

Charity name: **Wycombe Refugee Partnership**

Charity registration number: 1168176

Charity's principal address: All Saints Parish Office  
8 Castle Street  
High Wycombe  
HP13 6RF

Charity Trustees:	1. Dr Michael Bowker	Chairman from September 2020
	2. Dr Stephanie Rybak	Vice-chair
	3. Revd Hugh Ellis	
	4. Dr Saleema Burney	
	5. Dr Tanveer Choudhary	
	6. Mr Razwan Baig	Treasurer
	7. Dr Nasheeda Mariyam	
	8. Mrs Susanne Butler	from January 2021

Objects of the Charitable Incorporated Organisation:

**To prevent and relieve poverty among refugees and asylum seekers and people granted humanitarian or discretionary leave to remain, together with their dependents by providing advice / access to: interpreting, translating, advocacy, health, housing, employment and education in the High Wycombe area.**

Summary of the main activities in relation to those purposes for the public benefit

This year the covid pandemic controls continued to impact our activities which were mainly in support of the asylum seekers within High Wycombe. Our UK government funded basic accommodation for all who were destitute during Covid times but we hosted three refugee new families: one from Afghanistan, another originally from Syria and one Palestinian couple in our half-way house. However, we also supported 22 refugees with leave to remain, with their 33 children, and 35 persons seeking asylum with 29 children.

With lockdown restrictions in place preventing school attendance, we introduced a major project to provide each family with laptops or tablets to enable children to engage with their schools. Most families seeking asylum, who are not allowed to do paid work, had previously relied on friends or relatives to supplement their meagre allowance from the Home Office. We continued to collaborate with local organisations to ensure that they received enough food and moved from delivering supplies (up to 91 people twice a week) to distributing monthly vouchers which gave them personal responsibility and choice.

We continued to receive grants and donations to sustain this new work and confirm that the Trustees have had regard to the Charity Commission guidance on public benefit.

**Contributions made by volunteers** continued to provide wrap around support. 80 active volunteers continued teaching English, often through Zoom, being befrienders and supporting those facing form filling in matters of health, welfare and housing. We provided school uniforms and a range of goods from furniture to textbooks in response to people's needs. There was only one part-time paid administrator during this year.

### **Main achievements**

In March 2021 we were given the High Sheriff's Award in recognition of help to destitute refugee families in High Wycombe.

We worked in partnership with 28 other organisations to optimise support for our beneficiaries.

The best outcome can be stated in this letter from one of our refugee guests:

“It was a race against time and challenges faced us from all directions. No money. No house. At high risk of Covid-19 due to exposure. Government services inaccessible. Over-staying at our kind host in the time of pandemic when social distancing was already advised. We were in total despair and had no idea what to do. At such a time of hardship and crisis, the Wycombe Refugee Partnership came to our help and saved us. They saved a family. Homelessness, running broke, a killer virus were the minimum immediate threats we were encountering but they were not the only ones. Having just arrived in the country, we had no registration with the NHS, no proof of address, no bank account, and with the public transports being disrupted, no means of transport and we knew nobody. ... Without organisations such as WRP in place to fill the gaps in the asylum system compounded with the pandemic issues, refugee families would be extremely helpless and vulnerable and face just another huge trauma upon arrival while escaping from other traumas from their home countries. WRP’s assistance to us was equal to life saving and this is why no words would be enough to thank each and every one of them for their great work and services they do for humanity.”

**Policy on grant making** remains that funds are designated for the benefit of our local beneficiaries.

### **Financial review**

We have two streams of monetary funding. One was restricted in use (62%) and second unrestricted (38%). Additionally we are most grateful for ‘gifts in kind’ to meet our beneficiaries’ needs, an example being supermarket vouchers amounting to £6,395 in the year ending 31 August 2021.

### **Reserve Policy level:**

The annual un-restricted funds remained above the reserve policy level through the year.

Total Cash Funds were 15% above last year which shows a stable sustainability throughout this year.

Our reserve policy cover is to hold enough funds to meet six months salaries for our administrators and for at least resettlement costs of three new families a year.

### **Funds/ Grants:**

Two thirds of our receipts were from restricted grants and donations. Expenditure on support for refugees and asylum-seekers was considerably higher than in the previous year, in particular supermarket/food vouchers, IT equipment and support and bus fares. We received a higher level of grants this year as donors perceived that we could use them efficiently for our beneficiaries who were particularly impacted by the Coronavirus pandemic.

### **Cashflow Transparency**

All monetary funds were held in bank accounts and all expenditure was done through banking systems. This achieves accuracy and a robust audit trail throughout the year.

### **Structure, Governance and Management**

The Charity was registered with a constitution as a Charitable Incorporated organisation in May 2016 with the only voting members being its charity trustees. New trustees are appointed by the existing trustees.



The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity trustees

Dr Michael Bowker Chair of Trustees 14 May 2022



## Receipts and payments accounts

CC16a

For the period  
from

9/1/20

To


8/31/21

## Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
<b>A1 Receipts</b>					
Donations	6,936	1,720	-	8,656	17,099
Grants	8,600	32,838	-	41,438	32,950
Gift Aid	2,154	-	-	2,154	-
Fundraising	- 0	-	-	-	1,730
Halfway House Rental Income	2,667	-	-	2,667	5,047
				-	-
<b>Sub total(Gross income for AR)</b>	<b>20,357</b>	<b>34,558</b>	<b>-</b>	<b>54,915</b>	<b>56,826</b>
<b>A2 Asset and investment sales, (see table).</b>					
Loan Repayments	200	- 0	- 0	200	1,200
		- 0	- 0	-	- 0
<b>Sub total</b>	<b>200</b>	<b>- 0</b>	<b>- 0</b>	<b>200</b>	<b>1,200</b>
<b>Total receipts</b>	<b>20,557</b>	<b>34,558</b>	<b>- 0</b>	<b>55,115</b>	<b>58,026</b>
<b>A3 Payments</b>					
Halfway House Expenses	- 0	4,314	-	4,314	3,646
Fundraising Expenses	- 0	120	-	120	1,240
Support for Refugees & Asylum-seekers	4,662	27,282	-	31,943	21,553
Admin Salaries & Expenses	4,056	5,951	-	10,008	7,241
Compliance	18	77	-	95	90
Advertising	- 0	-	-	-	175
Insurance	616	-	-	616	616
				-	-
				-	-
<b>Sub total</b>	<b>9,352</b>	<b>37,744</b>	<b>-</b>	<b>47,096</b>	<b>34,562</b>
<b>A4 Asset and investment purchases, (see table)</b>					
Loans Made	500	- 0	- 0	500	2,900
Cash Advance	- 0	- 0	- 0	-	200
<b>Sub total</b>	<b>500</b>	<b>- 0</b>	<b>- 0</b>	<b>500</b>	<b>3,100</b>
<b>Total payments</b>	<b>9,852</b>	<b>37,744</b>	<b>- 0</b>	<b>47,596</b>	<b>37,662</b>
<b>Net of receipts/(payments)</b>	<b>10,705</b>	<b>- 3,186</b>	<b>- 0</b>	<b>7,519</b>	<b>20,364</b>
<b>A5 Transfers between funds</b>	<b>- 0</b>	<b>- 0</b>	<b>-</b>	<b>- 0</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>35,799</b>	<b>14,912</b>	<b>-</b>	<b>50,712</b>	<b>30,347</b>
<b>Cash funds this year end</b>	<b>46,504</b>	<b>11,726</b>	<b>-</b>	<b>58,230</b>	<b>50,712</b>

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
<b>B1 Cash funds</b>	Cash at Bank	46,504	11,726	-
	<b>Total cash funds</b>	<b>46,504</b>	<b>11,726</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds	Restricted funds	Endowment funds
	Details	to nearest £	to nearest £	to nearest £
<b>B2 Other monetary assets</b>	Charitable Loans Due	8,607	-	-
	Cash Advance	200	-	-

	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B3 Investment assets</b>	n/a			
	<b>Details</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
<b>B4 Assets retained for the charity's own use</b>	n/a			
	<b>Details</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
<b>B5 Liabilities</b>	n/a			
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name		Date of approval
		Dr Michael Bowker		15 January 2022



[illegible]

Wycombe Refugee Partnership									
Registered Charity No. 1168176									
Receipts & Payments Accounts									
	For the period from	01/09/2020	to	31/08/2021					
	(All figures to nearest £)								
		Unrestricted funds			Restricted funds		Total funds	2019/20	
		£	£		£	£	£	£	
<b>Receipts</b>									
Donations:									
	Regular Donations	2,003			125				
	One-off Donations	4,934	6,936		1,595	1,720	8,656	17,099	
Grants:									
	Marlow Refugee Action 2				1,500				
	Rothschild Foundation 2				5,000				
	Barrow Cadbury				10,000				
	Mulberry Trust (HoB)	5,000							
	John Lewis Partnership 3	600							
	Springboard (Red Kite)				6,000				
	HoB Winter Warmth				1,538				
	Rotary Club of Princes Risborough				800				
	The Syder Foundation				2,000				
	Wycombe Deanery				1,500				
	Harry Bates Legacy	3,000							
	Marlow Refugee Action 3				1,000				
	Wycombe District Council 2021		8,600		3,500	32,838	41,438	32,950	
Gift Aid			2,154			0	2,154	0	
Fundraising			0			0	0	1,730	
Halfway House Rental Income			2,667			0	2,667	5,047	
Sub-total			20,357			34,558	54,915	56,826	
Loan Repayments			200			0	200	1,200	
<b>Total receipts</b>			<b>20,557</b>			<b>34,558</b>	<b>55,115</b>	<b>58,026</b>	
<b>Payments</b>									
Halfway House Expenses			0			4,314	4,314	3,646	
Fundraising Expenses						120	120	1,240	
Support for Refugees & Asylum-seekers:									
	Deposit & First Month's Rent	0							
	Furniture & Equipment	0			308				
	Uniforms & School Equipment	929			606				
	Bus Tickets & Passes	0			2,271				
	Books	118			235				
	Toys & Leisure	416			60				
	TV Licences & Broadband	0			1,082				
	IT Equipment & Support	2,726			9,970				
	Food	0			2,349				
	Vouchers & Gift Cards	0			8,143				
	Clothing & Household	118			1,451				
	Other Support	355	4,662		808	27,282	31,943	21,553	
Admin Salaries & Expenses:									
	Admin Salary	2,633			5,642				
	Admin Expenses	380			86				
	IT Licences	14			223				
	Training	288			0				
	Subscriptions	138			0				
	Welfare, Volunteers, Other	603	4,056		0	5,951	10,008	7,241	
Compliance	DBS Checks		18			77	95	90	
Advertising			0			0	0	175	
Insurance			616			0	616	616	
Sub total			9,352			37,744	47,096	34,562	
Loans Made			500			0	500	2,900	
Cash Advance	Float		0			0	0	200	
Sub-total			500			0	500	3,100	
<b>Total payments</b>			<b>9,852</b>			<b>37,744</b>	<b>47,596</b>	<b>37,662</b>	
<b>Net of receipts/(payments)</b>			<b>10,705</b>			<b>(3,186)</b>	<b>7,519</b>	<b>20,364</b>	
Transfers between funds			0			0	0	0	
Cash funds last year end			35,799			14,912	50,712	30,347	
<b>Cash funds this year end</b>			<b>46,504</b>			<b>11,726</b>	<b>58,230</b>	<b>50,712</b>	
<b>CASH FUNDS</b>									
Main Account							40,869	35,035	
Grants Account							17,361	15,677	
<b>Total Cash Funds</b>							<b>58,230</b>	<b>50,712</b>	
<b>OTHER MONETARY ASSETS</b>									
Charitable Loans Due							8,607	8,307	
Cash Advance							200	200	
<b>Total Other Monetary Assets</b>							<b>8,807</b>	<b>8,507</b>	

<b><u>B2 Monetary Assets</u></b>		Unrestricted				
Loans Made b/f		8,306.50				
Plus: Loans Made 20/21		500.00				
Loans Repaid 20/21		(200.00)				
Less: Loans to be written off						
Loans c/f		8,606.50				
<b><u>Loans by Family</u></b>						
Family No.		Balance B/F	Loans Made	Loans Repaid	Balance C/F	Notes
7		500.00		(200.00)	300.00	
10		(935.00)	500.00		(435.00)	Muslim Har
11		1,207.00			1,207.00	Muslim Har
12		(195.00)			(195.00)	Muslim Har
13		1,900.00			1,900.00	
15		1,687.00			1,687.00	
16		1,680.00			1,680.00	
17		937.50			937.50	
21		200.00			200.00	
		1,325.00			1,325.00	Re: 27, Wer
TOTALS		8,306.50	500.00	(200.00)	8,606.50	
















## **Independent Examiner's Report to the Trustees of WRP Trust**

I report to the trustees on my examination of the accounts of WRP Trust ('the Trust') for the period ending 31 August 2021.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent Examiner's Statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material aspect:

1. Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Ali Mian C.A.

I.C.A.S. Membership No: M26670

146 Cressex Road, High Wycombe, Bucks, HP12 4UA

23<sup>rd</sup> May 2022