

Charity registration number: 1168031

# Samaritans of Horsham and Crawley

(A charitable incorporated organisation)

Annual Report and Financial Statements

for the Year Ended 31 March 2023



## **Samaritans of Horsham and Crawley**

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## **Samaritans of Horsham and Crawley**

### **Reference and Administrative Details**

<b>Trustees</b>	Jacqui Clark (director)
	Michael Head (treasurer)
	Alison Cogle (secretary)
	Chris Holland
	Graham Lilburn
	Denis Shakesheff
	Anne Tafler
<b>Charity Registration Number</b>	1168031
<b>Principal Office</b>	21 Denne Road
	Horsham
	West Sussex
	RH12 1JE
<b>Independent Examiner</b>	S D Ritchie FCA
	Ritchie Phillips LLP
	Ground Floor South Suite
	Afon House
	Worthing Road
	Horsham
	West Sussex
	RH12 1TL

# **Samaritans of Horsham and Crawley**

## **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2023.

### **Objectives and activities**

#### ***Objects and aims***

The charity exists to provide support 24 hours a day, to any persons, irrespective of race, creed, age or status, who are experiencing feelings of distress or despair, including those which may lead to suicide.

#### ***Public benefit***

The trustees confirm they have referred to the Charity Commission's guidance on public benefit when reviewing the charity's aims, objectives and services and consider how the current and any proposed services and facilities will contribute to them.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

### **Achievements and performance**

Samaritans of Horsham and Crawley provide emotional support to people in distress or despair. We offer our service according to 5 key values and we are committed to reducing the feelings of isolation and disconnection that can lead to suicide. Every life lost is a tragedy and Samaritans' vision is that fewer people die by suicide. We do this by offering a service via phone, email, online chat and by integrating within our local community.

2022/23 has been a strong year for our branch and one in which we celebrate 50 years in our current premises. We have used this as an opportunity to celebrate and thank our incredible volunteers from the past and present day.

#### **1. Our volunteers and our calls**

Our volunteers are proud to have answered 15,870 calls (up from 15,359) and carried out 5127 (up from 4692) volunteering hours. We are one of the few branches chosen to answer caller emails and have set up two dedicated email shifts. In 2022/23 we have trained 34 numbers of volunteers in online chat (OLC) and have two dedicated OLC shifts each week. We are proud to be top of our region (South East) for covering the 11 pm to 2am shift, a time when few branches are open and therefore callers wait the longest to speak to a volunteer.

#### **2. Our recruitment and training**

We are immensely proud of our core development training course and have trained 34 volunteers in 2022/23, increasing our listening volunteers from 116 in June 2022 to 123 in June 2023. Including our support volunteers, our active volunteer numbers have increased from 127 to 139 over the same period. Due to successful recruitment drives and two information days each year, we continue to have a waiting list for training. In addition, this year we have trained six shift leaders, six mentors and all of our active listening volunteers have completed their mandatory training.

#### **3. Face to face callers**

At the beginning of 2023, Central Office gave us the option to recommence face to face caller visits in the branch, under certain strict conditions. As a branch leadership team, we considered this proposition carefully, but given the low number of visitors in prior years we decided not to reopen for face-to-face callers. We considered it would be more beneficial to callers if we covered night shifts, rather than prioritise day time visits. It also assisted our decision to increase our outreach work, and go out to vulnerable groups in our community, who were considered to be at high risk of mental health disorders and suicide, rather than wait for them to visit us.

# **Samaritans of Horsham and Crawley**

## **Trustees' Report**

### **4. Our outreach work**

#### **4.1 Supporting local Homeless People**

Research from the Office for National Statistics (2018) indicates that suicide is the second most common cause of death among people who are homeless in England. With this in mind, we strengthened our relationship with Crawley Open House, a year-round high support hostel, for people who are experiencing homelessness and hardship. We have set up fortnightly visits and offer emotional support to the service users.

We continue to offer fortnightly emotional support sessions at Horsham Salvation Army and have built up respect and trust from the users of the service and the volunteers.

#### **4.2 Supporting our local agricultural community**

Reports in 2019 have indicated that at least one agricultural worker takes their own life each week in the UK. For many years now we have been striving to forge links with this high-risk group.

In September 2022 we had a stand at the West Grinstead Ploughing match, where we gave out leaflets and raised awareness of Samaritans. We used branded car stickers and encouraged farmers to place them in their tractors and work vehicles. We have booked to take part again in September 2023.

With our brand becoming more recognisable amongst our local farmers, we decided to attend the three-day South of England Agricultural Show in June 2023, which was hugely successful.

#### **4.3 Supporting staff and students at our local schools**

Schools remain a high priority in our region, further to a series of young students in our secondary schools taking their own lives. As well as secondary schools we already supported, we have extended our offer to a new secondary school, Bohunt, and have carried out several assemblies for the students. Alongside this, we took part in an Awareness Session at Manor Green College in Crawley and provided emotional support to a large number of parents and carers of children with complex needs.

In February 2023 a tragic incident occurred at Epsom College in Surrey. We collaborated with two other branches and the central Samaritans Step by Step team to provide support to the College.

#### **4.4 Supporting Prisoners at our two local prisons**

Our prison work alongside Eastbourne, Brighton and Worthing branches has continued, with a member of our team acting up as HMP Ford Branch Prison Support Officer (BPSO) for six months when local branch Worthing were unable to provide a volunteer. Support has been provided at both Lewes and Ford prisons and our branch have assisted in the training of 20 new listeners at HMP Lewes and provided ongoing support for them in their roles.

#### **4.5 Supporting passengers and staff at our local Network Rail stations**

Deaths or serious injuries on the railways can have a huge impact on those involved, and during 2022/23 there have been several deaths on the line at Three Bridges, Gatwick and Billingshurst stations. Our branch have offered multiple emotional support visits to Three Bridges and Billingshurst stations, supporting both station staff and passengers. We have also offered phone support to those affected.

This year we took part in two Network Rail campaigns - Brew Monday and Small Talk Saves Lives, both successfully raised awareness within railway stations and other public settings about the need to trust your instincts and start a simple conversation if you think someone might need help.

## **Samaritans of Horsham and Crawley**

### **Trustees' Report**

#### **4.6 Supporting the LGBTIQ+ community**

Mental health problems such as depression, self-harm, alcohol and drug abuse and suicidal thoughts can affect anyone, but they're twice as common among people who are LGBTIQ+. In 2022 we did our second stand at the two day Crawley Pride. This was a very successful event, with a valuable chance to engage with the community and share our leaflets. We also joined in the parade at Brighton Pride along with their local branch.

#### **4.7 Supporting local businesses**

We have built up excellent relationships with some larger businesses in our area and have offered active listening workshops to staff teams at John Lewis and Waitrose, which have been extremely well evaluated.

#### **4.8 Middle aged men and suicide**

Middle aged men are more likely to die by suicide than any other group. To raise awareness within this group, once again this year we have had a stand at the Spring Equinox Beer Festival in Horsham, engaging with the public and giving out branded beer mats. We have also reached out to the Builders Merchants and a Crawley based group called 'Men Share'.

#### **4.9 Raising awareness of Samaritans in our local park**

To mark our 50th year in Denne Road Horsham we engaged with the local district council and Horsham residents to plant Spring bulbs to represent the number of people who die through suicide each year. One of our volunteers made beautiful 'reflection benches' from Sussex oak and these now take pride of place in our local park.

#### **5. Engagement with Samaritans Central Office and other branches**

We continue to welcome visits and joint working with our colleagues at Central Office, and team up with many other local branches to work jointly on events. For example, this year we hosted two branches to come and learn about online chat.

We have linked up with the Aberdeen branch and are now the first branch in the UK to have a branch 'twin'. We share best practice, support one another, compare different approaches and engage in each other's continuous development.

#### **6. Social Media**

Our branch do daily twitter posts and have been recognised by Central Office as 'excellent'. Our tweets are used in the Social Media training workshop.

### **Structure, governance and management**

#### ***Nature of governing document***

The Charitable Incorporated Organisation was registered with the Charity Commission on 5 July 2016, number 1168031, and is governed by a Model Constitution dated 23 August 2016 approved by the Charity Commission. Samaritans of Horsham and Crawley is now an affiliated member of Samaritans, a company limited by guarantee on 11 April 1963 whose registered office is The Upper Mill, Kingston Road, Ewell, KT17 2AF.

#### ***Recruitment and appointment of trustees***

The minimum number of trustees is three and the maximum is thirteen. The trustees of the charity comprise the branch director, trustees elected by the members for the roles of treasurer and secretary, up to eight additional trustees elected by the members and up to two co-opted trustees appointed by the trustees, so long as the number of trustees does not exceed thirteen. The names of the current trustees are stated on page 1. They all served throughout the year other than Graham Lilburn and AnneTafler who were appointed as trustees on 6 October 2022 when Caroline Thomas and Jeff Thomas retired. Andrew Slough retired as a trustee on 30 January 2023 when Alison Cogle was appointed and took over the role of secretary.

## **Samaritans of Horsham and Crawley**

### **Trustees' Report**

#### **Financial review**

The financial results are set out on pages 8 and 9 in the Statement of Financial Activities and on page 10 in the Balance Sheet. The charity has recorded a surplus for the year of £7,351 as against a surplus of £10,698 for the previous year. The trustees expect in the forthcoming year to maintain the charity's existing activities out of income raised in the forthcoming year or by utilising reserves brought forward.

#### **Policy on reserves**

The reserves held by the charity at 31 March 2023 were £105,003 (31 March 2022 - £97,652). The reserves comprise of £96,802 (31 March 2022 - £88,374) unrestricted funds and are represented by the fixed assets used by the charity, investments, debtors, bank and cash balances less creditors and £8,201 (31 March 2022 - £9,278) of restricted funds represented by cash balances. The unrestricted reserves at 31 March 2023 are at a level of reserves the trustees consider appropriate to fund normal annual running costs of the charity for a two year period and a contingency to cover unforeseen expenditure.

#### **Statement of trustees' responsibilities**

The trustees (who are also the directors of Samaritans of Horsham and Crawley for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

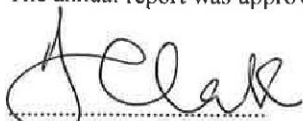
Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on 5 September 2023 and signed on its behalf by:



Jacquie Clark (director)  
Trustee

## **Samaritans of Horsham and Crawley**

### **Independent Examiner's Report to the trustees of Samaritans of Horsham and Crawley ('the Company')**

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 March 2023 which are set out on pages 7 to 19.

#### **Responsibilities and basis of report**

As the charity's trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Samaritans of Horsham and Crawley as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S. D. Ritchie

S D Ritchie FCA  
Ritchie Phillips LLP

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Afon House  
Worthing Road  
Horsham  
West Sussex  
RH12 1TL

5 September 2023



## Samaritans of Horsham and Crawley

### Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
<b>Income and Endowments from:</b>				
Donations and legacies	3	40,686	6,139	46,825
Other trading activities	4	9,138	-	9,138
Investment income	5	849	-	849
Total income		<u>50,673</u>	<u>6,139</u>	<u>56,812</u>
<b>Expenditure on:</b>				
Raising funds	6	(238)	-	(238)
Charitable activities	7	<u>(42,465)</u>	<u>(5,332)</u>	<u>(47,797)</u>
Total expenditure		(42,703)	(5,332)	(48,035)
Gains/losses on investment assets		<u>(1,426)</u>	<u>-</u>	<u>(1,426)</u>
Net income		6,544	807	7,351
Transfers between funds		<u>1,884</u>	<u>(1,884)</u>	<u>-</u>
Net movement in funds		8,428	(1,077)	7,351
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>88,374</u>	<u>9,278</u>	<u>97,652</u>
Total funds carried forward	16	<u>96,802</u>	<u>8,201</u>	<u>105,003</u>
	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
<b>Income and Endowments from:</b>				
Donations and legacies	3	24,031	12,604	36,635
Other trading activities	4	8,125	-	8,125
Investment income	5	<u>606</u>	<u>-</u>	<u>606</u>
Total Income		<u>32,762</u>	<u>12,604</u>	<u>45,366</u>
<b>Expenditure on:</b>				
Raising funds	6	(1,635)	(150)	(1,785)
Charitable activities	7	<u>(32,510)</u>	<u>(2,601)</u>	<u>(35,111)</u>
Total Expenditure		(34,145)	(2,751)	(36,896)
Gains/losses on investment assets		<u>2,228</u>	<u>-</u>	<u>2,228</u>
Net income		845	9,853	10,698
Transfers between funds		<u>930</u>	<u>(930)</u>	<u>-</u>
Net movement in funds		1,775	8,923	10,698
<b>Reconciliation of funds</b>				
Total funds brought forward		<u>86,599</u>	<u>355</u>	<u>86,954</u>

The notes on pages 10 to 19 form an integral part of these financial statements.

**Samaritans of Horsham and Crawley**

**Statement of Financial Activities for the Year Ended 31 March 2023  
(Including Income and Expenditure Account and Statement of Total Recognised Gains  
and Losses)**

	<b>Note</b>	<b>Unrestricted £</b>	<b>Restricted £</b>	<b>Total 2022 £</b>
Total funds carried forward	16	<u>88,374</u>	<u>9,278</u>	<u>97,652</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdowns for 2023 and 2022 are shown in note 16.

The notes on pages 10 to 19 form an integral part of these financial statements.

# Samaritans of Horsham and Crawley

(Registration number:1168031 )  
Balance Sheet as at 31 March 2023

	Note	2023 £	2022 £
<b>Fixed assets</b>			
Tangible assets	10	3,109	3,692
Investments	11	55,272	56,698
		<u>58,381</u>	<u>60,390</u>
<b>Current assets</b>			
Debtors	12	6,182	3,870
Cash at bank and in hand	13	47,722	40,505
		<u>53,904</u>	<u>44,375</u>
<b>Creditors: Amounts falling due within one year</b>	14	<u>(7,282)</u>	<u>(7,113)</u>
<b>Net current assets</b>		<u>46,622</u>	<u>37,262</u>
<b>Net assets</b>		<u>105,003</u>	<u>97,652</u>
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	16	8,201	9,278
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>96,802</u>	<u>88,374</u>
<b>Total funds</b>	16	<u>105,003</u>	<u>97,652</u>

The financial statements on pages 7 to 19 were approved by the trustees, and authorised for issue on 5 September 2023 and signed on their behalf by:

  
Jacquie Clark (director)  
Trustee

The notes on pages 10 to 19 form an integral part of these financial statements.

## **Samaritans of Horsham and Crawley**

### **Notes to the Financial Statements for the Year Ended 31 March 2023**

#### **1 Charity status**

The principal place of business is:

21 Denne Road

Horsham

West Sussex

RH12 1JE

The charity is a Charitable Incorporated Organisation registered with the Charity Commission.

#### **2 Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

##### **Basis of preparation**

Samaritans of Horsham and Crawley meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Exemption from preparing a cash flow statement**

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

##### **Income and endowments**

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

##### **Donations**

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

## **Samaritans of Horsham and Crawley**

### **Notes to the Financial Statements for the Year Ended 31 March 2023**

#### ***Grants receivable***

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### ***Raising funds***

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

#### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Depreciation and amortisation**

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Buildings	Over 25 years on a straight line basis
Office equipment	Over 3 years on a straight line basis

Land and buildings is represented by functional property acquired in 1973. No value has been attributed to freehold land.

#### **Fixed asset investments**

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

## Samaritans of Horsham and Crawley

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

#### 3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Donations and legacies;				
Donations	35,461	1,489	36,950	21,092
Gift aid reclaimed	5,225	-	5,225	2,939
Grants, including capital grants;				
Grants from other charities	-	1,500	1,500	7,704
Grants from companies	-	3,150	3,150	4,900
	<u>40,686</u>	<u>6,139</u>	<u>46,825</u>	<u>36,635</u>

#### 4 Income from other trading activities

	Unrestricted funds General £	Total funds £	Total 2022 £
Local fundraising and street collection income	<u>9,138</u>	<u>9,138</u>	<u>8,125</u>
	<u>9,138</u>	<u>9,138</u>	<u>8,125</u>

#### 5 Investment income

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Income from dividends;			
Dividends receivable from other listed investments	444	444	533
Interest receivable and similar income;			
Interest receivable on bank deposits	<u>405</u>	<u>405</u>	<u>73</u>
	<u>849</u>	<u>849</u>	<u>606</u>

# **Samaritans of Horsham and Crawley**

## **Notes to the Financial Statements for the Year Ended 31 March 2023**

### **6 Expenditure on raising funds**

#### **a) Costs of generating donations and legacies**

	<b>Note</b>	<b>Unrestricted funds General £</b>	<b>Restricted funds £</b>	<b>Total funds £</b>
Costs of fundraising		238	-	238
<b>Total for 2023</b>		<b>238</b>	<b>-</b>	<b>238</b>
<b>Total for 2022</b>		<b>1,635</b>	<b>150</b>	<b>1,785</b>

## Samaritans of Horsham and Crawley

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 7 Expenditure on charitable activities

	Unrestricted		Total 2023	Total 2022
	General £	Restricted £	£	£
Advertising and publicity	277	1,632	1,909	-
Training and conferences	-	2,863	2,863	2,500
Lighting and heating	1,853	-	1,853	2,073
Premises maintenance	1,289	-	1,289	2,488
Equipment and fittings	404	-	404	2,361
Water and rates	442	-	442	438
Insurance	930	-	930	774
Postage, print and stationery	2,637	368	3,005	1,741
Telephone	2,681	65	2,746	2,130
Contribution to National Movement	4,787	-	4,787	4,341
Household expenses	3,745	40	3,785	2,372
Travelling expenses	17,707	327	18,034	9,189
Sundry expenses	2,651	37	2,688	1,083
Depreciation of office equipment	3,062	-	3,062	3,621
	<u>42,465</u>	<u>5,332</u>	<u>47,797</u>	<u>35,111</u>



## **Samaritans of Horsham and Crawley**

### **Notes to the Financial Statements for the Year Ended 31 March 2023**

#### **8 Trustees remuneration and expenses**

During the year the charity made the following transactions with trustees:

**Jacqui Clark (director)**

£333 (2022: £180) of expenses were reimbursed to Jacqui Clark (director) during the year.

**Michael Head (treasurer)**

£309 (2022: £203) of expenses were reimbursed to Michael Head (treasurer) during the year.

**Chris Holland**

£3 (2022: £16) of expenses were reimbursed to Chris Holland during the year.

**Andrew Slough (secretary)**

£72 (2022: £Nil) of expenses were reimbursed to Andrew Slough (secretary) during the year.

**Anne Tafler**

£90 (2022: £Nil) of expenses were reimbursed to Anne Tafler during the year.

The nature of these reimbursed expenses are office expenses, refreshments and travel.

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

#### **9 Taxation**

The charity is a registered charity and is therefore exempt from taxation.

## Samaritans of Horsham and Crawley

### Notes to the Financial Statements for the Year Ended 31 March 2023

#### 10 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
<b>Cost</b>			
At 1 April 2022	14,151	11,890	26,041
Additions	-	2,480	2,480
At 31 March 2023	<u>14,151</u>	<u>14,370</u>	<u>28,521</u>
<b>Depreciation</b>			
At 1 April 2022	14,151	8,198	22,349
Charge for the year	-	3,063	3,063
At 31 March 2023	<u>14,151</u>	<u>11,261</u>	<u>25,412</u>
<b>Net book value</b>			
At 31 March 2023	<u>-</u>	<u>3,109</u>	<u>3,109</u>
At 31 March 2022	<u>-</u>	<u>3,692</u>	<u>3,692</u>

#### 11 Fixed asset investments

	2023 £	2022 £
Other investments	<u>55,272</u>	<u>56,698</u>

#### Other investments

	Listed investments £	Total £
<b>Cost or Valuation</b>		
At 1 April 2022	56,698	56,698
Revaluation	<u>(1,426)</u>	<u>(1,426)</u>
At 31 March 2023	<u>55,272</u>	<u>55,272</u>
<b>Net book value</b>		
At 31 March 2023	<u>55,272</u>	<u>55,272</u>
At 31 March 2022	<u>56,698</u>	<u>56,698</u>

## **Samaritans of Horsham and Crawley**

### **Notes to the Financial Statements for the Year Ended 31 March 2023**

#### **12 Debtors**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Prepayments and accrued income	<u>6,182</u>	<u>3,870</u>

#### **13 Cash and cash equivalents**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Cash at bank	<u>47,722</u>	<u>40,505</u>

#### **14 Creditors: amounts falling due within one year**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Other creditors	4,931	4,374
Accruals	<u>2,351</u>	<u>2,739</u>
	<u>7,282</u>	<u>7,113</u>

#### **15 Related party transactions**

No transactions were entered into with any persons or entities closely related to the charity or its trustees during the year.

# Samaritans of Horsham and Crawley

## Notes to the Financial Statements for the Year Ended 31 March 2023

### 16 Funds

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 March 2023 £
<b>Unrestricted funds</b>						
<i>General</i>						
Unrestricted fund	88,374	50,673	(42,703)	1,884	(1,426)	96,802
<b>Restricted funds</b>						
Restricted fund	<u>9,278</u>	<u>6,139</u>	<u>(5,332)</u>	<u>(1,884)</u>	<u>-</u>	<u>8,201</u>
<b>Total funds</b>	<u>97,652</u>	<u>56,812</u>	<u>(48,035)</u>	<u>-</u>	<u>(1,426)</u>	<u>105,003</u>
	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 March 2022 £
<b>Unrestricted funds</b>						
<i>General</i>						
Unrestricted fund	86,599	32,762	(34,145)	930	2,228	88,374
<b>Restricted</b>						
Restricted fund	<u>355</u>	<u>12,604</u>	<u>(2,751)</u>	<u>(930)</u>	<u>-</u>	<u>9,278</u>
<b>Total funds</b>	<u>86,954</u>	<u>45,366</u>	<u>(36,896)</u>	<u>-</u>	<u>2,228</u>	<u>97,652</u>

### 17 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2023 £
Tangible fixed assets	3,109	-	3,109
Fixed asset investments	55,272	-	55,272
Current assets	45,703	8,201	53,904
Current liabilities	<u>(7,282)</u>	<u>-</u>	<u>(7,282)</u>
Total net assets	<u>96,802</u>	<u>8,201</u>	<u>105,003</u>

# **Samaritans of Horsham and Crawley**

## **Notes to the Financial Statements for the Year Ended 31 March 2023**

	<b>Unrestricted funds General £</b>	<b>Restricted funds £</b>	<b>Total funds at 31 March 2022 £</b>
Tangible fixed assets	3,692	-	3,692
Fixed asset investments	56,698	-	56,698
Current assets	35,097	9,278	44,375
Current liabilities	(7,113)	-	(7,113)
Total net assets	<u>88,374</u>	<u>9,278</u>	<u>97,652</u>