

Unleashed Theatre Company CIO

Trustees' Annual Report

January 2020 – December 2020

Charity Registration Number: 1168124

Address: 35 Woodland Park, Paignton, TQ3 2ST

Trustees for the year 2020:

Josie Mack, Brian Morrison, Rachel Hasbury (Resigned 14/04/21), Richard Allen (Resigned 14/04/21), Richard James (Appointed 14/04/21)

Unleashed is constituted as a Charity Incorporated Organization (CIO), the members of which are the trustees. The trustees give of their time voluntarily and receive no remuneration or benefit for their services. They are appointed, from time to time, at meetings of the Unleashed Action Team – a working group drawn from among the charity's core volunteers. These include Martin Harris, charity founder and creative director.

Unleashed operates an informal partnership with agencies affiliated to Torbay End Street Homelessness (TESH) including Shekinah Charity from which we rent a large performance space at Endeavour House, Torquay.

Charity Objectives and Activities

Unleashed operates as an inclusive Christian theatre company and its high quality productions and projects contain a moral/ethical/social action theme and message. Through Unleashed Community Drama, the active participation of those in difficult circumstances is encouraged in the creative and performing arts. We welcome anyone to get involved regardless of personal background, faith (or lack of faith), gender or personal circumstances.

Under normal circumstances the main focus of the charities activities is to manage two community groups, Unleashed Community Drama and Unleashed Community Choir. Both help marginalized and vulnerable people to develop their own skills and ambitions through drama and singing. Participation is beneficial from both a therapeutic and recreational perspective, as well as helping people to overcome wider issues. Prior to COVID, twenty to thirty people were typically attending both the choir and drama group each week. Unleashed gratefully acknowledges the enormous contribution and commitment of the many volunteers who enable the charity to stage its productions and run Unleashed's groups. The Charity could not function without their time, energy and expertise, often involving many months of intense effort.

Public Benefit

The Charity assists the homeless, the recovery community and those on the margins of society in Torbay, by discovering their gifts in the creative arts. Everyone is welcome and no one is excluded from participating.

Performances and Achievements

National Lottery Reaching Communities Fund

In 2019 we received notification that our Community Drama group had been awarded funding for three years, starting in 2020. The purpose of this funding was to allow for the recruitment of a paid key leader and Administration Assistant, positions which were successfully filled by Martin Harris and Paul Martin respectively. The funding allowed for general running costs to be met, media platforms to be established whilst an allowance for the purchase of electronic material was also given. Due to an inability to meet in person for the majority of the year many costs were spared so, in discussion with the National Lottery surplus funding in the budget was transferred to the final two years. It is with great appreciation that we received this funding.

Unleashed Community Choir

Following on from the success of our benefit concerts in 2016 and 2017 the community choir was established in 2019 following a successful funding application to The National Lottery. However, due to COVID and the introduction of government restrictions, particularly involving singing in groups, the choir has been prevented from meeting. We intend to relaunch this important aspect of our charity in the autumn on 2021, should restrictions allow.

February 2020 – The Cross and The Switchblade

Prior to lockdown we were able to perform a full-blown production of The Cross and The Switchblade, a wonderful adaption by our friend and prolific play write David Robinson. The play is about knife crime and the transforming power of faith in the face of great adversity, so was a really topical and pertinent production for our clientele. This was the first combined production cast from both of our theatre groups, Unleashed Theatre Company and Unleashed Community Drama. The production was staged over 3 nights in Torquay and sold out to 540 audience members with the Friday night performance concluding with a Q&A session about addiction and recovery and what transformation was like.

Unleashed Community Drama

As a result of the lockdown in March 2020 Unleashed launched an online virtual drama club and for 19 weeks produced a live drama workshop with an average attendance of 20 – 30 participants. The sessions were attended by regular group members and, interestingly, a wider group from around the country. To support the virtual sessions and help participants who were struggling Unleashed put together well-being packages which included items such as the wellbeing journal produced by MIND word searches, sweets, bath products and a letter of encouragement. These packs were intended to help members both physically, practically and mentally as many were struggling with the isolation of lockdown and were well received. As an activity during this time members were encouraged to write poems, jokes, sketches or songs which we intend to compile and publish in book form, as a souvenir. Once lockdown came to an end, weekly workshops resumed but were adapted in order to comply with Government guidelines. As such, we ran sessions on 2 days, each with 5 groups of 5 at 45 minutes each.

The Rich and The Pure

Following a commission by St Mary Mags Church, whose National Lottery funded InSpire project aimed to explore the founding of their church, Unleashed Community Drama started devising a piece which was to be performed at a special event. However, COVID greatly frustrated this process and it was decided that, as it seemed unlikely that the intended event would take place, the piece should be reworked as a short film. For the remainder of 2020, members worked on the script and rehearsed scene whilst locations were sought and outside services recruited. The filming of this piece will take place across Torbay in early 2021 and after a premier event is held by St Mary Mags, will be shown to the wider public at a special Gala event in the Autumn of 2021.

Paul Martin – Arts & Finance Assistant

Unleashed Action Team

15 July 2021

Approved by Josie Mack on behalf of the current Unleashed Theatre Company Trustees

Independent Examiner's Report to the Trustees of Unleashed Theatre Company CIO

Charity no. 1168124

I report to the trustees on my examination of the accounts of the Unleashed Theatre Company CIO ("the CIO") for the period from 1st January to 31st December 2020.

Responsibilities and basis of the Report

As the Charity Trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of the CIO's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. Accounting records were not kept in respect of the CIO as required by section 130 of the Act; or
2. The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Ian Barrett FCA FCIE
Barretts Chartered Accountants and
Chartered Tax Advisers
22 Union Street
Newton Abbot TQ12 2JS

16th July 2021

UNLEASHED THEATRE COMPANY CIO

Charity no. 1168124

Receipts and Payments Account for the year ending 31st December 2020

	<i>unrestricted</i>	<i>restricted</i>	2020	2019
			Total	Total
<i>Receipts</i>				
Ticket sales etc	3,412	-	3,412	6,124
Donations	4,979	-	4,979	1,600
Grants & funding	3,250	45,783	49,033	11,320
<i>Total Receipts</i>	11,641	45,783	57,424	19,044
<i>Payments</i>				
Sessional Worker fees	-	19,140	19,140	4,249
Production costs	5,359	5,965	11,324	7,682
Travel costs	-	290	290	-
Professional Fees	1,266	1,018	2,284	-
Rent & storage	415	3,546	3,961	2,113
Insurance	507		507	436
Training & marketing	-	515	515	-
Licences & subscriptions	-	2,206	2,206	-
Technical	-	555	555	-
Printing, postage & stationery	107	1,409	1,516	1,980
Donations & gifts	5,219	1,277	6,496	2,877
<i>Total Payments</i>	12,873	35,921	48,794	19,337
<i>Deficit/Surplus for the Year</i>	-	1,232	9,862	-
Bank and cash balances at start of year	1,608	-	1,608	1,901
TOTAL funds at 31st December 2020	376	9,862	10,238	1,608
Represented by:				
Bank and cash balances at end of year	376	9,862	10,238	1,608

UNLEASHED THEATRE COMPANY CIO

Charity no. 1168124

Statement of Assets and Liabilities as at 31st December 2020

	General	Restricted	2020 Total	2019 Total
Assets				
Santander Business Account	376	9,862	10,238	1,608
Cash In Hand	-	-	-	-
	376	9,862	10,238	1,608
Debtors	-	-	-	-
Total Assets	376	9,862	10,238	1,608
Liabilities				
Shekinah	-	-	-	285
Accountancy	-	-	-	1,080
Evaluation	-	2,526	2,526	-
Training	-	1,823	1,823	-
	-	4,349	4,349	1,365

Note

The trustees confirm, in accordance with the Charitable Incorporated Organisations (General) Regulations 2012, that at the year end the CIO did not have any outstanding guarantees to third parties nor any debts secured on the assets of the CIO.

Approved by the trustees on 15-Jul-21

Signed by Josie Mack