

The Diss Heritage Triangle Trust C I O

A charitable incorporated organisation, number 1168235

Annual Report & Accounts

For the year ended 31st December 2021

The Diss Heritage Triangle Trust CIO

Trustees

Peter Hyde (Chairman)

Robert Court

David Down

Glynne Lloyd-Davis

Graham Minshull

Miranda Moore

Secretary

Glynne Lloyd-Davis

Principal Office

11-12 Market Hill, Diss, Norfolk IP22 4JZ

Registered charity

1168235

The Diss Heritage Triangle Trust CIO

Trustees' Annual Report 2021

The Trustees present their report and accounts for the year ended 31st December 2021. The onset of the Covid pandemic from early 2020 (and lasting into the current year) severely limited the activities of the Trust during the year under review.

Charitable objectives

The Trust was formed to preserve and enhance the ancient centre of Diss, Norfolk and its historic fabric for the benefit, education and enjoyment of the public, ensuring that the improvements undertaken in the Heritage Triangle project are managed, maintained and developed for future generations.

Establishment

The Trust was incorporated as a CIO (charitable incorporated organisation) on 15th July 2016 on its registration with the Charity Commission.

Review of Developments

The Covid-19 pandemic extended into much of 2021 and the Government's requirement to respect social distancing severely restricted the trustees' ability to meet face to face and perhaps more importantly to operate the working parties to maintain and enhance the town centre; nonetheless some maintenance work was undertaken in the wildlife garden and on the planters when practicable.

Several copies of the mural on the Town Council offices were displayed around the town centre. Several planning applications were reviewed and comments made to the relevant authorities in line with the Trust's brief to enhance the town centre for future generations.

By the year-end most copies of 'Traders of the Triangle' had been sold; it is unlikely that a further printing will be ordered as the book would require a considerable amount of updating. It is hoped to publish a brief history of Diss and the Corn Hall.

The Trust enjoys a good relationship with and support from the Town Council, and liaises with the businesses in the Triangle and their Traders' Group in order to encourage (partly through events) a lively future for the Town centre

Public Benefit

The creation of a community wildlife garden and a boardwalk over part of the Mere have provided for residents and visitors alike a peaceful contemplative area to sit awhile in the centre of Diss. The streets that define the historic town centre have been made more welcoming to pedestrians and accessible with a view to encouraging more people to visit and spend some time in the area, to enjoy its charming old buildings or visit the Town's Museum (free) and the various shops and cafes and see for themselves what makes this so special a place.

Management and Organisation

The Trust's constitution is its governing document; it is based significantly on the Charity Commission's standard association model. As a charitable incorporated organisation the trustees are subject to charity law, the principal legislation being the Charities Act 2011.

Membership

Membership is open to any person or organisation interested in supporting the objectives of the Trust and whose name is recorded in the register of members. The trustees may set a range of subscription rates payable for membership but decided that for January 2021 onwards membership would be free. Membership is not transferable. Trustees may decide that it is in the best interests of the Trust that a member should be removed from membership, but only after notifying the member concerned in writing and considering the matter in the light of any representations made by the member within 21 days of such a notice.

Trustees

The trustees manage and control the Trust and its assets. The Trust board must comprise at least three trustees; there is no maximum number. They may appoint from amongst themselves such officers (including a chairman, secretary and such committees and working groups) as they deem fit; they may also recruit volunteers to assist in this.

All the trustees are subject to reappointment by the members. One third of those in office retire by rotation each year, and in addition those trustees co-opted onto the board since the previous annual general meeting stand down; all may stand for election or re-election by the members. Peter Hyde and Glynne Lloyd-Davis retire by rotation and both offer themselves for re-election at the forthcoming annual general meeting.

Gloria Rowe and Mike Sarson resigned as trustees during 2021 because of post-covid business pressures; both had made a significant and valued contribution to the work of the Trust and we record here our gratitude to them.

The trustees in office throughout the year covered by this report are listed below:

Peter Hyde	
Robert Court	
David Down	
Glynne Lloyd-Davis	
Graham Minshull	
Miranda Moore	
Gloria Rowe	(resigned 7 th September, 2021)
Michael Sarson	(resigned 5 th October, 2021)

Governance

The trustees plan to meet every four to eight weeks to consider progress, the risks and opportunities presented and the financial situation; this schedule was seriously disrupted by the Covid-19 pandemic. Dr Keith Mutlow had been appointed as the Trust's Honorary Treasurer with effect from 13th July, 2021 but unfortunately had to resign for health reasons as from the end of November.

A policy on reserves has been adopted.

The Responsibilities of the Trustees

The trustees are effectively stewards responsible for safeguarding the assets of the Trust and for taking reasonable steps for the prevention and detection of fraud and any other irregularities. They are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Trust and to enable them to ensure that the financial statements comply with the Charities Act 2011.

Accounts and Audit/Independent Examination

The attached accounts show the financial state of the Trust as at 31st December, 2021. The year produced a modest surplus as the Covid regulations on social distancing precluded the Trust from carrying out most of its activities. The year-end cash balance of £11,854 includes a reserve of £1380 for equipment repair and replacement.

As the Trust's income for the year does not exceed £25,000, the trustees have decided to dispense with an independent examination in accordance with section 145 of the Charities Act 2011.

Approved by the trustees on 21st June, 2022 and signed on their behalf by:

Peter Hyde

A handwritten signature in black ink, appearing to read 'P. Hyde', written over the printed name 'Peter Hyde'.

The Diss Heritage Triangle Trust CIO

Chairman's Statement

Year ended 31st December, 2021

The covid-19 pandemic restricted much of the Trust's activities for a second year and this is reflected in our much reduced income and expenditure although a small surplus was nevertheless achieved for 2021.

The pandemic, however, presented an opportunity for us to review the Trust's achievements in recent years and its ambitions. The Trust developed the wildlife garden and the boardwalk across part of the Mere; it commissioned a series of planters to enhance the town centre and a series of information stands (usually referred to as 'toblerones' because of their three-sided design) and additional signage; the Weavers' Court corner was improved and an artwork created by a local artist was added, and the Trust commissioned the restoration and permanent exhibition of a Swootman plough (made locally about a hundred years ago). The Trust purchased and installed an old hand pump on Market Hill to commemorate its former name of Pump Hill. 'Traders of the Triangle', a fully illustrated history of the buildings, businesses and people of the historic town centre, was published and ran to two printings. A mural was commissioned and is exhibited on the Town Council office wall, and several newsletters were published.

The Trust was established as part of the Heritage Triangle project, to ensure that the work to enhance the historic town centre was not lost following project completion; the Trust has amply honoured its remit in its relatively short existence and I am proud of what has been achieved. In looking to the future we plan to publish a brief history of the Corn Hall and its place in the town's development; our other plans comprise mainly the maintenance of our existing work and frankly it is hard to justify the continued existence of the Trust as a separate body with a much reduced workload. We are thus considering some form of merger of our operations with another appropriate body but no final decisions have been taken.

We remain in regular contact with both the Town Council and the Triangle traders. We welcome the Diss & District Neighbourhood Plan which continues on its path towards formal adoption; it is vital for the planned future of our lovely town and the surrounding villages to have a firm plan for the future. I am grateful for the support of my fellow trustees, past and present, and for the many volunteers who have helped the Trust to achieve so much for our beautiful town

Peter Hyde

Chairman



21st June, 2022

The Diss Heritage Triangle Trust CIO

Income and Expenditure account

Year ending 31 December 2021

Income	2021 £	2020 £
Membership subscriptions		250.00
Donations	100.00	51.00
Book sales	56.28	913.00
Other income		490.00
Total income	156.28	1,704.00
Expenditure		
Maintenance	27.00	101.00
Total expenditure	27.00	101.00
Surplus for 2021	<u>129.28</u>	<u>1,603.00</u>
Reserves - cash at bank		
Reserves b/f	11,724.00	10,122.00
Surplus for year	129.00	1,602.00
Reserves c/f	<u>11,853.00</u>	<u>11,724.00</u>
Represented by		
Free reserves	10,473.00	10,804.00
Designated reserves *	1,380.00	920.00
	<u>11,853.00</u>	<u>11,724.00</u>

Note * : Designated reserves are increased by £460 each year and are to provide for maintenance or replacement of 'toblerone' interpretation panels or other minor maintenance.

Approved by the Trustees on 21st June, 2022 and signed on their behalf by:

Peter Hyde



The Diss Heritage Triangle Trust C I O

Notes to the accounts

For the year ended 31 December 2021

1. Establishment: An unincorporated association was formed on 18 December 2015. It was incorporated as a CIO (charitable incorporated organisation) with effect from 15 July 2016 on being registered with the Charity Commission.

2. Members' subscriptions: From the start of 2020 an annual flat rate of £50 was introduced and the individual rate was reduced to £25. Residents were entitled to free membership. The trustees agreed on 18th May 2021 that members' subscriptions would no longer be payable.

3. Reserve: In January 2020 the trustees agreed that a designated equipment fund be created as a reserve to provide for the maintenance and/or replacement of the *toblerone* printed panels and other minor maintenance. The fund was set at £460 per annum, and amounted to £1380 at 31.12 2021.