

## **Unleashed Theatre Company CIO**

### **Trustees' Annual Report**

**January 2021 – December 2021**

**Charity Registration Number: 1168124**

**Address: 35 Woodland Park, Paignton, TQ3 2ST**

### **Trustees for the year 2021:**

**Josie Mack, Brian Morrison, Richard James (Appointed 14/04/21), Martin Dean (Appointed 14/07/21), Richard Allen (Resigned 14/04/21), Rachel Hasbury (Resigned 14/04/21)**

Unleashed is constituted as a Charity Incorporated Organization (CIO), the members of which are the trustees. The trustees give of their time voluntarily and receive no remuneration or benefit for their services. They are appointed, from time to time, at meetings of the Unleashed Action Team – a working group drawn from among the charity's core volunteers. These include Martin Harris, charity founder and creative director.

Unleashed operates an informal partnership with agencies affiliated to Torbay End Street Homelessness (TESH) including Shekinah Charity from which we rent a large performance space at Endeavour House, Torquay.

### **Charity Objectives and Activities**

Unleashed aims to advance and raise awareness of the Christian religion and practice for the public benefit mainly, but not exclusively, by the use of high standards of creative and performing arts within the Christian community and the wider community of Devon and the United Kingdom, including the participation of those in difficult circumstances for whom such activities are likely to have a beneficial effect on their health and wellbeing and their ability to participate more fully in society. The CIO will operate as an inclusive Christian theatre company and all its productions and projects will have a Christian/moral/ethical basis, theme or message.

The main focus of the charities activities is to manage two community groups, Unleashed Community Drama and Unleashed Community Choir. Both help marginalized and vulnerable people to develop their own skills and ambitions through drama and singing. Participation is beneficial from both a therapeutic and recreational perspective, as well as helping people to overcome wider issues. On average, up to thirty people typically attend both the choir and drama group each week. Unleashed gratefully acknowledges the enormous contribution and commitment of the many volunteers who enable the charity to stage its productions and run Unleashed's groups. The Charity could not function without their time, energy and expertise, often involving many months of intense effort.

### **Public Benefit**

The Charity assists the homeless, the recovery community and those on the margins of society in Torbay, by discovering their gifts in the creative arts. Everyone is welcome and no one is excluded from participating.

## **Performances and Achievements**

### **National Lottery Reaching Communities Fund**

In 2019 we received notification that our Community Drama group had been awarded funding for three years, starting in 2020. The purpose of this funding was to allow for the recruitment of a paid key leader and Administration Assistant, positions which were successfully filled by Martin Harris and Paul Martin respectively. The funding allowed for general running costs to be met, media platforms to be established whilst an allowance for the purchase of electronic material was also given. It is with great appreciation that we received this funding.

### **Unleashed Community Choir**

Following on from the success of our benefit concerts in 2016 and 2017 the community choir was established in 2019 following a successful funding application to The National Lottery. Thankfully, Unleashed Choir was able to resume sessions in September 2021 with both original and new members attending. Whilst attendance numbers have yet to return to pre-pandemic levels, strong support still exists amongst the community with many indicating that they are waiting until after the winter to return when COVID numbers have reduced further and we begin rehearsals for performances.

### **The Rich and The Pure**

Following a commission by St Mary Mags Church, whose National Lottery funded InSpire project aimed to explore the founding of their church, Unleashed Community Drama started devising a piece which was originally intended to be performed at a special event but then adapted into a short film due to COVID. In the early part of 2021 Community Drama spent 6 weeks shooting in multiple locations across Torbay, under COVID guidance. Unleashed were proud to hold their premier at The Little Theatre in September to selected members of the community with an additional screening to the Totnes Historical Society a short time later, at their invitation. We were also thrilled to announce the film had been short listed for Best Film at the London Short Film Awards 2021. A DVD was produced and continues to sell well.

### **Unleashed Community Drama**

As a result of the lockdown in March 2020 Unleashed launched an online virtual drama club and for 19 weeks produced a live drama workshop with an average attendance of 20 – 30 participants. The sessions were attended by regular group members and, interestingly, a wider group from around the country. As we began to emerge from COVID in the spring of 2021 it became clear that the charities ability to continue to meet online had been an invaluable support to our members, with many returning to our regular, in person meetings. As well as part in the production of our short film many of our members also took the opportunity to perform our mainstream Theatre Company's production of What's So Amazing About Grace. Although this was unfortunately cancelled at the last minute due to a COVID outbreak, our feedback shows that members relished the opportunity to perform.

**Paul Martin – Arts & Finance Assistant**

**Unleashed Action Team**

**July 2022**

**Approved by Martin Dean on behalf of the current Unleashed Theatre Company Trustees**

# UNLEASHED THEATRE COMPANY CIO

Charity no. 1168124

## Receipts and Payments Account for the year ending 31st December 2021

	<i>Unrestricted</i>	<i>Restricted</i>	<b>2021</b> Total	<b>2020</b> Total
<b><i>Receipts</i></b>				
Ticket sales etc	230	1,324	1,554	3,412
Donations	2,324	1,868	4,192	4,979
Grants & funding	-	53,218	53,218	49,033
Gift aid	1,113	-	1,113	-
Other income	947	220	1,167	-
<b><i>Total Receipts</i></b>	<b>4,614</b>	<b>56,630</b>	<b>61,244</b>	<b>57,424</b>
<b><i>Payments</i></b>				
Sessional Worker fees	-	25,934	25,934	19,140
Production costs	-	14,081	14,081	11,324
Travel costs	-	203	203	290
Professional Fees (note 2)	3,717	3,686	7,403	2,284
Rent & storage	-	5,888	5,888	3,961
Insurance	-	521	521	507
Training & marketing	-	2,256	2,256	515
Licences & subscriptions	-	811	811	2,206
Technical	-	-	-	555
Printing, postage & stationery	58	291	349	1,516
Donations & gifts	805	6,078	6,883	6,496
Website	-	1,635	1,635	-
<b><i>Total Payments</i></b>	<b>4,580</b>	<b>61,384</b>	<b>65,964</b>	<b>48,794</b>
<b><i>Deficit/Surplus for the Year</i></b>	<b>34</b>	<b>- 4,754</b>	<b>- 4,720</b>	<b>8,630</b>
Bank and cash balances at start of year	376	9,862	10,238	1,608
Transfers	- 850	850		
<b>TOTAL funds at 31st December 2021</b>	<b>- 440</b>	<b>5,958</b>	<b>5,518</b>	<b>10,238</b>

# UNLEASHED THEATRE COMPANY CIO

Charity no. 1168124

## Statement of Assets and Liabilities as at 31st December 2021

		General	Restricted	2021 Total	2020 Total
<b>Assets</b>					
Santander Business Account	-	440	5,958	5,518	10,238
Cash In Hand	-	-	-	-	-
	-	<b>440</b>	<b>5,958</b>	<b>5,518</b>	<b>10,238</b>
Debtors	-	-	-	-	-
Prepayments	-	-	448	448	-
<b>Total Assets</b>	-	<b>440</b>	<b>6,406</b>	<b>5,966</b>	<b>10,238</b>
<b>Liabilities</b>					
Accountancy	-	-	-	-	-
Evaluation	-	-	2,560	2,560	2,526
Training	-	-	-	-	1,823
	-	-	<b>2,560</b>	<b>2,560</b>	<b>4,349</b>

### Notes

- 1 The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on the assets of the CIO.
- 2 The professional fees of £3,717 relate to the purchase of the theatre and were paid in advance of funding received in January 2022.

Approved by the trustees on 20th September 2022

Signed by Martin Dean

**Independent Examiner's Report to the Trustees of Unleashed Theatre Company CIO**  
**Charity no. 1168124**

I report to the trustees on my examination of the accounts of the Unleashed Theatre Company CIO ("the CIO") for the period from 1<sup>st</sup> January to 31<sup>st</sup> December 2021.

**Responsibilities and basis of the Report**

As the Charity Trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

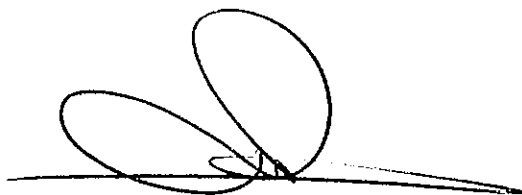
I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

A handwritten signature in black ink, consisting of a large loop followed by a horizontal line.

Ian Barrett FCA FCIE  
Barretts Chartered Accountants and  
Chartered Tax Advisers  
22 Union Street  
Newton Abbot TQ12 2JS

20<sup>th</sup> September 2022