meant that users of the building had to fend for themselves in terms of tables, chairs and equipment. By and large this was successful, but we were thankful when the caretaker returned to work recovered from his injury.

A number of projects were proposed for the year ahead; renovating and refurbishing the toilets and kitchen, and replacing the stage lights. Fundraising from Jumble Sales and TADS helped to raise some funding towards these projects and it was decided that the work on the toilets should come first. Profit from the 200 Club was also put towards the project.

Quotes were obtained from the various trades with the help of Bolesworth Estate, whose staff would project manage the job, but the total cost was much higher than expected so further fund raising was required. Using the Cheshire West Crowd, with support from Bolesworth, legacies, donations and fundraising by various societies, plus a successful bid to the UKSPF fund we raised a huge total of £28,000 + enabling the renovation work to begin late in 2023. As the financial year ended our new toilets were finally ready with just payment of final accounts to be done. Everyone who uses the building comments on how bright, clean and modern they now are.

Another large piece of work, undertaken by a Trustee, was to work on the Fire Risk Assessment so that groups hiring the building would have definitive total occupancy numbers to comply with. That same Trustee has worked with organisers of large events to ensure that all Fire regulations are met. At the end of the financial year, our bank accounts showed a healthy balance, with only a small loss being incurred in income, and only one debtor. The Treasurer has renegotiated the electricity contract successfully and has also managed to keep the insurance cost to the same as the previous year. He must be thanked for keeping a rigorous eye on all outgoings and spending considerable amounts of time on various contracts.

General maintenance around the building has resulted in an attractive set of rooms which are appealing to our many users who appreciate their appearance and flexibility. Most of the praise for this goes to our staff who work together to ensure the smooth running of the Barbour Institute. At the AGM in July 2023 we were delighted to welcome new Trustees who have volunteered to get involved in the running of the Barbour Institute. It was a relief to have some new faces at Trustee meetings. Once they have become established in their roles it is expected they will make a significant contribution to the running of the building.

Over the next twelve months, the aim is to bring all facilities up to a high standard for the benefit of all users of the Barbour Institute.

**P. Black**

**Chairperson of Trustees**

## INDEPENDENT EXAMINER'S REPORT

to the Trustees

of

### TATTENHALL COMMUNITY ASSOCIATION CIO

I report on the accounts of the Association for the year ended 31 March 2024 which are set out on pages 7 to 9

#### Respective responsibilities of trustees and examiner

As the Association's trustees you are responsible for the preparation of the accounts; you consider that the audit requirement of section 144 of the Charities Act 2011 (the Act) does not apply. It is my responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commission under section 145(5)(b) of the Act, whether particular matters have come to my attention.

#### Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

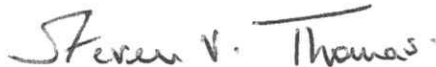
#### Independent examiner's statement

In connection with my examination, no matter has come to our attention:

- (1) which gives us reasonable cause to believe that in any material respect the requirements

to keep accounting records in accordance with section 130 of the Act: and  
to prepare accounts which accord with the accounting records have not been met: or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Mr S. Thomas FCA  
15 Greenlands  
Tattenhall  
Chester  
CH3 9QX



**TATTENHALL COMMUNITY ASSOCIATION CIO**

**STATEMENT OF ASSETS AND LIABILITIES**

**Receipts and Payments Account for the period ended 31st March 2024**

	2024	2023
	£	£
<b>Receipts</b>		
Transfer of funds	24,953.69	3,500.00
Fund raising	24,063.67	1,410.50
Main Societies	23,476.15	20,015.36
200 club	4,434.01	9,387.10
Small Groups	3,057.25	1,596.25
Party	1,142.00	1,387.50
Wedding	975.00	3,489.20
Other/Sundries	213.00	231.00
Christening	150.00	102.00
Funeral	750.00	280.00
Donation	20.00	463.00
Interest	282.85	31.86
Covid	288.00	3,846.00
Misc.	4,738.92	6,587.54
	<b>88,544.54</b>	<b>52,327.31</b>
<b>Payments</b>		
Transfer of funds	21,628.69	3,640.00
TCA Staff	20,286.42	19,296.37
Running Costs	11,198.31	10,551.35
Repairs & Maintain	3,528.40	3,334.99
Office	1,224.02	523.33
200 Club	2,975.00	2,935.00
Fund Raising	2,777.97	200.00
Millfield Expend	400.00	350.00
Film Nights		398.30
Main Societies	758.40	175.00
Party	130.00	
Wedding	100.00	
Sundries	460.86	5,621.74
Covid	3,205.00	
Improvements		
Bolesworth Loan & Rent		
Sub-total	<b>68,673.07</b>	<b>47,026.08</b>
<b>Operating Surplus/Deficit for the Period</b>	<b>19,871.47</b>	<b>5,301.23</b>
Balance per bank accounts at 1 April 2023		33,654.20
Balance per bank accounts at 31 March 2024	<b>53,525.67</b>	

	Notes	2024	2023
		£	£
<b>MONETARY ASSETS</b>			
Cash at bank and in hand – General funds		53526	33654
- Allocated Funds		-	-
		_____	_____
		33,332	0
		_____	_____
<b>CURRENT LIABILITIES</b>		<b>3,000</b>	<b>1,000</b>

Current liabilities relate to payments due to Bolesworth Estate Co Ltd

#### **OTHER ASSETS**

Other assets include furniture and equipment which the Trustees value at £10,000. Monies owed for room hire is about £2,000.

The notes following form part of these accounts.



# **TATTENHALL COMMUNITY ASSOCIATION CIO**

## **NOTES FORMING PART OF THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2024**

### **1. ACCOUNTING POLICIES**

The accounts have been prepared in accordance with Statement of Recommended Practice (SORP2005) and the supplementary guideline for smaller charities on the Receipts and Payment basis. The principal accounting policies adopted are:

### **2. ACCOUNTING FOR INCOME**

Cash donations, rents, grants, covenant tax credits and interest are treated as income in the year in which they are received.

### **3. EXPENDITURE**

All revenue expenditure is accounted for when incurred. Purchases of equipment, vehicles and improvements to properties are charged to revenue in the year of purchase.

### **4. EMPLOYEES AND TRUSTEES**

Expenses reimbursed to trustees totalled nil.