

Trustees' Annual Report for the period

From

Period start date

01 April 2020

To

Period end date

31 March 2021

Charity name

Kirk Hammerton Nursery School

Other names charity is known by

Registered charity number (if any)

1168228

Charity's principal address

The Pavillion

Kirk Hammerton Playing Fields

Kirk Hammerton

Postcode

YO26 8DE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Mann	Treasurer	From September 2020	Committee
2	Mary Shackleton	Secretary	From Jan19	Committee
3	Helen Herbert	Trustee	From July 2016	Committee
4	Jenny Dennis	Trustee	From Jan19	Committee
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

CIO governed by the committee

Trustee selection methods
(eg. appointed by, elected by)

Trustees are appointed or reappointed by annually at the annual general meeting held in July. They can be appointed in between by agreement of the committee.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

There is a child protection and safe guarding policy in place. Disclosure & barring services checks are carried out prior to commencement of trusteeship.

Kirk Hammerton Nursery is registered with Ofsted and is a member of the pre-school learning alliance.

Funding for three and four years olds is received from North Yorkshire County Council (NYCC).

All trustees give their time voluntarily.

Summary of the objects of the charity set out in its governing document

The aims of the nursery are to enhance the development and education of children primarily under statutory school age by encouraging parents to understand and provide for the needs of their children through community groups and by:

(a) offering appropriate play, education and care facilities, family learning and extended hours groups, together with the right of parents to take responsibility for and to become involved in the activities of such groups, ensuring that such groups offer opportunities for all children whatever their race, culture, religion, means or ability; (b) encouraging the study of the needs of such children and their families and promoting public interest in and recognition of such needs in the local areas; (c) instigating and adhering to and furthering the aims and objects of the Pre-school Learning Alliance.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings. The nursery is planned and led by our excellent playroom staff (all of whom are qualified to Level 3 and above). Our facilities allow indoor and outdoor play. Playtime for the children is a mixture of staff-led and independent play. Each child has a key-worker and is planned for individually. Photographs and comments are included in the 'Learning Journey' booklets.

The nursery welcomes all children regardless of personal background, faith, gender or personal circumstances.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

It has been a challenging year with the lockdown closing the nursery from March due to the pandemic. However, we were able to welcome children back from September. We experienced lower numbers of attendees during the following lockdowns but we are now back up to full attendance with a strong waiting list.

We put in place covid secure measures including:

- individually allocated waterpools
- removal of before and after school clubs
- removal of school dinners at Kirk Hammerton Primary School
- new pick up and drop off procedures to limit adult contact and avoid parents coming into the nursery building
- provision of PPE for staff members for toileting and first aid

The nursery offers morning and afternoon sessions five days a week.

The Nursery School operates a play lead teaching scheme focusing on the child's individual interests.

Given the pandemic, we have been unable to host our usual fundraising activities. However, we have been successful in securing a grant from the Co-op of which a partial payment has been received during this financial year.

Brief statement of the charity's policy on reserves

It is the policy of the Nursery to maintain a Reserve sufficient to cover two half terms operating costs. We have increased the amount in the reserve account to support this.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Our main source of funding is from North Yorkshire County Council who currently fund 15 hours of sessions for three-plus year olds (and 30 hours for working parents). We charge for sessional fees and lunch clubs of non-funded children and a voluntary donation to cover costs of snack, sun cream and use of waterproofs and wellies.

The majority of income is spent on staff costs, rent, insurance, consumables, equipment, staff-planned activities and any one off project costs.

Any surplus funds are currently held in the current account.

Section F

Other optional information

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The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

H Mann

H8 Herbert

Full name(s)

Helen Mann

Helen Herbert

Position (eg Secretary, Chair, etc)

Treasurer

Playleader

Date

17 JUNE 2021



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name
KIRK HAMMERTON NURSERY SCHOOL

No (if any)
1168228

Receipts and payments accounts

CC16a

For the period
from

01/04/20

01/04/20

To

31/03/21

31/03/21

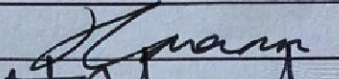
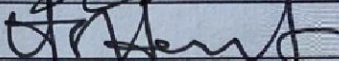
Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Funded Fees	53,179	-	-	53,179	51,890
Non-Funded Fees	13,003	-	-	13,003	28,968
Donations	-	-	-	-	1,497
Fundraising	-	-	-	-	100
Baby & Toddler	-	-	-	-	511
Interest on reserve account	6	-	-	6	29
Co-op Grant	1,011	-	-	1,011	
HMRC JRS Grant	4,658	-	-	4,658	
Sub total (Gross income for AR)	71,857	-	-	71,857	82,995
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	71,857	-	-	71,857	82,995
A3 Payments					
Staff	50,933	-	-	50,933	61,024
Phone and Broadband	361	-	-	361	384
Snacks	95	-	-	95	433
Rent	3,530	-	-	3,530	5,812
NYCC Meals	753	-	-	753	2,273
Office	1,214	-	-	1,214	2,028
Consumables	2,657	-	-	2,657	1,965
Training	423	-	-	423	165
Equipment	657	-	-	657	2,290
Fundraising	-	-	-	-	391
Returned payment	-	-	-	-	862
Winter Food Voucher	120	-	-	120	120
Sub total	60,743	-	-	60,743	77,628
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	60,743	-	-	60,743	77,628
Net of receipts/(payments)	11,114	-	-	11,114	5,366
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-

Cash funds this year end	11,114	-	-	11,114	5,366
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Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Last Year to nearest £
B1 Cash funds	Current Account 30607485	26,045	-	24,058
	Reserve Account 30607493	23,363	-	14,357
		-	-	-
	Total cash funds	49,408	-	38,414
	(agree balances with receipts and payments account(s))	Agreement Error	OK	Agreement Error
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	

			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		HELEN MANN	17.6.21	
		HELEN HERBERT	17.6.21	

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

KIRK HAMMERTON NURSERY SCHOOL

On accounts for the year
ended

31 MARCH 2021

Charity no (if
any)

1168228

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended ~~30 / 09 / 2021~~.

Responsibilities and basis of report As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5) (b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect:

- * accounting records were not kept in accordance with section 130 of the Act or
- * the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

L Hannah

Date:

17.6.21

Name:

LISA HANNAH

Relevant professional
qualification(s) or body (if
any):

Address:

10 LONGLAND LANE, WHITLEY
4026 8BB

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for