

**MEON VALLEY COMMUNITY BUS ASSOCIATION**

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**Charitable Incorporated Organisation (CIO)  
Registered in England with Charity Number 1168058**

**TRUSTEES' ANNUAL REPORT FOR THE PERIOD  
FROM 1<sup>ST</sup> JUNE 2021 TO 31<sup>ST</sup> May 2022**

## **MEON VALLEY COMMUNITY BUS ASSOCIATION**

The Trustees present their report for the period 1<sup>st</sup> June 2021 to 31<sup>st</sup> May 2022:

### **Section A: Reference and Administration Details.**

- Charity Name: Meon Valley Community Bus Association
- Other Names Charity is known by: MVCBA
- Registered Charity Number: 1168058
- Charity's Principal Address:

MVCBA  
The Bowery  
Station Road  
Soberton  
Hampshire  
SO32 3QU

- During the period under review the Trustees have been:
  - David Williams (Chair) (Appointed 6/7/2016)
  - David Erskine (Treasurer) (Appointed 6/7/2016)
  - Steven Houlding (Secretary) (Appointed 23/10/2020)
  - John Shorrocks (Appointed 26/9/2016)
  - Peter Woodacre (Appointed 26/9/2016)
  - Bob Stranks (Appointed 26/9/2016)
  - Bob Mussellwhite (Appointed 9/1/2017)
  - Stuart Attrill (Appointed 9/1/2017 retired 19<sup>th</sup> July 2021)
  - Dick Taylor (Appointed 9/1/2017)

### **Section B: Structure, Governance and Management.**

- Governing Document: Constitution, adopted 6/7/2016
- How constituted: Charitable Incorporated Organisation (CIO)
- Trustee Selection method: Appointed by existing Trustees
- Other: At its formation on 6/7/2016 the CIO took over the assets and activities of its predecessor organisation of the same name which was an unregistered voluntary association.
- Other: The trustees have made Rules of the CIO which supplement the governing document.

### **Section C: Objectives and Activities.**

Summary of the Objectives of the charity set out in its governing document:

To provide transport facilities in the villages of the Meon Valley and the surrounding area for people who have special need for such facilities because they are elderly, poor or disabled, people with young children or those living in isolated areas where there are no adequate public transport facilities.

## **MEON VALLEY COMMUNITY BUS ASSOCIATION**

### Summary of the main activities undertaken for the public benefit in relation to these objects:

The charity operated a Community Bus under a Section 22 Permit to provide:

- A scheduled weekday shopping-bus service to Fareham on 3 days per week, to Winchester on two days per month and to Waterlooville and Petersfield each on one day per month. (Full service suspended due to Covid pandemic, see section D)
- Private hire of the vehicle at a subsidised rate to other charities or bona-fide local community groups. (Suspended due to Covid pandemic).
- Private hire of the vehicle to other organisations or individuals to generate extra income to subsidise loss-making services. (Suspended due to Covid pandemic)

All these activities are undertaken to further our charitable purposes for the public benefit and the trustees confirm that they have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising powers or duties to which the guidance is relevant.

The trustees and all of the bus drivers are unpaid volunteers. The Association was founded in 1985.

### **Section D: Achievements and Performance.**

We were able to restart a limited service due to Covid on 17<sup>th</sup> May 2021.

With reduced numbers of drivers due to age and other commitments, we were still able to operate without cancelling any journeys. New volunteers have shown interest and training courses now they are available are being arranged.

Arrangements are in place to make the bus available for the local volunteer SNUG group assisting Ukrainian refugees providing an opportunity to go on shopping trips and to meet as a group. We are delighted to help in this way.

MVCBA continues to receive praise for the service we provide, particularly from customers on journeys and at the APM

The purpose of MVCBA is to provide a safe, reliable, and friendly service. This service is delivered by our 18 volunteer drivers, who turn out in all weathers. It is their commitment that keeps this essential and much valued service going throughout the Meon Valley.

## MEON VALLEY COMMUNITY BUS ASSOCIATION

### **Section E: Financial review.**

#### **Brief Statement of the Charity's policy on reserves:**

The Trustees believe it is prudent to replace the minibus at roughly 5-yearly intervals. However, the Charity cannot fund replacement from the proceeds of its operations and in the past has depended on the availability of grants from either local or central government. With these bodies increasingly under budget pressures there is no guarantee that grants will be available in future. Against this background, the trustees would like to ensure that the charity has the resources to continue operations for as long as possible without external support. They have therefore determined that (apart from a small sum required to support operations) all the present liquid assets should be held as a reserve, and that any operating surplus each year should be added to the reserve. Reserve funds are placed on deposit, currently with CAF. This policy will be reviewed regularly and adjusted if necessary.

The charity's financial situation is secure thanks largely to government support for bus operators during the Covid-19 pandemic. The reserve policy is therefore unchanged although replacement of the present minibus scheduled for 2021 is under review owing to the low mileage.

As shown in the annual accounts, cash funds as of 31<sup>st</sup> May 2022 stood at £50,762.

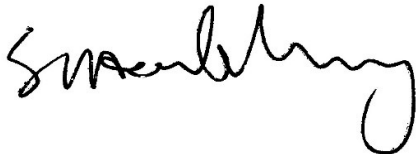
### **Section F: Other optional information.**

Deliberately left blank.

### **Section G: Declaration.**

The Trustees declare that they have approved the Trustees' report above.

Signed by two Trustees on behalf of all the Charity's Trustees:



S W Houlding, Hon. Secretary



D.M. Williams, Chair

Date: 17 August 2022

**MEON VALLEY COMMUNITY BUS ASSOCIATION**

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**Charitable Incorporated Organisation (CIO)  
Registered in England with Charity Number 1168058**

**RECEIPTS AND PAYMENTS ACCOUNTS FOR THE PERIOD  
FROM 1<sup>ST</sup> JUNE 2021 TO 31<sup>ST</sup> MAY 2022**

# MEON VALLEY COMMUNITY BUS ASSOCIATION

## **SECTION A: RECEIPTS AND PAYMENTS FOR THE PERIOD** **FROM 1<sup>ST</sup> JUNE 2021 TO 31<sup>ST</sup> May 2022**

	<b><u>THIS YEAR</u></b>	<b><u>LAST YEAR</u></b>
	<b><u>£</u></b>	<b><u>£</u></b>
<b><u>Receipts</u></b>		
Cash Fares	84	-
Hampshire CC Travel Scheme	3,026	6,119
Minibus Chartering	561	-
Bus Service Operators Grant	156	385
Interest Income	126	523
Other	-	-
<i>Total Receipts</i>	<b><u>3,953</u></b>	<b><u>7,027</u></b>
<b><u>Payments</u></b>		
Insurance	1,148	1,149
Road Tax	165	165
Fuel	1,532	153
Maintenance & Repairs	1,222	1,127
Driver Training	990	-
Other Expenses	212	282
<i>Total payments</i>	<b><u>5,269</u></b>	<b><u>2,876</u></b>
<i>Net of receipts/(payments)</i>	<b><u>(1,316)</u></b>	<b><u>4,151</u></b>
<i>Cash funds at last year end</i>	52,078	
<i>Cash funds at this year end</i>	<b><u>50,762</u></b>	

# MEON VALLEY COMMUNITY BUS ASSOCIATION

## **SECTION B: STATEMENT OF ASSETS** **AT 31ST MAY 2022**

	<b><u>THIS YEAR</u></b> <b><u>£</u></b>	<b><u>LAST YEAR</u></b> <b><u>£</u></b>
<b>Cash Funds</b>		
Cash in hand	226	143
Bank Account (Santander)	12,496	14,021
Savings Account (NS&I)	236	236
Deposit Account (CAF)	37,804	37,678
<i>Total cash funds</i>	<b>50,762</b>	52,078
 <b>Other Monetary Assets</b>		
Hampshire CC Reimbursements Due	649	94
 Minibus (Cost, June 2016)	29,544	29,544
(Estimated current value)	5,258	7,010
 <b>Liabilities (to be settled by Direct Debit)</b>		
HTM Maintenance Contract	(151)	(151)
FuelGenie Card	(80)	(47)

## MEON VALLEY COMMUNITY BUS ASSOCIATION

### NOTES TO THE ACCOUNTS.

31<sup>st</sup> May 2022

#### **1. Basis of Accounting.**

The Meon Valley Community Bus Association became a charity in the form of a Charitable Incorporated Organisation (CIO) on 6<sup>th</sup> July 2016. These accounts have been prepared on the Receipts and Payments basis in accordance with Charity Commission guidance for the preparation of such accounts.

#### **2. Guarantees.**

No guarantees have been given by the Association.

#### **3. Debt.**

There is no debt outstanding which is secured by a charge on any assets of the Association.

Signed by two trustees on behalf of all the trustees:

Signature: D. A. Erskine

D. A. Erskine, Hon. Treasurer

Date: 11/7/2022

Signature: S. W. Houlton

~~D. M. Williams~~, Chairman

Date: S. W. Houlton  
Secretary  
11/7/22



# MEON VALLEY COMMUNITY BUS ASSOCIATION

## Independent examiner's report on the accounts

Report to the trustees/  
members of

MEON VALLEY COMMUNITY BUS ASSOCIATION

On accounts for the year  
ended

31<sup>ST</sup> MAY 2022

Charity no  
(if any)

1168058

Set out on pages

2 to 4

Respective responsibilities  
of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

Basis of independent  
examiner's statement

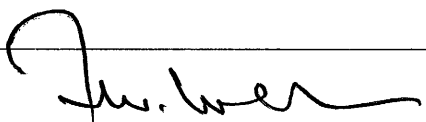
My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiner's  
statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

8-8-2022

Name:

FRANCIS WELLS

Relevant professional  
qualification(s)

CHARTERED ACCOUNTANT