

# CARMELITE MONASTERY

England & Wales · Charity number 1168127

## Details

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**Status** Registered

**Legal form** Trust

**Registered** 2016-07-08

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Champleys Accountants  
Champleys Mews  
Market Place  
Pickering  
YO18 7AE

**Phone** 01751472320

## Activities

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**Objects:** SUCH CHARITABLE PURPOSES WHICH ADVANCE THE RELIGIOUS AND OTHER CHARITABLE WORKS FOR THE TIME BEING CARRIED ON BY OR UNDER THE DIRECTION OF THE ORDER AS THE TRUSTEES FROM TIME TO TIME THINK FIT.

**Activities:** Provision of chapel buildings and facilities for community and religious use.Organisation of ceremonies and events.Provision of altar cloths, religious artifacts and communion wafers to churches and the public.Provision of places of worship and peace.Facilities for interment of ashes.Support and provision of care for the elderly and relief of poverty.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty, Religious Activities, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

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- Throughout England And Wales

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£181,037	£174,450	-	-
2023-12-31	£184,139	£168,923	-	-
2022-12-31	£139,044	£186,507	-	-
2021-12-31	£246,648	£162,252	-	-
2020-12-31	£157,465	£139,493	-	-

## Trustees

Name	Role	Appointed
<b>Sr BRIDGET LITCHFIELD</b>	Chair	2016-06-02
Sr ANN DODD		2016-06-02
Sr ROSEMARY HARWAR		2016-06-02

**CARMELITE MONASTERY**

England & Wales - Charity number 1168127

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# Accounts

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**CARMELITE MONASTERY**

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31ST DECEMBER 2024**

**CHARITY REGISTRATION NUMBER**

**1168127**

**(England & Wales)**

**PREPARED BY**  
**CHAMPLEYS**  
**CHARTERED CERTIFIED ACCOUNTANTS**  
**CHAMPLEYS MEWS**  
**MARKET PLACE**  
**PICKERING**  
**YO18 7AE**

**CARMELITE MONASTERY**  
**CHARITY INFORMATION AS AT 31ST DECEMBER 2024**

**Trustees**

Sr Bridget Litchfield  
Sr Rosemary Harwar  
Sr Ann Dodd

**Accountants**

Champleys Chartered Certified Accountants  
Champleys Mews  
Market Place  
Pickering  
YO18 7AE

**Bankers**

Natwest  
1, Market Street  
York  
YO1 8SR

**Principal Operating Address**

The Carmelite Monastery  
Thorganby  
York  
YO19 6DE

**CARMELITE MONASTERY**  
**REPORT OF THE TRUSTEES' FOR THE YEAR ENDED 31ST DECEMBER 2024**

The trustees present their report and accounts for the organisation for the year ended 31st December 2024.

**The Charity Name, Registration and Area of Operation**

The legal name of the charity is Carmelite Monastery. The charity is registered in England & Wales with the Charity Commission in England & Wales (CCEW) with charity number 1168127.

**Trustees**

The following persons served as Trustees during the year ended 31st December 2024:

Sr Bridget Litchfield  
Sr Rosemary Harwar  
Sr Ann Dodd

The Trust Deed dated 1st July 2016 governs the appointment and election of directors and trustees. Any expenses reclaimed from the charity are set out in note 13 to the accounts.

**Objects and Activities of the Charity**

The purposes of the Charity as set out in its governing document are:

- The provision of chapel buildings and facilities for community and religious use.
- Organisation of ceremonies and events.
- Provision of altar cloths, religious artifacts and communion wafers to churches and the public.
- Provision of places of worship and peace.
- Facilities for interment of ashes.
- Care for the elderly and relief of poverty.

**CARMELITE MONASTERY**  
**REPORT OF THE TRUSTEES' FOR THE YEAR ENDED 31ST DECEMBER 2024**

**The main activities undertaken during the year to further the charity's purpose for the public benefit**

The main activities undertaken in relation to the purposes were to:

- Offer opportunities for public and a broad range of groups to use the chapel.
- To organise religious ceremonies and events for the public.
- Continue to supply a range of altar cloths, artefacts and communion wafers for use by the churches and public.
- Maintain and care for the gardens and facilities for the internment of ashes.
- Provide alternative care services allowing patients to remain outside a hospital environment.
- Maintain and care for the gardens and facilities for the internment of ashes.
- Provide the community with facilities and accommodation for worship and peace.
- Pray and support those in need.
- Offer opportunities for a broad range of people to be involved with the organisation and our work.

The trustees have had regard to the Charity Commission's guidance on public benefit in managing the activities of the charity.

**The main achievements and performance of the charity during the year**

Some of the main achievements of the Charity in 2024 that have made a difference to the local churches and people of all faiths or none are as follows:

We help those who have lost a loved one and have no idea of how to go about sorting out their funeral. We offer to take it on ourselves, producing service booklets, host the mass or service in our chapel, if that is what they would wish, and arrange for the buffet afterwards.

The main church services are still well attended, and the religious shop is a worthwhile service to them.

The quiet days and away days held by many churches, of all denominations or none help many participants to relax while their worries and tensions subside.

The prayer garden and facilities for internment of ashes of loved ones continues to give peace of mind to visitors.

The use of the guest flat for those recuperating after illness, or discerning their personal journeys in life continues to be well used, especially for non-Catholic individuals and clergy, thereby increasing our ecumenical outreach, as does the fact that we share worship on and off during the year.

Our chapel is open every day for those wishing to join our prayer and worship or to pray quietly on their own if they wish. The religious shop does not ask for payment for those items that have to be bought in.

We continue to provide communion wafers and linens for local churches, for which payment is received to cover the cost of materials and cottons etc.

We receive emails, phone calls etc. daily from people needed to ask for prayers for urgent needs or mainly just to talk and be listened to, often for long periods of time, for problems in life or just loneliness.

We have given short term accommodation to individuals moving house until the next one is ready rather than be homeless.

**CARMELITE MONASTERY**  
**REPORT OF THE TRUSTEES' FOR THE YEAR ENDED 31ST DECEMBER 2024**

**Fundraising activities during the year**

The religious shop has continued to open, the shop does not ask for payment from customers but generates income from donations in kind.

The retreats and visitor accommodation also do not ask for payment, but generate income from donations in kind.

The group continue to provide altar breads and linens to local churches. Payment is received for these, but there is no intentional profit made from their sale - the purpose is to cover the costs of buying the materials and to cover the processing costs.

The Charity receives general donations from visitors to the Chapel and grounds.

**The difference the charity's performance during the year has made to the beneficiaries of the charity and to wider society.**

The Chapel continues to be a facility used by the public and local community, both as a religious focal point and also for events and activities.

The crematorium has remained open to all who wish to visit, and has continued to be place providing peace to the visitors, their loved ones and all those interred.

The supply of altar breads, cloths and artefacts provides a service to local churches and missionaries, enabling them to perform their religious services. The altar breads and artefacts are provided both to Catholic and Protestant denominations.

The retreats provided valuable support to those who visited, who were often in need of respite or care to improve their wellbeing.

Elderly patients receive a good standard of care outside a hospital environment, and it has allowed many of its users to stay in the community for longer, thus enhancing their quality of life.

**CARMELITE MONASTERY**  
**REPORT OF THE TRUSTEES' FOR THE YEAR ENDED 31ST DECEMBER 2024**

**Statement of Trustees' Responsibilities**

The Trustees are responsible for preparing the Trustees' report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year. In preparing these financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statement on the ongoing concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Charity's constitution. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for prevention and detection of fraud and other irregularities.

This report was approved by the Carmelite Monastery trustees on 15th September 2025 and is signed on their behalf by:

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L.B. Litchfield

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A.P. Dodd

**CARMELITE MONASTERY**  
**REPORT OF THE TRUSTEES' FOR THE YEAR ENDED 31ST DECEMBER 2024**

**Financial Review**

The financial position of the charity as at 31st December 2024 as more fully detailed in the accounts, can be summarised as follows:

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Income	181,037	184,139
Expenditure	(174,450)	(168,923)
Profit/(Loss) on Revaluation of Investments	82,598	55,994
Net Surplus/(Deficit)	<u>89,185</u>	<u>71,210</u>
Unrestricted Funds	521,030	431,845
Restricted Funds	-	-
Total Funds	<u>521,030</u>	<u>431,845</u>

The trustees consider the financial performance to have been satisfactory.

The financial performance of the Charity is fundamentally underpinned by the investment trust. The performance of the investment trust's underlying assets is highly variable depending on wider financial market conditions, and this can result in uneven gains and losses.

The investments are invested in a balanced portfolio, but one that is mostly consisted of equities. There was a profit in the current year, and it would be expected that overall the investments would increase in value despite some volatility in the prior year.

**Reserves Policy**

The trustees aim for the Charity to retain enough reserves to cover outstanding liabilities at all times, and to be able withstand variations in the investment portfolio gains and losses. The board of trustees is satisfied that the charity's assets in each fund are available and adequate to fulfil its obligations.

## CARMELITE MONASTERY

### REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2024

As a practising member firm of the Association of Chartered Certified Accountants, we are subject to its ethical and other professional requirements which are detailed at <http://rulebook.accaglobal.com/>

I report on the accounts of Carmelite Monastery for the year ended 31st December 2024, which are set out on pages 8 to 14.

#### Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### Basis of the Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; or
  - to prepare accounts which accord with the accounting records; or
  - concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Michael Richmond FCCA  
*on behalf of*  
Champleys Chartered Certified Accountants  
Champleys Mews  
Market Place  
Pickering  
YO18 7AE

15th September 2025

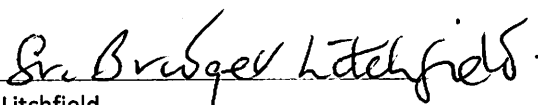
**CARMELITE MONASTERY**  
**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2024**

		<b>2024</b>			<b>2023</b>
		<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Total</b>
		<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Income</b>					
Donations and Legacies	1	19,606	-	19,606	21,915
Charitable Activities	2	103,773	-	103,773	94,331
Events and Trading Activities	3	7,463	-	7,463	6,045
Investment Income	4	50,195	-	50,195	60,831
Sundry Income		-	-	-	1,017
<b>Total Income</b>		<b>181,037</b>	<b>-</b>	<b>181,037</b>	<b>184,139</b>
<b>Expenditure</b>					
Charitable Activities	5	159,229	-	159,229	144,920
Fundraising	6	10,115	-	10,115	10,776
Governance and Support Costs	7	5,106	-	5,106	13,227
Other Charges		-	-	-	-
<b>Total Expenditure</b>		<b>174,450</b>	<b>-</b>	<b>174,450</b>	<b>168,923</b>
Profit/(Loss) on Revaluation of Investments		82,598	-	82,598	55,994
<b>Net Movement in Funds</b>		<b>89,185</b>	<b>-</b>	<b>89,185</b>	<b>71,210</b>
<b>Reconciliation of Funds</b>					
Total Funds Brought Forward		431,845	-	431,845	360,635
Total Funds Carried Forward		521,030	-	521,030	431,845

**CARMELITE MONASTERY**  
**BALANCE SHEET AS AT 31ST DECEMBER 2024**

		2024			2023
		Unrestricted £	Restricted £	Total £	Total £
Fixed assets and investments	8	1,679,878	-	1,679,878	1,597,280
Current assets	9	330,729	-	330,729	380,591
Creditors: amounts falling due within one year	10	1,488,582	-	1,488,582	1,545,184
Total assets less current liabilities		522,025	-	522,025	432,687
Accruals and deferred income	11	995	-	995	842
<b>Net assets</b>		<b>521,030</b>	<b>-</b>	<b>521,030</b>	<b>431,845</b>
<b>Charity Funds</b>	12	<b>521,030</b>	<b>-</b>	<b>521,030</b>	<b>431,845</b>

Signed by the following trustees on behalf of all the trustees:



Sr. Bridget Litchfield  
 Approved on 15th September 2025



Sr. Rose Harwar  
 Approved on 15th September 2025

**CARMELITE MONASTERY**  
**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2024**

**Basis of Preparation**

**Basis of Accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- the Charities Act 2011

The charity constitutes a public benefit entity as defined by FRS 102.

**Going Concern**

The accounts are prepared on a going concern basis.

**Change of Accounting Policy and Accounting Estimates**

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note 1. No changes to accounting estimates have occurred in the reporting period (3.46 FRS102 SORP).

**Material Prior Year Errors**

No material prior year error have been identified in the reporting period (3.47 FRS102 SORP).

**Accounting Policies - Income**

**Recognition of income**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources
- it is more likely than not that the trustees will receive the resources
- the monetary value can be measured with sufficient reliability

**Offsetting**

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

**Grants and Donations**

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

**Legacies**

Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

**Tax reclaims on donations and gifts**

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

**CARMELITE MONASTERY**  
**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2024**

**Accounting Policies - Income (ctd.)**

**Contractual Income and Performance Related Grants**

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

**Donated Goods, Services and Facilities**

Donated goods, services and facilities are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

**Volunteer Help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**Income from interest, royalties and dividends**

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

**Accounting Policies - Expenditure and Liabilities**

**Liability Recognition**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

**Governance and Support Costs**

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

**Grants**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

**Redundancy Cost**

The charity made no redundancy payments during the reporting period.

**Provisions for Liabilities**

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

**Basic Financial Instruments**

The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

**CARMELITE MONASTERY**  
**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2024**

**Accounting Policies - Assets**

**Fixed Assets for use by Charity**

These are capitalised if they can be used for more than one year, and cost at least £250. They are valued at cost and depreciated on a 20% reducing balance basis.

**Investments**

Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments.

**Stocks and Work In Progress**

Stocks held for sale as part of non-charitable trade are measured at the lower of cost or net realisable value. Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock. Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

**Debtors**

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

**Income from interest, royalties and dividends**

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

**CARMELITE MONASTERY**  
**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2024**

	<b>2024</b>			<b>2023</b>
	<b>Unrestricted</b>	<b>Restricted</b>	<b>Total</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>INCOME</b>				
<b>1 Donations and Legacies</b>				
General Donations	19,606	-	19,606	21,915
	<u>19,606</u>	<u>-</u>	<u>19,606</u>	<u>21,915</u>
<b>2 Charitable Activities</b>				
Altar Bread and Linen Sales	100,889	-	100,889	92,006
Donations from Retreats	2,884	-	2,884	2,325
	<u>103,773</u>	<u>-</u>	<u>103,773</u>	<u>94,331</u>
<b>3 Events and Trading Activities</b>				
Shop Sales and Donations	7,463	-	7,463	6,045
<b>4 Investment Income</b>				
Dividends	42,980	-	42,980	29,629
Interest	715	-	715	15,289
Rental and REIT Income	6,500	-	6,500	9,345
Gain/(Loss) on Sale of Investments	-	-	-	6,568
	<u>50,195</u>	<u>-</u>	<u>50,195</u>	<u>60,831</u>
<b>EXPENDITURE</b>				
<b>5 Charitable Activities</b>				
Alms, Gifts and Donations	21,007	-	21,007	16,545
Altar Bread Purchases	67,050	-	67,050	69,156
Chapel and Grounds Maintenance	20,387	-	20,387	10,191
Faith Related Activities and Promotion	10,376	-	10,376	9,851
Infirmery and Care Provision	-	-	-	-
Maintenance of Facilities for Retreats	8,430	-	8,430	7,197
Staff Costs Relating to Charitable Activities	31,979	-	31,979	31,980
	<u>159,229</u>	<u>-</u>	<u>159,229</u>	<u>144,920</u>
<b>6 Fundraising</b>				
Investment Management Charges	8,502	-	8,502	7,699
Shop Purchases	1,613	-	1,613	3,077
	<u>10,115</u>	<u>-</u>	<u>10,115</u>	<u>10,776</u>
<b>7 Governance and Support Costs</b>				
Bank Charges	2,026	-	2,026	1,980
Office Equipment and Supplies	1,832	-	1,832	2,297
Legal and Professional	1,248	-	1,248	8,950
	<u>5,106</u>	<u>-</u>	<u>5,106</u>	<u>13,227</u>

**CARMELITE MONASTERY**  
**NOTES TO THE ACCOUNTS AS AT 31ST DECEMBER 2024**

**8 Investments**

<b>Current Year 2024</b>	B/Fwd	Added	Sold	Profit/(Loss)	C/Fwd
	£	£	£	£	£
Investec Portfolio	1,597,280	-	-	82,598	1,679,878
	<b>1,597,280</b>	<b>-</b>	<b>-</b>	<b>82,598</b>	<b>1,679,878</b>
<b>Prior Year 2023</b>	B/Fwd	Added	Sold	Profit/(Loss)	C/Fwd
	£	£	£	£	£
Investec Portfolio	1,564,782	154,778	184,842	62,562	1,597,280
	<b>1,564,782</b>	<b>154,778</b>	<b>184,842</b>	<b>62,562</b>	<b>1,597,280</b>

	<b>2024</b>			<b>2023</b>
	£	£	£	£
	Unrestricted	Restricted	Total	Total
<b>9 Current assets</b>				
Natwest Current Account		311,259	-	311,259
Investec Capital Cash Account		19,470	-	19,470
		<b>330,729</b>	<b>-</b>	<b>330,729</b>

**10 Current Liabilities**

Loan from Carmelites	1,488,582	-	1,488,582	1,545,184
	<b>1,488,582</b>	<b>-</b>	<b>1,488,582</b>	<b>1,545,184</b>

**11 Accruals and deferred income**

Accruals	995	-	995	842
	<b>995</b>	<b>-</b>	<b>995</b>	<b>842</b>

**12 Charity Funds**

<b>Current Year 2024</b>	B/Fwd	Income	Expenditure	Revaluation	C/Fwd
	£	£	£		£
Unrestricted Funds	431,845	181,037	(174,450)	82,598	521,030
	<b>431,845</b>	<b>181,037</b>	<b>(174,450)</b>	<b>82,598</b>	<b>521,030</b>
<b>Prior Year 2023</b>	B/Fwd	Income	Expenditure	Revaluation	C/Fwd
	£	£	£		£
Unrestricted Funds	360,635	184,139	(168,923)	55,994	431,845
	<b>360,635</b>	<b>184,139</b>	<b>(168,923)</b>	<b>55,994</b>	<b>431,845</b>

**13 Trustees' Expenses and Related Party Transactions**

The trustees are members of the Carmelite Organisation, which has loaned money to the Charity (2024 : £1,488,582, 2023: £1,545,184). There is no interest charged on the loan, and no benefit to the Carmelite organisation or its participants have been derived from it.

Where a transaction's benefits have been derived both by the Charity and the Trustees (or connected participants), these benefits are apportioned on a fair basis between the parties such that there should be no net benefit between the parties.

**CARMELITE MONASTERY**

England & Wales - Charity number 1168127

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# Accounts

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CARMELITE MONASTERY  
REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2023

CHARITY REGISTRATION NUMBER

**1168127**

(England & Wales)



CHAMPLEYS

CHARTERED CERTIFIED ACCOUNTANTS

CHAMPLEYS MEWS

MARKET PLACE

PICKERING

YO18 7AE

**CARMELITE MONASTERY**  
**CHARITY INFORMATION AS AT 31ST DECEMBER 2023**

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**Trustees**

Sr Bridget Litchfield  
Sr Rosemary Harwar  
Sr Ann Dodd

**Accountants**

Champleys Chartered Certified Accountants  
Champleys Mews  
Market Place  
Pickering  
YO18 7AE

**Bankers**

Natwest  
1, Market Street  
York  
YO1 8SR

**Principal Operating Address**

The Carmelite Monastery  
Thorganby  
York  
YO19 6DE

**CARMELITE MONASTERY**  
**REPORT OF THE TRUSTEES' FOR THE YEAR ENDED 31ST DECEMBER 2023**

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The trustees present their report and accounts for the organisation for the year ended 31st December 2023.

**The Charity Name, Registration and Area of Operation**

The legal name of the charity is Carmelite Monastery. The charity is registered in England & Wales with the Charity Commission in England & Wales (CCEW) with charity number 1168127.

**Trustees**

The following persons served as Trustees during the year ended 31st December 2023:

Sr Bridget Litchfield  
Sr Rosemary Harwar  
Sr Ann Dodd

The Trust Deed dated 1st July 2016 governs the appointment and election of directors and trustees. Any expenses reclaimed from the charity are set out in note 13 to the accounts.

**Objects and Activities of the Charity**

The purposes of the Charity as set out in its governing document are:

- The provision of chapel buildings and facilities for community and religious use.
- Organisation of ceremonies and events.
- Provision of altar cloths, religious artifacts and communion wafers to churches and the public.
- Provision of places of worship and peace.
- Facilities for interment of ashes.
- Care for the elderly and relief of poverty.

**CARMELITE MONASTERY**  
**REPORT OF THE TRUSTEES' FOR THE YEAR ENDED 31ST DECEMBER 2023**

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**The main activities undertaken during the year to further the charity's purpose for the public benefit**

The main activities undertaken in relation to the purposes were to:

- Offer opportunities for public and a broad range of groups to use the chapel.
- To organise religious ceremonies and events for the public.
- Continue to supply a range of altar cloths, artefacts and communion wafers for use by the churches and public.
- Maintain and care for the gardens and facilities for the internment of ashes.
- Provide alternative care services allowing patients to remain outside a hospital environment.
- Maintain and care for the gardens and facilities for the internment of ashes.
- Provide the community with facilities and accommodation for worship and peace.
- Pray and support those in need.
- Offer opportunities for a broad range of people to be involved with the organisation and our work.

The trustees have had regard to the Charity Commission's guidance on public benefit in managing the activities of the charity.

**The main achievements and performance of the charity during the year**

The main achievements of the Charity in 2023 have made a big difference to the local people. The retreats and away days for participants have been a great help, and enabled them to feel peace and stillness, whilst worries and tensions subside.

The main church services have been well attended and the religious shop still provides a useful service to the area for those living near, and for those on quiet days or recuperating in our flat. Many come to obtain cards and gifts for various occasions.

The prayer garden and facilities for internment of ashes continue to give peace of mind to loved ones.

We have also been able to help local people and non catholic partners of our own congregation, deceased, with arranging funerals ofr them.

The use of the guest flat for those discerning their personal journeys in life continues to grow, especially many non Catholic individuals and clergy, thereby increasing our ecumenical outreach to all faiths and none.

The supply of altar breads both white and wholemeal as well as gluten free hosts continues to be available to all Christian churches.

The chapel itself is open all through the year for anyone who wishes to come and pray or join our worship.

## CARMELITE MONASTERY

### REPORT OF THE TRUSTEES' FOR THE YEAR ENDED 31ST DECEMBER 2023

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#### **Fundraising activities during the year**

The religious shop has continued to open, the shop does not ask for payment from customers but generates income from donations in kind.

The retreats and visitor accommodation also do not ask for payment, but generate income from donations in kind.

The group continue to provide altar breads and linens to local churches. Payment is received for these, but there is no intentional profit made from their sale - the purpose is to cover the costs of buying the materials and to cover the processing costs.

The Charity receives general donations from visitors to the Chapel and grounds.

#### **The difference the charity's performance during the year has made to the beneficiaries of the charity and to wider society.**

The Chapel continues to be a facility used by the public and local community, both as a religious focal point and also for events and activities.

The crematorium has remained open to all who wish to visit, and has continued to be place providing peace to the visitors, their loved ones and all those interred.

The supply of altar breads, cloths and artefacts provides a service to local churches and missionaries, enabling them to perform their religious services. The altar breads and artefacts are provided both to Catholic and Protestant denominations.

The retreats provided valuable support to those who visited, who were often in need of respite or care to improve their wellbeing.

Elderly patients receive a good standard of care outside a hospital environment, and it has allowed many of its users to stay in the community for longer, thus enhancing their quality of life.

**CARMELITE MONASTERY**  
**REPORT OF THE TRUSTEES' FOR THE YEAR ENDED 31ST DECEMBER 2023**

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**Statement of Trustees' Responsibilities**

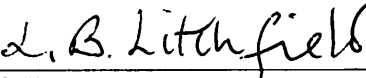
The Trustees are responsible for preparing the Trustees' report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

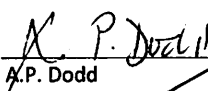
The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year. In preparing these financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statement on the ongoing concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Charity's constitution. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for prevention and detection of fraud and other irregularities.

This report was approved by the Carmelite Monastery trustees on 2nd September 2024 and is signed on their behalf by:

  
\_\_\_\_\_  
L.B. Litchfield

  
\_\_\_\_\_  
A.P. Dodd

**CARMELITE MONASTERY**  
**REPORT OF THE TRUSTEES' FOR THE YEAR ENDED 31ST DECEMBER 2023**

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**Financial Review**

The financial position of the charity as at 31st December 2023 as more fully detailed in the accounts, can be summarised as follows:

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Income	184,139	158,144
Expenditure	(168,923)	(186,707)
Profit/(Loss) on Revaluation of Investments	55,994	(221,954)
Net Surplus/(Deficit)	<u>71,210</u>	<u>(250,517)</u>
Unrestricted Funds	431,845	360,635
Restricted Funds	-	-
Total Funds	<u>431,845</u>	<u>360,635</u>

The trustees consider the financial performance to have been satisfactory.

The financial performance of the Charity is fundamentally underpinned by the investment trust. The performance of the investment trust's underlying assets is highly variable depending on wider financial market conditions, and this can result in uneven gains and losses.

The investments are invested in a balanced portfolio, but one that is mostly consisted of equities. There was a profit in the current year, and it would be expected that overall the investments would increase in value despite some volatility in the prior year.

**Reserves Policy**

The trustees aim for the Charity to retain enough reserves to cover outstanding liabilities at all times, and to be able withstand variations in the investment portfolio gains and losses. The board of trustees is satisfied that the charity's assets in each fund are available and adequate to fulfil its obligations.

## CARMELITE MONASTERY

### REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES FOR THE YEAR ENDED 31ST DECEMBER 2023

As a practising member firm of the Association of Chartered Certified Accountants, we are subject to its ethical and other professional requirements which are detailed at <http://rulebook.accaglobal.com/>

I report on the accounts of Carmelite Monastery for the year ended 31st December 2023, which are set out on pages 8 to 14.

#### Respective Responsibilities of Trustees and Examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### Basis of the Independent Examiner's Report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; or
  - to prepare accounts which accord with the accounting records; or
  - concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Michael Richmond FCCA  
*on behalf of*  
Champleys Chartered Certified Accountants  
Champleys Mews  
Market Place  
Pickering  
YO18 7AE

2nd September 2024

**CARMELITE MONASTERY**

**STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31ST DECEMBER 2023**

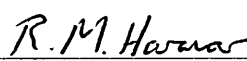
		<b>2023</b>			<b>2022</b>
		<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total £</b>	<b>Total £</b>
<b>Income</b>					
Donations and Legacies	1	21,915	-	21,915	16,242
Charitable Activities	2	94,331	-	94,331	80,074
Events and Trading Activities	3	6,045	-	6,045	3,331
Investment Income	4	60,831	-	60,831	58,497
Sundry Income		1,017	-	1,017	-
<b>Total Income</b>		<b>184,139</b>	<b>-</b>	<b>184,139</b>	<b>158,144</b>
<b>Expenditure</b>					
Charitable Activities	5	144,920	-	144,920	171,726
Fundraising	6	10,776	-	10,776	9,167
Governance and Support Costs	7	13,227	-	13,227	5,814
Other Charges		-	-	-	-
<b>Total Expenditure</b>		<b>168,923</b>	<b>-</b>	<b>168,923</b>	<b>186,707</b>
Profit/(Loss) on Revaluation of Investments		55,994	-	55,994	(221,954)
<b>Net Movement in Funds</b>		<b>71,210</b>	<b>-</b>	<b>71,210</b>	<b>(250,517)</b>
<b>Reconciliation of Funds</b>					
Total Funds Brought Forward		360,635	-	360,635	389,198
Total Funds Carried Forward		<b>431,845</b>	<b>-</b>	<b>431,845</b>	<b>138,681</b>

**CARMELITE MONASTERY**  
**BALANCE SHEET AS AT 31ST DECEMBER 2023**

		<b>2023</b>			<b>2022</b>
		<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total £</b>	<b>Total £</b>
Fixed assets and investments	8	1,597,280	-	1,597,280	1,564,782
Current assets	9	380,591	-	380,591	399,658
Creditors: amounts falling due within one year	10	1,545,184	-	1,545,184	1,602,931
<b>Total assets less current liabilities</b>		<b>432,687</b>	<b>-</b>	<b>432,687</b>	<b>361,509</b>
Accruals and deferred income	11	842	-	842	874
<b>Net assets</b>		<b>431,845</b>	<b>-</b>	<b>431,845</b>	<b>360,635</b>
<b>Charity Funds</b>	12	<b>431,845</b>	<b>-</b>	<b>431,845</b>	<b>360,635</b>

Signed by the following trustees on behalf of all the trustees:

  
 \_\_\_\_\_  
 Sr. Bridget Litchfield  
 Approved on 2nd September 2024 *Litchfield.*

  
 \_\_\_\_\_  
 Sr. Rose Harwar  
 Approved on 2nd September 2024

## **Basis of Preparation**

### **Basis of Accounting**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with:

- the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014
- the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102)
- the Charities Act 2011

The charity constitutes a public benefit entity as defined by FRS 102.

### **Going Concern**

The accounts are prepared on a going concern basis.

### **Change of Accounting Policy and Accounting Estimates**

The accounts present a true and fair view and no changes have been made to the accounting policies adopted in note 1. No changes to accounting estimates have occurred in the reporting period (3.46 FRS102 SORP).

### **Material Prior Year Errors**

No material prior year error have been identified in the reporting period (3.47 FRS102 SORP).

## **Accounting Policies - Income**

### **Recognition of income**

These are included in the Statement of Financial Activities (SoFA) when:

- the charity becomes entitled to the resources
- it is more likely than not that the trustees will receive the resources
- the monetary value can be measured with sufficient reliability

### **Offsetting**

There has been no offsetting of assets and liabilities, or income and expenses, unless required or permitted by the FRS 102 SORP or FRS 102.

### **Grants and Donations**

Grants and donations are only included in the SoFA when the general income recognition criteria are met (5.10 to 5.12 FRS102 SORP).

In the case of performance related grants, income must only be recognised to the extent that the charity has provided the specified goods or services as entitlement to the grant only occurs when the performance related conditions are met (5.16 FRS 102 SORP).

### **Legacies**

Legacies are included in the SOFA when receipt is probable, that is, when there has been grant of probate, the executors have established that there are sufficient assets in the estate and any conditions attached to the legacy are either within the control of the charity or have been met.

### **Tax reclaims on donations and gifts**

Gift Aid receivable is included in income when there is a valid declaration from the donor. Any Gift Aid amount recovered on a donation is considered to be part of that gift and is treated as an addition to the same fund as the initial donation unless the donor or the terms of the appeal have specified otherwise.

**Accounting Policies - Income (ctd.)**

**Contractual Income and Performance Related Grants**

This is only included in the SoFA once the charity has provided the related goods or services or met the performance related conditions.

**Donated Goods, Services and Facilities**

Donated goods, services and facilities are measured at fair value (the amount for which the asset could be exchanged) unless impractical to do so.

**Volunteer Help**

The value of any voluntary help received is not included in the accounts but is described in the trustees' annual report.

**Income from interest, royalties and dividends**

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

**Accounting Policies - Expenditure and Liabilities**

**Liability Recognition**

Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out resources and the amount of the obligation can be measured with reasonable certainty.

**Governance and Support Costs**

Support costs have been allocated between governance costs and other support. Governance costs comprise all costs involving public accountability of the charity and its compliance with regulation and good practice.

**Grants**

Where the charity gives a grant with conditions for its payment being a specific level of service or output to be provided, such grants are only recognised in the SoFA once the recipient of the grant has provided the specified service or output.

Where there are no conditions attaching to the grant that enables the donor charity to realistically avoid the commitment, a liability for the full funding obligation must be recognised.

**Redundancy Cost**

The charity made no redundancy payments during the reporting period.

**Provisions for Liabilities**

A liability is measured on recognition at its historical cost and then subsequently measured at the best estimate of the amount required to settle the obligation at the reporting date.

**Basic Financial Instruments**

The charity accounts for basic financial instruments on initial recognition as per paragraph 10.7 FRS102 SORP. Subsequent measurement is as per paragraphs 11.17 to 11.19, FRS102 SORP.

**Accounting Policies - Assets**

**Fixed Assets for use by Charity**

These are capitalised if they can be used for more than one year, and cost at least £250. They are valued at cost and depreciated on a 20% reducing balance basis.

**Investments**

Fixed asset investments in quoted shares, traded bonds and similar investments are valued at initially at cost and subsequently at fair value (their market value) at the year end. The same treatment is applied to unlisted investments unless fair value cannot be measured reliably in which case it is measured at cost less impairment. Investments held for resale or pending their sale and cash and cash equivalents with a maturity date of less than 1 year are treated as current asset investments.

**Stocks and Work In Progress**

Stocks held for sale as part of non-charitable trade are measured at the lower of cost or net realisable value. Goods or services provided as part of a charitable activity are measured at net realisable value based on the service potential provided by items of stock.

Work in progress is valued at cost less any foreseeable loss that is likely to occur on the contract.

**Debtors**

Debtors (including trade debtors and loans receivable) are measured on initial recognition at settlement amount after any trade discounts or amount advanced by the charity. Subsequently, they are measured at the cash or other consideration expected to be received.

**Income from interest, royalties and dividends**

This is included in the accounts when receipt is probable and the amount receivable can be measured reliably.

**CARMELITE MONASTERY**

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2023**

	2023			2022
	Unrestricted £	Restricted £	Total £	Total £
<b>INCOME</b>				
<b>1 Donations and Legacies</b>				
Legacies	-	-	-	-
General Donations	21,915	-	21,915	16,242
	<u>21,915</u>	<u>-</u>	<u>21,915</u>	<u>16,242</u>
<b>2 Charitable Activities</b>				
Altar Bread and Linen Sales	92,006	-	92,006	80,074
Donations from Retreats	2,325	-	2,325	-
	<u>94,331</u>	<u>-</u>	<u>94,331</u>	<u>80,074</u>
<b>3 Events and Trading Activities</b>				
Shop Sales and Donations	6,045	-	6,045	3,331
<b>4 Investment Income</b>				
Dividends	29,629	-	29,629	27,108
Interest	15,289	-	15,289	10,283
Rental and REIT Income	9,345	-	9,345	2,005
Gain/(Loss) on Sale of Investments	6,568	-	6,568	19,101
	<u>60,831</u>	<u>-</u>	<u>60,831</u>	<u>58,497</u>
<b>EXPENDITURE</b>				
<b>5 Charitable Activities</b>				
Alms, Gifts and Donations	16,545	-	16,545	15,169
Altar Bread Purchases	69,156	-	69,156	65,992
Chapel and Grounds Maintenance	10,191	-	10,191	40,007
Faith Related Activities and Promotion	9,851	-	9,851	8,941
Infirmery and Care Provision	-	-	-	-
Maintenance of Facilities for Retreats	7,197	-	7,197	9,637
Staff Costs Relating to Charitable Activities	31,980	-	31,980	31,980
	<u>144,920</u>	<u>-</u>	<u>144,920</u>	<u>171,726</u>
<b>6 Fundraising</b>				
Investment Management Charges	7,699	-	7,699	8,458
Shop Purchases	3,077	-	3,077	709
	<u>10,776</u>	<u>-</u>	<u>10,776</u>	<u>9,167</u>
<b>7 Governance and Support Costs</b>				
Bank Charges	1,980	-	1,980	1,984
Office Equipment and Supplies	2,297	-	2,297	2,633
Legal and Professional	8,950	-	8,950	1,197
	<u>13,227</u>	<u>-</u>	<u>13,227</u>	<u>5,814</u>

**CARMELITE MONASTERY**  
**NOTES TO THE ACCOUNTS AS AT 31ST DECEMBER 2023**

**8 Investments**

<b>Current Year 2023</b>	<b>B/Fwd</b>	<b>Added</b>	<b>Sold</b>	<b>Profit/(Loss)</b>	<b>C/Fwd</b>
	£	£	£	£	£
Investec Portfolio	1,564,782	154,778	184,842	62,562	1,597,280
	<b>1,564,782</b>	<b>154,778</b>	<b>184,842</b>	<b>62,562</b>	<b>1,597,280</b>
<b>Prior Year 2022</b>	<b>B/Fwd</b>	<b>Added</b>	<b>Sold</b>	<b>Profit/(Loss)</b>	<b>C/Fwd</b>
	£	£	£	£	£
Investec Portfolio	1,770,521	34,373	37,259	(202,853)	1,564,782
	<b>1,770,521</b>	<b>34,373</b>	<b>37,259</b>	<b>(202,853)</b>	<b>1,564,782</b>

	<b>2023</b>			<b>2022</b>
	£	£	£	£
	Unrestricted	Restricted	Total	Total
<b>9 Current assets</b>				
Natwest Current Account	352,619	-	352,619	394,052
Investec Capital Cash Account	27,972	-	27,972	5,606
	<b>380,591</b>	<b>-</b>	<b>380,591</b>	<b>399,658</b>

**10 Current Liabilities**

Loan from Carmelites	1,545,184	-	1,545,184	1,602,931
	<b>1,545,184</b>	<b>-</b>	<b>1,545,184</b>	<b>1,602,931</b>

**11 Accruals and deferred income**

Accruals	842	-	842	874
	<b>842</b>	<b>-</b>	<b>842</b>	<b>874</b>

**12 Charity Funds**

<b>Current Year 2023</b>	<b>B/Fwd</b>	<b>Income</b>	<b>Expenditure</b>	<b>Revaluation</b>	<b>C/Fwd</b>
	£	£	£		£
Unrestricted Funds	360,635	184,139	(168,923)	55,994	431,845
	<b>360,635</b>	<b>184,139</b>	<b>(168,923)</b>	<b>55,994</b>	<b>431,845</b>
<b>Prior Year 2022</b>	<b>B/Fwd</b>	<b>Income</b>	<b>Expenditure</b>	<b>Revaluation</b>	<b>C/Fwd</b>
	£	£	£		£
Unrestricted Funds	389,198	158,144	(186,707)	-	360,635
	<b>389,198</b>	<b>158,144</b>	<b>(186,707)</b>	<b>-</b>	<b>360,635</b>

**13 Trustees' Expenses and Related Party Transactions**

The trustees are members of the Carmelite Organisation, which has loaned money to the Charity (2023 : £1,545,184, 2022: £1,602,931). There is no interest charged on the loan, and no benefit to the Carmelite organisation or its participants have been derived from it.

Where a transaction's benefits have been derived both by the Charity and the Trustees (or connected participants), these benefits are apportioned on a fair basis between the parties such that there should be no net benefit between the parties.

**CARMELITE MONASTERY**

England & Wales - Charity number 1168127

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# Accounts

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CARMELITE MONASTERY  
REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST DECEMBER 2022

CHARITY REGISTRATION NUMBER

**1168127**

(England & Wales)



CHAMPLEYS

CHARTERED CERTIFIED ACCOUNTANTS

CHAMPLEYS MEWS

MARKET PLACE

PICKERING

YO18 7AE

**CARMELITE MONASTERY**  
**CHARITY INFORMATION AS AT 31ST DECEMBER 2022**

---

**Trustees**

Sr Bridget Litchfield  
Sr Rosemary Harwar  
Sr Ann Dodd

**Accountants**

Champleys Chartered Certified Accountants  
Champleys Mews  
Market Place  
Pickering  
YO18 7AE

**Bankers**

Natwest  
1, Market Street  
York  
YO1 8SR

**Principal Operating Address**

The Carmelite Monastery  
Thorganby  
York  
YO19 6DE

**CARMELITE MONASTERY**  
**REPORT OF THE TRUSTEES' FOR THE YEAR ENDED 31ST DECEMBER 2022**

---

The trustees present their report and accounts for the organisation for the year ended 31st December 2022.

**The Charity Name, Registration and Area of Operation**

The legal name of the charity is Carmelite Monastery. The charity is registered in England & Wales with the Charity Commission in England & Wales (CCEW) with charity number 1168127.

**Trustees**

The following persons served as Trustees during the year ended 31st December 2022:

Sr Bridget Litchfield  
Sr Rosemary Harwar  
Sr Ann Dodd

The Trust Deed dated 1st July 2016 governs the appointment and election of directors and trustees. Any expenses reclaimed from the charity are set out in note 13 to the accounts.

**Objects and Activities of the Charity**

The purposes of the Charity as set out in its governing document are:

- The provision of chapel buildings and facilities for community and religious use.
- Organisation of ceremonies and events.
- Provision of altar cloths, religious artifacts and communion wafers to churches and the public.
- Provision of places of worship and peace.
- Facilities for interment of ashes.
- Care for the elderly and relief of poverty.

**The main activities undertaken during the year to further the charity's purpose for the public benefit**

The main activities undertaken in relation to the purposes were to:

- Offer opportunities for public and a broad range of groups to use the chapel.
- To organise religious ceremonies and events for the public.
- Continue to supply a range of altar cloths, artefacts and communion wafers for use by the churches and public.
- Maintain and care for the gardens and facilities for the internment of ashes.
- Provide alternative care services allowing patients to remain outside a hospital environment.
- Maintain and care for the gardens and facilities for the internment of ashes.
- Provide the community with facilities and accommodation for worship and peace.
- Pray and support those in need.
- Offer opportunities for a broad range of people to be involved with the organisation and our work.

The trustees have had regard to the Charity Commission's guidance on public benefit in managing the activities of the charity.

**The main achievements and performance of the charity during the year**

The main achievements of the Charity in 2022 have made a great difference to the local people. The retreats and quiet days have continued to be a great help for the participants who always feel great peace and stillness here, which helps relaxation.

The main church services and liturgy are all back in place since Covid, and the religious shop is well stocked, providing a good service for local people as well as for those on retreat and recuperating.

The prayer garden and facilities for internment of ashes continued to give peace of mind to loved ones using the facility.

The religious shop gives local people and those staying here a chance to obtain cards and gifts for all celebrations, as well as Christmas, Easter and birthdays etc.

The supply of Altar Breads, both wheat and gluten free continued to be available to all Christian Churches, not just Catholic.

The Chapel remained open throughout the year by day to anyone who wished to come and pray or join us in worship.

The new Laudato Si garden is a place of peace and wholeness for all who use it, but also for the planet to help wildlife of all kinds and wild flowers. We hope to obtain two benches soon for the use of all who look for peace, quiet and wellbeing.

The carpets throughout the two flats had to be renewed due to moths infesting and eating them, but all is well now and the new carpet is enjoyed by everyone.

The drive also needed servicing, the holes were filled in and the white lines re-painted.

**Fundraising activities during the year**

The religious shop has continued to open, the shop does not ask for payment from customers but generates income from donations in kind.

The retreats and visitor accommodation also do not ask for payment, but generate income from donations in kind.

The group continue to provide altar breads and linens to local churches. Payment is received for these, but there is no intentional profit made from their sale - the purpose is to cover the costs of buying the materials and to cover the processing costs.

The Charity receives general donations from visitors to the Chapel and grounds.

**The difference the charity's performance during the year has made to the beneficiaries of the charity and to wider society.**

The Chapel continues to be a facility used by the public and local community, both as a religious focal point and also for events and activities.

The crematorium has remained open to all who wish to visit, and has continued to be place providing peace to the visitors, their loved ones and all those interred.

The supply of altar breads, cloths and artefacts provides a service to local churches and missionaries, enabling them to perform their religious services. The altar breads and artefacts are provided both to Catholic and Protestant denominations.

The retreats provided valuable support to those who visited, who were often in need of respite or care to improve their wellbeing.

Elderly patients receive a good standard of care outside a hospital environment, and it has allowed many of its users to stay in the community for longer, thus enhancing their quality of life.

**CARMELITE MONASTERY**  
**REPORT OF THE TRUSTEES' FOR THE YEAR ENDED 31ST DECEMBER 2022**

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**Statement of Trustees' Responsibilities**

The Trustees are responsible for preparing the Trustees' report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that year. In preparing these financial statements the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP,
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statement on the ongoing concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the Charity's constitution. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for prevention and detection of fraud and other irregularities.

This report was approved by the Carmelite Monastery trustees on 26th September 2023 and is signed on their behalf by:

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L.B. Litchfield

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A.P. Dodd

**CARMELITE MONASTERY**  
**REPORT OF THE TRUSTEES' FOR THE YEAR ENDED 31ST DECEMBER 2022**

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### Financial Review

The financial position of the charity as at 31st December 2022 as more fully detailed in the accounts, can be summarised as follows:

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Income	139,044	128,482
Expenditure	(186,507)	(170,609)
Sales of Investments and Other Funding	356,927	11,016
Net Surplus/(Deficit)	<u>309,464</u>	<u>(31,111)</u>
Unrestricted Funds	399,658	90,194
Restricted Funds	-	-
Total Funds	<u>399,658</u>	<u>90,194</u>

The trustees consider the financial performance to have been satisfactory.

The financial performance of the Charity is fundamentally underpinned by the investment trust. The performance of the investment trust's underlying assets is highly variable depending on wider financial market conditions, and this can result in uneven gains and losses.

While the investments showed a loss, this should be viewed in the context that the trust has still increased in value (in the region of £300,000 plus the regular dividend and interest income that is paid out of the fund) compared to where it was six or seven years ago.

The funds of the Charity have been increased by the contribution of an additional loan from the Carmelites themselves (as part of a legacy to one of the nuns) that will provide funding and security to the Charity going forward. The funds of the Charity have increased thanks to the cash injection from the Carmilites, so there are no financial concerns in the short to medium term.

### Reserves Policy

The trustees aim for the Charity to retain enough reserves to cover outstanding liabilities at all times, and to be able withstand variations in the investment portfolio gains and losses. The board of trustees is satisfied that the charity's assets in each fund are available and adequate to fulfil its obligations.

As a practising member firm of the Association of Chartered Certified Accountants, we are subject to its ethical and other professional requirements which are detailed at <http://rulebook.accaglobal.com/>

I report on the accounts of Carmelite Monastery for the year ended 31st December 2022, which are set out on pages 8 to 10.

#### **Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

#### **Basis of the Independent Examiner's Report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

#### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the 2011 Act; or
  - to prepare accounts which accord with the accounting records; or
  - concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Michael Richmond FCCA  
*on behalf of*  
Champleys Chartered Certified Accountants  
Champleys Mews  
Market Place  
Pickering  
YO18 7AE

26th September 2023

CARMELITE MONASTERY

RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2022

SECTION A - RECEIPTS AND PAYMENTS

	Unrestricted £	Restricted £	Endowment £	Total £	Prior year £
<b>A1 Receipts</b>					
Altar Bread and Linen Sales	80,074	-	-	80,074	51,864
Investment Income	39,397	-	-	39,397	38,692
General Income and Donations	16,242	-	-	16,242	36,781
Shop Sales	3,331	-	-	3,331	1,145
<b>Sub total</b> (Gross income for AR)	<b>139,044</b>	-	-	<b>139,044</b>	<b>128,482</b>
<b>A2 Asset and investment sales</b>					
Sale of Equities	37,259	-	-	37,259	99,387
Loan received from external funder	413,928	-	-	413,928	61,437
<b>Total Receipts</b>	<b>590,231</b>	-	-	<b>590,231</b>	<b>289,306</b>
<b>A3 Payments</b>					
Alms, Gifts and Donations	15,169	-	-	15,169	14,900
Altar Bread Purchases	65,992	-	-	65,992	38,101
Bank Charges	1,984	-	-	1,984	1,765
Chapel Maintenance	15,790	-	-	15,790	3,687
Faith Related Activities and Promotion	8,941	-	-	8,941	6,909
Investment Management Charges	8,458	-	-	8,458	8,357
Maintenance of Facilities for Retreats	9,637	-	-	9,637	3,823
Maintenance of Grounds	24,217	-	-	24,217	70,231
Office Equipment	2,633	-	-	2,633	1,584
Other Legal and Professional	997	-	-	997	835
Shop Purchases	709	-	-	709	713
Staff, Personnel and Other Costs	31,980	-	-	31,980	19,031
Sundries	-	-	-	-	673
<b>Sub total</b>	<b>186,507</b>	-	-	<b>186,507</b>	<b>170,609</b>
<b>A4 Asset and investment purchases</b>					
Purchase of Equities	34,373	-	-	34,373	88,959
Loan received from external funder	59,887	-	-	59,887	60,849
<b>Total Payments</b>	<b>280,767</b>	-	-	<b>280,767</b>	<b>320,417</b>
<b>Net of Receipts/(Payments)</b>	<b>309,464</b>	-	-	<b>309,464</b>	<b>(31,111)</b>
<b>A5 Transfers between funds</b>					
<b>A6 Cash funds last year end</b>	<b>90,194</b>	-	-	<b>90,194</b>	<b>121,305</b>
<b>Cash funds this year end</b>	<b>399,658</b>	-	-	<b>399,658</b>	<b>90,194</b>

CARMELITE MONASTERY

RECEIPTS AND PAYMENTS ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2022

SECTION B - CASH ASSETS AND LIABILITIES

	£	£	£
<b>B1 Cash funds</b>	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>Endowment funds</b>
<b>Total cash funds</b>	<b>399,658</b>	<b>-</b>	<b>-</b>
<b>B4 Assets retained for the charity's own use</b>	<b>Fund to which asset belongs</b>	<b>Cost (optional)</b>	<b>Current value (optional)</b>
Nil	-	-	-
<b>B5 Liabilities</b>	<b>Fund to which liability relates</b>	<b>Amount due (optional)</b>	<b>When due (optional)</b>
Nil	-	-	-

Signed by the following trustees on behalf of all the trustees:

\_\_\_\_\_  
L.B. Litchfield  
Approved on 26th September 2023

\_\_\_\_\_  
A.P. Dodd  
Approved on 26th September 2023

**CARMELITE MONASTERY**

**NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31ST DECEMBER 2022**

	2022			2021
	Unrestricted £	Restricted £	Total £	Total £
<b>INCOME</b>				
<b>1 Donations and Legacies</b>				
Legacies	-	-	-	74,047
General Donations	16,242	-	16,242	36,781
	16,242	-	16,242	110,828
<b>2 Charitable Activities</b>				
Altar Bread and Linen Sales	80,074	-	80,074	51,864
Donations from Retreats	-	-	-	-
	80,074	-	80,074	51,864
<b>3 Events and Trading Activities</b>				
Shop Sales and Donations	3,331	-	3,331	1,145
<b>4 Investment Income</b>				
Dividends	27,108	-	27,108	23,662
Interest	10,283	-	10,283	8,256
Rental and REIT Income	2,005	-	2,005	6,775
	39,396	-	39,396	38,693

**CARMELITE MONASTERY**

England & Wales - Charity number 1168127

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# Accounts

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# Trustees' Annual Report for the period

Period start date		Period end date	
From	01 01 2021	To	31 12 2021

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Thicket Priory	
Thorganby	
York	
Postcode	YO19 6DE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sr. Ann Dodd	Prioress		
2	Sr. Bridget Litchfield	Bursar		
3	Sr. Rose Harwar	Bursar		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Accountant	Michael Richmond	Champleys Accountants, Champleys Mews, Market Place, Pickering YO18 7AE

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <small>(eg. trust deed, constitution)</small>	Trust Deed
How the charity is constituted <small>(eg. trust, association, company)</small>	Trust
Trustee selection methods <small>(eg. appointed by will)</small>	Elected by board of trustees

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

Provision of chapel buildings and facilities for community and religious use. Organisation of ceremonies and events. Provision of altar cloths, religious artefacts and communion wafers to churches and the public. Provision of places of worship and peace. Facilities for interment of ashes. Support and provision of care for the elderly and relief of poverty.

**Summary of the main activities undertaken for the public benefit in relation to these objects (Include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The strategies employed to achieve the Charity's aims and objectives are to:

- Provide use of the chapel and facilities to a broad range of groups.
- Continue to supply a range of altar cloths, artefacts and communion wafers for use by the churches and public.
- Maintain and care for of the gardens and facilities for the interment of ashes.
- Provide alternative care services allowing patients to remain outside a hospital environment.
- Provide the community with facilities and accommodation for worship and peace
- Pray and support those in need
- Offer opportunities for a broad range of people to be involved with the organisation and our work.

The trustees have regard to the guidance issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

After the Covid rules relaxed we gradually started allowing people to come back for all the services, but with strict rules in place. We were soon able to recommence the interment of ashes of peoples loved ones in a beautiful prayer garden with an outdoor service in lovely surroundings. This was a help to people who were unable to have many mourners because of Covid, to have a final closure in a peaceful, beautiful place.

We have also started on enlarging our outside parlour for visitors when the flats are fully booked. We have bought a secondhand lawnmower for the elderly gardener to enlarge the area for people to walk in on quiet days.

We had some trees cut back for health and safety, but have saved the logs for people to sit on or for wildlife.

All the church services and liturgy are back to pre-Covid days, with the small religious shop restocked - a service to the local people and those on retreat or on quiet days here.

**Section E Financial review**

**Brief statement of the charity's policy on reserves**

The charity retains a balanced portfolio of assets and retains enough liquid reserves to cover future liabilities.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

**Section F Other optional information**

**Section G Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>Sr. B. Litchfield</i>	<i>R. M. Harwar</i>
Full name(s)	Sr. Bridget Litchfield	Sr. Rosemary Harwar

Position (eg Secretary, Chair, etc)	Trustee	Trustee
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Date 31<sup>st</sup> October 2022

**Carmelite Monastery**

Charity No: 1168127

Receipts and Payments Accounts for the year from 1st January 2021 to 31st December 2021

**Section A Receipts and Payments**

	Unrestricted £	Restricted £	Endowment £	Total £	Prior year £
<b>A1 Receipts</b>					
Altar Bread and Linen Sales	51,864	-	-	51,864	85,077
Donations from Retreats	20,734	-	-	20,734	1,815
General Income and Donations	98,858	-	-	98,858	108,280
Legacy	74,047	-	-	74,047	-
Shop Sales	1,145	-	-	1,145	807
<b>Sub total (Gross income for AR)</b>	<u>246,648</u>	<u>-</u>	<u>-</u>	<u>246,648</u>	<u>195,979</u>
<b>A2 Sale of Equities</b>	-	-	-	-	-
<b>Total Receipts</b>	<u>246,648</u>	<u>-</u>	<u>-</u>	<u>246,648</u>	<u>195,979</u>
<b>A3 Payments</b>					
Alms, Gifts and Donations	14,900	-	-	14,900	9,005
Altar Bread Purchases	38,101	-	-	38,101	39,704
Bank Charges	1,765	-	-	1,765	1,715
Chapel Maintenance	3,687	-	-	3,687	5,232
Faith Related Activities and Promotion	6,909	-	-	6,909	7,646
Maintenance of Facilities for Retreats	3,823	-	-	3,823	3,633
Maintenance of Grounds	70,231	-	-	70,231	49,408
Office Equipment	1,584	-	-	1,584	2,033
Other Legal and Professional	835	-	-	835	-
Shop Purchases	713	-	-	713	817
Staff, Personnel and Other Costs	19,031	-	-	19,031	9,312
Sundries	673	-	-	673	-
<b>Sub total</b>	<u>162,252</u>	<u>-</u>	<u>-</u>	<u>162,252</u>	<u>128,505</u>
<b>A4 Purchase of Equities</b>	-	-	-	-	-
<b>Total Payments</b>	<u>162,252</u>	<u>-</u>	<u>-</u>	<u>162,252</u>	<u>128,505</u>
<b>Net of Receipts/(Payments)</b>	<u>84,396</u>	<u>-</u>	<u>-</u>	<u>84,396</u>	<u>67,474</u>
<b>A5 Transfers between funds</b>	<u>(99,186)</u>	<u>-</u>	<u>-</u>	<u>(99,186)</u>	<u>-</u>
<b>A6 Cash funds last year end</b>	<u>104,984</u>	<u>-</u>	<u>-</u>	<u>104,984</u>	<u>37,510</u>
<b>Cash funds this year end</b>	<u>90,194</u>	<u>-</u>	<u>-</u>	<u>90,194</u>	<u>104,984</u>

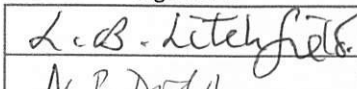
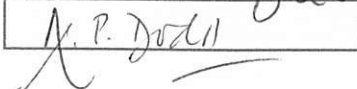
**Carmelite Monastery**  
Charity No: 1168127

Receipts and Payments Accounts for the year from 1st January 2021 to 31st December 2021

**Section B Statement of Assets and Liabilities at the end of the period**

	£	£	£
	Unrestricted funds	Restricted funds	Endowment funds
<b>B1 Cash funds</b>			
Total cash funds	90,194	-	-
<b>B2 Other monetary assets</b>			
Nil	-	-	-
<b>B3 Investment assets</b>			
Nil	-	-	-
<b>B4 Assets retained for the charity's own use</b>			
Nil	-	-	-
<b>B5 Liabilities</b>			
Nil	-	-	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Approval Date
	L. B. Litchfield	31/10/2022
	A. P. Dodd	31/10/2022

**CARMELITE MONASTERY**  
**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2021**

I report on the accounts of the Carmelite Monastery for the year ended 31<sup>st</sup> December 2021, which are set out on pages 1 to 2.

**Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of the Independent Examiner's Report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*M. Richmond.*

**Michael Richmond** FCCA BA (Hons) MAAT  
Champleys Accountants  
Champleys Mews, Market Place, Pickering YO18 7AE

31<sup>st</sup> October 2022

**CARMELITE MONASTERY**

England & Wales - Charity number 1168127

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# Accounts

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**Carmelite Monastery**  
Charity No: 1168127

Receipts and Payments Accounts for the year from 1st January 2020 to 31st December 2020

**Section A Receipts and Payments**

	Unrestricted £	Restricted £	Endowment £	Total £	Prior year £
<b>A1 Receipts</b>					
Altar Bread and Linen Sales	85,077	-	-	85,077	115,562
Cottage Rent	6,000	-	-	6,000	6,000
Donations from Retreats	1,815	-	-	1,815	3,290
General Donations	26,795	-	-	26,795	5,309
Investment Dividend Income	28,172	-	-	28,172	35,024
Investment Interest Income	8,799	-	-	8,799	8,738
Shop Sales	807	-	-	807	2,604
Sundry Income	-	-	-	-	3,009
<b>Sub total (Gross income for AR)</b>	<b>157,465</b>	<b>-</b>	<b>-</b>	<b>157,465</b>	<b>179,536</b>
<b>A2 Sale of Equities</b>	<b>-</b>	<b>-</b>	<b>256,250</b>	<b>256,250</b>	<b>154,029</b>
<b>Total Receipts</b>	<b>157,465</b>	<b>-</b>	<b>256,250</b>	<b>413,715</b>	<b>333,565</b>
<b>A3 Payments</b>					
Alms, Gifts and Donations	9,005	-	-	9,005	9,118
Altar Bread Purchases	39,704	-	-	39,704	91,323
Bank Charges	1,715	-	-	1,715	1,900
Chapel Maintenance	5,232	-	-	5,232	8,306
Faith Related Activities and Promotion	7,646	-	-	7,646	5,998
Infirmity Costs and Care Provision	3,323	-	-	3,323	10,867
Investment Management Charges	-	-	7,665	7,665	8,010
Maintenance of Facilities for Retreats	3,633	-	-	3,633	7,006
Maintenance of Grounds	49,408	-	-	49,408	45,529
Office Equipment	2,033	-	-	2,033	2,039
Shop Purchases	817	-	-	817	3,630
Staff, Personnel and Other Costs	9,312	-	-	9,312	39,176
<b>Sub total</b>	<b>131,828</b>	<b>-</b>	<b>7,665</b>	<b>139,493</b>	<b>232,902</b>
<b>A4 Purchase of Equities</b>	<b>-</b>	<b>-</b>	<b>206,748</b>	<b>206,748</b>	<b>159,393</b>
<b>Total Payments</b>	<b>131,828</b>	<b>-</b>	<b>214,413</b>	<b>346,241</b>	<b>392,295</b>
<b>Net of Receipts/(Payments)</b>	<b>25,637</b>	<b>-</b>	<b>41,837</b>	<b>67,474</b>	<b>(58,730)</b>
<b>A5 Transfers between funds</b>	<b>40,000</b>	<b>-</b>	<b>(40,000)</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>30,239</b>	<b>-</b>	<b>7,271</b>	<b>37,510</b>	<b>96,240</b>
<b>Cash funds this year end</b>	<b>95,876</b>	<b>-</b>	<b>9,108</b>	<b>104,984</b>	<b>37,510</b>

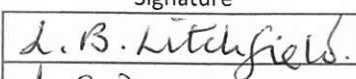
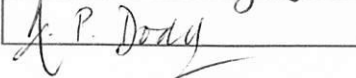
**Carmelite Monastery**  
Charity No: 1168127

Receipts and Payments Accounts for the year from 1st January 2020 to 31st December 2020

**Section B Statement of Assets and Liabilities at the end of the period**

	£	£	£
	Unrestricted funds	Restricted funds	Endowment funds
<b>B1 Cash funds</b>			
Current Account	86,768	-	-
Investec Capital Cash Account	-	-	9,108
Investec Income Cash Account	-	-	-
<b>Total cash funds</b>	<b>86,768</b>	<b>-</b>	<b>9,108</b>
<b>B2 Other monetary assets</b>	Unrestricted funds	Restricted funds	Endowment funds
Nil	-	-	-
<b>B3 Investment assets</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
Investec Investment Portfolio	Endowment	-	1,560,757
<b>B4 Assets retained for the charity's own use</b>	Fund to which asset belongs	Cost (optional)	Current value (optional)
Nil	-	-	-
<b>B5 Liabilities</b>	Fund to which liability relates	Amount due (optional)	When due (optional)
Carmelites	Unrestricted	1,309,399	-

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Approval Date
	L.B. Litchfield	28/05/2021
	A. P. Dodd	28/05/2021

**CARMELITE MONASTERY**  
**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE YEAR ENDED 31<sup>ST</sup> DECEMBER 2020**

I report on the accounts of the Carmelite Monastery for the year ended 31<sup>st</sup> December 2020, which are set out on pages 1 to 2.

**Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act), and
- to state whether particular matters have come to my attention.

**Basis of the Independent Examiner's Report**

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

- 1) which gives me reasonable cause to believe that in any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
- 2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*M. Richmond.*

**Michael Richmond** FCCA BA (Hons) MAAT  
Champleys Accountants  
Champleys Mews, Market Place, Pickering YO18 7AE

7<sup>th</sup> June 2021



# Trustees' Annual Report for the period

		Period start date			Period end date		
From	01	01	2020	To	31	12	2020

## Section A Reference and administration details

Charity name

Other names charity is known by

Registered charity number (if any)

Charity's principal address

Thicket Priory	
Thorganby	
York	
Postcode	YO19 6DE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sr. Ann Dodd	Prioress		
2	Sr. Bridget Litchfield	Bursar		
3	Sr. Rose Harwar	Bursar		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Accountant	Michael Richmond	Champleys Accountants, Champleys Mews, Market Place, Pickering YO18 7AE

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <small>(eg. trust deed or constitution)</small>	Trust Deed
How the charity is constituted <small>(eg. trust deed or constitution)</small>	Trust
Trustee selection methods <small>(eg. appointment or election)</small>	Elected by board of trustees

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

Provision of chapel buildings and facilities for community and religious use. Organisation of ceremonies and events. Provision of altar cloths, religious artefacts and communion wafers to churches and the public. Provision of places of worship and peace. Facilities for interment of ashes. Support and provision of care for the elderly and relief of poverty.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The strategies employed to achieve the Charity's aims and objectives are to:

- Provide use of the chapel and facilities to a broad range of groups.
- Continue to supply a range of altar cloths, artefacts and communion wafers for use by the churches and public.
- Maintain and care for of the gardens and facilities for the interment of ashes.
- Provide alternative care services allowing patients to remain outside a hospital environment.
- Provide the community with facilities and accommodation for worship and peace
- Pray and support those in need
- Offer opportunities for a broad range of people to be involved with the organisation and our work.

The trustees have regard to the guidance issued by the Charity Commission on public benefit.

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

Our main work of prayer and hospitality continued until March 2020, when the pandemic caused the government to issue lockdown and various laws regarding groups of people. From then on all public services in churches and chapels and groups for quiet days had to stop, and remained like that for the rest of the year.

However, we ourselves carried on all the prayers and many of the extra services for all those suffering all over the world and all ministering to them.

We phoned the lonely, sent small comforting gifts to those in need and helped many people by keeping the phone line open for them to phone for prayers, just a friendly chat or comforting words.

We made marmalade and biscuits to cheer up many around the villages and opened the grounds for those in desperate need of peace and relaxation, enjoying the tranquil surroundings, trees, flowers, birds and the lake.

We were able to send donations to many charities working abroad for those in need, and to food banks here in England, a publishing firm in dire need and overseas university students.

We were also able to give accommodation to a family in need over Christmas and well into the next year while waiting for their mother's funeral and later to have their ashes interred in our prayer garden. To date there are four families waiting for the rules to be lifted to allow larger numbers to meet together.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

The charity retains a balanced portfolio of assets and retains enough liquid reserves to cover future liabilities. While the charity has suffered a shortfall in income in the current year to 31<sup>st</sup> December 2020 it has enough retained reserves to secure its future.

**Details of any funds materially in deficit**

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F Other optional information

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

<b>Signature(s)</b>	<i>L.B. Litchfield</i>	<i>R.M. Harwar</i>
<b>Full name(s)</b>	Sr. Bridget Litchfield	Sr. Rosemary Harwar

<b>Position (eg Secretary, Chair, etc)</b>	Trustee	Trustee
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**Date** 28/05/2021