

# FRIENDS OF GUYS MARSH PRISON

## TRUSTEES'

### REPORT AND ACCOUNTS

for the period

01 APRIL 2021 to 31 MARCH 2022

FRIENDS OF GUYS MARSH PRISON IS REGISTERED WITH  
THE  
CHARITY COMMISSION

REGISTRATION NUMBER 1168102

Registered and principal address:  
Lovells Mill, Burton Street, Marnhull; Sturminster Newton DT10 1JJ

FRIENDS OF GUYS MARSH PRISON  
(FOGM)



## OBJECTIVES

The Objectives are as set out in our Charity Trust deed dated 21 April 2017. They may be summarised as:

- To promote and support for the benefit of the public in Avon, Dorset, Somerset and Wiltshire and the public at large (in partnership with the staff and Governor at HMP Guys Marsh) viable programmes and initiatives aimed at the rehabilitation and resettlement of offenders who are or who have been inmates at HMP Guys Marsh.

## BANKERS

The Charity's bankers are Lloyds TSB of Gillingham Dorset. The Investment Savings Account is with CCLA Investment Management Ltd in the COIF Charities Deposit Fund.

## PATRONS, PRESIDENT, TRUSTEES & COMMITTEE MEMBERS

Patrons: Dr Fay Weldon CBE  
Mrs Anthony Pitt-Rivers CVO DL  
Mr Simon Hoare, MP  
President: to be appointed  
Lifetime Presidents: Mr Derek Ross; Mr Terry Francis

Trustees: Giles Fearn – Chair; Ann Davis-Penson – Treasurer; Annie Henschel – Secretary; Stephen Penson (Vice Chair); Shaun Bracey; Mary-Ann Newson-Smith;

## GOVERNING BODY

Friends of Guys Marsh Prison (FOGM) ends the year managed by the committee of six trustees, although an active recruitment drive is underway to enable a robust succession plan. We are delighted that Mr Simon Hoare has agreed to become one of our patrons and look forward to working more closely with him in the future and being able to learn from his extensive parliamentary and local experience.

Our meetings are held monthly, attended by trustees for information, discussion and decision making. Despite occasional on-line and off-site meetings, we have been able to resume meetings within the prison, which has meant we have been joined for the open section of the meeting by representatives of the men and prison management. All trustees share the responsibility for decisions taken and their agreed actions. Sub-committees meet to plan the detail of some activities. The occasional Extra-ordinary General meetings are arranged as necessary. The Annual General Meeting is held in the autumn. We work closely with the Governors and staff and are part of the Network of charities and organisations who visit regularly to provide advice and support to inmates.



## FINANCIAL REPORT

Our financial position remains stable although we are still dealing with the challenges of the global pandemic which have obviously had an impact on all areas of life. We have completely separated the funding of Friends of Guys Marsh from that of the Urban Beat Music Workshops (UBM) with all previously held funds under FOGM's name in the savings account being transferred to UBM.

The charity's assets stand at £207,984 at the end of the financial year. A proportion of our assets are held in our income bearing deposit account whilst a working balance is maintained in the current account. Donations given to FOGM to cover specific projects are accounted for as individual entries. Open donations cover all other projects and administrative expenses.

### Total Asset Comparisons between 2020/2021 and 2021/2022

This year shows an increase of c. £22,102 in the value of assets held. This is due mainly to income being held in the current account and not transferred to the CCLA account.

### Sources of Income and Publicity

Much of our ongoing work is supported by several grants from charitable trusts, the generous annual subscriptions donated by our 'Friends', and our fund-raising activities. It is also supplemented by small amounts donated from the men themselves via their card shop and from one off donations received. Whilst some income streams have dried up we have been proactive in seeking support from community trusts and other concerns, who have made funds available specifically to help out during this time.

Regular small amounts are received via Easyfunding and Amazon Smile websites when private purchases are made by the Trustees.

A key aim from last year was to continually refresh and update our web site to maintain interest and a current information stream on our activities. This now includes a number of ways visitors to the site can either subscribe or donate by the click of a button.

The annual newsletter is compiled during the year for publication in the summer. It is distributed to 'Friends', donors and associated organisations. It is also used as an important and effective method to raise awareness of the rehabilitative category of the community's local prison and to highlight our part in the progressive work within it. In between times, email updates have been circulated to Friends to keep them aware that work is still ongoing even though "normality" is suspended.

## URBAN BEATS MUSIC PROJECT

The Urban Beats Music Project (UBM) is run by Toby Langton-Gilks working for TLG Music Ltd. This is a totally self-funded project with a separate bank account and funds from FOGM however the accounts are administered by the FOGM Treasurer and Chair, hence this is reported as a section of the FOGM Annual Report.

The Urban Beats Music course has 36 inmates enrolled on the list which equates to a little under 10% of Guys Marsh Prison's total inmate population. It remains very highly in demand amongst the men and is currently running 5 afternoons per week in the prison's Chapel Area.



The assets of the UBM at the end of the financial year stand at £160,301. Expenses are drawn monthly from this account with occasional invoices submitted for upgrading of equipment and additional supplies.

Toby Langton-Gilks has been able to increase the number of sessions to catch up with demand following the various lockdowns and with the proposed increase in prison population these additional sessions look set to stay.

A number of submissions are made annually to the Koestler Arts awards and this has been recognised with a "Platinum Arts Establishment Award" being won by HMP Guys Marsh purely on the basis of the number and quality of annual submissions.

### **A DIFFERENT YEAR - REHABILITATION and RESETTLEMENT PROJECTS**

With the particular issues an enclosed community has faced during the lifting of Covid restrictions, the prison has been in lockdown for much of this period with only partial opening of the usual activities, education and work. Visits remain more tightly controlled to ensure an element of separation between the wings and this separation has also impacted upon the usual socialisation enjoyed by the men.

The loss of Catch-22 not only impacted on the workload of the prison management but also on the service received by prisoners nearing the end of their sentence. It has taken some time to evolve a replacement system which comes close to filling the gap left by Catch-22 and FOGM has, as a result, noticed a change in support requests.

### **DIRECT PRISONER SUPPORT**

We continue to provide Leavers Bags to those in need, although with the additions we have made to the contents and the significant price increases we have all noticed, these Leavers Bags have now doubled in cost. We believe they are still a valuable resource for men leaving with nothing so will continue to provide these, however we will need to focus on specific support for this project.

The withdrawal of the community transport by Nordcat has not had the impact we feared but this is because the visits have been either suspended or dramatically reduced. As visits resume at their pre-pandemic level we will need to ascertain the requirement for this particular support to see if an alternative should be sourced.

There was previous mention of the loss of Catch-22, which used to provide in-house support for prisoners reaching the end of their sentence, in particular with finding them accommodation. This particular role has now fallen to the Probation Service, who work under different guidelines and have a specific remit to which they must adhere. The result being an increase some men being released from prison with no accommodation sourced for them. FOGM have been asked on at least 6 occasions to provide tents and sleeping bags for these men. We have met these requests but do not feel it is at all a viable solution and are currently researching with the prison alternative options that could be offered.

### **FAMILY SUPPORT**

Keeping families together and strengthening bonds is crucial to satisfactory resettlement and our support in this area deservedly is a focus of our work.



The restrictions in visiting have been very hard for the men and their families to deal with and we have been working closely with Barnardo's and the Activities Hub Manager to support where we can.

The monthly Family Days have also been suspended and we are waiting to hear when they will be reinstated and what format they will take with the hope that we will once again be able to offer food and drink for the families to enjoy together.

We have been able to donate Christmas gift bags for any children visiting, containing sweets, snacks and a small toy as well as some very chocolatey gifts over the Easter visits! We know this was hugely appreciated by the men and enjoyed by their visitors.

### **STAFF SUPPORT**

We usually meet many staff during the year, listen to their concerns and praise their successes to support them in their work. As a token of our appreciation for their often difficult work we distribute tins of seasonal biscuits to the departments at Christmas. We also look for other means of acknowledging their dedication.

### **EVENTS AND PROJECTS**

To increase awareness and also help with our fundraising, we have previously set up stalls at some local events, selling items made by the prison workshops, Christmas cards designed by the men, running tombola's and generally meeting with a larger cross section of the community, many of whom may not be aware of our aims and work.

We hope to resume these activities in the coming year and have a presence at the Gillingham & Shaftesbury Show which spreads our name to a much wider audience.

We will continue to work closely with the prison management to find ways of increasing our relevance to the men and their families and maintain regular meetings with them to see which projects they may be undertaking would benefit from our support.

### **INDUSTRIES**

The appointment of a new Industries Manager to HMP Guys Marsh has been key in opening up new opportunities for the men and we look forward to working closely and supporting the new initiatives in the pipeline.

In particular, a Textile Workshop has been established following on from the success of the Sewing Bee that was so popular during lockdown. A Waste Management project is underway helping men obtain qualifications in numerous related activities from fork-lift truck driving to recycling. The Electrical Workshop is kept busy with television repairs and refurbishment and, perhaps most exciting of all, bee hives and bees have been established in the prison gardens so HMP Guys Marsh honey will soon be in production!

### **FUTURE GOALS**

Our goal remains to seek new possibilities for rehabilitative projects whilst continuing our existing activities. We will explore fresh ideas, aided by our networking with other charities and voluntary organisations and work as closely as possible with the prison management to help maintain the family structure, thus improving the chances of a successful rehabilitation into society on release.



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## WORKING STRUCTURE

Trustee committee meetings are normally held monthly in the prison library led by the Chairman and attended by the Trustees, representatives of the men, prison management and a representative from the Independent Monitoring Board (IMB).

When permitted, members attend some internal prison meetings and ceremonies. Trustees undertake training courses and informative meetings when appropriate ones are available. Members officially attend local events when invited to give talks to publicise our charity. The Annual General Meeting is held in the autumn.

## ACKNOWLEDGEMENTS

The Trustees wish to thank the following for their generous financial and/or voluntary support, many of whom have donated over and above their usual amounts to cover any shortfalls in these unusual times:

The Valentine Trust  
Seven Anonymous Donors  
Shaftesbury Society of Quakers  
Pitt-Rivers Charitable Trust  
H. H. Charitable Trust  
Grassroots Garden & Aquatic Centre  
Alice Ellen Cooper Dean Charitable Trust

Tom's Field  
Salisbury Diocese Mothers Union  
Rachel Davies  
FOGM 'Friends' & Volunteers  
G.M. inmate's charitable donations  
Daniel House ACCA, MAAT

For partnership working:  
Barnardo's;  
G.M. Chaplaincy team;  
Brenda Birt (N.D. Mothers Union);  
Dr Sarah Lewis (Prison Reform Solutions);  
Barbara Humphries (IMB)

Signed on behalf of the Trustees:

Giles Fearn (Chairman) 

Date: 17 Jan 23



FRIENDS OF GUYS MARSH PRISON  
BALANCE SHEET 31 March 2022

	Unrestricted funds £	Restricted funds £	2022 £	2021 £
CURRENT ASSETS				
Cash at Bank	14,172	160,302	174,474	93,673
Cash in Deposit Account		33,485	33,485	92,184
Cash in Hand	25	0	25	25
	14,197	193,787	207,984	185,882
NET ASSETS				
Represented by:				
Reserves				
Brought forward - opening balance	32,742	153,140	185,882	160,591
Excess of Expenditure over Receipts for year		1,076		
Excess of Receipts over Expenditure for year	2,414	20,764	22,102	25,290
	35,156	172,828	207,984	185,882



FRIENDS OF GUYS MARSH PRISON  
RECEIPTS AND PAYMENTS ACCOUNT for year ended 31 March 2022

	Unrestricted funds	Restricted funds	Total	Total '21
<b>Urban Beats Music</b>				
<b>Income</b>				
<b>Donations Restricted: Urban Beats Music</b>				
Miles Morland Foundation (TLG)		14,000.00	14,000.00	14,000.00
H Hoare Charitable Trust (TLG)		0.00	0.00	0.00
Golden Bottle Trust (TLG)		6,000.00	6,000.00	6,000.00
P Ripley Trust (TLG)		2,400.00	2,400.00	2,400.00
Wychwood Charitable Trust (TLG)		5,100.00	5,100.00	2,600.00
Adrian Swire Charitable Trust (TLG)		15,000.00	15,000.00	15,000.00
Sacher Charitable Trust		0.00	0.00	0.00
Samuel Storey Fam. Chartble Trust TLG		750.00	750.00	0.00
Sacher Sessions		5,200.00	5,200.00	0.00
		48,450.00	48,450.00	40,000.00
<b>Expenditure: UBM</b>				
Restricted MMF + equipment		12,986.32	12,986.32	14,004.21
Restricted UBS HH		10,900.00	10,900.00	10,800.00
Restricted Adrian Swire		1,000.00	1,000.00	0.00
Restricted Sacher Sessions		2,800.00	2,800.00	0.00
		27,686.32	27,686.32	24,804.21
Excess of Expenditure over Receipts				
Excess of Receipts over Expenditure		20,763.68	20,763.68	15,195.79
<b>FOGM</b>				
<b>Donations Restricted: FOGM</b>				
Pitt-Rivers Charitable Trust (Arts)		0.00	0.00	0.00
Alice Ellen Cooper-Dean Chtbl Tst		0.00	0.00	0.00
Valentine Trust (Transport)		0.00	0.00	0.00
Sewing Project		0.00	0.00	2,100.00
Playworker		0.00	0.00	10,282.60
Leavers Bags		0.00	0.00	2,000.00
<b>Donations Unrestricted: FOGM</b>				
Gift Aid - tax reclaim				741.67
Build Love	39.20		39.20	0.00
H Hoare Ch Trust (FOGM)	2,000.00		2,000.00	0.00
Pitt-Rivers Charitable Trust	500.00		500.00	500.00
Donations various (talks, misc)	0.00		0.00	330.00
Events & Projects	324.71		324.71	61.00
Intandem	100.00		100.00	0.00
Subscriptions	2,956.63		2,956.63	2,257.00
Various (less Gift Aid)	148.15		148.15	369.95
VC Refresh & Family Days	0.00		0.00	0.00
Interest received (CCLA)	39.21		39.21	144.84
	6,107.90	0.00	6,107.90	18,787.06
<b>Expenditure</b>				
Restricted FOGM Transport		0.00	0.00	2,138.00
Pitt-Rivers Charitable Trust (Arts)		10.00	10.00	0.00
Alice Ellen Cooper-Dean Chtbl Trust		441.36	441.36	0.00
Playworker		402.91	402.91	2499.60
Leavers Bags		221.58	221.58	1090.46
Resident Support	2,579.27		2,579.27	1,288.30
Visitor Centre	0.00		0.00	171.86
Website & Newsletter	489.88		489.88	389.88
Events & Projects	275.40		275.40	880.86
Various	349.23		349.23	233.52
	3,693.78	1,075.85	4,769.63	8,692.48
Excess of Expenditure over Receipts	0.00	1,075.85		
Excess of Receipts over Expenditure	2,414.12	0.00	1,338.27	10,094.58
<b>Totals of FGM &amp; UBM</b>				
<b>Excess of Expenditure over Receipts</b>	<b>0.00</b>	<b>1,075.85</b>		
<b>Excess of Receipts over Expenditure</b>	<b>2,414.12</b>	<b>20,763.68</b>	<b>22,101.95</b>	<b>25,290.37</b>



## FRIENDS OF GUYS MARSH PRISON

### NOTES TO THE ACCOUNTS

#### FOR THE YEAR ENDED 31ST MARCH 2022

##### **1 Accounting Policies**

- a) The accounts are prepared on a cash basis.
- b) Fixed Assets are written off over their estimated useful lives of five years
- c) Utensils are written off as and when the expenses is incurred.

##### **2 Income**

Restricted donations received in the year are noted on the Receipts and Payments Account.

All other income was 'unrestricted'.

##### **3 Trustee Remuneration**

The Trustees have not, nor is it their intention to, receive remuneration for their services to the charity.

##### **4 Reserves**

The reserves comprise of restricted and unrestricted funds.

	<u>2022</u>	<u>2021</u>
<u>Restricted Reserves</u>		
Opening Balance	153140	123942
Excess of Receipts over Expenditure	19688	29198
Excess of Expenditure over Receipts	0	0
Closing Balance	172828	153140
<u>Unrestricted Reserves</u>		
Opening Balance	32742	36650
Excess of Receipts over Expenditure	2414	0
Excess of Expenditure over Receipts	0	3908
Closing Balance	35156	32742

##### **5 Taxation**

As a registered charity, Friends of Guys Marsh Prison is not liable to taxation on it's excess of income over expenditure.

##### **6 Gift Aid donations were unrestricted.**





Section A

Independent Examiner's Report

Give here brief details of  
any items that the

Report to the trustees/  
members of

Friends of Guys Marsh Prison

On accounts for the year  
ended

31<sup>st</sup> March 2022

Charity no  
(if any)

1168102

Set out on pages

1 - 9

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

Independent  
examiner's statement

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed:

Date:

10/01/2023

Name:

Simon John Christopher

Relevant professional  
qualification(s) or body  
(if any):

FCA TCA

Address:

For Simon John Christopher Ltd, First Floor Suite, Drapers House,  
Market Place, Sturminster Newton,  
Dorset, DT10 1AS