

Report and Financial Statements

For the year ended 30th September 2021

ROA Christian Prayer Ministries

Charity No: 1168191

ROA Christian Prayer Ministries Ltd

Report of the Trustees for the Year Ended 30th September 2021

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ROA Christian Prayer Ministries Ltd

Report of the Trustees for the Year Ended 30th September 2021

The Trustees presents its report and financial statements for the year ended 30th September 2021.

Reference and Administrative information

Charity Name: ROA Christian Prayer Ministries Ltd

Charity Registration Number: 1168191

Registered Office and

Operational Address: 23 POPPYFIELD COURT, NORTHAMPTON, NN3 8NG

Directors/Trustees: NICHOLAS KOTEI
JOYCE LARBI
JOSEPH BENTIL

Independent Examiner: Samuel Durojaiye FCPA
Samuelson and Co UK Ltd
596 Kingsland Road
Hackney, London
E8 4AH

Bankers : Metro Bank
One Southampton Row
London
WC1B 5HA

ROA Christian Prayer Ministries Ltd
Report of the Trustees for the Year Ended 30th September 2021

Highlights of the achievements and developments during the year ended 30th September 2021

Due to global pandemic the church endured some difficulty in all areas but continued to see growth and progress in areas in and out of the church. The church, still under the leadership of Evangelist Richard Owusu Ansah also continued to engage with the local community.

2021 was a somewhat difficult year for the church as it worked its way through the pandemic dealing with the effects of the pandemic within the community and ensuring the safety and wellbeing of the church.

The pandemic had a huge financial effect on the church as a charity and its members. A significant number of church members suffered job losses. This affected also had a domino effect on the church financially and its day to day management.

As always, the church continued to strengthen its ties within the community and also its our partnerships with various bible-believing churches and organisations across London and overseas to organise online conferences to empower and equip the youth and also create awareness and address issues affecting our local communities and nations.

This year the church continued conferences on wellbeing and mental health. Young people from various backgrounds were encouraged to learn new life skills and also given the opportunity showcase to showcase their talents and inspire other young people to develop and sharpen their God given talents and skills.

Evangelist Richard Owusu-Ansah along with Pastor Seth Amoateng from USA and Rev. Charles Ayarkwah from Ghana led a revival/conference in the year. Feedback from attendants highlighted and praised the educational and faith standpoint shared was appreciated the most.

The church is glad to be able to be continuing to fellowship together once again and looks forward to progressive growth and to support initiatives which help build and improve the local community and the church.

ROA Christian Prayer Ministries Ltd

Report of the Trustees for the Year Ended 30th September 2021

Our Aims and Objectives

Purpose and Aims

Our Charity's purposes as set out in the objects contained in the Declaration of Trust are :

- a. To advance the Christian Religion for the benefit of the public through the holding of prayer meetings, lecture, public celebration of Religious festivals, producing and/ or distributing literature on Christianity to enlighten others about the Christian Religion.
- b. Such Charitable purposes for public benefit are exclusively charitable according to the laws of England and Wales as the trustees may from time to time determine.

Ensuring Our Work Delivers Our Aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aim , objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

The Focus of Our Work

Our main objectives for the year continued to be the advancement of the Christian religion and the relieve of poverty and sickness. The strategies we used to meet these objectives included:

1. Holding bible lectures and worship services for the public on Saturday in which themes on Christianity are discussed .
2. Provision of Special Events such as inviting Prophet Charles Ayarkwa from Ghana, in order to educate our followers from another aspect of Christianity.
3. Providing an Evangelism Outreach to preach the gospel to strengthen the religious faith to the community.
4. Provision of Pastoral Care for Congregants and other members of the community

ROA Christian Prayer Ministries Ltd

Report of the Trustees for the Year Ended 30th September 2021

How Our Activities Deliver Public Benefit

Our main activities and who we try to help are described below. All our charitable activities focus on the advancement of the Christian religion and the relief of poverty and sickness.

Who used and benefited from our Services

All our charitable activities focus on spreading Christianity, helping the society, the general public and the human race to live more harmoniously with each other.

By spreading Christianity, we organise religious festivals to help unite people from different background in the society. All members of the society are equally welcome to access the benefits of the services/activities of the organisation.

Financial Review

The organisation successfully raised a total income of £77,788 during the period which was remarkable in the current climate. Effort would be made to improve this in the accounting period.

Principal Funding Sources

The principal funding sources for the charity are currently by way of Donations, Offering, Tithe and Gifts from congregants through the offering basket passed during Church services and through bank standing orders.

Investment Policy

The Charity has cash that are set out in the Charity balance sheets. The objective of the investment policy is to invest in cash at banks where the capital is protected. Bank interest income was not achieved in the period. The Charity currently has a policy of keeping any surplus liquid funds in cash at banks where immediate access and security of funds is guaranteed.

ROA Christian Prayer Ministries Ltd

Report of the Trustees for the Year Ended 30th September 2021

Reserves Policy

The Board of Trustees has examined the Charity's requirements for reserves in light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets held by the charity should be between 3 and 6 months of the expenditure.

The expenditure for 2021 was £124889 and therefore the targeted reserves should be between £31,222 and £62444 in general funds. The reserves are needed to meet the working capital requirements of the charity and the trustees are confident that at this level they would be able to continue the current activities of the Charity in the event of a significant drop in funding. This general reserve policy was met.

Plans for Future Periods

The Charity's plans are to continue the activities outlined above in the forthcoming years and put effort in place to improve the funding arrangements.

Structure, Governance and Management

Governing Document

The Organisation is a charitable organisation constituted under a Constitution dated 25th June 2020 and registered as a charity on 12th July 2020. The charity was established under a Constitution which established the objects and powers of the charity and is governed under its terms. In the event of the Charity wound up members are required to so decide by three-quarters majority.

Recruitment and Appointment of Trustees

The trustees who are also charity trustees for the purposes of charity law are in charge of the strategic direction of the charitable trust. Under the requirements of the Declaration of Trust the trustees are elected to serve for a period of three years after which they must be re-elected at the next Annual General Meeting.

All trustees except the Senior Pastor give their time voluntarily and receive no benefits from the charity.

Due to the nature of Church work, trustees appointed have been so selected on the basis of their faith, strength of Character, skills set in the area of business management and growth and commitment to the vision of the charity.

ROA Christian Prayer Ministries Ltd

Report of the Trustees for the Year Ended 30th September 2021

Trustees Induction and Training

Most trustees are already familiar with the practical work of the charity having been friends of the Church for a number of years. Additionally, new trustees are invited and encouraged to function in the capacity as friends of the Church in order to understand the offerings of the Church and its market. Additionally new trustees would be invited as required and encouraged to attend a series of short training sessions to familiarise themselves with the charity and the context within which it operates. These sessions would be jointly led by the Chair of Trustees and the Chief Executive or Senior Pastor of the Charity and cover:

The Obligations of Trustees

The Main documents which set out the operational framework for the charity including the Declaration of Trust

Resourcing and the current financial position as set out in the latest published accounts

Future plans and objectives

A Question & Answer pack would be prepared which draws information from various Charity Commission publications signposted through the Commission's guide "the Essential Trustee" as a follow up to these sessions. This will be distributed to all new trustees along with the Memorandum and Articles and the latest financial statements.

Risk Management

The Trustees have identified the major strategic risks to which ROA Christian Prayer Ministries Ltd is exposed to and has established controls and actions to mitigate them. Each year, risk assessments take place at our office and are subject to continual review and monitoring. The Trustees take all appropriate steps to moderate and manage the inevitable operational risks to which volunteers staff and assets of ROA Christian Prayer Ministries Ltd are exposed. Competence based training for Volunteers employers liability insurance, monitoring of new legislative requirements are examples of steps taken. In particular there are policies and procedures for children and vulnerable adults protection and for health and safety risks. Furthermore a risk register is to be established and update at least annually.

ROA Christian Prayer Ministries Ltd

Report of the Trustees for the Year Ended 30th September 2021

Organisation

ROA Christian Prayer Ministries Ltd is governed by a Board of Trustees elected to serve the charity and run its affairs. Annually the Board reviews the range of skills it has available and uses its power of co-option to ensure that gaps are filled. The Board also ensures that a number of other criteria are met. The Board are assisted by Departmental leaders. The Board of Trustees meet quarterly and are responsible for the strategic direction and policy of the Charity. A scheme of delegation is in place and day to day responsibility for the provision of the services rest with the Senior Pastor who is also the Chief Executive. He is assisted by volunteers.

Responsibilities of the Trustees

Charity law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable trust as at the balance sheet date and of its incoming resources and applications of resources, including income and expenditure, for the financial year. In preparing those financial statements the Trustees should follow best practice and :

- Select suitable accounting policies and then apply them consistently;
- Make judgements and estimates that are reasonable and prudent
- Prepare the financial statements on the on going basis unless it is inappropriate to presume that the charity will continue on that basis.

The Trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enables them to ensure that the financial statements comply with Charity Act of 2011. The Trustees are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

ROA Christian Prayer Ministries Ltd

Report of the Trustees for the Year Ended 30th September 2021

Members of the Board of Trustees

Members of the Board of Trustees, and trustees for the purpose of charity law, who served during the year and up to the date of this report are set out on page 1.

In accordance with charity law, as trustees, we certify that:

So far as we are aware, there is no relevant information of which the company's accountants are unaware; and as the trustees of the charity we have taken all steps that we ought to have taken in order to make ourselves aware of any relevant information and to establish that the Charity's accountants are aware of that information'.

This report has been prepared by order of the trustees and signed on their behalf by:

Nicholas Kotei
Director/Trustee


.....

ROA Christian Prayer Ministries Ltd

Independent Examiners Report to the Trustees of ROA Christian Prayer Ministries Ltd for the year ended 30th September 2021

I report on the accounts of the charity for the year ended 30th September 2021, which are set out on pages 12 to 19.

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the organisation) are responsible for the preparation of

The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (2011 Act) and that an independent examination is needed.

The charity's gross income did not exceed £250,000 and I am qualified to undertake the examination by being a Fellow member of the Association of Certified Public Accountants.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;

- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and

- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

ROA Christian Prayer Ministries Ltd

**Independent Examiners Report to the Trustees of ROA Christian Prayer Ministries Ltd
for the year ended 30th September 2021**

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

to keep accounting records in accordance with section 386 of the Companies Act 2006; and

to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Samuel Durojaiye FCPA
Samuelson & Co
Certified Public Accountants
596 Kingsland road
Hackney, London
E8 4AH

ROA Christian Prayer Ministries Ltd**Statement of Financial Activities (including Income and Expenditure Account)****for the year ended 30th September 2021**

	Notes	2021		2021	2020
		Unrestricted	Restricted	Total	Total
		Funds	Funds	Funds	Funds
		£	£	£	£
<u>Incoming resources</u>					
<u>Incoming resources from generated funds:</u>					
Voluntary Income: Donations - by members	2	77,788	-	77,788	65,597
Other income - Gift Aid	2	24,331	-	24,331	-
<u>Total incoming resources</u>		102,119	-	102,119	65,597
<u>Resources expended</u>					
<u>Cost of generating funds</u>					
Costs of generating voluntary income	3	55,505	-	55,505	38,154
Charity activities	4	74,749	-	74,749	4,401
Governance Costs	5	500	-	500	500
<u>Total resources expended</u>		130,754	-	130,754	43,055
<u>Net Incoming resources before other recognised gains</u>	-	28,635	-	28,635	22,542
<u>Net movement in funds</u>	-	28,635	-	28,635	22,542
<u>Reconciliation of Funds</u>					
Total funds brought forward		222,510	-	222,510	199,968
<u>Total funds carried forward</u>		193,875	-	193,875	222,510

The statement of financial activities includes all gains and losses in the year. All incoming resources and resources expended derive from continuing activities.

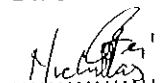
The notes on Pages 12 to 17 form part of these Accounts.

ROA Christian Prayer Ministries Ltd
Balance Sheet as at 30th September 2021

	Notes	2021 £	2020 £
<u>Fixed assets</u>			
<u>Tangible assets</u>	8	4,676	237,435
<u>Currents assets</u>			
Cash at bank and in hand		195,555	22,614
		<u>195,555</u>	<u>22,614</u>
<u>Creditors: Amounts falling due within one year</u>	9	500	37,539
<u>Net Current Assets</u>		195,055	- 14,925
<u>Total Assets less current liabilities:</u>		<u>199,731</u>	<u>222,510</u>
<u>Creditors: Amounts falling due more than one year</u>			
<u>Total net assets (liabilities)</u>		<u>199,731</u>	<u>222,510</u>
<u>Funds</u>			
Unrestricted Funds		199,731	222,510
<u>Total funds</u>		<u>199,731</u>	<u>222,510</u>

Approved by the Board of Trustees on the 22nd June 2022 and signed on its behalf by:

Nicholas Kotei
 Director/Trustee



 Nicholas Kotei

The notes on pages 12 to 17 form part of these financial statements.

ROA Christian Prayer Ministries Ltd

Notes forming part of the financial statements for the year ended 30th September 2021

1. Accounting Policies

The principal accounting policies are summarised below. The accounting policies have been applied consistently throughout the year and in the proceeding year.

(a) Basis of Accounting

The financial statements have been prepared under the historical cost convention, as modified by inclusion of fixed assets investments at market value, and in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities issued in March 2005.

(b) Fund Accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity. Unrestricted funds include a revaluation reserve representing the restatement of investment assets at market values.

Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

(c) Incoming Resources

All incoming resources are included in the statement of financial activities when the charity is entitled to the income and the amount can be quantified with reasonable accuracy. The following specific policies are applied to particular categories of income:

Voluntary income is received by way of grants, donations and gifts and is included in full in the Statement of Financial Activities when receivable. Grants, where entitlement is not conditional on the delivery of a specific performance by the charity , are recognised when the charity becomes unconditionally entitled to the grant.

Donated services and facilities are included at the value to the charity where this can be quantified. The value of services provided by volunteers has not been included in these accounts.

Invested income is included when receivable.

Incoming resources from charitable trading activity are accounted for when earned.

ROA Christian Prayer Ministries Ltd

Notes forming part of the financial statements for the year ended 30th September 2021

Incoming resources from grants, where related to performance and specific deliverables, are accounted for as the charity earns the right to consideration by its performance.

(d) Resources expended

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

Costs of generating funds comprise the costs associated with attracting voluntary income and the costs of trading for fundraising purposes.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the accountancy fees and costs linked to the strategic management of the charity. All costs are allocated between the expenditure categories of the SoFA on a basis designed to reflect the use of the resource. Costs relating to a particular activity are allocated directly, others are apportioned on an appropriate basis e.g. floor areas, per capita or estimated usage as set out in Notes 3-5.

(e) Fixed Assets

Fixed assets (excluding investments) are stated at cost less accumulated depreciation. The costs of minor additions or those costing below £1,000 are not capitalised. Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life, which in all cases is estimated at 5 years.

Investments held as fixed assets are revalued at mid market value at the balance sheet date and the gain or loss taken to the Statement of Financial Activities if any.

2. Donations

	Unrestricted	Restricted	2021 Total	2020 Total
	£	£	£	£
Donations - by members	77,788	-	77,788	65,597
Gift Aid income	24,331	-	24,331	-
	102,119	-	102,119	65,597

ROA Christian Prayer Ministries Ltd

Notes forming part of the financial statements for the year ended 30th September 2021

3. Costs of Generating Voluntary Income

	Basis of Allocation	Church Work	Support Cost	Governance	2021	2020
Bank Charges	Direct	90	-	-	90	20
Administration	Direct	20,920	-	-	20,920	12,395
Support Costs	Direct	-	28,795	-	28,795	21,687
Premises	Direct	5,700	-	-	5,700	5,700
		21,010	28,795	-	55,505	39,802

4. Charitable Activities

Ministry	Direct	74,749	-	-	74,749	18,161
		74,749	-	-	74,749	18,161

5. Governance Cost

Professional Fees	Direct	-	-	500	500	1,000
		-	-	500	500	1,000

Total Resources

<u>Expended</u>		95,759	28,795	500	130,754	58,963
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6. Trustee Remuneration & Related Pay Transactions

No member of the Board of Directors apart from the Senior Pastor received any remuneration during the year.

7. Taxation

As a charity, ROA Christian Prayer Ministries Ltd is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 256 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects. No tax charges have arisen in the Charity.

ROA Christian Prayer Ministries Ltd**Notes forming part of the financial statements for the year ended 30th September 2021****8. Tangible Fixed Assets**

	Land & Buildings	Equipment Fixtures & Fittings	2021 Total
	£	£	£
Cost			
At 1st October 2020	230,000	13,793	3,822
Disposal	230,000	-	-
At 30th September 2021	<u>-</u>	<u>13,793</u>	<u>13,793</u>
Depreciation			
At 1st October 2020	-	6,358	6,358
Charge for the year	-	2,759	2,759
At 30th September 2021	<u>-</u>	<u>9,117</u>	<u>9,117</u>
Net Book Value			
At 30th September 2021	<u>-</u>	<u>4,676</u>	<u>4,676</u>
At 30th September 2020	<u>230,000</u>	<u>7,435</u>	<u>237,435</u>

9. Creditors: Amounts falling due within one year

	2021 £	2020 £
Accruals	500	500
Building Fund Loan	-	37,039
	<u>500</u>	<u>37,539</u>

ROA Christian Prayer Ministries Ltd**Notes forming part of the financial statements for the year ended 30th September 2021****10. Net incoming resources for the year****This is stated after charging:**

	2021	2020
	£	£
Depreciation	2759	2759
Audit & Accountancy Fees	500	1000

11. Analysis of Net Assets Between Funds

	2021			2020
	General Funds	Designated Funds	Restricted Funds	Total Funds
	£	£	£	£
Tangible Fixed Assets	4,676	-	-	237,435
Current Assets	195,555	-	-	22,614
Current Liabilities	500	-	-	37,539
Net Assets at 30th September 2021	199,731	-	-	222,510

12. Movements in Funds

	Incoming Resources [Inc Gains]	Outgoing Resources	Transfer	At 31 July 2021	At 31 July 2020
	£	£	£	£	£
Restricted Funds:	-	-	-	-	-
Total Restricted Funds	-	-	-	-	-
Unrestricted Funds:					
General Funds	102,119	130,754	-	199,731	199,968
Total Unrestricted Funds	102,119	130,754	-	199,731	199,968
Total Funds	102,119	130,754	-	199,731	199,968

ROA Christian Prayer Ministries Ltd**Income and Expenditure Account for the year ended 30th September 2021**

	2021		2020
	£	£	£
Income		102,119	65,597
<u>LESS OVERHEADS</u>			
<u>Premises Costs</u>			
Hire of Hall/Office Rent	5,700	5,700	5,700
<u>Administration</u>			
Salary	10,800	10,800	
Office expense	4,265	1,104	
Self Storage Costs & Insurance	-	-	
	15,065		11,904
<u>Bank Charges</u>			
Bank charges	90	-	-
	90		
<u>Ministry</u>			
Evangelism and Donations	29,052	3,309	
Events, Seminars & Conferences	28,445	-	
Printing & Stationery	733	624	
Mission	16,519	468	
	74,749		4,401
<u>Professional Fees</u>			
Audit & Accountancy Fees	500	500	500
<u>Support Costs</u>			
Travel Expenses	13,452	6,330	
Accommodation	12,584	9,661	
Depreciation	2,759	2,759	
Surveyor's cost	-	1,800	
Equipment hire	-	-	
	28,795		20,550
		124,899	43,055
Surplus/Deficit for the year		22,780	22,614
Surplus brought forward		222,510	199,896
Surplus carried forward		199,731	222,510

This page does not form part of the statutory accounts.