

Numbers Sheet Name

Numbers Table Name

RECEIPTS

Table 1

PAYMENTS

Table 1

Year to date totals

Table 1

FINANCIAL STATEMENT

Table 1

Budget - Table 1

Table 1

Budget - Table 1-1

Table 1

Excel Worksheet Name

[RECEIPTS](#)

[PAYMENTS](#)

[Year to date totals](#)

[FINANCIAL STATEMENT](#)

[Budget - Table 1](#)

[Budget - Table 1-1](#)

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30	31	32	33	34	35	36	37	38	39	40	41	42	43	44	45	46	47	48	49	50	51	52	53	54	55	56	57	58	59	60	61	62	63	64	65	66	67	68	69	70	71	72	73	74	75	76	77	78	79	80	81	82	83	84	85	86	87	88	89	90	91	92	93	94	95	96	97	98	99	100	101	102	103	104	105	106	107	108	109	110	111	112	113	114	115	116	117	118	119	120	121	122	123	124	125	126	127	128	129	130	131	132	133	134	135	136	137	138	139	140	141	142	143	144	145	146	147	148	149	150	151	152	153	154	155	156	157	158	159	160	161	162	163	164	165	166	167	168	169	170	171	172	173	174	175	176	177	178	179	180	181	182	183	184	185	186	187	188	189	190	191	192	193	194	195	196	197	198	199	200	201	202	203	204	205	206	207	208	209	210	211	212	213	214	215	216	217	218	219	220	221	222	223	224	225	226	227	228	229	230	231	232	233	234	235	236	237	238	239	240	241	242	243	244	245	246	247	248	249	250	251	252	253	254	255	256	257	258	259	260	261	262	263	264	265	266	267	268	269	270	271	272	273	274	275	276	277	278	279	280	281	282	283	284	285	286	287	288	289	290	291	292	293	294	295	296	297	298	299	300	301	302	303	304	305	306	307	308	309	310	311	312	313	314	315	316	317	318	319	320	321	322	323	324	325	326	327	328	329	330	331	332	333	334	335	336	337	338	339	340	341	342	343	344	345	346	347	348	349	350	351	352	353	354	355	356	357	358	359	360	361	362	363	364	365	366	367	368	369	370	371	372	373	374	375	376	377	378	379	380	381	382	383	384	385	386	387	388	389	390	391	392	393	394	395	396	397	398	399	400	401	402	403	404	405	406	407	408	409	410	411	412	413	414	415	416	417	418	419	420	421	422	423	424	425	426	427	428	429	430	431	432	433	434	435	436	437	438	439	440	441	442	443	444	445	446	447	448	449	450	451	452	453	454	455	456	457	458	459	460	461	462	463	464	465	466	467	468	469	470	471	472	473	474	475	476	477	478	479	480	481	482	483	484	485	486	487	488	489	490	491	492	493	494	495	496	497	498	499	500	501	502	503	504	505	506	507	508	509	510	511	512	513	514	515	516	517	518	519	520	521	522	523	524	525	526	527	528	529	530	531	532	533	534	535	536	537	538	539	540	541	542	543	544	545	546	547	548	549	550	551	552	553	554	555	556	557	558	559	560	561	562	563	564	565	566	567	568	569	570	571	572	573	574	575	576	577	578	579	580	581	582	583	584	585	586	587	588	589	590	591	592	593	594	595	596	597	598	599	600	601	602	603	604	605	606	607	608	609	610	611	612	613	614	615	616	617	618	619	620	621	622	623	624	625	626	627	628	629	630	631	632	633	634	635	636	637	638	639	640	641	642	643	644	645	646	647	648	649	650	651	652	653	654	655	656	657	658	659	660	661	662	663	664	665	666	667	668	669	670	671	672	673	674	675	676	677	678	679	680	681	682	683	684	685	686	687	688	689	690	691	692	693	694	695	696	697	698	699	700	701	702	703	704	705	706	707	708	709	710	711	712	713	714	715	716	717	718	719	720	721	722	723	724	725	726	727	728	729	730	731	732	733	734	735	736	737	738	739	740	741	742	743	744	745	746	747	748	749	750	751	752	753	754	755	756	757	758	759	760	761	762	763	764	765	766	767	768	769	770	771	772	773	774	775	776	777	778	779	780	781	782	783	784	785	786	787	788	789	790	791	792	793	794	795	796	797	798	799	800	801	802	803	804	805	806	807	808	809	810	811	812	813	814	815	816	817	818	819	820	821	822	823	824	825	826	827	828	829	830	831	832	833	834	835	836	837	838	839	840	841	842	843	844	845	846	847	848	849	850	851	852	853	854	855	856	857	858	859	860	861	862	863	864	865	866	867	868	869	870	871	872	873	874	875	876	877	878	879	880	881	882	883	884	885	886	887	888	889	890	891	892	893	894	895	896	897	898	899	900	901	902	903	904	905	906	907	908	909	910	911	912	913	914	915	916	917	918	919	920	921	922	923	924	925	926	927	928	929	930	931	932	933	934	935	936	937	938	939	940	941	942	943	944	945	946	947	948	949	950	951	952	953	954	955	956	957	958	959	960	961	962	963	964	965	966	967	968	969	970	971	972	973	974	975	976	977	978	979	980	981	982	983	984	985	986	987	988	989	990	991	992	993	994	995	996	997	998	999	1000	1001	1002	1003	1004	1005	1006	1007	1008	1009	1010	1011	1012	1013	1014	1015	1016	1017	1018	1019	1020	1021	1022	1023	1024	1025	1026	1027	1028	1029	1030	1031	1032	1033	1034	1035	1036	1037	1038	1039	1040	1041	1042	1043	1044	1045	1046	1047	1048	1049	1050	1051	1052	1053	1054	1055	1056	1057	1058	1059	1060	1061	1062	1063	1064	1065	1066	1067	1068	1069	1070	1071	1072	1073	1074	1075	1076	1077	1078	1079	1080	1081	1082	1083	1084	1085	1086	1087	1088	1089	1090	1091	1092	1093	1094	1095	1096	1097	1098	1099	1100	1101	1102	1103	1104	1105	1106	1107	1108	1109	1110	1111	1112	1113	1114	1115	1116	1117	1118	1119	1120	1121	1122	1123	1124	1125	1126	1127	1128	1129	1130	1131	1132	1133	1134	1135	1136	1137	1138	1139	1140	1141	1142	1143	1144	1145	1146	1147	1148	1149	1150	1151	1152	1153	1154	1155	1156	1157	1158	1159	1160	1161	1162	1163	1164	1165	1166	1167	1168	1169	1170	1171	1172	1173	1174	1175	1176	1177	1178	1179	1180	1181	1182	1183	1184	1185	1186	1187	1188	1189	1190	1191	1192	1193	1194	1195	1196	1197	1198	1199	1200	1201	1202	1203	1204	1205	1206	1207	1208	1209	1210	1211	1212	1213	1214	1215	1216	1217	1218	1219	1220	1221	12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Item	Unit	Quantity	Price	Total
1.000	kg	1.000	1.000	1.000
2.000	kg	2.000	2.000	2.000
3.000	kg	3.000	3.000	3.000
4.000	kg	4.000	4.000	4.000
5.000	kg	5.000	5.000	5.000
6.000	kg	6.000	6.000	6.000
7.000	kg	7.000	7.000	7.000
8.000	kg	8.000	8.000	8.000
9.000	kg	9.000	9.000	9.000
10.000	kg	10.000	10.000	10.000
11.000	kg	11.000	11.000	11.000
12.000	kg	12.000	12.000	12.000
13.000	kg	13.000	13.000	13.000
14.000	kg	14.000	14.000	14.000
15.000	kg	15.000	15.000	15.000
16.000	kg	16.000	16.000	16.000
17.000	kg	17.000	17.000	17.000
18.000	kg	18.000	18.000	18.000
19.000	kg	19.000	19.000	19.000
20.000	kg	20.000	20.000	20.000
21.000	kg	21.000	21.000	21.000
22.000	kg	22.000	22.000	22.000
23.000	kg	23.000	23.000	23.000
24.000	kg	24.000	24.000	24.000
25.000	kg	25.000	25.000	25.000
26.000	kg	26.000	26.000	26.000
27.000	kg	27.000	27.000	27.000
28.000	kg	28.000	28.000	28.000
29.000	kg	29.000	29.000	29.000
30.000	kg	30.000	30.000	30.000
31.000	kg	31.000	31.000	31.000
32.000	kg	32.000	32.000	32.000
33.000	kg	33.000	33.000	33.000
34.000	kg	34.000	34.000	34.000
35.000	kg	35.000	35.000	35.000
36.000	kg	36.000	36.000	36.000
37.000	kg	37.000	37.000	37.000
38.000	kg	38.000	38.000	38.000
39.000	kg	39.000	39.000	39.000
40.000	kg	40.000	40.000	40.000
41.000	kg	41.000	41.000	41.000
42.000	kg	42.000	42.000	42.000
43.000	kg	43.000	43.000	43.000
44.000	kg	44.000	44.000	44.000
45.000	kg	45.000	45.000	45.000
46.000	kg	46.000	46.000	46.000
47.000	kg	47.000	47.000	47.000
48.000	kg	48.000	48.000	48.000
49.000	kg	49.000	49.000	49.000
50.000	kg	50.000	50.000	50.000
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52.000	kg	52.000	52.000	52.000
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67.000	kg	67.000	67.000	67.000
68.000	kg	68.000	68.000	68.000
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72.000	kg	72.000	72.000	72.000
73.000	kg	73.000	73.000	73.000
74.000	kg	74.000	74.000	74.000
75.000	kg	75.000	75.000	75.000
76.000	kg	76.000	76.000	76.000
77.000	kg	77.000	77.000	77.000
78.000	kg	78.000	78.000	78.000
79.000	kg	79.000	79.000	79.000
80.000	kg	80.000	80.000	80.000
81.000	kg	81.000	81.000	81.000
82.000	kg	82.000	82.000	82.000
83.000	kg	83.000	83.000	83.000
84.000	kg	84.000	84.000	84.000
85.000	kg	85.000	85.000	85.000
86.000	kg	86.000	86.000	86.000
87.000	kg	87.000	87.000	87.000
88.000	kg	88.000	88.000	88.000
89.000	kg	89.000	89.000	89.000
90.000	kg	90.000	90.000	90.000
91.000	kg	91.000	91.000	91.000
92.000	kg	92.000	92.000	92.000
93.000	kg	93.000	93.000	93.000
94.000	kg	94.000	94.000	94.000
95.000	kg	95.000	95.000	95.000
96.000	kg	96.000	96.000	96.000
97.000	kg	97.000	97.000	97.000
98.000	kg	98.000	98.000	98.000
99.000	kg	99.000	99.000	99.000
100.000	kg	100.000	100.000	100.000



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Year:	2021	WI	Sowood	At 10/05/2022
Up to date bank balance including uncleared items				£17,176.85
Waiting to be paid into bank				£0.00

Year to date receipts and payments

RECEIPTS

	1	2	4	7	8	9	10	11	12		
	Receipts at meetings	Subscriptions WI share	Gift Aid	Publications (Newsletters, diaries & calendars)	Activities & events	WI fundraising	Bank interest received	Grants & donations	Other income	Total Receipts (excluding funds received as agent)	Receipts paid in to bank but not cleared
TOTAL	-	2,246.40	-	-	-	3,246.05	-	15.00	-	5,507.45	43.00

PAYMENTS

	1	2	4	7	8	9	10	11	12		
	WI Meetings (Hall, speakers, etc)	Committee Members' Expenses	Pooling of fares / expenses paid to federation	Publications (Newsletters, diaries & calendars)	Activities & events	WI fundraising costs	Insurance	Donations made	Other payments	Total Payments (excluding funds paid as agent)	Cheques written but not cleared
TOTAL	383.91	-	-	143.86	20.00	4,138.48	320.70	-	-	5,006.95	11.73

TOTAL RECEIPTS MINUS PAYMENTS (excluding funds received and paid as agent) **500.50**

Funds received and paid as agent

FUNDS RECEIVED

3	5	6	
Subscriptions Fed/NFWI share as agent	Federation bookings by individuals as agent	NFWI / Federation raffle - as agent	Total received as agent
2,396.80	-	-	2,396.80

FUNDS PAID

3	5	6	
Subscriptions Fed/NFWI share as agent	Federation bookings by individuals as agent	NFWI / Federation raffle - as agent	Total paid as agent
-	-	-	-


Transfers between accounts

Total receipts and payments do not include transfers to or from savings accounts or funds withdrawals for petty cash as these just move funds between the different bank / petty cash accounts. Petty cash expenditure is included under the relevant payment heading (see petty cash guidelines).

Year to date transfers

Transfers from main account to savings / other account -
 Transfers to main account from savings / other account -
 Transfers to petty cash account -

Note: enter figures manually for last year and in any other cells that are not filled automatically if applicable to your WFO

WI name	Sowood	 theWI INSPIRING WOMEN
Charity number (if registered)	1166185	
Federation	West Yorkshire	

FINANCIAL STATEMENT		for the period		from 01/01/21	to 31/12/21	
Section A		Receipts and Payments				
A1 Receipts	Total	Last year	A2 Payments	Total	Last year	
Receipts at meetings			Meeting expenses	(303.91)		
Subscriptions (Net share)	2,240.80		Committee Members' expenses			
Gift Aid			Postage of forms / expenses			
Publications			Publications	143.69		
Activities & events			Activities & events	21.00		
W/ fundraising	2,240.80		W/ fundraising	6,138.49		
Interest received			Insurance	320.72		
Profit from current account						
Profit from closed current account						
Grants and donations	15.00		Donations made			
Other income			Other payments			
W/ sold haul - total receipts			W/ sold haul - total payments			
Total Receipts	9,937.49		Total Payments	6,994.49		
A3 Restricted Funds included in total receipts		A4 Restricted Funds included in total payments				
Total Receipts less Total Payments (Surplus/Deficit for the year)						
A5 Total cash brought forward from prior year (amount paid to A1)		£80.56				
A6 Total cash funds carried forward this year and		£80.56				
Total restricted funds at year end included in total cash funds						

The main purposes of the Women's Institute organization are:

- (a) to advance the education of women and girls for the public benefit in all areas including (without limitation): (i) local, national and international issues of political and social importance; (ii) music, drama and other cultural subjects; and (iii) all branches of agriculture, crafts, home economics, science, health and social welfare;
- (b) to promote sustainable development for the public benefit by: (i) educating people in the preservation, conservation and protection of the environment and the prudent use of natural resources; and (ii) promoting sustainable means of achieving economic growth and regeneration;
- (c) to advance health for the public benefit; and
- (d) to advance citizenship for the public benefit by the promotion of civic responsibility and volunteering.

Name		Semiannual	
Section B		Statement of assets and liabilities at the year end	
21	Cash funds	Total	Last year
6.1	Fixed-income balances as per Account Book, including investment income	11,736.95	11,279.58
22	22 Reconciliation of fixed bank balance from Account Book to bank statement		
	Reconciliation of bank balance from Account Book to bank statement		
	22.1. Opening balance as per bank statement		
	22.2. Deposits made during the year		
	22.3. Withdrawals made during the year		
	22.4. Interest earned during the year		
	22.5. Interest charged during the year		
	22.6. Balance as per bank statement		
	22.7. Balance as per Account Book		
	22.8. Difference between the two		
23	23 Inventory / prepaid expenses		
24	24 Prepaid cash on hand		
25	25 Prepaid cash on hand (to be paid for the next year)		
26	26 Prepaid cash on hand (to be paid for the next year)		
	Total cash funds	11,736.95	11,279.58
27	27 Investments (if any)		
28	28 Other monetary assets (e.g., any money paid to the BR)		
29	29 Other assets held by the WI	Value assigned	Original cost
	e.g., any money paid to the BR		
30	30 Liabilities		
	30.1 Liabilities (including but not paid, or due at the year end)		
	30.2 Liabilities (including but not paid, or due at the year end)		
	30.3 Liabilities (including but not paid, or due at the year end)		
	30.4 Liabilities (including but not paid, or due at the year end)		
	30.5 Liabilities (including but not paid, or due at the year end)		
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	30.75 Liabilities (including but not paid, or due at the year end)		
	30		

Signed on behalf of all the trustees (WI Committee members)

Signature	Name	Date of approval
		President
		Treasurer

Independent financial examiner's initials

Form name		Surrender		
Section C		Notes to the financial statement		
C1	Funds received and paid on agent	Receipts	Payments	
	Concessions received, total premiums received and paid	this year	this year	Any balance held at year end
		£	£	
	Refund (NFI) share of subscriptions	2,000.00		
	Refundation made by individual members (NFI) and / or Refundation (NFI)			
	Total	2,000.00		
C2	Details of restricted funds	Receipts	Payments	Any balance held at year end
	Include details of each fund and any restricted funds during the year	this year	this year	
		£	£	
	Notes on description of restricted fund:			
	Total			
C3	Further details of WI activities / fundraising / other	Receipts	Payments	
	Include additional details that would be helpful to WI members or other readers of the financial statement	this year	this year	
		£	£	
	Activities not / description			
	Total WI activities			
	WI fundraising description			
	Total WI fundraising			
	Growth & donations			
	Total grants & donations			
	Other income / expenditure			
	Total other income / expenditure			

INDEPENDENT FINANCIAL EXAMINER'S REPORT

I report on the Receipts and Payments Accounts set out on the attached Financial Statements pages 1-3 for the above named WI
for the year ended

	Signed	WI
<i>In the presence of</i>		

Respective responsibilities of trustees and examiner
The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is eligible for independent examination, it is my responsibility to:

follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
state whether particular matters have come to my attention.

Basis of Independent Examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records.

It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the next statement.

Independent Examiner's Statement
In connection with my examination no matter has come to my attention, (other than disclosed below*):

which gives me reasonable cause to believe that, in any material respect, the requirements: to keep accounting records in accordance with Section 130 of the Charities Act 2011; and to prepare accounts which, second, will be the accounting records and comply with the accounting provisions of the Charities Act

to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or

*Please delete the words in brackets if they do not apply.

Comments:

Address: _____

			January	Speaker	Cost	Paid													
			February	Zoom	0														
			March	AGM		0	0												
			April	Zoom		50													
			May	Sarah Kelly		50													
			June			0	0												
			July			0													
			Aug	Recycling, no charge, gift to be provided		0													
			Sept																
			Oct	Landlubbers ?		200													
			Nov	search and rescue -donation		50													
			Dec	Xmas party															
						350													