



Trustees' Annual Report for the period

Period start date
From 1st April 2020 To 31st March 2021
Period end date

Section A Reference and administration details

Charity name New Milton Evangelical Free Church

Registered charity number (if any) 1168045

Charity's principal address 24-26 Whitefield Road

New Milton

Hampshire

Postcode

BH25 6DF

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Rev S Woodcraft	Pastor & Elder		Church Members
2	Mr A Varney	Elder		Church Members
3	Mr J Harman	Elder		Church Members
4	Mr B Fidler	Elder		Church Members

Names and addresses of advisers

Type of adviser	Name	Address
Independent examiner	Andrew Clark Carter & Coley Ltd Chartered Accountants & Business Advisors	3 Durrant Road, Bournemouth, Dorset, BH2 6NE

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document	CIO - ASSOCIATION REGISTERED 05 JUL 2016
How the charity is constituted	CHARITABLE TRUST
Trustee selection methods	The trustees of the Church are the Elders who are the Pastor and other Elders. Elders are nominated by the Pastor and existing Elders, who shall bring names to a Church Business Meeting. An Elder will be elected in a secret ballot for 5 years if at least 75% of Members present are in favour.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Background

NMEFC was established as a CIO, Registered Charity No. 1168045 on 5th July 2016.

The Unincorporated Association and the new CIO were merged at the start of the 2017/18 financial year (1st April 2017) when Fixed Assets were transferred from our holding Trustees (FIEC) and Current Assets transferred from the Unincorporated Association.

Structure, governance and management

The detailed structure, governance and management details are contained in the Church Constitution. In summary:-

- a) The Trustees are the Pastor and the other church Elders.
- b) There must be at least 3 Trustees.
- c) The Trustees shall have the general control and management of the administration of the Church and may for that purpose exercise all the powers of the Church subject to the provisions contained in this constitution and the Church Handbook.
- d) The charity trustees must hold at least 4 meetings in each 12 month period.
- e) Quarterly Members meetings are held to keep members informed and to be involved in major decisions.

Governing Documentation:

1. Church Constitution dated 17th May 2016.
2. Church Handbook (Rules) dated 17th May 2016.
3. Charity Commission Registration 5th July 2016.
4. Deed of Gift dated 18th July 1934
5. Charity Commission Scheme dated 19 July 2007

Meetings:-

Meetings cover both Church Elder and Charity Trustee responsibilities and there were 12 such meetings during the year.

Mr C Simpkins the Secretarial Deacon as part of his duties attends meetings of the Church Elders / Charity Trustees.

There were 4 Members Meetings during the year including the AGM. Average attendance was 30.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The purposes of the Charity are:

- a) the advancement of the Christian faith in accordance with the Basis of Faith primarily but not exclusively within New Milton and the surrounding neighbourhood; and
- b) such other charitable purposes as shall, in the opinion of the members of the Church in general meeting, put into practice the teaching of the Lord Jesus Christ in accordance with the Basis of Faith.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

COVID-19 restrictions from mid-March 2020 caused in-person meetings and services to be cancelled until September 2020. However, daily Thought for the Day messages and Services were provided via YouTube and other meetings moved to Skype or Zoom.

We were able to have some in person services on Sunday evenings from September 2020, stopping the first week of January 2021.

Since end of March 2021, we were able to return to in person services

Viewing figures from the weekly online services average over 100 and this would include viewers from outside the regular church attendees / members.

Our two mid-week children's clubs covering all ages from school year 3 upwards have continued within restrictions. The older group have met continually either in person or via zoom weekly whilst the younger group have met sporadically as this group were unable to continue via online meetings.

We have held online men's breakfasts, an opportunity for those men outside the Church to hear Gospel messages and testimonies from Christian speakers from all walks of life.

We have provided an online Recovery Group for all who struggle with addiction or similar personal difficulties.

Just before the start of the pandemic our Pastor visiting Uganda with Pastor Training International, training and encouraging pastors. This was largely supported by payments this financial year.

We tithe income to support work in Malawi, SE Asia, and in the UK schools work and ministry in a deprived area of Brighton.

We have an ongoing programme for the protection of children and vulnerable adults.

Summary of the main achievements of the charity during the year

Our membership as of 01/04/2020 was 49 members .2 Members died and 1 new member. We closed with 48 members.

Morning services from April 2020 – 21Feb 2020 were online via YouTube and views averaged 125. From 28/02/21 onwards we were at COVID capacity of 30 in person service in addition to live streaming

Evening services from 16/08/20 to 01/11 2020 met COVID capacity of 30 in person. From 17/01/21 to end of financial year we held an informal service via Zoom where average attendance was 28.

Our activities for young people on Sunday mornings: Junior Church (for ages 5 to 11) and Crèche (for those under 5); We also run two mid-week clubs K'neked' (for school years 3-6) meeting on Thursday evenings and K'lossal (for school year 7 upwards) meeting on Friday evenings. Both clubs have a mix of Bible teaching and activities. The aim of the clubs is to give the young people a greater understanding of the Christian faith and its practical outworking, as well as providing opportunities for social interaction.

We have offered picnics to small numbers of children who were either part of the existing clubs or relatives of those in July / August school holidays. Our efforts were on "The Estates" in New Milton with repeat visits to those who have shown an interest.

We gave Christmas and Easter gifts as an outreach to families connected through the clubs and to neighbours of the church.

For those connected to the Food4Thought group, that has been unable to run this year, we visited with gifts at Christmas and Easter.

A Release! Recovery Group for all who struggle with addiction or similar personal difficulties meets twice each month online during this year as we wait lifting of restrictions to in-person meetings.

We supported our Pastor visiting Uganda with Pastor Training International at the end of the previous financial year (March 2020), to train and encourage pastors and Christians in leadership positions in 3 conferences.

We tithe unrestricted income to support ministry in Malawi, SE Asia, and in the UK schools work and ministry in a deprived area of Brighton.

We appointed an Assistant Pastor with responsibilities for Youth & Families work on 1st September 2018 and this appointment finished at the end of August 2020.

We own our church premises & the manse, which are kept in good order, with regular inspections. Our deacons and members carry out maintenance in the grounds and buildings, with tradespeople employed as appropriate.

We have an ongoing programme for the protection of children and vulnerable adults by regular DBS checks & attendance at CCPAS training days. With the change to Data Protection regulations, church members & regular attenders aged 16 and over have been asked to read & consider the Data Privacy Notice & to consent to what of their information can be used on church business.

Section E

Financial review

Brief statement of the charity's policy on reserves

We aim to maintain free reserves (unrestricted funds) sufficient to cover at least 3 month's general expenditure, in order to give the church time to respond to unexpected developments. Our target level for free reserves is £20,000, an amount considered adequate to cover current quarterly expenditure.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We budget for unrestricted income and expenditure and review actual figures against the budget monthly. In March 2020 before the 2020/21 financial year, the Covid-19 pandemic led to the start of lockdowns which would affect the church and its finances. We therefore revised our budget assuming that there would be an impact on both income and expenditure for 3 months. In practice, the pandemic did affect finances throughout the year.

In 2020/21 unrestricted expenditure at £78,384 was 97% of the budget and unrestricted income was £78,784 and 102% of the budget. There was a surplus in the year of £400 against a budgeted deficit of £4,000.

Income in the offertory box significantly reduced (85% down on 2019/20) but was more than compensated by additional gift aided receipts (7.5% up on 2019/20) and donations (49% up on 2019/20).

We tithe unrestricted income, making half-yearly donations to the 4 missionaries / missions we support.

Our main unrestricted expenditure areas are 66% Ministry (pastor & assistant pastor's salaries, expenses & pastor's accommodation); 10% Missions; 9% Church Premises; 5% Administration.

A further £3,770 was spent in support of Missions including payment to Pastor Training International (PTI) of £1,905 to cover our Pastor's leadership of training conferences in Uganda in March 2020 and support to PTI.

Many activities were cancelled during the year including conferences and CPAS Ventures & Young Life Activity holidays, money given in support of these activities is held in a restricted account to support future activities.

Our investment with M & G Charibond stood at £56,470 at the end of our financial year on 31/3/2021.

Restricted funds grew by £51,871 in the year, mainly through an increase of £50,495 in our Building and Development fund.

Planning was granted on 22nd May 2019 for a two-storey extension at the rear of the church. On 26th March we issued Tender documents to building contractors and are awaiting their response. It is hoped that the work will start in July 2021.

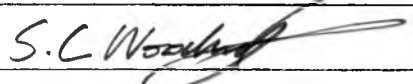
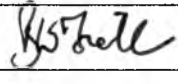
At the end of the financial year, we had £113,453 in a Building and Development fund. There is an outstanding gift aid claim, a pledge, funds in an investment account but we will not know until we have the responses to tender whether we need to raise more funds.

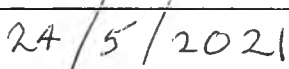
Our budget for next year, 1st April 2021 to 31st March 2022 has a surplus of £2,000 on unrestricted funds. The budget takes account of the planned steps for coming out of lockdown and includes extra expenditure to allow for additional costs and remedial works associated with the building extension.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	SIMEON COLIN WOODCRAFT	BENJAMIN EDWARD FIDLER
Position (eg Secretary, Chair, etc)	Pastor, Elder & Chair of Trustees	Elder & Trustee

Date 



CHARITY COMMISSION
FOR ENGLAND AND WALES

Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

New Milton Evangelical Free Church

On accounts for the year
ended

31st March 2021

Charity no
(if any)

1168045

Set out on pages

8-9

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2021.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

01/06/21

Name:

Andrew Clark FCA

Relevant professional
qualification(s) or body
(if any):

Chartered Accountant

Address:

Carter & Coley Limited, 3 Durrant Road, Bournemouth, BH2 6NE



CHARITY COMMISSION
FOR ENGLAND AND WALES

NEW MILTON EVANGELICAL FREE CHURCH

1168045

Receipts and payments accounts

CC16a

For the period
from

01/04/2020

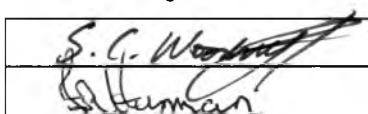

To

31/03/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Offerings	1,416	-	-	1,416	9,146
Gift aided offerings	49,505	43,481	-	92,986	53,854
Gift aid tax recovered	11,228	6,683	-	17,911	15,432
Donations	15,067	4,540	-	19,607	15,163
Investment income	1,568	798	-	2,366	1,954
Rent from use of premises	-	-	-	-	-
Ministry Fund	-	950	-	950	10
Youth Ministry Fund	-	-	-	-	597
Building & Development Fund	-	1,360	-	1,360	370
Parish Nurse Fund	-	-	-	-	30
Other Income	-	10	-	10	-
Sub total (Gross income for AR)	78,784	57,822	-	136,606	96,556
A2 Asset and investment sales, (see table).					
Investment (PE endowment)	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	78,784	57,822	-	136,606	96,556
A3 Payments					
Ministry	51,636	-	-	51,636	55,719
Mission	8,000	-	-	8,000	8,225
Upkeep of church premises	7,286	-	-	7,286	10,574
Administration	3,652	-	-	3,652	5,408
Donations & other expenses	1,260	-	-	1,260	1,245
Building Development	-	-	-	-	1,475
Discretionary Expenditure	6,550	5,951	-	12,501	16,450
Sub total	78,384	5,951	-	84,335	99,096
A4 Asset and investment purchases, (see table)					
None	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	78,384	5,951	-	84,335	99,096
Net of receipts/(payments)	400	51,871	-	52,271	2,540
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	35,800	38,701	27,012	101,513	104,053
Cash funds this year end	36,200	90,572	27,012	153,784	101,513

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	CAFBank Current Account	9,434	12,540	
	CAFBank Gold Deposit Account	16,766		
	Kingdom Bank (Building/Devl)		58,032	27,012
	Shawbrook Bank	10,000	20,000	
	Total cash funds	36,200	90,572	27,012
	(agree balances with receipts and payments account(s))			
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details None	-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Charibond Investment Account	General	-	56,470
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
	Church Premises	Restricted	-	-
	Fixtures & Fittings	Restricted	-	-
	Manse	General	-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	None		-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		REV.S.C.WOODCRAFT	24/5/21	
		MR.J.R.HARMAN	24/5/21	

New Milton Evangelical Free Church (Unregistered) was merged with New Milton Evangelical Free Church (1168045).

Notification of the merger was submitted 16th December 2017, the merger was registered 13 March 2018 with a transfer date of 1 April 2017.