

**The Parochial Church Council of the  
Ecclesiastical Parish of Holy Trinity,  
Birchfield, Birmingham**

**HOLY TRINITY CHURCH  
BIRCHFIELD**

**FINANCIAL STATEMENTS**

**OF THE**

**PAROCHIAL CHURCH COUNCIL**

**FOR THE YEAR ENDED 31 DECEMBER 2021**

Clergy:

Revd Canon Eve Pitts

Registered Charity No. 1168155

Bankers  
Unity Bank  
Brindleyplace  
Birmingham

Treasurer  
Christine Harris

Secretary  
Ms M Barnett

**HOLY TRINITY CHURCH PAROCHIAL CHURCH COUNCIL**

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## **HOLY TRINITY CHURCH PAROCHIAL CHURCH COUNCIL**

### **REPORT OF THE P.C.C.(Trustees Report)**

#### **FOR THE YEAR ENDED 31 DECEMBER 2021**

The Parochial Church Council of the Ecclesiastical Parish of Holy Trinity , Birchfield, Birmingham was registered as a charity on 11 July 2016 having been prior to that an excepted charity.

It is governed by the Parochial Church Council Powers Measure (1956) as Amended and the Church Representation Rules that came into force on 2 January 1957.

#### **Objectives and activities**

##### **The charity's objects**

Promoting in the ecclesiastical parish the whole mission of the Church. In setting our objectives and planning our activities our trustees have given serious consideration to the Charity Commission's general guidance on public benefit and in particular the advancement of religion through:

- raising awareness and understanding of religious beliefs and practices
- carrying out religious devotional acts
- carrying out missionary and outreach work

The objectives have been realised through the charity's main activities:

The charity is the parochial Church Council of Holy Trinity Church, which is responsible for providing Christian worship each Sunday and holy days, including week-day Holy Communion on a regular basis.

The Christian faith is taught in church and in small groups;

Outreach to the local community takes place through courses and through networking and the setting up of a Jobs Club.

##### **Achievements and performance**

The numbers attending services over the past year has seen a slight decrease and in particular people from other cultures are being integrated.

As part of our overall care of the congregation we have had for a number of years an emphasis on the care of both children and adults who are classified as having special needs.

We also, as part of our pastoral care have an emphasis on caring for the elderly.

The PCC Have been successful in obtaining £250,000 support from the Heritage Lottery Fund towards replacing the Roof. As part of the project the PCC have been investigating the connectivity with the local community since the church was consecrated. The church continues to be involved in community mission and missional activities.

## Background to the P.C.C. and its responsibilities

The **parochial church council** (PCC) is the executive committee the **parish** of Holy Trinity, Birchfield and consists of clergy and churchwardens of the **parish**, together with representatives of the laity.

### Membership of the P.C.C. and method of appointment

Members of the Parochial Church Council are elected to serve a period not exceeding three years, eligible candidates are members of the Parish Electoral Roll, Membership of the Electoral Roll is open to communicant members of the Church of England who habitually worship at Holy Trinity Birchfield.

Churchwardens are appointed at the Annual Parish Church Meeting

### Details of those serving on the P.C.C. including Officers and Ex Officio Members

Rev Canon Eve Pitts, Chair of the Council.

Mr K Rutherford – Vice Chair

Mrs C (Cynthia) Callender, Miss W. Walker, Churchwardens.

Mrs E Christian, Mr K Rutherford, Mrs J Simms , Readers

Miss S Bartley, Ms H Cross, Miss J De Costa, Ms V Flowers, Mrs M Scott,

Miss C Forrester, Mrs P Nelson, Mrs J Simms, Miss M West, Mrs Elected Members

Ms M Barnett, Secretary

Miss C Harris, Treasurer

### Church attendance including numbers on and movement in those on the electoral roles

Electoral Roll, 98, (2020 – 92).

Average Sunday attendance not stated as first few months of 2021 still affected by COVID closures .

**HOLY TRINITY CHURCH PAROCHIAL CHURCH COUNCIL**

**INDEPENDENT EXAMINER'S REPORT TO  
THE PAROCHIAL CHURCH COUNCIL OF THE ECCLESIASTICAL PARISH OF  
HOLY TRINITY , BIRCHFIELD, BIRMINGHAM IN RESPECT OF THE YEAR  
ENDED 31 DECEMBER 2021.**

This report on the accounts of the P.C.C. for the year ended 31 December 2021, which are set out on pages 3 to 7, is in respect of an examination carried out in accordance with the Church Accounting Regulations 2006 ("the Regulations") and section 145 of the Charities Act 2011 ("the Act").

***Respective responsibilities of members of the P.C.C. (the trustees) and examiner***

As members of the P.C.C. you are responsible for the preparation of the financial statements; you consider that the audit requirements of the Regulations and section 144 (2) of the Act do not apply. It is my responsibility to issue this report on those accounts in accordance with the terms the Regulations.

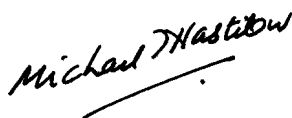
***Basis of this report***

My examination was carried out in accordance with the General Directions given by the Charity Commission under section 145(5)(b) of the Act and to be found in the Church guidance 2006 edition. That examination includes a review of the accounting records kept by the P.C.C. and a comparison of the accounts with those records. It also includes considering any unusual items or disclosures in the financial statements and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

***Independent examiner's statement***

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements :
  - to keep accounting records in accordance with section 130 of the Act and
  - to prepare financial statements which accord with the accounting records and comply with the requirements of the Act, and the Regulations have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Michael Hastilow  
Independent Examiner  
31<sup>st</sup> May 2022

# HOLY TRINITY CHURCH PAROCHIAL CHURCH COUNCIL

## STATEMENT OF RECEIPTS AND PAYMENTS

FOR THE YEAR ENDED 31 DECEMBER 2021

	Unrestricted Funds	Restricted/ Designated Funds	Endowment Funds	Total 2021	Total 2020
<b>INCOME RECEIVED - note 2</b>					
Incoming resources from generated funds					
Voluntary income	39,399	-	-	39,399	36,676
Activities generating funds	3,994	6,683	-	10,677	10,589
Investment income	4,020	-	-	4,022	4,552
Statutory and other fees	17,945	-	-	17,945	12,726
Other income	-	198	-	198	2,205
<b>TOTAL INCOME RECEIVED</b>	<b>65,358</b>	<b>6,881</b>	<b>-</b>	<b>72,239</b>	<b>66,748</b>
<b>PAYMENTS MADE - note 3</b>					
Cost of generating funds	172	-	-	172	92
Charitable ( Church) activities	46,469	-	-	46,469	59,900
Governance costs	-	-	-	-	-
Other payments	7,419	198	-	7,617	33,213
<b>TOTAL RESOURCES USED</b>	<b>54,060</b>	<b>198</b>	<b>-</b>	<b>54,258</b>	<b>93,205</b>
<b>NET SURPLUS/(DEFICIT)</b>	<b>11,298</b>	<b>6,683</b>	<b>-</b>	<b>17,981</b>	<b>(26,457)</b>
	-	-	-	-	-
<b>Movement in funds</b>	<b>11,298</b>	<b>6,683</b>	<b>-</b>	<b>17,981</b>	<b>(26,457)</b>
Balance b/fwd 1st. January 2021	28,705	(22,755)	12,494	18,444	44,901
Transfer between funds	(26,161)	26,161	-	-	-
<b>Balance c/fwd 31<sup>st</sup>. December 2021</b>	<b>13,842</b>	<b>10,089</b>	<b>12,494</b>	<b>36,425</b>	<b>18,444</b>

HOLY TRINITY CHURCH PAROCHIAL CHURCH COUNCIL  
SUMMARY OF FUNDS AS AT 31 DECEMBER 2021

**Movement in Funds**

	Brought Forward	Receipts	Expended	Balance Forward 2021	Total 2020
General Fund	28,705	65,358}	54,258	13,842	28,705
Transfer to Roof Fund		26,161			
<b>Restricted Funds</b>					
Jubilee Fund	4,100	2,526	198	6,428	4,100
HLF Roof Fund	(30,516)	4,355	-	-	(30,516)
Transfer from General Fund		26,161			
C C Derwent Legacy (Altar Requisites)	3,661	-		3,661	3,661
Charitable Donations	-			--	-
Total Restricted Funds	(22,755)	33,042,	198	10,089	(22,755)
	See note 4				
Mark House dilapidations	12,494	-	-	12,494	12,494
Mark House	100,000		-	100,000	100,000
Leonard Avenue	75,000	-	*	75,000	75,000
Church Hall	100,000	-	-	100,000	100,000
Total Funds	293,444	98,400	80,617	311,425	293,444

**Represented by:**

		2021	2020
Mark House		100,000	100,000
Leonard Avenue		75,000	75,000
Church Hall		100,000	100,000
Unity Bank Current Account		23,537	5,161
Nat-West Jubilee Fund		10,484	4,100
Debtors and pre payments	See note 5	80	<u>5,357</u>
		309,101	289,618
Birmingham Diocesan Trustees		12,494	12,494
		321,595	302,112
Creditor	See note 6	10,170	8,668
TOTAL		311,425,	<u>293,444</u>

The Accounts were approved by the PCC and were signed on its behalf by

Chair of PCC Rev Canon E Pitts

Treasurer of PCC Christine Harris

HOLY TRINITY CHURCH PAROCHIAL CHURCH COUNCIL  
NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES

The financial statements have been prepared in accordance with the Church Accounting Regulations 2006 together with applicable accounting standards and the SORP 2005.

The financial statements have been prepared under the historical cost convention except for the valuation of investment assets which are stated at market value at 31 December. The financial statements include all transactions, assets and liabilities for which the JCC is responsible in law. They do not include the accounts of church groups that owe their main affiliation to another body, nor those that are informal gatherings of church members.

The Parish has interest in two properties in addition to the church hall.  
The value of these properties has been estimated subject to more formal valuations:

Leonard Avenue	£ 75,000
Church Hall	£100,000
Mark House	£ 100,000

These properties have been in the ownership of the PCC for several years. No adjustment to prior year or comparative figures has been made.

1.1 *Funds.*

General Funds represent the funds of the Parochial Church Council (P.C.C.) that are not subject to any restrictions regarding their use and are available for application on the general purposes of the P.C.C. Funds designated by the P.C.C. are also unrestricted.

1.2 *Incoming Resources from donors*  
*Giving and Voluntary income*

Collections are recognised when received by or on behalf of the P.C.C.  
Planned giving receivable (including those received under gift aid) is recognised only when received.

Income Tax recoverable on gift aid donations is recognised only when the tax is received.

Grants and legacies are accounted for when the P.C.C. receives the payment

*Other ordinary income*

Rental income from the letting of Church Premises is recognised when the rental is received.

*Income from Investments*

Dividends and interest are accounted for when receivable.

*Resources used*  
*Grants*

Grants and donations are accounted for when paid over.



HOLY TRINITY CHURCH PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS  
(continued)

FOR THE YEAR ENDED 31 DECEMBER 2021

2. INCOME RECEIVED

	Unrestricted Funds	Restricted/ Designated Funds	Endowment Mark House	Total 2021	Total 2020
Voluntary income:					
Planned giving envelopes and bank	26,914			26,914	26,950
Tax recovered	-			-	5,197
Loose collections	5,943	-		5,943	3,700
Donations	3,572	-		3,572	829
Sundry incomr	2,970	-	-	2,970	
	39,399			39,399	36,676
Activities generating funds:					
Fundraising	368	2,328		2,696	2,224
Fundraising Jubilee Fund		4,355		4,355	-
Church hall rental	3,626			3,626	1,746
VAT recovered	-	-		-	6,619
	-			-	-
	3,994	6,683	-	10,677	10,589
Investment income					
Rents	4,020			4,020	4,552
	4,020	-		4,020	4,552
Incoming resources from charitable activities					
Statutory and other fees,	17,945			17,945	12,726
	17,945	-		19,945	12,726
Other income					
Legacies	-	-		-	2,205
Charitable Collections,		198		198	-
	-	198		198	2,205
TOTAL	65,358	6,881	-	72,239	66,748

HOLY TRINITY CHURCH PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS  
(continued)

FOR THE YEAR ENDED 31 DECEMBER 2021

3 PAYMENTS MADE

	Unrestricted Funds	Restricted/ Designated Funds	Mark House Designated	Total 2020	Total 2020
Cost of generating funds	172	-	-	172	92
Charitable (Church) activity:					
Ministry – Diocesan Common Fund	17,036	-	-	17,036	38,698
Clergy expenses	-	-	-	-	500
Salaries and support staff costs	3,568	-	-	3,568	1,530
Church running cost	1,167	-	-	1,167	1,229
Insurance	6,166	-	-	6,166	5,982
Utilities	12,052	-	-	12,052	7,475
General Church Maintenance	3,009	-	-	3,009	2,496
Church Hall Costs	2,627	-	-	2,627	1,713
Church Hall Insurance	-	-	-	-	-
Other Costs	844	-	-	844	277
	46,469	-	-	46,469	59,900
Governance costs					
Administration	-	-	-	-	-
Other resources used					
Giving to Missionary societies	-	-	-	-	-
Giving to relief and development agencies	-	-	-	-	-
Home mission	-	198	-	198	-
Statutory fees paid to the Diocese	7,419	-	-	7,419	5,755
Major repairs church -roof	-	-	-	-	7,478
Major repairs church -other	-	-	-	-	19,980
Maintenance – Jubilee Fund	-	-	-	-	-
Maintenance – Leonard Avenue	-	-	-	-	-
	7,419	198	-	7,617	33,213
<b>TOTAL RESOURCES USED</b>	<b>54,060</b>	<b>198</b>		<b>54,258</b>	<b>93,205</b>

HOLY TRINITY CHURCH PAROCHIAL CHURCH COUNCIL

NOTES TO THE FINANCIAL STATEMENTS  
(continued)

FOR THE YEAR ENDED 31 DECEMBER 2021

**Note 4** Restricted Funds

The overdrawn balance on HLF Roof Fund relates in part to expenditure on additional works carried out. As a result of the COVID restrictions no fundraising has been possible during 2020, any shortfall will be met out of the unrestricted funds of the PCC.

**Note 5** Debtors and prepayments  
£ 80 prepayment.

**Note 6** Creditors and Accruals

Balance on Diocesan Loan	£ 1,571
Common Fund paid in January 2021	£ 1,000
Statutory Fees	£ 7,419
	<u>£ 9,990</u>

A loan for £10,000 was taken out from the Birmingham Diocesan Board of Finance to help fund cash flow during the repairs to the Church. It is repayable over 3 years and at 31 December 2021 has ½ year to run.