



Trustees' Annual Report for the period

| | | | | | |
|------|-------------------|-------|------|-----------------|-----------------------------|
| | Period start date | | | Period end date | |
| From | 1 st | April | 2021 | To | 31 st March 2022 |

Section A Reference and administration details

Charity name

Registered charity number (if any)

Charity's principal address

Names of the charity trustees who manage the charity

| | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|-----------------|-----------------|-----------------------------------|---|
| 1 | Rev S Woodcraft | Pastor & Elder | | Church Members |
| 2 | Mr A Varney | Elder | Until 29 th June 2021 | Church Members |
| 3 | Mr J Harman | Elder | | Church Members |
| 4 | Mr B Fidler | Elder | | Church Members |
| 5 | Mr D White | Elder | From 29 th June 2021 | Church Members |

Names and addresses of advisers

| Type of adviser | Name | Address |
|----------------------|--|--|
| Independent examiner | Andrew Clark Carter & Coley Ltd Chartered Accountants & Business Advisors | 3 Durrant Road, Bournemouth, Dorset, BH2 6NE |

Section B Structure, governance and management

Description of the charity's trusts

| | |
|---|--|
| Type of governing document (eg. trust deed, constitution) | CIO - ASSOCIATION REGISTERED 05 JUL 2016 |
| How the charity is constituted (eg. trust, association, company) | CHARITABLE TRUST |
| Trustee selection methods (eg. appointed by, elected by) | The trustees of the Church are the Elders who are the Pastor and other Elders. Elders are nominated by the Pastor and existing Elders, who shall bring names to a Church Business Meeting. An Elder will be elected in a secret ballot for 5 years if at least 75% of Members present are in favour. |

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Background

NMEFC was established as a CIO, Registered Charity No. 1168045 on 5th July 2016.

The Unincorporated Association and the new CIO were merged at the start of the 2017/18 financial year (1st April 2017) when Fixed Assets were transferred from our holding Trustees (FIEC) and Current Assets transferred from the Unincorporated Association.

Structure, governance and management

The detailed structure, governance and management details are contained in the Church Constitution. In summary:-

- a) The Trustees are the Pastor and the other church Elders.
- b) There must be at least 3 Trustees.
- c) The Trustees shall have the general control and management of the administration of the Church and may for that purpose exercise all the powers of the Church subject to the provisions contained in this constitution and the Church Handbook.
- d) The charity trustees must hold at least 4 meetings in each 12 month period.
- e) Quarterly Members meetings are held to keep members informed and to be involved in major decisions.

Governing Documentation:

1. Church Constitution dated 17th May 2016.
2. Church Handbook (Rules) dated 17th May 2016.
3. Charity Commission Registration 5th July 2016.
4. Deed of Gift dated 18th July 1934
5. Charity Commission Scheme dated 19 July 2007

Meetings:-

Meetings cover both Church Elder and Charity Trustee responsibilities and there were 12 such meetings during the year.

Mr C Simpkins the Secretarial Deacon as part of his duties attends meetings of the Church Elders / Charity Trustees.

There were 4 Church Members' Meetings during the year including the AGM. Average attendance was 28. The 4 meetings with attendance figures were : 4th May 2021 (29), 29th June 2021 (28), 19th October 2021 (23) and 25th January 2022 (31).

Summary of the objects of the charity set out in its governing document

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

| |
|--|
| <p>The purposes of the Charity are:</p> <p>a) the advancement of the Christian faith in accordance with the Basis of Faith primarily but not exclusively within New Milton and the surrounding neighbourhood; and</p> <p>b) such other charitable purposes as shall, in the opinion of the members of the Church in general meeting, put into practice the teaching of the Lord Jesus Christ in accordance with the Basis of Faith.</p> |
| <p>We were able to have in person services both morning and evening throughout this year. However, to comply with the ever-changing Covid regulations and for the safety of those attending between April and July 2021, we often met in the church car-park, this included Easter Services on 4th April and four Baptisms on 4th July.</p> <p>We also continued with our on-line ministry, with on-line services and daily Thought for the Day messages provided via YouTube.</p> <p>Due to our building extension work it was necessary to move the locations of all meetings in October 2021.</p> <p>Our Sunday services, morning and evening were held at Bashley Village Hall where we also met mid-week for Prayer and members meetings.</p> <p>For the mid-week youth clubs, we conducted these at the Nedderman Centre, which is ideally located within the largest housing estate in New Milton.</p> <p>As Covid regulations allowed, Ladies bible studies, Men’s bible studies and Home groups resumed with daytime and evening meetings to suit the membership.</p> <p>Other activities during the year included a Church barbecue, a Harvest Quiz, Men’s & Church family walks, and filling shoe boxes for Operation Christmas child.</p> <p>Our Release recovery group stopped in-person meetings due to the pandemic but continued on Zoom for all who struggle with addiction or similar personal difficulties and whilst regular meetings have now ceased, the team is available as required for support.</p> <p>We held a Café Free service, informal evening service with an outside speaker and refreshments. This was the first such event we have been able to hold for nearly 2 years and it was the best attended we have ever had (70 people) including those who are not regular church attendees.</p> <p>We tithe income to support work in Malawi, SE Asia, and in the UK schools work and ministry in a deprived area of Brighton.</p> <p>We have an ongoing programme for the protection of children and vulnerable adults.</p> |

Summary of the main achievements of the charity during the year

Our membership as of 01/04/2021 was 48 members. There were 2 deaths, 4 members moved away from the church and there were 9 new members. We closed with 51 members.

Morning services from April to October 2021 were held at our normal place of worship in Whitefield Road, New Milton.

From 17th October 2021 we then relocated to Bashley Village Hall for weekly services and gained an increase in visitor numbers throughout our tenure there.

Our activities for young people on Sunday mornings are Junior Church (for ages 5 to 11) and Crèche (for those under 5) and on Sunday evenings a Gravity group for 11 to 18 year olds.

We run two mid-week clubs K'neked' (for school years 3-6) meeting on Thursday evenings and K'lossal (for school year 7 upwards) meeting on Friday evenings. Both clubs have a mix of Bible teaching and activities. The aim of the clubs is to give the young people a greater understanding of the Christian faith and its practical outworking, as well as providing opportunities for social interaction.

We relocated our mid-week young people clubs to the Nedderman centre in November 2021 and we have seen an increase in attendees at both clubs.

We distributed gifts of cakes at Easter to residents in a social housing scheme close to the church and to immediate neighbours to the church. We gave books at Christmas to the children and young people and we invited families connected via the clubs to our Christmas evening service and many attended.

We tithe unrestricted income to support ministry in Malawi, SE Asia, and in the UK schools work and ministry in a deprived area of Brighton.

We own our church premises & the manse, which are kept in good order, with regular inspections.

Our deacons and members carry out maintenance in the grounds and buildings, with tradespeople employed as appropriate.

We have an ongoing programme for the protection of children and vulnerable adults by regular DBS checks. Under the Data Protection regulations, church members & regular attenders aged 16 and over are asked to read & consider the Data Privacy Notice & to consent to what of their information can be used on church business.

A contract for the building extension was agreed with Hallmark builders, and work started in August 2021. That is a two-story rear extension incorporating a new entrance, accessibility toilet, sound & video room, a first floor a meeting room and new heating to the existing ground floor and extension. The old entrance lobby was also removed to increase capacity by approximately 30 in the main church meeting room.

Brief statement of the charity's policy on reserves

We aim to maintain free reserves sufficient to cover at least 3 month's general expenditure in order to give the church time to respond to unexpected needs. Our target level for the coming year 2022/23 will be increased from £20,000 to £22,500, an amount considered adequate to cover quarterly expenditure.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We budget for unrestricted income and expenditure and review actual figures against the budget monthly.

The pandemic continued to restrict attendance at meetings, but with the majority of giving online, unrestricted income was £5,583 above budget, and unrestricted expenditure was £2,673 below the budgeted figure. As a result of the above, there was a surplus in the year of £10,256 against a budgeted surplus of £2,000.

With the exception of a small amount of investment income & interest (1%), all other income comes from the church family as gift-aided giving (60%), donations (17%), gift aid tax claimed back (16%) and the offertory box (6%).

We tithe unrestricted income, making half-yearly donations to the 4 missionaries/missions we support. A further £5,248 was contributed from all income to various other missions, including a £1,000 payment to Pastor Training International (PTI) to support training conferences in Uganda and a £1,000 donation to Bournemouth Bible Week.

Our main unrestricted expenditure areas are 59% ministry (including the pastor's salary, expenses & accommodation); 12% discretionary expenditure, 10% missions; 9% administration and 8% church premises. Discretionary expenditure and administration were higher than in previous years, largely due to additional costs caused by the building extension.

Income from gifts and gift aid tax to the building & development fund was £27,843 in the year. Our investment with M & G Charibond was sold, and the money was added to the building fund.

Work on the building extension started in August 2021 and after delays caused by the pandemic and supply shortages it is likely to finish in April 2022. A total of £182,800 was spent on the building project during the year, £167,750 for the build to Hallmark builders, £8,821 to Simon Ellis for design & contract administration, £4,152 for insurance, £1,453 of our own expenditure and £624 for building control.

To control costs, a number of items for the building are being provided or managed by ourselves, including floor coverings (including carpet tiles throughout the church) and replacement of the old main entrance doors.

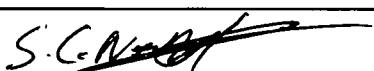
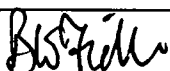
With payments in 2022/23, the total cost for the build with Hallmark Builders will be £183,148. Expenditure over and above the £18,744 remaining in the building fund at the year-end will be from the year's surplus in unrestricted funds.

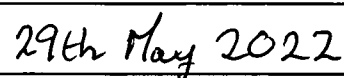
Our budget for next year, from 1st April 2022 to 31st March 2023, has a deficit of £4,000 at the year-end but may rise to £9,000 during the year. The budget includes the remaining expenditure associated with the building project.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

| | | |
|-------------------------------------|---|---|
| Signature(s) |  |  |
| Full name(s) | SIMEON COLIN WOODCRAFT | BENJAMIN EDWARD FIDLER |
| Position (eg Secretary, Chair, etc) | Pastor, Elder & Chair of Trustees | Elder & Trustee |

Date 



Section A

Independent Examiner's Report

Report to the trustees/
members of

New Milton Evangelical Free Church

On accounts for the year
ended

31st March 2022

Charity no

11684045

Set out on pages

8-9

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2022.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

14/06/2022

Name:

Andrew A Clark FCA

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant

Address:

Carter & Coley, 3 Durrant Road, Bournemouth, BH2 6NE



CHARITY COMMISSION
FOR ENGLAND AND WALES

NEW MILTON EVANGELICAL FREE CHURCH

1168045

Receipts and payments accounts

CC16a

For the period
from

01/04/2021

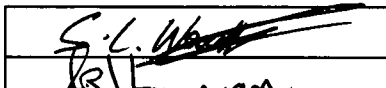

To

31/03/2022

Section A Receipts and payments

| | Unrestricted funds to the nearest £ | Restricted funds to the nearest £ | Endowment funds to the nearest £ | Total funds to the nearest £ | Last year to the nearest £ |
|---|--|---|--|---------------------------------|-------------------------------|
| A1 Receipts | | | | | |
| Offerings | 4,886 | - | - | 4,886 | 1,416 |
| Gift aided offerings | 49,928 | 18,674 | - | 68,602 | 92,986 |
| Gift aid tax recovered | 13,160 | 9,619 | - | 22,779 | 17,911 |
| Donations | 13,627 | 5,566 | - | 19,193 | 19,607 |
| Investment income | 982 | 230 | - | 1,212 | 2,366 |
| Rent from use of premises | - | - | - | - | - |
| Ministry Fund | - | 1,382 | - | 1,382 | 950 |
| Youth Ministry Fund | - | - | - | - | - |
| Building & Development Fund | - | 5,360 | - | 5,360 | 1,360 |
| Other Income | - | - | - | - | 10 |
| Sub total (Gross income for AR) | 82,583 | 40,831 | - | 123,414 | 136,606 |
| A2 Asset and investment sales, (see table). | | | | | |
| Investment (M&G Charibond) | - | 54,689 | - | 54,689 | - |
| Sub total | - | 54,689 | - | 54,689 | - |
| Total receipts | 82,583 | 95,520 | - | 178,103 | 136,606 |
| A3 Payments | | | | | |
| Ministry | 42,675 | - | - | 42,675 | 51,636 |
| Mission | 7,000 | 576 | - | 7,576 | 8,000 |
| Upkeep of church premises | 5,851 | - | - | 5,851 | 7,286 |
| Administration | 6,845 | - | - | 6,845 | 3,652 |
| Donations & other expenses | 1,414 | - | - | 1,414 | 1,260 |
| Building Development | - | 155,788 | 27,012 | 182,800 | - |
| Discretionary Expenditure | 8,541 | 8,069 | - | 16,610 | 12,501 |
| Sub total | 72,326 | 164,433 | 27,012 | 263,771 | 84,335 |
| A4 Asset and investment purchases, (see table) | | | | | |
| None | - | - | - | - | - |
| Sub total | - | - | - | - | - |
| Total payments | 72,326 | 164,433 | 27,012 | 263,771 | 84,335 |
| Net of receipts/(payments) | 10,257 | - 68,913 | - 27,012 | - 85,668 | 52,271 |
| A5 Transfers between funds | - | - | - | - | - |
| A6 Cash funds last year end | 36,200 | 90,572 | 27,012 | 153,784 | 101,513 |
| Cash funds this year end | 46,457 | 21,659 | - | 68,116 | 153,784 |

Section B Statement of assets and liabilities at the end of the period

| Categories | Details | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
|---|---|------------------------------------|----------------------------------|---------------------------------|
| B1 Cash funds | CAFBank Current Account | 20,032 | - | |
| | CAFBank Gold Deposit Account | 6,341 | 21,659 | |
| | Shawbrook Bank | 20,084 | - | |
| | Total cash funds | 46,457 | 21,659 | - |
| | (agree balances with receipts and payments account(s)) | | | |
| | | Unrestricted funds to nearest £ | Restricted funds to nearest £ | Endowment funds to nearest £ |
| B2 Other monetary assets | Details None | - | - | - |
| B3 Investment assets | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | | - | - | - |
| B4 Assets retained for the charity's own use | Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
| | Church Premises | Restricted | - | - |
| | Fixtures & Fittings | Restricted | - | - |
| | Manse | General | - | - |
| B5 Liabilities | Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
| | None | | - | |
| Signed by one or two trustees on behalf of all the trustees | Signature | Print Name | Date of approval | |
| |  | REV.S.C.WOODCRAFT | 14/6/22 | |
| |  | MR.J.R.HARMAN | 14/6/22 | |

New Milton Evangelical Free Church (Unregistered) was merged with New Milton Evangelical Free Church (1168045).
Notification of the merger was submitted 16th December 2017, the merger was registered 13 March 2018 with a transfer date of 1 April 2017.