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The Diss Heritage Triangle Trust C I O

A charitable incorporated organisation, number 1168235

Annual Report & Accounts

For the year ended 31st December 2020

The Diss Heritage Triangle Trust CIO

Trustees	Peter Hyde (Chairman)
	Robert Court
	David Down
	Glynne Lloyd-Davis
	Graham Minshull
	Miranda Moore
	Gloria Rowe
	Michael Sarson
Treasurer	Dr Keith Mutlow
Secretary	Glynne Lloyd-Davis
Principal Office	11-12 Market Hill, Diss, Norfolk IP22 4JZ
Registered charity	1168235

31 July 2021

The Diss Heritage Triangle Trust CIO

Trustees' Annual Report 2020

The Trustees present their report and accounts for the year ended 31st December 2020. The onset of the Covid pandemic from early 2020 (and lasting into the current year) severely limited the activities of the Trust during the year under review.

Charitable objectives

The Trust was formed to preserve and enhance the ancient centre of Diss, Norfolk and its historic fabric for the benefit, education and enjoyment of the public, ensuring that the improvements undertaken in the Heritage Triangle project are managed, maintained and developed for future generations.

Establishment

The Trust was incorporated as a CIO (charitable incorporated organisation) on 15th July 2016 on its registration with the Charity Commission.

Review of Developments

2020 had not long started before the Covid-19 pandemic was upon us. The Government's requirement for all to respect social distancing severely restricted the trustees' ability to meet face to face and perhaps more importantly to operate our working parties to maintain and enhance the town centre. A limited amount of maintenance work was undertaken in the wildlife garden and on the planters when the distancing rules were relaxed temporarily.

Several copies were commissioned of the mural on the Town Council offices and these were displayed around the town centre. Several planning applications were reviewed and comments made to the relevant authorities in line with the Trust's brief to enhance the town centre for future generations.

By the end of 2020 most copies of 'Traders of the Triangle' had been sold; a few copies remain but it is unlikely that a further printing will be ordered. It is hoped to publish a brief history of Diss and the Corn Hall.

Several editions of the Trust's newsletter were distributed. The Trust liaises with the businesses in the Triangle and their Traders' Group in order to encourage (partly through events) a lively future for the Town centre

Public Benefit

The creation of a community wildlife garden and a boardwalk over part of the Mere have provided for residents and visitors alike a peaceful contemplative area to sit awhile in the centre of Diss. The streets that define the historic town centre have been made more welcoming to pedestrians and accessible with a view to encouraging more people to visit and spend some time in the area, to enjoy its charming old buildings or visit the Town's Museum (free) and the various shops and cafes and see for themselves what makes this so special a place.

Management and Organisation

The Trust's constitution is its governing document; it is based significantly on the Charity Commission's standard association model. As a charitable incorporated organisation the trustees are subject to charity law, the principal legislation being the Charities Act 2011.

Membership

Membership is open to any person or organisation interested in supporting the objectives of the Trust and whose name is recorded in the register of members. The trustees may set a range of subscription rates payable for membership but decided that for 2021 onwards membership would be free. Membership is not transferable. Trustees may decide that it is in the best interests of the Trust that a member should be removed from membership, but only after notifying the member concerned in writing and considering the matter in the light of any representations made by the member within 21 days of such a notice.

Trustees

The trustees manage and control the Trust and its assets. The Trust board must comprise at least three trustees; there is no maximum number. They may appoint from amongst themselves such officers (including a chairman, secretary and such committees and working groups) as they deem fit; they may also recruit volunteers to assist in this.

All the trustees are subject to reappointment by the members. One third of those in office retire by rotation each year, and in addition those trustees co-opted onto the board since the previous annual general meeting stand down; all may stand for election or re-election by the members. Dave Down, Robert Court and Mike Sarson retire by rotation; Dave Down and Robert Court offer themselves for re-election at the forthcoming annual general meeting. Mike Sarson does not offer himself for re-election because of the pressure of his work. Gloria Rowe resigned on 7th September, 2021, again because of post-Covid business pressures. To them both we offer our gratitude for their wise counsel and loyal support.

The trustees in office throughout the year covered by this report are listed below:

Peter Hyde
Robert Court
David Down
Glynne Lloyd-Davis
Graham Minshull
Miranda Moore
Gloria Rowe
Michael Sarson

Governance

The trustees plan to meet every four to eight weeks to consider progress, the risks and opportunities presented and the financial situation; this schedule was seriously disrupted by the Covid-19 pandemic. We have been seeking a new honorary treasurer for some months and are pleased to welcome Dr Keith Mutlow to this role with effect from 13th July 2021. A policy on reserves has been adopted.

The Responsibilities of the Trustees

The trustees are effectively stewards responsible for safeguarding the assets of the Trust and for taking reasonable steps for the prevention and detection of fraud and any other irregularities. They are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the Trust and to enable them to ensure that the financial statements comply with the Charities Act 2011.

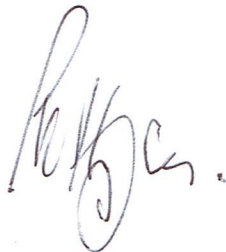
Accounts and Audit/Independent Examination

The attached accounts show the financial state of the Trust as at 31st December, 2020. The year produced a surplus as the Covid regulations precluded the Trust from spending much of its income. The cash resources of £11,724 include a reserve of £920 for equipment repair and replacement.

As the Trust's income for the year does not exceed £25,000, the trustees have decided to dispense with an independent examination in accordance with section 145 of the Charities Act 2011.

Approved by the trustees on 7th September, 2021 and signed on their behalf by:

Peter Hyde

A handwritten signature in black ink, appearing to read 'Peter Hyde', written over a light blue horizontal line.

The Diss Heritage Triangle Trust CIO

Chairman's Statement

Year ended 31st December, 2020

2020 was a strange year for the Trust; it started well with the second print run of our book, 'Traders of the Triangle', which recorded the history of the buildings and businesses of the Heritage Triangle. This sold well and delivered a surplus for the Trust and by year end was almost sold out. We owe a considerable debt of gratitude to John Atkinson, Brian Falk and the late Professor Alun Howkins for the hard work that they all contributed to this excellent history of the town centre.

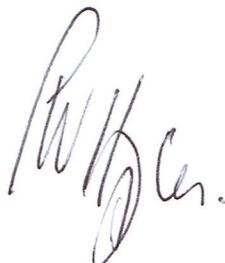
The advent of the Covid pandemic in March served to close down our meetings of trustees and the working parties and this in turn led to the Trust suffering a significant reduction in our income; this was offset by a reduction in our expenditure as a consequence of the social distancing measures.

We decided to postpone the Transport Fayre because of the uncertainty of being able to gather around the vehicles and chat with their owners; other events were also cancelled. The Heritage Open Days went ahead but relying on more limited venues; that was a welcome break in an otherwise somewhat bleak year for events in the Triangle. We continued to review several planning applications which we considered capable of having an impact on the Triangle; our comments were designed to seek the best outcomes for Diss. Some copies of the new mural on the Town Council offices were commissioned and these are displayed around the historic town centre. We remain in regular contact with both the Town Council and the Triangle traders with a view to promoting the Heritage Triangle and its unique businesses.

We welcome the Diss & District Neighbourhood Plan which was published earlier in the current year in draft form for public comment; it is vital for the planned future of our lovely town and the surrounding villages.

Peter Hyde

Chairman



PETER HYDE

7th September, 2021

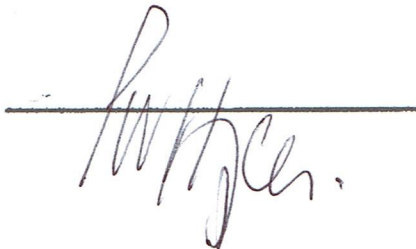
The Diss Heritage Triangle Trust C I O

Income and Expenditure Account

Year Ending 31 December 2020

	2020	2019
Income	£	£
Member Subscriptions	250	1,520
Donations	51	212
Grant		4,000
Book Sales	913	4,501
Plaques		160
Other Income	<u>490</u>	<u>65</u>
Total Income	1,703	10,458
Expenses		
Newsletter		88
Publicity		
Book		1,790
Diss Sign		243
Swootman Plough		768
Market Hill Pump		242
Webb site		144
Lolypop		420
Maintenance	101	32
sundries		140
Over paid grant return	<u></u>	<u>500</u>
Total Expenditure	101	4,367
Bank Movement	1,602	6,092
Bank Balance as at 1 January	10,122	4,030
Bank Balances as at 31 December	<u>11,724</u>	<u>10,122</u>
Account 63640116 (Account Closed)	0	8,446
60538736	<u>11,724</u>	<u>1,676</u>
	11,724	10,122 C/F

Approved by the Trustees on 7th September 2021 and signed on their behalf:



PETER HYDE

The Diss Heritage Triangle Trust C I O

Notes to the accounts

For the year ended 31 December 2020

1. Establishment: An unincorporated association was formed on 18 December 2015. It was incorporated as a CIO (charitable incorporated organisation) with effect from 15 July 2016 on being registered with the Charity Commission.

2. Members' subscriptions: From the start of 2020 an annual flat rate of £50 was introduced (with the option to pay £12.50 quarterly) and the individual rate was reduced to £25. Residents were entitled to free membership. The trustees agreed on 18th May 2021 that members' subscriptions would no longer be payable.

3. Grants received:	2020	2019
Diss Town Council	-	£1000*
Tesco Bags of Help (balance)	-	£3000

* £500 was repaid to the Council as the original grant of £1000 had been overpaid.

4. Reserve: In January 2020 the trustees agreed that a designated equipment fund be created as a reserve to provide for the maintenance and/or replacement of the *toblerone* printed panels and other minor maintenance. The fund was set at £460 per annum, and amounted to £920 at 31.12 2020.