

# Trustees' Annual Report for the period

Period start date  
01 April 2023

Period end date  
31 March 2024

From

T  
o

Charity name		Kirk Hammerton Nursery School	
Other names charity is known by			
Registered charity number (if any)		1168228	
Charity's principal address		The Pavillion	
		Kirk Hammerton Playing Fields	
		Kirk Hammerton	
		Postcode	YO26 8DE

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Herbert	Trustee	From July 2016	Committee
2	Helen Mann	Trustee	From Sept 2020	Committee
3	Jenny Dennis	Trustee	From Jan 2019	Committee

## Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

## Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

## Name of chief executive or names of senior staff members (Optional information)

--

## Description of the charity's trusts

Type of governing document	Constitution
How the charity is constituted	CIO governed by the committee
Trustee selection methods	Trustees are appointed or reappointed by annually at the annual general meeting held in July. They can be appointed in between by agreement of the committee.

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There is a child protection and safe guarding policy in place. Disclosure & barring services checks are carried out prior to commencement of trusteeship.

Kirk Hammerton Nursery is registered with Ofsted and is a member of the pre-school learning alliance.

Funding for three and four years olds is received from North Yorkshire County Council (NYCC).

All trustees give their time voluntarily.

## Summary of the objects of the charity set out in its governing document

The aims of the nursery are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The nursery is planned and led by our excellent playroom staff (all of whom are qualified to Level 3 and above). Our facilities allow indoor and outdoor play. Playtime for the children is a mixture of staff-led and independent play. Each child has a key-worker and is planned for individually. Photographs and comments are included in the 'Learning Journey' booklets. The nursery welcomes all children regardless of personal background, faith, gender or personal circumstances.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The nursery offers morning and afternoon sessions five days a week.

The Nursery School operates a play lead teaching scheme focusing on the child's individual interests.

This year the Nursery School has invested funds in improving the outside area; including the installation of a new pergola to allow outdoor play regardless of the weather.

### Details of any funds materially in deficit

It is the policy of the Nursery to maintain a Reserve sufficient to cover two half terms operating costs.

Not applicable

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funding is from North Yorkshire County Council who currently fund 15 hours of sessions for three-plus year olds (and 30 hours for working parents). We charge for sessional fees of non-funded children and a voluntary donation to cover costs of snack, sun cream and use of waterproofs and wellies.

The majority of income is spent on staff costs, rent, insurance, consumables, equipment, staff-planned activities and any one off project costs.

Any surplus funds are currently held in the current account.

## Section F

## Other optional information

--

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Signature(s)**

s trustees

Smann | Hofland

**Full name(s)**

Helen Mann

Helen Herbert

**Position (eg Secretary, Chair, etc)**

Treasurer

---

Playleader

Date \_\_\_\_\_

27.1.2025



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Kirk Hammerton Nursery School

## Receipts and payments accounts

CC16a

For the period  
from

To

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
Funded Fees	76,154	-	-	76,154	52,237
Non-Funded Fees	25,686	-	-	25,686	32,594
Donations	-	-	-	-	313
Fundraising	1,054	-	-	1,054	-
Baby & Toddler	-	-	-	-	-
Interest on reserve account	315	-	-	315	103
Grants	3,500	-	-	3,500	3,500
HMRC JRS Grant	-	-	-	-	-
<b>Sub total(Gross income for AR)</b>	<b>106,709</b>	<b>-</b>	<b>-</b>	<b>106,709</b>	<b>88,747</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>106,709</b>	<b>-</b>	<b>-</b>	<b>106,709</b>	<b>88,747</b>

<b>A3 Payments</b>					
Staff - Salary, Pension and Taxes	77,536	-	-	77,536	66,395
Staff Training	3,168	-	-	3,168	632
Additional Services	333	-	-	333	2,193
Janitorial	2,196	-	-	2,196	2,259
Snack	3,313	-	-	3,313	1,577
Playroom Consumables	1,185	-	-	1,185	919
Equipment - resources	1,204	-	-	1,204	98
Equipment - furniture	2,556	-	-	2,556	497
Premises	862	-	-	862	4,917
Expenses paid	-	-	-	-	-
Office Costs	991	-	-	991	517
Rent	6,521	-	-	6,521	5,855
Computer Software and Hardware	885	-	-	885	60
Internet and Telephone	459	-	-	459	481
Printing	-	-	-	-	-
Stationary	-	-	-	-	-
Miscellaneous	268	-	-	268	35
Accommodation	-	-	-	-	-
Advertising and Promotion	20	-	-	20	20
Staff Entertaining	918	-	-	918	369
Insurance	-	-	-	-	859
Winter Food Voucher	-	-	-	-	-
NYCC Meals	-	-	-	-	-
Web Hosting	-	-	-	-	716
<b>Sub total</b>	<b>102,415</b>	<b>-</b>	<b>-</b>	<b>102,415</b>	<b>88,399</b>

<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>102,415</b>	<b>-</b>	<b>-</b>	<b>102,415</b>	<b>88,399</b>

<b>Net of receipts/(payments)</b>	<b>4,294</b>	-	-	<b>4,294</b>	<b>348</b>
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	-	-	-	-	-
<b>Cash funds this year end</b>	<b>4,294</b>	-	-	<b>4,294</b>	<b>348</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Last Year to nearest £
<b>B1 Cash funds</b>	Current Account 30607485	17,968	-	13,989
	Reserve Account 30607493	23,783	-	23,468
		-	-	-
	<b>Total cash funds</b>	<b>41,751</b>	<b>-</b>	<b>37,457</b>

(agree balances with receipts and payments account(s))



	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	HELEN MANN	21.1.2025
	HELEN HERBERT	27.1.2025





Report to the trustees/  
members of

On accounts for the year  
ended

31 March 2024

Charity no  
(if any)

1168228

Set out on pages

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended .

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent  
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

*L Hannah*

Date:

*21/1/2025*

Name:

*LISA HANNAH*

	<b>Relevant professional qualification(s) or body (if any):</b>  <b>Address:</b>	

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

---

Give here brief details of any items that the examiner wishes to disclose.