



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1 August 2020 Period start date To 31 July 2021
Period end date

Charity name: Hastings Storytelling Festival

Charity registration number: 1168229

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<p>For the public benefit to promote the arts and advance education in the arts in East Sussex particularly but not exclusively by:</p> <ul style="list-style-type: none">• Celebrating and promoting the art of the spoken word;• Advancing and encouraging literacy through storytelling – especially for young people;• Hosting storytelling events in diverse venues and by engaging new audiences; and• Organising and delivering an annual storytelling festival.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Storytelling Festival was significantly reduced in October 2020 in response to Covid 19. The programme included four newly commissioned online shows following the theme of 'kitchen goddess' that invited international storytellers and audiences. The programme ran across four nights and built very loyal audiences.</p> <p>A hybrid event was delivered in partnership with author Gareth E Rees who performed to a reduced capacity live audience and streamed three times as many people via an online connection. It has been interesting to test online work and it is planned to include hybrid activities going forward. Children's Day was mostly online, with a mini pop-up parade. This also featured some newly commissioned work.</p> <p>One in person event was held with Dan the Hat who performed to several small, rotating audiences, operating</p>

		under strict Covid regulations. Schools' workshops and the Storyteller in Residence were mostly held online. Schools particularly appreciated this connection during Covid restrictions.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All trustees are aware of the guidance and have taken it into account when making a decision to which the guidance is relevant

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
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Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The charity worked in thirteen local schools and celebrated the achievements of these workshops online at Children's Day. Workshops included Artist in Residence 'Sarah Evans' and Storyteller in Residence 'Anna Mudeka'. Further community engagement in North East Hastings was achieved through the GAP Project in partnership with storyteller Alia Alzougbi. We directly reached 1490 children overall and the outreach work with children, families and schools was all delivered free of charge.</p> <p>A high-quality film of the story 'The Last Tiger' by Petr Horacek was produced by local storyteller Kevin Graal and circulated to all schools. Local school children enjoyed workshops with Storyteller in Residence, Anna Mudeka, and Artist in Residence, Sarah Evans. They also created book wagons with Radiator Arts for the online parade at our Children's Book Carnival on the final day. The Book Carnival consisted of online storytelling including two puppet shows and music and song. A variety of culturally diverse stories from around the world were presented. The whole event took place from The Stables Theatre and was filmed live to audiences. The Children's Book Parade was a hybrid event with some socially distanced participation with street performance artists as well as the book wagons that had been created by local school children. The parade entertained those nearby and was filmed for live streaming.</p>
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance	Para 1.41	

against objectives		
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p><u>HSF - Financial Review</u> <u>01.08.2020 - 31.07.2021</u></p> <p>The total charitable income relating to the accounting period was £49569 and is made up of the following:</p> <p>Public Funding: £44,569. This year's festival, and associated events throughout the year, received several public grants including £34,044 from the Arts Council 'Emergency Fund' with the balance from local government grants including the Hastings Opportunity Area (via 18 Hours the festival producers), totalling £8,434. These grants were mainly for artist fees and expenses (£13,146), and other expenses such festival development and key overheads, as well as the schools Book Carnival costs. Charitable Grants totalling £2,091 from Hastings Voluntary Action and the Isabel Blackman Foundation were for some specific elements of the main festival in October 2020 such as: school workshops and towards the festival core costs. Donations: £5,000. We received a significant donation from Sir Quentin Blake, the charity's patron. The donation was to be used towards meeting the festival development and overheads costs. Income generation: £850 from local businesses for advertising and sponsorship in the Festival programme booklet.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	We do not have reserves as such. End of year balance is funds left over to be put towards the development & production of next year's festival
Amount of reserves held	Para 1.22	We have a balance of £9611 at year end
Reasons for holding zero reserves	Para 1.22	n/a
Details of fund materially	Para 1.24	n/a

in deficit		
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	n/a

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	At AGM and/or by invitation

Additional information (optional)

You may choose to include further statements where relevant about:

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Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Hastings Storytelling Festival
Other name the charity uses	
Registered charity number	1168229
Charity's principal address	East Hill House 13 Tackleway Hastings TN34 3DE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Philip White		n/a	
2	Richard Edwards	Chair	n/a	
3	Lorna Crabbe		n/a	
4	Sandra Garner		n/a	
5	Emma Hughes		n/a	
6	Kate Francis	Secretary	n/a	
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees - names of the directors at the date the report was approved

Director name	n/a	

Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	
	n/a	

Funds held as custodian trustees on behalf of others

Description of the assets	n/a
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held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

n/a

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

<i>Kate Francis</i>	
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Full name(s)

Kate Francis	
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Position (eg
Secretary, Chair, etc)

Secretary	
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Date

24/03/2022

Charity number: 1168229
Company number: 1168229
(England and Wales)

Hastings Storytelling Festival
Report of the Trustees and Unaudited Financial Statements
For the year ended 31 July 2021

Hastings Storytelling Festival
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For the year ended 31 July 2021

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Hastings Storytelling Festival

Report of the Trustees

The Trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the financial statements for the charitable company for the year ended 31 July 2021. The Trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims:

The trustees have considered the Charity Commission's guidance on public benefit, including the guidance 'public benefit: running a charity (PB2)'. For the public benefit to promote the arts and advance education in the arts in East Sussex particularly but not exclusively by:

- Celebrating and promoting the art of the spoken word;
- Advancing and encouraging literacy through storytelling - especially for young people;
- Hosting storytelling events in diverse venues and by engaging new audiences; and
- Organising and delivering an annual storytelling festival.

ACHIEVEMENTS AND PERFORMANCE

Significant activities:

This year, due to the COVID-19 pandemic, our activities had to be adapted in order to go ahead with the Festival, which took place mostly online between 19-25 October 2020. There were online stories for four evening for older teenagers and adults: 'How to be a Kitchen Goddess' created by Xanthe Gresham Knight. One performance was a socially distanced hybrid event (in person and online) which created a wider audience participation, and a children's socially distanced event. All events followed the Covid-19 rules at the time.

Local school children enjoyed workshops with Storyteller in Residence, Anna Mudeka, and Artist in Residence, Sarah Evans. They also created book wagons with Radiator Arts for the online parade at our Children's Book Carnival on the final day. The Book Carnival consisted of online storytelling including two puppet shows and music and song. A variety of culturally diverse stories from around the world were presented. The whole event took place from The Stables Theatre and was filmed live to audiences. The Children's Book Parade was a hybrid event with some socially distanced participation with street performance artists as well as the book wagons that had been created by local school children. The parade entertained those nearby and was filmed for live streaming.

FINANCIAL REVIEW

The financial year was from 01.08.20 - 31.07.21

The total charitable income relating to the accounting period was £49,569 and is made up of the following:

Public Funding: £44,569. This year's festival, and associated events throughout the year, received several public grants including £34,044 from the Arts Council 'Emergency Fund' with the balance from local government grants including the Hastings Opportunity Area (via 18 Hours the festival producers), totalling £8,434. These grants were mainly for artist fees and expenses (£13,146), and other expenses such festival development and key overheads, as well as the schools Book Carnival costs. Charitable Grants totalling £2,091 from Hastings Voluntary Action and the Isabel Blackman Foundation were for some specific elements of the main festival in October 2020 such as: school workshops and towards the festival core costs.

Donations: £5,000. We received a significant donation from Sir Quentin Blake, the charity's patron. The donation from was to be used towards meeting the festival development and overheads costs.

Income generation: £850 from local businesses for advertising and sponsorship in the Festival programme booklet.

RESERVES

We do not have reserves as such. End of year balance is funds left over to be put towards the development and production of next year's festival The Charity holds £9,611 at end of year in reserves.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

CIO - Association Registered 14 Jul 2016

Hastings Storytelling Festival
Report of the Trustees Continued
For the year ended 31 July 2021

Recruitment and appointment of trustees

At AGM and/or by invitation

REFERENCE AND ADMINISTRATIVE INFORMATION

Name of Charity	Hastings Storytelling Festival
Charity registration number	1168229
Company registration number	1168229
Principal address	13 Tackleway Hastings East Sussex TN34 3DE

Trustees

The trustees and officers serving during the year and since the year end were as follows:

R A Edwards
P J White
E Hughes
L Crabbe
S Garner
K Francis
H Lissenden

Independent examiners

Allan Dyas Accountants
7 West Street
Old Town
Hastings
East Sussex
TN34 3AN

Approved by the Board of Trustees and signed on its behalf by



R.A. Edwards

Hastings Storytelling Festival
Independent Examiners Report to the Trustees
For the year ended 31 July 2021

Responsibilities and basis of report

As the charity Trustees, who are also directors for the purposes of company law, are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Allan Dyas Accountants
7 West Street
Old Town
Hastings
East Sussex
TN34 3AN

Hastings Storytelling Festival
Statement of Financial Activities (including Income and Expenditure Account)
For the year ended 31 July 2021

	Notes	Unrestricted funds	Restricted funds	2021	2020
		£	£	£	£
Income and endowments from:					
Donations and legacies	2	-	49,569	49,569	57,827
Other trading activities	3	-	850	850	2,261
Total		-	50,419	50,419	60,088
Expenditure on:					
Charitable activities	4/5	(2,845)	(42,536)	(45,381)	(62,784)
Total		(2,845)	(42,536)	(45,381)	(62,784)
Net income/expenditure		(1,126)	7,883	5,038	(2,696)
Reconciliation of funds					
Total funds brought forward		3,057	1,516	4,573	7,269
Total funds carried forward		212	9,399	9,611	4,573

Hastings Storytelling Festival
Statement of Financial Position
As at 31 July 2021

	Notes	2021 £	2020 £
Current assets			
Debtors	9	800	4,708
Cash at bank and in hand		10,597	34,905
		11,397	39,613
Creditors: amounts falling due within one year	10	(1,786)	(35,040)
Net current assets		9,611	4,573
Total assets less current liabilities		9,611	4,573
Net assets		9,611	4,573
The funds of the charity			
Restricted income funds	11	9,399	1,516
Unrestricted income funds	11	212	3,057
Total funds		9,611	4,573

For the year ended 31 July 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476,

The trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts. These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved and authorised for issue by the Board and signed on its behalf by:

K Francis

Trustee

Hastings Storytelling Festival
Notes to the Financial Statements
For the year ended 31 July 2021

1. Accounting Policies

Basis of accounting

The financial statements have been prepared under the historical cost convention, except for investments which are included at market value and the revaluation of certain fixed assets and in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), and the Companies Act 2006.

Hastings Storytelling Festival meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s).

Going concern

2. Income from donations and legacies

	2021 £	2020 £
Restricted funds		
Donations received	5,000	102
Grants received	44,569	57,725
	49,569	57,827

3. Income earned from other activities

	2021 £	2020 £
Restricted funds		
Fund raising events	850	2,261
	850	2,261

4. Costs of charitable activities by fund type

	Unrestricted funds £	Restricted funds £	2021 £	2020 £
Performing Arts Events	-	44,255	44,255	61,238
Support costs	1,126	-	1,126	1,546
	1,126	44,255	45,381	62,784

Hastings Storytelling Festival
Notes to the Financial Statements Continued
For the year ended 31 July 2021

5. Costs of charitable activities by activity type

	2021	2020
	£	£
Activities undertaken directly		
Performing Arts Events	45,381	62,784

6. Analysis of support costs

	2021	2020
	£	£
Governance costs	1,126	1,546

7. Net income/(expenditure) for the year

This is stated after charging/(crediting):

	2021	2020
	£	£
Accountancy fees	720	700

8. Comparative for the Statement of Financial Activities

	Unrestricted funds	Restricted funds	2020
	£	£	£
Income and endowments from:			
Donations and legacies	2,168	55,659	57,827
Other trading activities	2,261	-	2,261
Total	4,429	55,659	60,088
Expenditure on:			
Charitable activities	(8,581)	(54,203)	(62,784)
Total	(8,581)	(54,203)	(62,784)
Net income/expenditure	(4,152)	1,456	(2,696)
Reconciliation of funds			
Total funds brought forward	7,209	60	7,269
Total funds carried forward	3,057	1,516	4,573

Hastings Storytelling Festival
Notes to the Financial Statements Continued
For the year ended 31 July 2021

9. Debtors

	2021	2020
	£	£
Amounts due within one year:		
Prepayments and accrued income	800	4,708
	<u>800</u>	<u>4,708</u>

10. Creditors: amounts falling due within one year

	2021	2020
	£	£
Accruals and deferred income	1,786	35,040
	<u>1,786</u>	<u>35,040</u>

11. Movement in funds

Unrestricted Funds

	Balance at 01/08/2020	Incoming resources	Outgoing resources	Balance at 31/07/2021
	£	£	£	£
<i>General</i>				
General	3,057	-	(2,845)	212
	<u>3,057</u>	<u>-</u>	<u>(2,845)</u>	<u>212</u>

Unrestricted Funds - Previous year

	Balance at 01/08/2019	Incoming resources	Outgoing resources	Balance at 31/07/2020
	£	£	£	£
<i>General</i>				
General	7,209	4,429	(8,581)	3,057
	<u>7,209</u>	<u>4,429</u>	<u>(8,581)</u>	<u>3,057</u>

Hastings Storytelling Festival
Notes to the Financial Statements Continued
For the year ended 31 July 2021

Restricted Funds

	Balance at 01/08/2020	Incoming resources	Outgoing resources	Balance at 31/07/2021
	£	£	£	£
Arts Council England	-	34,044	(34,044)	-
Chalkcliff Trust	60	-	-	60
Hastings Opportunity Area	1,456	9,500	(3,200)	7,756
Other Restricted Donations and Grants	-	6,875	(5,292)	1,583
	1,516	50,419	(42,536)	9,399

Restricted Funds - Previous year

	Balance at 01/08/2019	Incoming resources	Outgoing resources	Balance at 31/07/2020
	£	£	£	£
Arts Council England	-	39,676	(39,676)	-
Chalkcliff Trust	60	-	-	60
Hastings Opportunity Area	-	11,333	(9,877)	1,456
Other Restricted Donations and Grants	-	4,650	(4,650)	-
	60	55,659	(54,203)	1,516

Purpose of restricted funds

Arts Council England

Funding for the 2019 and 2020 Hastings Story Telling Festivals

Chalkcliff Trust

Storytelling Marquee and activities at St Leonards Festival 2018

Other Restricted Donations and Grants

Funding for the 2019 Hastings Storytelling Festival

Hastings Opportunity Area

Funding of Hastings Opportunity Area activities

Hastings Storytelling Festival
Notes to the Financial Statements Continued
For the year ended 31 July 2021

12. Analysis of net assets between funds

	Net current assets / (liabilities) £	Net Assets £
Unrestricted funds		
<i>General</i>		
General	212	212
Restricted funds		
Chalkcliff Trust	60	60
Hastings Opportunity Area	7,756	7,756
Other Restricted Donations and Grants	1,583	1,583
	9,611	9,611
Previous year		
	Net current assets / (liabilities) £	Net Assets £
Unrestricted funds		
<i>General</i>		
General	3,057	3,057
Restricted funds		
Chalkcliff Trust	60	60
Hastings Opportunity Area	1,456	1,456
	4,573	4,573

Hastings Storytelling Festival
Detailed Statement of Financial Activities
For the year ended 31 July 2021

	2021 £	2020 £
INCOME AND ENDOWMENT		
Donations and legacies		
Donations	5,000	102
Grants receivable	44,569	57,725
	49,569	57,827
Other trading activities		
Fund raising events	850	2,261
	850	2,261
Total incoming resources	50,419	60,088
EXPENDITURE		
Charitable activities		
Cost of direct charitable activity	(44,255)	(61,238)
	(44,255)	(61,238)
SUPPORT COSTS		
Governance costs		
Governance costs	(1,126)	(1,546)
	(1,126)	(1,546)
Total resources expended	(45,381)	(62,784)
Net Income	5,038	(2,696)

**Hastings Storytelling Festival
Independent Examiners Report to the Trustees
For the year ended 31 July 2021**

Responsibilities and basis of report

As the charity Trustees, who are also directors for the purposes of company law, are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

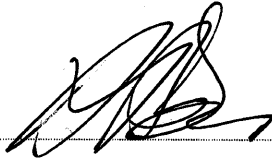
Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiners statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Allan Dyas Accountants
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Old Town
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