

*Thrive in the gift of life John 10:10: "I came that they may have life and have it abundantly".*



## **Trustees' Annual Report for the period**

**From 01/09/2023    Period start date    To 31/08/2024    Period end date**

**Charity name: Farington Moss St. Paul's Extended Provision**

**Charity registration number: 1168087**

### **Report of the trustees for the year ending 31 August 2024**

The Governors of Farington Moss St. Paul's Extended Provision Charity present their annual report for the year ended 31 August 2024 and confirm they comply with the requirements of the Charities Act 2011.

#### **1. Purpose**

St. Paul's extended school provision provides high quality wrap-around care and support for pupils and their families before and after school during term time.

This provision provides a happy, safe and stimulating environment for all pupils to play, learn and develop through their play and socialisation with other club members.

The provision is registered under the Charity Commission for England and Wales as a general charitable service for children and young people.

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## **2. Main activities**

Our extended provision provides a happy, safe and stimulating environment for all children to play, learn and develop, encouraging them to foster a positive attitude and respect for both themselves and others. We work alongside school in supporting its distinctive Christian vision of enabling our children to 'Thrive in the gift of life'.

We achieve this by:

- Promoting healthy lifestyle choices by offering and encouraging healthy food choices and physical activity.
- Encouraging outdoor play as often as the weather allows, including the use of the outdoor equipment.
- Continuing to develop children's independence, by allowing them to choose what they would like for breakfast or as a snack at after school club and giving responsibility for cleaning up after themselves.
- Encouraging children to plan and choose their own activities.
- Offering a wide range of activities that are fully inclusive of all our children, including those with SEND.

## **3. Structure, Governance and Management**

The Extended Provision is overseen by a committee appointed by the Governing Body of Farington Moss St. Paul's CE School, including the head teacher and 2 managers Mrs E. Muldowney and Mrs J. Braddock who are responsible for the day-to-day running of the provision and management of staff employed.

The membership of the committee will be determined at the first meeting of the Governing Body in the autumn term. The terms of reference of the committee are reviewed annually.

The committee will elect a chair from among the members of the committee. In the absence of the chair at a meeting the committee will elect any member to act as chair for that meeting.

The committee may, if they so wish, propose suitable persons from the Governing Body to be co-opted to the Committee and non-voting members to provide additional expertise.

Members of the committee are encouraged to take steps to maintain and develop their knowledge and skills, for example by attending appropriate training.

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All Governor's should have a clear understanding of the following:

- The Extended School Provision Committee Constitution
- [Department for Education. \(2023\). After-school clubs, community activities, and tuition; Safeguarding guidance for providers.](#)
- [Department for Education. \(2024\). Keeping children safe in education.](#)

On behalf of the Governing Body, the Committee's responsibility is to ensure the welfare of children attending is protected and that this provision is safe as per Keeping Children Safe in Education (2024) and After-school clubs, community activities, and tuition; Safeguarding guidance for providers (2023) which includes:

- safeguarding and child protection
- the suitability of staff and volunteers
- health and safety
- governance

On behalf of the Governing Body, the Committee have delegated powers to undertake the following duties:

- monitoring capacity for provision, including reviewing the equitable distribution of places
- monitoring and reviewing resources such as staffing and expenditure

The committee meets as a minimum of once per term following the agreed agenda:

- Apologies for Absence
- Minutes of the previous meeting and Matters Arising
- Current provision/places
- Capacity
- Staffing (including ratios)
- Resources
- Health & Safety
- Safeguarding
- Any Other Business

#### **4. Trustees**

There are currently 3 Trustees appointed to govern the operation of the Extended Provision. All trustees are Governors of Farington Moss St. Paul's C.E. School.

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## **5. Declaration of interest**

Declarations of interest for Governor's are declared on a digital platform called GovernorHub and specific conflicts are raised at the start of any agenda item or discussion for which that conflict arises. A declaration of interest register is maintained on GovernorHub and monitored by the Chair of Governors and LCC Governor Services.

## **6. Training**

All staff working in the extended provision have completed safeguarding and food hygiene training. Both managers are Paediatric first aid trained, and the level of first aid training is monitored with training provided dependant on the level of cover.

We are an inclusive provision; training is provided for staff dependant on the needs of children using our provision. The need for any additional training is monitored and regularly reviewed by SLT.

All staff receive training on play to ensure that the children have the opportunity for free choice and creative play. Staff who attend a course feedback the knowledge gained to all staff.

## **7. Governor feedback**

The Governors recognise the valuable contribution the Extended Provision makes to the whole school community.

The staff at both breakfast and after-school clubs work hard to provide a caring, safe, and happy environment for the children. Many of our school families rely on pre and after school care for their children and therefore the high-quality care provided is invaluable.

The Governors continue to recognise how the managers and staff have established excellent routines for the children and provide a calm, relaxing environment for the children to enjoy at the start or end of a busy school day.

The Governors also note the effective management of the provision and recognise the value in having staff that the children are familiar with and trust. This promotes positive communication channels between the provision, school and families and ensures a consistent approach to delivering the school's vision and Christian ethos.

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# FARINGTON MOSS ST PAUL'S EXTENDED PROVISION

Registered charity number : 1168087

## Receipts and payments accounts for the period : 1st September 2023 to 31st August 2024

### Receipts and payments

	Unrestricted funds to the nearest £	Last year to the nearest £
<b>Receipts</b>		
After school club	57,518	48,086
Breakfast club	21,323	22,342
<b>Total receipts</b>	<b>78,841</b>	<b>70,428</b>
<b>Payments</b>		
Salaries	66,218	63,459
Transfer to Farington Moss St Paul's school fund	0	0
Food	3,807	4,200
Equipment and resources	378	0
Other miscellaneous expenditure	240	215
<b>Total payments</b>	<b>70,643</b>	<b>67,874</b>
<b>Surplus/(deficit) for the year</b>	<b>8,198</b>	<b>2,555</b>

### Statement of assets and liabilities at the end of the period

	Unrestricted funds to the nearest £
<b>Bank account - Extended Day</b>	
Balance at 1 September 2023	6,352
Net change in year	8,198
<b>Balance at 31 August 2024</b>	<b>14,549</b>

Signature	Print Name	Date of approval
Kath Marginson	KATH MARGINSON	27-Jun-25
Irene Rose	IRENE ROSE	27-Jun-25

## **Independent examiner's report to the trustees of Farington Moss St Pauls Extended Provision (charity number: 1168087)**

I report to the trustees on my examination of the accounts of Farington Moss St Pauls Extended Provision for the year ended 31 August 2024.

### **Responsibilities and basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act'). I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*E McGrath*

Emma McGrath *FCCA*  
*Association of Chartered Certified Accountants*  
*Independent Examiner*

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26 June 2025