



Trustees' Annual Report for the period

Period start date			Period end date		
From	1st	January	2023	To	31st
					December
					2023

Section A

Reference and administration details

Charity name

City of Oxford Silver Band

Other names charity is known by

COSB

Registered charity number (if any)

1168043

Charity's principal address

The Band Hall

Sher Afzal Close

Oxford

Postcode

OX4 2FA

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1				
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Julie Summersbee	
Paul Cross	
Alan Sawyer	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg trust deed, constitution)	Constitution
How the charity is constituted (eg trust, association, company)	Charitable Incorporated Association
Trustee selection methods (eg appointed by, elected by)	By appointment

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Band has further reviewed and updated its policy on safeguarding and continues to regularly review and update where required.
The Band also reviewed policies on Health and Safety.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- To offer musicians regardless of age, gender or race to play in a band
- To encourage new members and beginners and to provide the opportunity and support for players to progress through the levels of reception, beginners band, training band and senior band.
- To perform at a variety of events and venues throughout the year, including free concerts in the band hall for friends and families of players.
- To provide facilities to members including loans of instruments free of

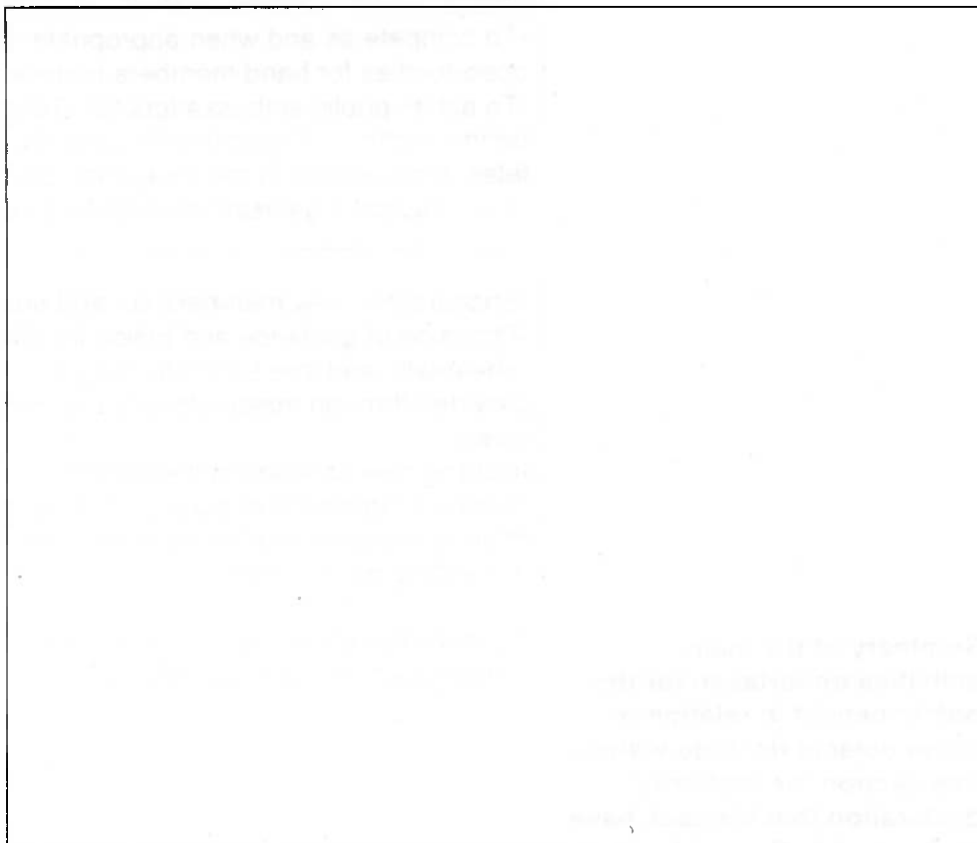
<p>charge, and the provision of rehearsal facilities.</p> <ul style="list-style-type: none"> -To compete as and when appropriate, thus providing further opportunities for band members to develop. -To act as public ambassadors for Oxford, and to put in to practice the band's motto of "Friendship through Music". This includes playing at fetes and concerts in the local area, and seeking to develop links with other musical organisations in Oxfordshire. 	
<ul style="list-style-type: none"> -Encouraging new membership, and progression through the bands. -Provision of guidance and tuition for all players during regular rehearsals, and free tuition for beginners. Additional opportunities may be provided through masterclasses and subsidised lessons for players at all levels. -Holding free concerts in the band hall. -A busy programme of playing at fetes, concerts and other events, offering opportunities for players of differing levels to participate depending on the event. <p>Trustees have had regard to the guidance issued by the Charities Commission on public benefit.</p>	

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the year the Concert & Contest Band held two public concerts, took part in two contests, and played at remembrance day and civic events.

The Community and Training bands played at a wide variety of fetes, paid engagements and community and fundraising events including the Oxford Half-Marathon and Oxford Open Doors events.

All bands also took part in very well attended family concerts at the Band hall.

Section E

Financial review

Brief statement of the charity's policy on reserves

Reserves are retained to maintain the liquidity of the Band, and for use when required on major expenditure items such as maintenance and improvement of the Band Hall.

Details of any funds materially in deficit

None

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The income from hall hire increased significantly in 2023, although it is still below pre-covid levels.

Grant income mitigated lost hall income in 2021 and 2022, but this ceased in 2023.

There are plans to carry out works to repair and improve the band hall in the next year. This will include upgrading the heating system (increasing effectiveness and efficiency), upgrading toilets (including disabled access) and upgrading electrics and hot water supply.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

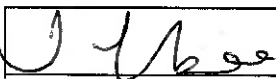
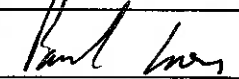
Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

	
JULIE SUMMERSBEE	PAUL CROSS
TRUSTEE	TRUSTEE 2/7/24

27/6/2024

31 December 2023

Section A		Receipts and Payments	
A1 Receipts		Unrestricted funds to the nearest £	Total funds to the nearest £
Hire of hall	11,961		11,961
Concert income	4,869		4,869
Subscriptions	6,277		6,277
Grant income	0		0
Donations	217		217
Sales of instruments and clothing	767		767
Sundry income	351		351
sub total	24,442		24,442
A2 Asset investment sales			
Total receipts	24,442		24,442
A3 Payments			
Conducting	4,531		4,531
Music lessons	686		686
Concert fees and other costs	1,315		1,315
Coach hire	0		0
Concert costs	262		262
Instruments	487		487
Repairs - instruments	293		293
Building repairs etc	0		0
Equipment, furniture	392		392
Rent, rates, water	1,763		1,763
Heat & lighting	1,511		1,511
Cleaning	2,362		2,362
Insurance	2,218		2,218
Fees & licences	1,329		1,329
Band clothing	478		478
Stationery	1,065		1,065
Donations and gifts	50		50
Gardening & miscellaneous	206		206
sub total	18,948		18,948
A4 Repayment of loans			
Total payments	18,948		18,948
Net of receipts/ payments	5,494		5,494
A5 Cash funds last year end	88,052		88,052
Cash funds this year end	93,546		93,546
Year ended 31 December 2022			
includes survey fee			
increased band hall use			
significant price increases,			
Returned contesting			

Statement of assets and liabilities at the end of the period	
B1 Cash funds	93,547
B2 Other monetary assets	0
B3 Investment assets	0
B4 Assets retained for the charity's own use	2,600
Instruments	500
Music	Estimate
Other	Estimate
B5 Liabilities	0
	3,100
	0
	88,053
	0
	0
	2,800
	400
	3,200
	0