

**Report of the Trustees and
Unaudited Financial Statements for the Year Ended 31 March 2022
for
SAMARITANS OF BATH AND DISTRICT**

Richardson Swift Audit Limited
11 Laura Place
Bath
BA2 4BL

SAMARITANS OF BATH AND DISTRICT

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SAMARITANS OF BATH AND DISTRICT

Report of the Trustees for the year ended 31 March 2022

Introduction

The purpose of this report is to update members on the activities of the trustees together with the financial statements of the charity for the year ended 31st March 2022. The trustees have adopted the provisions of the Accounting and Reporting by charities: Statement of Recommended Practice to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015).

Branch Leadership Composition

Throughout the year under review, the composition of the Branch Leadership Team has remained within the range of members required by the Branch Constitution.

Rachel Baldwin continued in the role of Director and chaired the AGM and the trustees' quarterly meetings during the period under review.

The Deputy Directors (DDs): Angela Umpleby (Volunteer Care), Kathryn Braithwaite (Caller Care), Mary Brooke (Training), Vicky Haynes (Leaders), Brett Davies (Selection and Recruitment), Caroline Wealthall, (Mentors), Kate Langman (Rota).

Throughout this period the DDs have met monthly.

OBJECTIVES AND ACTIVITIES

Objectives and aims

To enable the communities of Bath and District, as well as elsewhere, who are experiencing feeling of distress or despair, including those who may be at risk of suicide, to receive confidential emotional support at any time of the day or night in order to improve their emotional health and to reduce the incidence of suicide.

To promote a better understanding in society of suicide, suicidal behaviour and the value of expressing feelings which may otherwise lead to suicide or impaired emotional health.

To collaborate with and support Samaritans Central Charity and its affiliated branches in fulfilling these objects.

Public benefit

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

SAMARITANS OF BATH AND DISTRICT

Report of the Trustees for the year ended 31 March 2022

ACHIEVEMENT AND PERFORMANCE

Review of the activities of the Board during the period under review

The branch has 142 full members with voting rights. The listening room has three work stations and a minimum of two volunteers on duty when the branch is open to answer telephone lines and emails and to welcome callers who visit the branch. Volunteers decide whether to answer written messages or answer the phones given information about waiting times. The new online chat service has its own chat room with three workstations and additional facilities to support listeners on duty. Over the year the service has gradually expanded and is currently available for callers five nights each week.

The face to face service continues to be suspended and is currently under review nationally. We continue to actively support the Missing Persons Project.

Branch opening hours have fluctuated across the year, and we continue to concentrate our resources to remain open at times which reflect the greatest hours of need (times that the most calls going unanswered).

In the year April 2021 - March 2022, within the branch, we had 24,328 contacts (21,919 phone, 1,306 mails and 1,103 online chat). Our prison listeners at HMP Leyhill also supported 5501 contacts in 2021

We have many dedicated Samaritans who, in addition to their duties in the Branch undertake other activities in our communities. Due to the pandemic and covid restrictions, our outreach and fundraising activities were suspended during the year. We continue to support HMP Leyhill by telephone and also in person after the introduction of robust covid precautions and extensive risk assessments. Contact with a small number of community groups has been possible using Zoom technology, including the B&NES Suicide Prevention Group.

Support Volunteers

Our Support Volunteers provide valuable administrative and practical support and the Branch owes them a debt of gratitude as their work is largely behind the scenes and their achievements unsung - the trustees thank them for their dedicated hard work.

Statement of Financial Activities

The statement of financial activities indicates that there is a net inflow of funds of £21,709 for the year, compared to an inflow of £25,363 in the previous period. This is after taking into account a profit on revaluation and sale of investment assets of £4,671 this year, compared with a profit of £24,024 in the previous period.

The trustees are satisfied with the results for the period and with the financial position at the Balance Sheet date.

The Bath Branch of Samaritans works closely with the Central Office of Samaritans at The Upper Mill, Kingston Road, Ewell, Surrey, KT17, 2AF

FINANCIAL REVIEW

Principal funding sources

All our volunteers give their services free. However, it costs around £50,000 each year to run the Branch. We have to find this amount ourselves and much of it is raised through local fund raising events and appeals. Information can be found at www.samaritans.org/bath. Donations and sponsorship can also be made to us via www.enthuse.com.

Investment powers

Under the constitution, the Charity has the power to make any investments which the trustees see fit.

Reserves policy

The trustees' reserves policy is to maintain a sufficient level of reserves to enable operating activities to be maintained, taking account of potential risks and contingencies that may arise from time to time. The policy is reviewed annually by the trustees.

SAMARITANS OF BATH AND DISTRICT

Report of the Trustees for the year ended 31 March 2022

FUTURE PLANS

Our strategy for the next five years will see us continuing to improve the quality and consistency of the service we offer, achieving greater access to our services, having stronger connections with our partners and developing ways to provide evidence of the difference we make. The Charity is now well-placed to deliver its objectives for the foreseeable future.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

On 10 December 2015 the Charity's members authorised the trustees of the Charity to complete the transfer of the entire assets and undertakings of the Charity to a Charitable Incorporated Organisation, to retain the existing Charity as a shell and to change the constitution accordingly. A new Charitable Incorporated Organisation, Samaritans of Bath and District registered number 1168033, was registered with the Charity Commission on 5 July 2016 and is governed by a Model Constitution 2016 approved by the Charity Commission. The transfer of undertaking was completed with effect from 1 October 2016. Bath and District Samaritans is now an affiliated member of Samaritans, a company limited by guarantee Incorporated on 11 April 1963 whose registered office is The Upper Mill, Kingston Road, Ewell, KT17 2AF.

Recruitment and appointment of new trustees

The minimum number of trustees shall be three and the maximum number of trustees shall be thirteen. The trustees of the Charity shall comprise:

- Branch Director
- A trustee elected by the Members with the role of secretary and a trustee elected by the Members with the role of treasurer (or one trustee elected by the member to serve as both secretary and treasurer)
- Up to eight additional trustees elected by the Members; and
- Up to two Co-opted trustees appointed by the trustees, so long as the total number of trustees does not exceed thirteen.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Charity number

1168033

Principal address

25 Windsor Castle
Upper Bristol Road
Bath
Somerset
BA1 3DN

Trustees

Alan Patmore
Kathryn Braithwaite
Caroline Wealthall
Angela Umpleby
Rachel Baldwin
Bernard Horn
David Ryder
Karen Baldwin (Appointed 12 July 2021)

Independent Examiner

Catherine Edwards
ACA
Richardson Swift Audit Limited
11 Laura Place
Bath
BA2 4BL

SAMARITANS OF BATH AND DISTRICT

Report of the Trustees
for the year ended 31 March 2022

REFERENCE AND ADMINISTRATIVE DETAILS

Bankers

CAF Bank
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

Approved by order of the board of trustees on 14/07/2022 and signed on its behalf by:

Rachel Baldwin

.....
Rachel Baldwin - Trustee

**Independent Examiner's Report to the Trustees of
Samaritans of Bath and District**

Independent examiner's report to the trustees of Samaritans of Bath and District

I report to the charity trustees on my examination of the accounts of Samaritans of Bath and District (the Trust) for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Catherine Edwards
ACA
Richardson Swift Audit Limited
11 Laura Place
Bath
BA2 4BL

Date: 5/10/22

SAMARITANS OF BATH AND DISTRICT

Statement of Financial Activities for the year ended 31 March 2022

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	35,371	1,000	36,371	55,117
Investment income	3	3,640	-	3,640	3,205
Other income		13,742	-	13,742	13,742
Total		<u>52,753</u>	<u>1,000</u>	<u>53,753</u>	<u>72,064</u>
EXPENDITURE ON					
Raising funds		-	-	-	1,022
Charitable activities					
Activities in furtherance of charitable aims		36,627	652	37,279	69,703
Total		<u>36,627</u>	<u>652</u>	<u>37,279</u>	<u>70,725</u>
Net gains on investments		<u>4,671</u>	<u>-</u>	<u>4,671</u>	<u>24,024</u>
NET INCOME		20,797	348	21,145	25,363
RECONCILIATION OF FUNDS					
Total funds brought forward		904,136	5,811	909,947	884,584
TOTAL FUNDS CARRIED FORWARD		<u>924,933</u>	<u>6,159</u>	<u>931,092</u>	<u>909,947</u>

The notes form part of these financial statements

SAMARITANS OF BATH AND DISTRICT

Balance Sheet 31 March 2022

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	7	759,329	-	759,329	760,425
Investments	8	123,954	-	123,954	120,494
		<u>883,283</u>	<u>-</u>	<u>883,283</u>	<u>880,919</u>
CURRENT ASSETS					
Debtors	9	3,436	1,000	4,436	-
Cash at bank		44,865	5,159	50,024	38,080
		<u>48,301</u>	<u>6,159</u>	<u>54,460</u>	<u>38,080</u>
CREDITORS					
Amounts falling due within one year	10	(6,651)	-	(6,651)	(9,052)
NET CURRENT ASSETS		<u>41,650</u>	<u>6,159</u>	<u>47,809</u>	<u>29,028</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>924,933</u>	<u>6,159</u>	<u>931,092</u>	<u>909,947</u>
NET ASSETS		<u>924,933</u>	<u>6,159</u>	<u>931,092</u>	<u>909,947</u>
FUNDS	11				
Unrestricted funds				924,933	904,136
Restricted funds				6,159	5,811
TOTAL FUNDS				<u>931,092</u>	<u>909,947</u>

The financial statements were approved by the Board of Trustees and authorised for issue on 14/07/2022..... and were signed on its behalf by:

Rachel Baldwin

.....
Rachel Baldwin - Trustee

.....
Alan Patmore - Trustee

The notes form part of these financial statements

SAMARITANS OF BATH AND DISTRICT

Notes to the Financial Statements for the year ended 31 March 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Fixtures and fittings - 25% on reducing balance

Freehold Property is not depreciated on the basis that its residual valuation is at least equal to its cost. It is therefore instead subject to impairment where evidence of impairment presents itself. There have been no impairment adjustments to date.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Investments

Investments are stated at market value at the balance sheet date. The statement of financial activities includes the net gains and losses arising in revaluations and disposals throughout the year.

Realised gains and losses

All gains and losses are taken to the financial statement of financial activities as they arise. Realised gains and losses on investments are calculated as the difference between proceeds and opening market value (or purchase date if later). Unrealised gains and losses are calculated as the difference between the market value at the year end and the opening market value (or purchase date if later). Realised and unrealised gains are not separated in the Statement of Financial Activities.

SAMARITANS OF BATH AND DISTRICT

Notes to the Financial Statements - continued for the year ended 31 March 2022

2. DONATIONS AND LEGACIES

	2022 £	2021 £
Donations	18,965	26,139
Fundraising events	16,406	28,978
Prison funding	1,000	-
	<u>36,371</u>	<u>55,117</u>

3. INVESTMENT INCOME

	2022 £	2021 £
Income from fixed asset investments	<u>3,640</u>	<u>3,205</u>

4. TRUSTEES' REMUNERATION AND BENEFITS

During the year, no trustees received any remuneration (2021: £nil).
During the year, no trustees received any benefits in kind (2021: £nil).

Trustees' expenses

No costs were reimbursed in the year to trustees for carrying out trustee duties.

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	55,117	-	55,117
Investment income	3,205	-	3,205
Other income	13,742	-	13,742
Total	<u>72,064</u>	<u>-</u>	<u>72,064</u>
EXPENDITURE ON			
Raising funds	1,022	-	1,022
Charitable activities			
Activities in furtherance of charitable aims	69,434	269	69,703
Total	<u>70,456</u>	<u>269</u>	<u>70,725</u>
Net gains on investments	<u>24,024</u>	<u>-</u>	<u>24,024</u>
NET INCOME/(EXPENDITURE)	25,632	(269)	25,363
RECONCILIATION OF FUNDS			
Total funds brought forward	878,504	6,080	884,584

SAMARITANS OF BATH AND DISTRICT

**Notes to the Financial Statements - continued
for the year ended 31 March 2022**

5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>904,136</u>	<u>5,811</u>	<u>909,947</u>

The comparative figures in note 5 relate to the prior year ended 31 March 2021.

6. LEASING AGREEMENTS

As at 31 March 2022, there were operating lease commitments of £2,442 (2021: £2,442).

7. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures and fittings £	Totals £
COST			
At 1 April 2021 and 31 March 2022	<u>756,039</u>	<u>14,082</u>	<u>770,121</u>
DEPRECIATION			
At 1 April 2021	-	9,696	9,696
Charge for year	-	1,096	1,096
At 31 March 2022	<u>-</u>	<u>10,792</u>	<u>10,792</u>
NET BOOK VALUE			
At 31 March 2022	<u>756,039</u>	<u>3,290</u>	<u>759,329</u>
At 31 March 2021	<u>756,039</u>	<u>4,386</u>	<u>760,425</u>

8. FIXED ASSET INVESTMENTS

	Listed investments £
MARKET VALUE	
At 1 April 2021	120,494
Additions	55,624
Disposals	(56,835)
Revaluations	4,671
At 31 March 2022	<u>123,954</u>
NET BOOK VALUE	
At 31 March 2022	<u>123,954</u>
At 31 March 2021	<u>120,494</u>

Analysis of Investments at 31 March 2022 between funds

	Unrestricted Funds £	Restricted Funds £	Total Funds 2022 £	Total Funds 2021 £
Listed Investments				

SAMARITANS OF BATH AND DISTRICT

**Notes to the Financial Statements - continued
for the year ended 31 March 2022**

8. FIXED ASSET INVESTMENTS - continued

UK equities and funds	8,783	-	8,783	30,766
Overseas equities and funds	11,041	-	11,041	-
UK fixed interest bonds	30,109	-	30,109	32,599
European Equities	3,943	-	3,943	-
North American Equities	7,297	-	7,297	-
Overseas equities and funds	23,812	-	23,812	31,364
Emerging Markets	5,285	-	5,285	6,082
UK property funds	10,709	-	10,709	8,298
Alternative assets	19,400	-	19,400	11,385
Commodities	3,575	-	3,575	-
	<u>123,954</u>	<u>-</u>	<u>123,954</u>	<u>120,494</u>

9. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Prepayments and accrued income	<u>4,436</u>	<u>-</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade creditors	-	1,920
Other creditors	<u>6,651</u>	<u>7,132</u>
	<u>6,651</u>	<u>9,052</u>

11. MOVEMENT IN FUNDS

	At 1.4.21	Net movement in funds	At
	£	£	31.3.22
			£
Unrestricted funds			
General fund	904,136	20,797	924,933
Restricted funds			
Her Majesty's Prison & Probation Service (HMPPS)	5,811	348	6,159
TOTAL FUNDS	<u>909,947</u>	<u>21,145</u>	<u>931,092</u>

SAMARITANS OF BATH AND DISTRICT

Notes to the Financial Statements - continued for the year ended 31 March 2022

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	52,753	(36,627)	4,671	20,797
Restricted funds				
Her Majesty's Prison & Probation Service (HMPPS)	1,000	(652)	-	348
TOTAL FUNDS	<u>53,753</u>	<u>(37,279)</u>	<u>4,671</u>	<u>21,145</u>

Comparatives for movement in funds

	At 1.4.20 £	Net movement in funds £	At 31.3.21 £
Unrestricted funds			
General fund	878,504	25,632	904,136
Restricted funds			
Her Majesty's Prison & Probation Service (HMPPS)	6,080	(269)	5,811
TOTAL FUNDS	<u>884,584</u>	<u>25,363</u>	<u>909,947</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	72,064	(70,456)	24,024	25,632
Restricted funds				
Her Majesty's Prison & Probation Service (HMPPS)	-	(269)	-	(269)
TOTAL FUNDS	<u>72,064</u>	<u>(70,725)</u>	<u>24,024</u>	<u>25,363</u>

SAMARITANS OF BATH AND DISTRICT

Notes to the Financial Statements - continued for the year ended 31 March 2022

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.4.20 £	Net movement in funds £	At 31.3.22 £
Unrestricted funds			
General fund	878,504	46,429	924,933
Restricted funds			
Her Majesty's Prison & Probation Service (HMPPS)	6,080	79	6,159
TOTAL FUNDS	<u>884,584</u>	<u>46,508</u>	<u>931,092</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Gains and losses £	Movement in funds £
Unrestricted funds				
General fund	124,817	(107,083)	28,695	46,429
Restricted funds				
Her Majesty's Prison & Probation Service (HMPPS)	1,000	(921)	-	79
TOTAL FUNDS	<u>125,817</u>	<u>(108,004)</u>	<u>28,695</u>	<u>46,508</u>

12. RELATED PARTY DISCLOSURES

Sue Ryder is the wife of the trustee David Ryder. During the year Sue Ryder provided housekeeping services totalling £1,732 (2021: £1,526).

SAMARITANS OF BATH AND DISTRICT

Detailed Statement of Financial Activities for the year ended 31 March 2022

	2022 £	2021 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	18,965	26,139
Fundraising events	16,406	28,978
Prison funding	1,000	-
	<u>36,371</u>	<u>55,117</u>
Investment income		
Income from fixed asset investments	3,640	3,205
Other income		
Lease income and room hire	13,742	13,742
	<u>53,753</u>	<u>72,064</u>
Total incoming resources		
EXPENDITURE		
Raising donations and legacies		
Fundraising expenses	-	1,022
Charitable activities		
Telephone	3,676	2,292
Conferences	-	65
Prison expenses	652	269
Travel	4,605	3,219
Contributions paid to central office & the region	4,868	3,028
	<u>13,801</u>	<u>8,873</u>
Support costs		
Management		
Rates and water	(2,648)	3,602
Insurance	3,662	2,553
Light and heat	4,083	3,756
Building maintenance	6,296	36,370
Independent examiners fees	1,920	2,070
Computer servicing and equipment	930	657
Housekeeping	1,732	1,526
Portfolio management fee	1,800	1,796
Equipment hire	744	744
Sundries and visit programme	3,863	3,070
Depreciation of tangible and heritage assets	1,096	1,462
Loss on sale of tangible fixed assets	-	3,224
	<u>23,478</u>	<u>60,830</u>
Total resources expended	<u>37,279</u>	<u>70,725</u>
Net income before gains and losses	<u>16,474</u>	<u>1,339</u>

This page does not form part of the statutory financial statements

SAMARITANS OF BATH AND DISTRICT

**Detailed Statement of Financial Activities
for the year ended 31 March 2022**

	2022 £	2021 £
Realised recognised gains and losses		
Realised gains/(losses) on fixed asset investments	4,671	24,024
Net income	<u>21,145</u>	<u>25,363</u>

This page does not form part of the statutory financial statements