

SAMARITANS OF HORSHAM AND CRAWLEY

England & Wales · Charity number 1168031

Details

Status Registered

Legal form CIO

Registered 2016-07-05

Register [View on the Charity Commission register](#)

Contact

Address The Samaritans
21 Denne Road
Horsham
RH12 1JE

Phone 01403270027

Email director@handcsams.org.uk

Website www.samaritans.org/branches/Samaritans-horsham-and-crawley

Activities

Objects: THE OBJECTS OF THE CHARITY ARE:3.1 TO ENABLE PERSONS IN HORSHAM AND CRAWLEY AND THE SURROUNDING AREA AS WELL AS ELSEWHERE WHO ARE EXPERIENCING FEELINGS OF DISTRESS OR DESPAIR, INCLUDING THOSE WHO MAY BE AT RISK OF SUICIDE, TO RECEIVE CONFIDENTIAL EMOTIONAL SUPPORT AT ANY TIME OF THE DAY OR NIGHT IN ORDER TO IMPROVE THEIR EMOTIONAL HEALTH AND TO REDUCE THE INCIDENCE OF SUICIDE;3.2 TO PROMOTE A BETTER UNDERSTANDING IN SOCIETY OF SUICIDE, SUICIDAL BEHAVIOUR AND THE VALUE OF EXPRESSING FEELINGS WHICH MAY OTHERWISE LEAD TO SUICIDE OR IMPAIRED EMOTIONAL HEALTH; AND3.3 TO COLLABORATE WITH AND SUPPORT SAMARITANS CENTRAL CHARITY AND ITS AFFILIATED BRANCHES IN FULFILLING THESE OBJECTS.

Activities: We offer support to people who are suicidal or despairing, and are on hand 24 hours a day, every day of the year, both locally to Horsham, Crawley and the surrounding area, and nationally.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Advancement Of Health Or Saving Of Lives
- **Who:** The General Public/mankind

Geography

- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£221,043	£87,315	-	-
2024-03-31	£45,951	£58,714	-	-
2023-03-31	£56,812	£48,035	-	-
2022-03-31	£45,366	£36,896	-	-
2021-03-31	£37,963	£34,335	-	-

Trustees

Name	Role	Appointed
Alison Jane Cogle		2023-01-30
Christopher Jason Holland		2021-10-05
Denis Shakesheff		2017-03-31
Magali Colicchio		2024-10-17
Paul Braddock		2026-02-01
Simon James Bacon		2024-10-17
Susan Ann Kowszun		2024-07-09

Linked charities

- THE SAMARITANS OF HORSHAM AND CRAWLEY (1168031-1)

SAMARITANS OF HORSHAM AND CRAWLEY

England & Wales - Charity number 1168031

Accounts

Charity registration number: 1168031

Samaritans of Horsham and Crawley

(A charitable incorporated organisation)

Annual Report and Financial Statements

for the Year Ended 31 March 2025



RITCHIE PHILLIPS
CHARTERED ACCOUNTANTS

Samaritans of Horsham and Crawley

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 6
Independent Examiner's Report	7
Statement of Financial Activities	8 to 9
Balance Sheet	10
Notes to the Financial Statements	11 to 20

Samaritans of Horsham and Crawley

Reference and Administrative Details

Trustees	Chris Holland (director - appointed 1 July 2024) Jacqui Clark (director - resigned 30 June 2024) Susan Kowszun (treasurer - appointed 9 July 2024) Michael Head (treasurer - resigned 9 July 2024) Alison Cogle (secretary) Simon Bacon Magali Colicchio Graham Lilburn Denis Shakesheff Anne Tafler
Charity Registration Number	1168031
Principal Office	21 Denne Road Horsham West Sussex RH12 1JE
Independent Examiner	S D Ritchie FCA Ritchie Phillips LLP Ground Floor South Suite Afon House Worthing Road Horsham West Sussex RH12 1TL

Samaritans of Horsham and Crawley

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2025.

Objectives and activities

Objects and aims

The charity exists to provide support 24 hours a day, to any persons, irrespective of race, creed, age or status, who are experiencing feelings of distress or despair, including those which may lead to suicide.

Public benefit

The trustees confirm they have referred to the Charity Commission's guidance on public benefit when reviewing the charity's aims, objectives and services and consider how the current and any proposed services and facilities will contribute to them.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Samaritans of Horsham and Crawley provide emotional support to people in distress or despair. We offer our service according to 5 key values and we are committed to reducing the feelings of isolation and disconnection that can lead to suicide. Every life lost is a tragedy and Samaritans' vision is that fewer people die by suicide. We do this by offering a service via phone, email, online chat and by integrating within our local community.

2024/25 has been a strong year for our branch. Being there, day and night for our callers is at the centre of what we do and over the last twelve months we have seen an increase across every aspect of calls.

1. Our volunteers and our calls

Our volunteers are proud to have answered 22,399 calls (up from 20,412) and carried out 6,556 volunteering hours (up from 6,327)

	2025	2024
Active listening volunteers (ALV)	105	103
Talk time per month (hours)	546	528
Talk time per ALV	5	5
Contact hours per month (hours)	618	629
Twilight hours (23.00 – 02.00)	1,520	137
Overnight hours (02.00 – 06.00)	759	59
Emails answered	1,049	137
Webchats	653	37

Samaritans of Horsham and Crawley

Trustees' Report

2. Our recruitment and training

We are immensely proud of our core development training course and have trained 27 volunteers in 2024/25, increasing our active volunteers from 103 to 105. Due to successful recruitment drives and two information days each year, we continue to have a waiting list for training. In addition, this year we have trained nine shift leaders.

Continuing development is vital to not only enhance skills, but also to improve morale, aid retention, make volunteers feel valued and also to develop a learning culture in the branch. Our team have held two continuing development workshops in the year which have been extremely well attended and very positively evaluated.

- 27 recruited out of 30 interviewed.
- 2 Information Mornings with 34 attendees.
- April 2024 = 146 active volunteers (132 LV, 14 SV)
- April 2025 = 151 active volunteers (135 LV, 16 SV)
- April 2024 - 2025 30 resignations (2 SV, 4 PV, 24 LV)

3. Raising funds

As an affiliate branch we rely heavily on fundraising to sustain our operations and carry out our missions. It also gives us a valuable chance to share our message and goals within the wider community. 2024/25 wasn't as busy a year with activities as we adopted a lighter touch following the receipt of a substantial legacy.

3 days collecting at Art Fairs
1 day collecting Crawley shopping centre
Ifield Golf Club Gents Veterans Captain's charity of the year
2 days John Lewis Wrapping
Cricket match fundraiser
4 days of Art Trails
4 days collecting at Xmas Art Markets
1 day collecting at Swan Walk
2 days collecting at a Beer Festival
1 Swimathon

4. Our outreach work

Outreach is how we engage with people who might not otherwise have access to our services and support. It involves us being out in the local community, being visible, approachable and accessible. We have continued to carefully consider our outreach priorities, in relation to those groups at highest risk of mental health issues and suicide. We have trained 35 of our volunteers in outreach this year.

4.1 Supporting local Homeless People

Research from the Office for National Statistics (2018) indicates that suicide is the second most common cause of death among people who are homeless in England. Thirteen per cent of deaths last year among homeless people were due to suicide. With this in mind, we strengthened our relationship with Crawley Open House, a year-round high support hostel, for people who are experiencing homelessness and hardship. We have fortnightly visits and offer emotional support to the service users.

We continue to offer fortnightly emotional support sessions at Horsham Salvation Army and have built up respect and trust from the users of the service and the volunteers.

In 2024/25 we made 47 visits to Salvation Army and Crawley Open House.

Samaritans of Horsham and Crawley

Trustees' Report

4.2 Supporting our local agricultural community

Reports in 2019 have indicated that at least one agricultural worker takes their own life each week in the UK. For many years now we have been striving to forge links with this high-risk group. With our brand becoming more recognisable amongst our local farmers, we again attended the three-day South of England Agricultural Show in June 2024, which was hugely successful.

In September 2024 we had a stand at the West Grinstead Ploughing match, where we gave out leaflets and raised awareness of Samaritans.

We have booked to attend both events again in 2025.

4.3 Supporting staff and students at our local schools

Schools remain a high priority in our region. As well as secondary schools we already support, we continue to build a strong relationship with a new secondary school, Bohunt and have carried out several assemblies for the students. We have also carried out emotional support at a local Agricultural college, Brinsbury.

In September 2024 we attended three local college Freshers Fayres.

We also instigated fortnightly support visits to Crawley library. And held talks with youth groups.

4.4 Supporting patients with chronic pain

We have attended awareness sessions with Horsham Hospital physiotherapy department, as well as awareness sessions at local GP surgeries.

4.5 Supporting Prisoners at our two local prisons

Our prison work alongside Eastbourne, Brighton and Worthing branches has continued, with a total of 7 prison visits this year to HMP Lewes and HMP Ford.

4.6 Supporting passengers and staff at our local Network Rail stations

Deaths or serious injuries on the railways can have a huge impact on those involved, and during 2024/25 we had several incidents locally. We attended Crawley station for two postvention visits. Our branch have offered multiple emotional support visits to Three Bridges station, supporting both station staff and passengers. We also carried out a train surfing event where multiple teams of volunteers travelled the local network, stopping off at a number of stations, engaging with staff and the public.

This year we took part in two Network Rail campaigns - Brew Monday and Small Talk Saves Lives, both successfully raised awareness within railway stations and other public settings about the need to trust your instincts and start a simple conversation if you think someone might need help.

In total we have carried out 10 awareness / emotional support sessions at our local stations.

4.7 Supporting the LGBTIQ+ community

Mental health problems such as depression, self-harm, alcohol and drug abuse and suicidal thoughts can affect anyone, but they are twice as common among people who are LGBTIQ+. In 2024 we attended Crawley Pride and joined in the parade at Brighton Pride along with their local branch. We also took part in a brand new event, Horsham Pride.

Samaritans of Horsham and Crawley

Trustees' Report

4.8 Supporting local businesses

We have built up excellent relationships with some larger businesses in our area and have offered 8 active listening / awareness workshops which have been extremely well evaluated.

4.9 Middle aged men and suicide

Middle aged men are more likely to die by suicide than any other group. To raise awareness within this group, once again this year we have had a stand at the Spring Equinox Beer Festival in Horsham, engaging with the public and giving out branded beer mats.

5. Engagement with Samaritans Central Office and other branches

We continue to welcome visits and joint working with our colleagues at Central Office and other branches, including volunteers from another branch attending our Outreach training. Our Outreach and fundraising Leads have played an integral part in developing regional support groups.

We played a significant role as a 'Pathfinder Branch' helping introduce the new Samaritans digital listening platform - 'The Listening Centre'.

We also assisted with the South East Region rota pilot project, which it is hoped if successful will be rolled out to the whole Samaritans organisation.

Our Branch IT support Trustee has also been assisting at a Regional level.

6. Social Media

Our branch do daily X posts which have been recognised by Central Office as 'best practice'. Our tweets are used in the Social Media training workshop.

Structure, governance and management

Nature of governing document

The Charitable Incorporated Organisation was registered with the Charity Commission on 5 July 2016, number 1168031, and is governed by a Model Constitution dated 23 August 2016 approved by the Charity Commission. Samaritans of Horsham and Crawley is now an affiliated member of Samaritans, a company limited by guarantee on 11 April 1963 whose registered office is The Upper Mill, Kingston Road, Ewell, KT17 2AF.

Recruitment and appointment of trustees

The minimum number of trustees is three and the maximum is thirteen. The trustees of the charity comprise the branch director, trustees elected by the members for the roles of treasurer and secretary, up to eight additional trustees elected by the members and up to two co-opted trustees appointed by the trustees, so long as the number of trustees does not exceed thirteen. The names of the current trustees are stated on page 1. They all served throughout the year other than Jacqui Clark who resigned as director on 30 June 2024 and was succeeded by Chris Holland on 1 July 2024; Michael Head who resigned as treasurer on 9 July 2024 and was succeeded by Susan Kowsun on the same day and Simon Bacon and Magali Colicchio who were both appointed on 17th October 2024.

The Trustees would like to thank both Jacqui Clark and Michael Head for their work as director and treasurer respectively.

Samaritans of Horsham and Crawley

Trustees' Report

Financial review

The financial results are set out on pages 8 and 9 in the Statement of Financial Activities and on page 10 in the Balance Sheet. The charity has recorded a surplus for the year of £132,009 as against a deficit of £5,923 for the previous year. This substantial increase in income is primarily due to the receipt of legacies during the year totalling £171,626. The trustees expect in the forthcoming year to maintain the charity's existing activities out of income raised in the forthcoming year or by utilising reserves brought forward.

Policy on reserves

The reserves held by the charity at 31 March 2025 were £231,089 (31 March 2024 - £99,080). The reserves comprise of £228,557 (31 March 2024 - £95,645) unrestricted funds and are represented by the fixed assets used by the charity, investments, debtors, bank and cash balances less creditors and £2,532 (31 March 2024 - £3,435) of restricted funds represented by cash balances. The unrestricted reserves at 31 March 2025 are at a level of reserves the trustees consider appropriate to fund normal annual running costs of the charity for a four year period and a contingency to cover unforeseen expenditure.

Statement of trustees' responsibilities

The trustees are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

The Charities Act requires the trustees to prepare financial statements for each financial year. Under the Charities Act the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including its income and expenditure, of the charity for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on 21/07/2025 and signed on its behalf by:



Chris Holland
Trustee

Samaritans of Horsham and Crawley

Independent Examiner's Report to the trustees of Samaritans of Horsham and Crawley

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 March 2025 which are set out on pages 7 to 20.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of your charity's accounts as carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Samaritans of Horsham and Crawley as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

SD Ritchie

SD Ritchie FCA
Ritchie Phillips LLP

Ground Floor South Suite
Afon House
Worthing Road
Horsham
West Sussex
RH12 1TL

Date: 21 July 2025

Samaritans of Horsham and Crawley

**Statement of Financial Activities for the Year Ended 31 March 2025
(Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)**

	Note	Unrestricted funds £	Restricted funds £	Total 2025 £
Income and Endowments from:				
Donations and legacies	3	216,020	228	216,248
Other trading activities	4	51	-	51
Investment income	5	4,594	-	4,594
HQ income		150	-	150
Total income		<u>220,815</u>	<u>228</u>	<u>221,043</u>
Expenditure on:				
Raising funds	6	(2,350)	-	(2,350)
Charitable activities	7	(77,834)	(1,131)	(78,965)
Grants payable		(6,000)	-	(6,000)
Total expenditure		<u>(86,184)</u>	<u>(1,131)</u>	<u>(87,315)</u>
Gains/losses on investment assets		<u>(1,719)</u>	<u>-</u>	<u>(1,719)</u>
Net income/(expenditure)		<u>132,912</u>	<u>(903)</u>	<u>132,009</u>
Net movement in funds		132,912	(903)	132,009
Reconciliation of funds				
Total funds brought forward		<u>95,645</u>	<u>3,435</u>	<u>99,080</u>
Total funds carried forward	18	<u>228,557</u>	<u>2,532</u>	<u>231,089</u>
	Note	Unrestricted £	Restricted £	Total 2024 £
Income and Endowments from:				
Donations and legacies	3	42,210	2,116	44,326
Other trading activities	4	202	-	202
Investment income	5	1,422	-	1,422
Total Income		<u>43,834</u>	<u>2,116</u>	<u>45,950</u>
Expenditure on:				
Raising funds	6	(530)	-	(530)
Charitable activities	7	(51,446)	(6,737)	(58,183)
Total Expenditure		<u>(51,976)</u>	<u>(6,737)</u>	<u>(58,713)</u>
Gains/losses on investment assets		<u>6,840</u>	<u>-</u>	<u>6,840</u>
Net expenditure		<u>(1,302)</u>	<u>(4,621)</u>	<u>(5,923)</u>
Transfers between funds		<u>145</u>	<u>(145)</u>	<u>-</u>
Net movement in funds		(1,157)	(4,766)	(5,923)

The notes on pages 11 to 20 form an integral part of these financial statements.

Samaritans of Horsham and Crawley

Statement of Financial Activities for the Year Ended 31 March 2025 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2024 £
Reconciliation of funds				
Total funds brought forward		<u>96,802</u>	<u>8,201</u>	<u>105,003</u>
Total funds carried forward	18	<u>95,645</u>	<u>3,435</u>	<u>99,080</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdowns for 2025 and 2024 are shown in note 18.

The notes on pages 11 to 20 form an integral part of these financial statements.

Samaritans of Horsham and Crawley

**(Registration number:1168031)
Balance Sheet as at 31 March 2025**

	Note	2025 £	2024 £
Fixed assets			
Tangible assets	12	9,372	2,245
Investments	13	<u>42,969</u>	<u>44,688</u>
		<u>52,341</u>	<u>46,933</u>
Current assets			
Debtors	14	5,605	4,872
Cash at bank and in hand	15	<u>200,179</u>	<u>52,579</u>
		205,784	57,451
Creditors: Amounts falling due within one year	16	<u>(27,036)</u>	<u>(5,304)</u>
Net current assets		<u>178,748</u>	<u>52,147</u>
Net assets		<u>231,089</u>	<u>99,080</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	18	2,532	3,435
Unrestricted income funds			
Unrestricted funds		<u>228,557</u>	<u>95,645</u>
Total funds	18	<u>231,089</u>	<u>99,080</u>

The financial statements on pages 8 to 20 were approved by the trustees, and authorised for issue on 21/07/2025 and signed on their behalf by:



.....
Chris Holland
Trustee

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2025

1 Charity status

The principal place of business is:
21 Denne Road
Horsham
West Sussex
RH12 1JE

The charity is a Charitable Incorporated Organisation registered with the Charity Commission.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Samaritans of Horsham and Crawley meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Exemption from preparing a cash flow statement

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2025

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Buildings	Over 25 years on a straight line basis
Office equipment	Over 3 years on a straight line basis

Land and buildings is represented by functional property acquired in 1973. No value has been attributed to freehold land.

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2025

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits.

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2025 £	Total 2024 £
Donations and legacies;				
Donations	44,394	228	44,622	42,826
Legacies	171,626	-	171,626	-
Grants, including capital grants;				
Grants from companies	-	-	-	1,500
	216,020	228	216,248	44,326

4 Income from other trading activities

	Unrestricted funds General £	Total funds £	Total 2024 £
Sale of produce	51	51	202
	51	51	202

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2025

5 Investment income

	Unrestricted funds General £	Total 2025 £	Total 2024 £
Interest receivable and similar income;			
Interest receivable on bank deposits	4,594	4,594	1,422

6 Expenditure on raising funds

a) Costs of generating donations and legacies

	Note	Unrestricted funds General £	Total funds £
Costs of fundraising		2,350	2,350
Total for 2025		2,350	2,350
Total for 2024		530	530

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2025

7 Expenditure on charitable activities

	Unrestricted		Total 2025 £	Total 2024 £
	General £	Restricted £		
Recruitment, training and volunteer care	8,138	-	8,138	7,266
Publicity and Outreach	4,240	903	5,143	3,249
Light and heat	4,163	228	4,391	2,783
Repairs and maintenance	8,206	-	8,206	10,436
Equipment	560	-	560	1,085
Water and rates	601	-	601	225
Insurance	971	-	971	931
Administration	1,691	-	1,691	2,349
Telephone	1,320	-	1,320	2,514
Central Charity Charge	22,639	-	22,639	2,676
Travel expenses	16,123	-	16,123	16,461
Cleaning	1,475	-	1,475	1,102
Depreciation of office equipment	5,867	-	5,867	2,992
Governance costs	1,840	-	1,840	4,114
8	<u>77,834</u>	<u>1,131</u>	<u>78,965</u>	<u>58,183</u>

8 Analysis of governance and support costs

Governance costs

	Unrestricted funds General £	Total funds £
Other governance costs	<u>1,840</u>	<u>1,840</u>
Total for 2025	<u>1,840</u>	<u>1,840</u>
Total for 2024	<u>4,114</u>	<u>4,114</u>

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2025

9 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Jacqui Clark (director - resigned 30 June 2024)

£37 (2024: £300) of expenses were reimbursed to Jacqui Clark (director - resigned 30 June 2024) during the year.

Chris Holland (director - appointed 1 July 2024)

£70 (2024: £33) of expenses were reimbursed to Chris Holland (director - appointed 1 July 2024) during the year.

Anne Tafler

£800 (2024: £985) of expenses were reimbursed to Anne Tafler during the year.

Susan Kowszun (treasurer - appointed 9 July 2024)

£309 (2024: £Nil) of expenses were reimbursed to Susan Kowszun (treasurer - appointed 9 July 2024) during the year.

The nature of these reimbursed expenses are office expenses, refreshments and travel.

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

10 Staff costs

The monthly average number of persons employed by the charity during the year expressed as full time equivalents was as follows:

	2025 No	2024 No
Employees	-	-

No employee received emoluments of more than £60,000 during the year.

11 Taxation

The charity is a registered charity and is therefore exempt from taxation.

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2025

12 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 April 2024	14,151	16,497	30,648
Additions	-	12,994	12,994
At 31 March 2025	14,151	29,491	43,642
Depreciation			
At 1 April 2024	14,151	14,252	28,403
Charge for the year	-	5,867	5,867
At 31 March 2025	14,151	20,119	34,270
Net book value			
At 31 March 2025	-	9,372	9,372
At 31 March 2024	-	2,245	2,245

13 Fixed asset investments

	2025 £	2024 £
Other investments	42,969	44,688

Other investments

	Listed investments £	Total £
Cost or Valuation		
At 1 April 2024	44,688	44,688
Revaluation	(1,719)	(1,719)
At 31 March 2025	42,969	42,969
Net book value		
At 31 March 2025	42,969	42,969
At 31 March 2024	44,688	44,688

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2025

14 Debtors

	2025 £	2024 £
Prepayments and accrued income	<u>5,605</u>	<u>4,872</u>

15 Cash and cash equivalents

	2025 £	2024 £
Cash at bank	200,179	42,268
Short-term deposits	<u>-</u>	<u>10,311</u>
	<u>200,179</u>	<u>52,579</u>

16 Creditors: amounts falling due within one year

	2025 £	2024 £
Trade creditors	2,575	-
Other creditors	22,640	2,715
Accruals	<u>1,821</u>	<u>2,589</u>
	<u>27,036</u>	<u>5,304</u>

17 Related party transactions

No transactions were entered into with any persons or entities closely related to the charity or its trustees during the year.

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2025

18 Funds

	Balance at 1 April 2024 £	Incoming resources £	Resources expended £	Other recognised gains/(losses) £	Balance at 31 March 2025 £
Unrestricted funds					
<i>General</i>					
Unrestricted fund	95,645	220,815	(86,184)	(1,719)	228,557
Restricted funds					
Restricted fund	<u>3,435</u>	<u>228</u>	<u>(1,131)</u>	<u>-</u>	<u>2,532</u>
Total funds	<u>99,080</u>	<u>221,043</u>	<u>(87,315)</u>	<u>(1,719)</u>	<u>231,089</u>

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 March 2024 £
Unrestricted funds						
<i>General</i>						
Unrestricted fund	96,802	43,835	(51,977)	145	6,840	95,645
Restricted						
Restricted fund	<u>8,201</u>	<u>2,116</u>	<u>(6,737)</u>	<u>(145)</u>	<u>-</u>	<u>3,435</u>
Total funds	<u>105,003</u>	<u>45,951</u>	<u>(58,714)</u>	<u>-</u>	<u>6,840</u>	<u>99,080</u>

19 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2025 £
Tangible fixed assets	9,372	-	9,372
Fixed asset investments	42,969	-	42,969
Current assets	203,252	2,532	205,784
Current liabilities	<u>(27,036)</u>	<u>-</u>	<u>(27,036)</u>
Total net assets	<u>228,557</u>	<u>2,532</u>	<u>231,089</u>

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2025

	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2024 £
Tangible fixed assets	2,245	-	2,245
Fixed asset investments	44,688	-	44,688
Current assets	54,016	3,435	57,451
Current liabilities	<u>(5,304)</u>	<u>-</u>	<u>(5,304)</u>
Total net assets	<u>95,645</u>	<u>3,435</u>	<u>99,080</u>

SAMARITANS OF HORSHAM AND CRAWLEY

England & Wales - Charity number 1168031

Accounts

Charity registration number: 1168031

Samaritans of Horsham and Crawley

(A charitable incorporated organisation)

Annual Report and Financial Statements

for the Year Ended 31 March 2024



RITCHIE PHILLIPS
CHARTERED ACCOUNTANTS

Samaritans of Horsham and Crawley

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 6
Independent Examiner's Report	7
Statement of Financial Activities	8 to 9
Balance Sheet	10
Notes to the Financial Statements	11 to 20

Samaritans of Horsham and Crawley

Reference and Administrative Details

Trustees

Jacqui Clark (director - resigned 30 June 2024)
Chris Holland (director - appointed 1 July 2024)
Michael Head (treasurer)
Alison Cogle (secretary)
Graham Lilburn
Denis Shakesheff
Anne Tafler

Charity Registration Number

1168031

Principal Office

21 Denne Road
Horsham
West Sussex
RH12 1JE

Independent Examiner

S D Ritchie FCA
Ritchie Phillips LLP
Ground Floor South Suite
Afon House
Worthing Road
Horsham
West Sussex
RH12 1TL

Samaritans of Horsham and Crawley

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements and auditors' report of the charitable company for the year ended 31 March 2024.

Objectives and activities

Objects and aims

The charity exists to provide support 24 hours a day, to any persons, irrespective of race, creed, age or status, who are experiencing feelings of distress or despair, including those which may lead to suicide.

Public benefit

The trustees confirm they have referred to the Charity Commission's guidance on public benefit when reviewing the charity's aims, objectives and services and consider how the current and any proposed services and facilities will contribute to them.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Samaritans of Horsham and Crawley provide emotional support to people in distress or despair. We offer our service according to 5 key values and we are committed to reducing the feelings of isolation and disconnection that can lead to suicide. Every life lost is a tragedy and Samaritans' vision is that fewer people die by suicide. We do this by offering a service via phone, email, online chat and by integrating within our local community.

2023/24 has been a strong year for our branch. Being there, day and night for our callers is at the centre of what we do and over the last twelve months we have seen an increase across every aspect of calls.

1. Our volunteers and our calls

Our volunteers are proud to have answered 20,412 calls (up from 15,870) and carried out 6,327 volunteering hours (up from 5,127)

	2024	2023
Active listening volunteers (ALV)	103	95
Talk time per month (hours)	528	480
Talk time per ALV	5	5
Contact hours per month (hours)	629	558
Twilight hours (23.00 – 02.00)	137	122
Overnight hours (02.00 – 06.00)	59	47
Emails answered	137	107
Webchats	37	30

Samaritans of Horsham and Crawley

Trustees' Report

2. Our recruitment and training

We are immensely proud of our core development training course and have trained 26 volunteers in 2023/24, increasing our active volunteers from 95 to 103. Due to successful recruitment drives and two information days each year, we continue to have a waiting list for training. In addition, this year we have trained nine shift leaders, ten online chat volunteers and 100 % of our active listening volunteers have completed their mandatory training.

Continuing development is vital to not only enhance skills, but also to improve morale, aid retention, make volunteers feel valued and also to develop a learning culture in the branch. Our team have held three continuing development workshops in the year which have been extremely well attended and very positively evaluated.

- 32 recruited out of 36 interviewed.
- 2 Information Mornings with 33 attendees.
- April 2023 = 147 active volunteers (135 LV, 12 SV)
- April 2024 = 155 active volunteers (140 LV, 15 SV)
- April 2023 - 2024 18 resignations (2 SV, 2 PV, 14 LV)

3. Raising funds

As an affiliate branch we rely heavily on fundraising to sustain our operations and carry out our missions. It also gives us a valuable chance to share our message and goals within the wider community. 2023/24 was a busy year with activities across a wide range of venues.

- 2 days collecting at Art Fairs
- 4 days John Lewis Wrapping
- 4 days of Art Trails
- 2 days collecting at MOTO services
- 3 days collecting at Garden Centres
- 2 days collecting at Xmas Art Markets
- 1 days collecting at Swan Walk
- 2 days collecting at a Beer Festival
- 1 Swimathon

4. Our outreach work

Outreach is how we engage with people who might not otherwise have access to our services and support. It involves us being out in the local community, being visible, approachable and accessible. We have continued to carefully consider our outreach priorities, in relation to those groups at highest risk of mental health issues and suicide. We have trained 35 of our volunteers in outreach this year.

4.1 Supporting local Homeless People

Research from the Office for National Statistics (2018) indicates that suicide is the second most common cause of death among people who are homeless in England. Thirteen per cent of deaths last year among homeless people were due to suicide. With this in mind, we strengthened our relationship with Crawley Open House, a year-round high support hostel, for people who are experiencing homelessness and hardship. We have set up fortnightly visits and offer emotional support to the service users.

We continue to offer fortnightly emotional support sessions at Horsham Salvation Army and have built up respect and trust from the users of the service and the volunteers.

In 2023/24 we made 46 visits to Salvation Army and Crawley Open House.

Samaritans of Horsham and Crawley

Trustees' Report

4.2 Supporting our local agricultural community

Reports in 2019 have indicated that at least one agricultural worker takes their own life each week in the UK. For many years now we have been striving to forge links with this high-risk group. With our brand becoming more recognisable amongst our local farmers, we decided to attend the three-day South of England Agricultural Show in June 2023, which was hugely successful.

In September 2023 we had a stand at the West Grinstead Ploughing match, where we gave out leaflets and raised awareness of Samaritans. We used branded car stickers and encouraged farmers to place them in their tractors and work vehicles.

We have booked to attend both events again in 2024.

4.3 Supporting staff and students at our local schools

Schools remain a high priority in our region, further to a series of young students in our secondary schools taking their own lives. As well as secondary schools we already supported, we have extended our offer to a new secondary school, Bohunt, and have carried out several assemblies for the students. We have also carried out emotional support at a local Agricultural college, Brinsbury.

In 2023/24 we have carried out 9 school / college visits.

4.4 Supporting patients with chronic pain

Patients in chronic pain, waiting for surgery, are another high-risk group of depression and suicide. Two events took place (Crawley and Horsham) in association with the MSK physiotherapy department. The aim of these sessions was to support those awaiting treatment.

4.5 Supporting Prisoners at our two local prisons

Our prison work alongside Eastbourne, Brighton and Worthing branches has continued, with a total of 4 prison visits this year.

4.6 Supporting passengers and staff at our local Network Rail stations

Deaths or serious injuries on the railways can have a huge impact on those involved, and during 2023/24 there have been several deaths on the line at Three Bridges and Gatwick stations. Our branch have offered multiple emotional support visits to Three Bridges station, supporting both station staff and passengers.

This year we took part in two Network Rail campaigns - Brew Monday and Small Talk Saves Lives, both successfully raised awareness within railway stations and other public settings about the need to trust your instincts and start a simple conversation if you think someone might need help.

In total we have carried out 14 awareness / emotional support sessions at our local stations.

4.7 Supporting the LGBTIQ+ community

Mental health problems such as depression, self-harm, alcohol and drug abuse and suicidal thoughts can affect anyone, but they are twice as common among people who are LGBTIQ+. In 2023 we attended Crawley Pride and joined in the parade at Brighton Pride along with their local branch.

Samaritans of Horsham and Crawley

Trustees' Report

4.8 Supporting local businesses

We have built up excellent relationships with some larger businesses in our area and have offered 8 active listening / awareness workshops which have been extremely well evaluated.

4.9 Middle aged men and suicide

Middle aged men are more likely to die by suicide than any other group. To raise awareness within this group, once again this year we have had a stand at the Spring Equinox Beer Festival in Horsham, engaging with the public and giving out branded beer mats. We have also reached out to the Builders Merchants and a Crawley based group called 'Men Share'.

5. Engagement with Samaritans Central Office and other branches

We continue to welcome visits and joint working with our colleagues at Central Office and other branches. This year Horsham and Crawley branch led on the national campaign 'Talk to Us' which involved our volunteers being videoed and interviewed. The footage was widely shared on social media platforms.

Our Branch Director was also interviewed for BBC South East News in relation to a fundraiser from Kent who is running 366 marathons over a year, all in aid of Samaritans.

We have linked up with Aberdeen branch and are now the first branch in the UK to have a branch 'twin'. We share best practice, support one another, compare different approaches and engage in each other's continuous development. This year two of our volunteers visited Aberdeen branch and did a listening shift and a team meeting with the volunteers.

6. Social Media

Our branch do daily X posts which have been recognised by Central Office as 'best practice'. Our tweets are used in the Social Media training workshop.

Structure, governance and management

Nature of governing document

The Charitable Incorporated Organisation was registered with the Charity Commission on 5 July 2016, number 1168031, and is governed by a Model Constitution dated 23 August 2016 approved by the Charity Commission. Samaritans of Horsham and Crawley is now an affiliated member of Samaritans, a company limited by guarantee on 11 April 1963 whose registered office is The Upper Mill, Kingston Road, Ewell, KT17 2AF.

Recruitment and appointment of trustees

The minimum number of trustees is three and the maximum is thirteen. The trustees of the charity comprise the branch director, trustees elected by the members for the roles of treasurer and secretary, up to eight additional trustees elected by the members and up to two co-opted trustees appointed by the trustees, so long as the number of trustees does not exceed thirteen. The names of the current trustees are stated on page 1. They all served throughout the year. After the year end, Jacqui Clark resigned as director on 30 June 2024 and was succeeded by Chris Holland on 1 July 2024.

The Trustees would like to thank Jacqui Clark for her work as director and trustee for the three years to 30 June 2024.

Financial review

The financial results are set out on pages 8 and 9 in the Statement of Financial Activities and on page 10 in the Balance Sheet. The charity has recorded a deficit for the year of £5,923 as against a surplus of £7,351 for the previous year. The trustees expect in the forthcoming year to maintain the charity's existing activities out of income raised in the forthcoming year or by utilising reserves brought forward.

Samaritans of Horsham and Crawley

Trustees' Report

Policy on reserves

The reserves held by the charity at 31 March 2024 were £99,080 (31 March 2023 - £105,003). The reserves comprise of £95,645 (31 March 2023 - £96,802) unrestricted funds and are represented by the fixed assets used by the charity, investments, debtors, bank and cash balances less creditors and £3,435 (31 March 2023 - £8,201) of restricted funds represented by cash balances. The unrestricted reserves at 31 March 2024 are at a level of reserves the trustees consider appropriate to fund normal annual running costs of the charity for a two year period and a contingency to cover unforeseen expenditure.

Statement of trustees' responsibilities

The trustees (who are also the directors of Samaritans of Horsham and Crawley for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on 9 July 2024 and signed on its behalf by:



.....
Chris Holland
Trustee

Samaritans of Horsham and Crawley

Independent Examiner's Report to the trustees of Samaritans of Horsham and Crawley ('the Company')

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 March 2024 which are set out on pages 7 to 20.

Responsibilities and basis of report

As the charity's trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

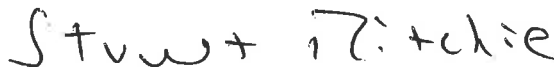
Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Samaritans of Horsham and Crawley as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



.....
S D Ritchie FCA
Ritchie Phillips LLP

Ground Floor South Suite
Afon House
Worthing Road
Horsham
West Sussex
RH12 1TL

9 July 2024

Samaritans of Horsham and Crawley

Statement of Financial Activities for the Year Ended 31 March 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £
Income and Endowments from:				
Donations and legacies	3	32,834	2,116	34,950
Other trading activities	4	9,579	-	9,579
Investment income	5	1,422	-	1,422
Total income		<u>43,835</u>	<u>2,116</u>	<u>45,951</u>
Expenditure on:				
Raising funds	6	(432)	-	(432)
Charitable activities	7	(51,545)	(6,737)	(58,282)
Total expenditure		(51,977)	(6,737)	(58,714)
Gains/losses on investment assets		6,840	-	6,840
Net expenditure		(1,302)	(4,621)	(5,923)
Transfers between funds		145	(145)	-
Net movement in funds		(1,157)	(4,766)	(5,923)
Reconciliation of funds				
Total funds brought forward		96,802	8,201	105,003
Total funds carried forward	17	<u>95,645</u>	<u>3,435</u>	<u>99,080</u>
	Note	Unrestricted £	Restricted £	Total 2023 £
Income and Endowments from:				
Donations and legacies	3	40,686	6,139	46,825
Other trading activities	4	9,138	-	9,138
Investment income	5	849	-	849
Total Income		<u>50,673</u>	<u>6,139</u>	<u>56,812</u>
Expenditure on:				
Raising funds	6	(238)	-	(238)
Charitable activities	7	(42,465)	(5,332)	(47,797)
Total Expenditure		(42,703)	(5,332)	(48,035)
Gains/losses on investment assets		(1,426)	-	(1,426)
Net income		6,544	807	7,351
Transfers between funds		1,884	(1,884)	-
Net movement in funds		8,428	(1,077)	7,351
Reconciliation of funds				
Total funds brought forward		<u>88,374</u>	<u>9,278</u>	<u>97,652</u>

The notes on pages 11 to 20 form an integral part of these financial statements.

Samaritans of Horsham and Crawley

**Statement of Financial Activities for the Year Ended 31 March 2024
(Including Income and Expenditure Account and Statement of Total Recognised Gains
and Losses)**

	Note	Unrestricted £	Restricted £	Total 2023 £
Total funds carried forward	17	<u>96,802</u>	<u>8,201</u>	<u>105,003</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdowns for 2024 and 2023 are shown in note 17.

The notes on pages 11 to 20 form an integral part of these financial statements.

Samaritans of Horsham and Crawley

**(Registration number:1168031)
Balance Sheet as at 31 March 2024**

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	10	2,245	3,109
Investments	11	<u>44,688</u>	<u>55,272</u>
		<u>46,933</u>	<u>58,381</u>
Current assets			
Debtors	12	4,872	6,182
Cash at bank and in hand	13	<u>52,579</u>	<u>47,722</u>
		57,451	53,904
Creditors: Amounts falling due within one year	14	<u>(5,304)</u>	<u>(7,282)</u>
Net current assets		<u>52,147</u>	<u>46,622</u>
Net assets		<u>99,080</u>	<u>105,003</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	17	3,435	8,201
Unrestricted income funds			
Unrestricted funds		<u>95,645</u>	<u>96,802</u>
Total funds	17	<u>99,080</u>	<u>105,003</u>

The financial statements on pages 8 to 20 were approved by the trustees, and authorised for issue on 9 July 2024 and signed on their behalf by:



.....
Chris Holland
Trustee

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2024

1 Charity status

The principal place of business is:
21 Denne Road
Horsham
West Sussex
RH12 1JE

The charity is a Charitable Incorporated Organisation registered with the Charity Commission.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Samaritans of Horsham and Crawley meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2024

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Buildings	Over 25 years on a straight line basis
Office equipment	Over 3 years on a straight line basis

Land and buildings is represented by functional property acquired in 1973. No value has been attributed to freehold land.

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2024

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2024 £	Total 2023 £
Donations and legacies;				
Donations	28,492	616	29,108	36,950
Gift aid reclaimed	4,342	-	4,342	5,225
Grants, including capital grants;				
Grants from other charities	-	-	-	1,500
Grants from companies	-	1,500	1,500	3,150
	<u>32,834</u>	<u>2,116</u>	<u>34,950</u>	<u>46,825</u>

4 Income from other trading activities

	Unrestricted funds General £	Total funds £	Total 2023 £
Local fundraising and street collection income	9,579	9,579	9,138
	<u>9,579</u>	<u>9,579</u>	<u>9,138</u>

5 Investment income

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Income from dividends;			
Dividends receivable from other listed investments	-	-	444
Interest receivable and similar income;			
Interest receivable on bank deposits	1,422	1,422	405
	<u>1,422</u>	<u>1,422</u>	<u>849</u>

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2024

6 Expenditure on raising funds

a) Costs of generating donations and legacies

	Note	Unrestricted funds General £	Total funds £
Costs of fundraising		432	432
Total for 2024		<u>432</u>	<u>432</u>
Total for 2023		<u>238</u>	<u>238</u>

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2024

7 Expenditure on charitable activities

	Unrestricted		Total 2024 £	Total 2023 £
	General £	Restricted £		
Advertising and publicity	-	-	-	1,909
Training and conferences	-	2,742	2,742	2,863
Outreach event expenses	1,204	1,912	3,116	-
Lighting and heating	2,167	616	2,783	1,853
Premises maintenance	9,370	1,052	10,422	1,289
Equipment and fittings	1,000	-	1,000	404
Water and rates	225	-	225	442
Insurance	931	-	931	930
Postage, print and stationery	1,995	6	2,001	3,005
Telephone	2,514	-	2,514	2,746
Contribution to National Movement	2,676	-	2,676	4,787
Household expenses	4,980	-	4,980	3,785
Travelling expenses	16,052	409	16,461	18,034
Sundry expenses	5,439	-	5,439	2,688
Depreciation of office equipment	2,992	-	2,992	3,062
	<u>51,545</u>	<u>6,737</u>	<u>58,282</u>	<u>47,797</u>

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2024

8 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Jacqui Clark (director - resigned 30 June 2024)

£300 (2023: £333) of expenses were reimbursed to Jacqui Clark (director - resigned 30 June 2024) during the year.

Michael Head (treasurer)

£277 (2023: £309) of expenses were reimbursed to Michael Head (treasurer) during the year.

Chris Holland (director - appointed 1 July 2024)

£33 (2023: £3) of expenses were reimbursed to Chris Holland (director - appointed 1 July 2024) during the year.

Andrew Slough (secretary)

£Nil (2023: £72) of expenses were reimbursed to Andrew Slough (secretary) during the year.

Anne Tafler

£985 (2023: £90) of expenses were reimbursed to Anne Tafler during the year.

The nature of these reimbursed expenses are office expenses, refreshments and travel.

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2024

10 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 April 2023	14,151	14,370	28,521
Additions	-	2,127	2,127
At 31 March 2024	14,151	16,497	30,648
Depreciation			
At 1 April 2023	14,151	11,261	25,412
Charge for the year	-	2,991	2,991
At 31 March 2024	14,151	14,252	28,403
Net book value			
At 31 March 2024	-	2,245	2,245
At 31 March 2023	-	3,109	3,109

11 Fixed asset investments

	2024 £	2023 £
Other investments	44,688	55,272

Other investments

	Listed investments £	Total £
Cost or Valuation		
At 1 April 2023	55,272	55,272
Disposals	(17,437)	(17,437)
Revaluation	6,853	6,853
At 31 March 2024	44,688	44,688
Net book value		
At 31 March 2024	44,688	44,688
At 31 March 2023	55,272	55,272

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2024

12 Debtors

	2024 £	2023 £
Prepayments and accrued income	<u>4,872</u>	<u>6,182</u>

13 Cash and cash equivalents

	2024 £	2023 £
Cash at bank	42,268	47,722
Short-term deposits	<u>10,311</u>	<u>-</u>
	<u>52,579</u>	<u>47,722</u>

14 Creditors: amounts falling due within one year

	2024 £	2023 £
Other creditors	2,715	4,930
Accruals	<u>2,589</u>	<u>2,352</u>
	<u>5,304</u>	<u>7,282</u>

15 Related party transactions

No transactions were entered into with any persons or entities closely related to the charity or its trustees during the year.

16 Non-adjusting events after the financial period

The Charity received a legacy gift of £162,836 on 25 April 2024. The Charity was not advised of the settlement date until after 31 March 2024. In accordance with the accounting policy for such gifts, this legacy will be recognised in the financial statements in the year ended 31 March 2025.

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2024

17 Funds

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 March 2024 £
Unrestricted funds						
<i>General</i>						
Unrestricted fund	96,802	43,835	(51,977)	145	6,840	95,645
Restricted funds						
Restricted fund	<u>8,201</u>	<u>2,116</u>	<u>(6,737)</u>	<u>(145)</u>	<u>-</u>	<u>3,435</u>
Total funds	<u>105,003</u>	<u>45,951</u>	<u>(58,714)</u>	<u>-</u>	<u>6,840</u>	<u>99,080</u>
	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 March 2023 £
Unrestricted funds						
<i>General</i>						
Unrestricted fund	88,374	50,673	(42,703)	1,884	(1,426)	96,802
Restricted						
Restricted fund	<u>9,278</u>	<u>6,139</u>	<u>(5,332)</u>	<u>(1,884)</u>	<u>-</u>	<u>8,201</u>
Total funds	<u>97,652</u>	<u>56,812</u>	<u>(48,035)</u>	<u>-</u>	<u>(1,426)</u>	<u>105,003</u>

18 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2024 £
Tangible fixed assets	2,245	-	2,245
Fixed asset investments	44,688	-	44,688
Current assets	54,016	3,435	57,451
Current liabilities	<u>(5,304)</u>	<u>-</u>	<u>(5,304)</u>
Total net assets	<u>95,645</u>	<u>3,435</u>	<u>99,080</u>

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2024

	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2023 £
Tangible fixed assets	3,109	-	3,109
Fixed asset investments	55,272	-	55,272
Current assets	45,703	8,201	53,904
Current liabilities	<u>(7,282)</u>	<u>-</u>	<u>(7,282)</u>
Total net assets	<u>96,802</u>	<u>8,201</u>	<u>105,003</u>

SAMARITANS OF HORSHAM AND CRAWLEY

England & Wales - Charity number 1168031

Accounts

Charity registration number: 1168031

Samaritans of Horsham and Crawley

(A charitable incorporated organisation)

Annual Report and Financial Statements

for the Year Ended 31 March 2023



RITCHIE PHILLIPS
CHARTERED ACCOUNTANTS

Samaritans of Horsham and Crawley

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 5
Independent Examiner's Report	6
Statement of Financial Activities	7 to 8
Balance Sheet	9
Notes to the Financial Statements	10 to 19

Samaritans of Horsham and Crawley

Reference and Administrative Details

Trustees	Jacqui Clark (director) Michael Head (treasurer) Alison Cogle (secretary) Chris Holland Graham Lilburn Denis Shakesheff Anne Tafler
Charity Registration Number	1168031
Principal Office	21 Denne Road Horsham West Sussex RH12 1JE
Independent Examiner	S D Ritchie FCA Ritchie Phillips LLP Ground Floor South Suite Afon House Worthing Road Horsham West Sussex RH12 1TL

Samaritans of Horsham and Crawley

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2023.

Objectives and activities

Objects and aims

The charity exists to provide support 24 hours a day, to any persons, irrespective of race, creed, age or status, who are experiencing feelings of distress or despair, including those which may lead to suicide.

Public benefit

The trustees confirm they have referred to the Charity Commission's guidance on public benefit when reviewing the charity's aims, objectives and services and consider how the current and any proposed services and facilities will contribute to them.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Samaritans of Horsham and Crawley provide emotional support to people in distress or despair. We offer our service according to 5 key values and we are committed to reducing the feelings of isolation and disconnection that can lead to suicide. Every life lost is a tragedy and Samaritans' vision is that fewer people die by suicide. We do this by offering a service via phone, email, online chat and by integrating within our local community.

2022/23 has been a strong year for our branch and one in which we celebrate 50 years in our current premises. We have used this as an opportunity to celebrate and thank our incredible volunteers from the past and present day.

1. Our volunteers and our calls

Our volunteers are proud to have answered 15,870 calls (up from 15,359) and carried out 5127 (up from 4692) volunteering hours. We are one of the few branches chosen to answer caller emails and have set up two dedicated email shifts. In 2022/23 we have trained 34 numbers of volunteers in online chat (OLC) and have two dedicated OLC shifts each week. We are proud to be top of our region (South East) for covering the 11 pm to 2am shift, a time when few branches are open and therefore callers wait the longest to speak to a volunteer.

2. Our recruitment and training

We are immensely proud of our core development training course and have trained 34 volunteers in 2022/23, increasing our listening volunteers from 116 in June 2022 to 123 in June 2023. Including our support volunteers, our active volunteer numbers have increased from 127 to 139 over the same period. Due to successful recruitment drives and two information days each year, we continue to have a waiting list for training. In addition, this year we have trained six shift leaders, six mentors and all of our active listening volunteers have completed their mandatory training.

3. Face to face callers

At the beginning of 2023, Central Office gave us the option to recommence face to face caller visits in the branch, under certain strict conditions. As a branch leadership team, we considered this proposition carefully, but given the low number of visitors in prior years we decided not to reopen for face-to-face callers. We considered it would be more beneficial to callers if we covered night shifts, rather than prioritise day time visits. It also assisted our decision to increase our outreach work, and go out to vulnerable groups in our community, who were considered to be at high risk of mental health disorders and suicide, rather than wait for them to visit us.

Samaritans of Horsham and Crawley

Trustees' Report

4. Our outreach work

4.1 Supporting local Homeless People

Research from the Office for National Statistics (2018) indicates that suicide is the second most common cause of death among people who are homeless in England. With this in mind, we strengthened our relationship with Crawley Open House, a year-round high support hostel, for people who are experiencing homelessness and hardship. We have set up fortnightly visits and offer emotional support to the service users.

We continue to offer fortnightly emotional support sessions at Horsham Salvation Army and have built up respect and trust from the users of the service and the volunteers.

4.2 Supporting our local agricultural community

Reports in 2019 have indicated that at least one agricultural worker takes their own life each week in the UK. For many years now we have been striving to forge links with this high-risk group.

In September 2022 we had a stand at the West Grinstead Ploughing match, where we gave out leaflets and raised awareness of Samaritans. We used branded car stickers and encouraged farmers to place them in their tractors and work vehicles. We have booked to take part again in September 2023.

With our brand becoming more recognisable amongst our local farmers, we decided to attend the three-day South of England Agricultural Show in June 2023, which was hugely successful.

4.3 Supporting staff and students at our local schools

Schools remain a high priority in our region, further to a series of young students in our secondary schools taking their own lives. As well as secondary schools we already supported, we have extended our offer to a new secondary school, Bohunt, and have carried out several assemblies for the students. Alongside this, we took part in an Awareness Session at Manor Green College in Crawley and provided emotional support to a large number of parents and carers of children with complex needs.

In February 2023 a tragic incident occurred at Epsom College in Surrey. We collaborated with two other branches and the central Samaritans Step by Step team to provide support to the College.

4.4 Supporting Prisoners at our two local prisons

Our prison work alongside Eastbourne, Brighton and Worthing branches has continued, with a member of our team acting up as HMP Ford Branch Prison Support Officer (BPSO) for six months when local branch Worthing were unable to provide a volunteer. Support has been provided at both Lewes and Ford prisons and our branch have assisted in the training of 20 new listeners at HMP Lewes and provided ongoing support for them in their roles.

4.5 Supporting passengers and staff at our local Network Rail stations

Deaths or serious injuries on the railways can have a huge impact on those involved, and during 2022/23 there have been several deaths on the line at Three Bridges, Gatwick and Billingshurst stations. Our branch have offered multiple emotional support visits to Three Bridges and Billingshurst stations, supporting both station staff and passengers. We have also offered phone support to those affected.

This year we took part in two Network Rail campaigns - Brew Monday and Small Talk Saves Lives, both successfully raised awareness within railway stations and other public settings about the need to trust your instincts and start a simple conversation if you think someone might need help.

Samaritans of Horsham and Crawley

Trustees' Report

4.6 Supporting the LGBTIQ+ community

Mental health problems such as depression, self-harm, alcohol and drug abuse and suicidal thoughts can affect anyone, but they're twice as common among people who are LGBTIQ+. In 2022 we did our second stand at the two day Crawley Pride. This was a very successful event, with a valuable chance to engage with the community and share our leaflets. We also joined in the parade at Brighton Pride along with their local branch.

4.7 Supporting local businesses

We have built up excellent relationships with some larger businesses in our area and have offered active listening workshops to staff teams at John Lewis and Waitrose, which have been extremely well evaluated.

4.8 Middle aged men and suicide

Middle aged men are more likely to die by suicide than any other group. To raise awareness within this group, once again this year we have had a stand at the Spring Equinox Beer Festival in Horsham, engaging with the public and giving out branded beer mats. We have also reached out to the Builders Merchants and a Crawley based group called 'Men Share'.

4.9 Raising awareness of Samaritans in our local park

To mark our 50th year in Denne Road Horsham we engaged with the local district council and Horsham residents to plant Spring bulbs to represent the number of people who die through suicide each year. One of our volunteers made beautiful 'reflection benches' from Sussex oak and these now take pride of place in our local park.

5. Engagement with Samaritans Central Office and other branches

We continue to welcome visits and joint working with our colleagues at Central Office, and team up with many other local branches to work jointly on events. For example, this year we hosted two branches to come and learn about online chat.

We have linked up with the Aberdeen branch and are now the first branch in the UK to have a branch 'twin'. We share best practice, support one another, compare different approaches and engage in each other's continuous development.

6. Social Media

Our branch do daily twitter posts and have been recognised by Central Office as 'excellent'. Our tweets are used in the Social Media training workshop.

Structure, governance and management

Nature of governing document

The Charitable Incorporated Organisation was registered with the Charity Commission on 5 July 2016, number 1168031, and is governed by a Model Constitution dated 23 August 2016 approved by the Charity Commission. Samaritans of Horsham and Crawley is now an affiliated member of Samaritans, a company limited by guarantee on 11 April 1963 whose registered office is The Upper Mill, Kingston Road, Ewell, KT17 2AF.

Recruitment and appointment of trustees

The minimum number of trustees is three and the maximum is thirteen. The trustees of the charity comprise the branch director, trustees elected by the members for the roles of treasurer and secretary, up to eight additional trustees elected by the members and up to two co-opted trustees appointed by the trustees, so long as the number of trustees does not exceed thirteen. The names of the current trustees are stated on page 1. They all served throughout the year other than Graham Lilburn and Anne Tafler who were appointed as trustees on 6 October 2022 when Caroline Thomas and Jeff Thomas retired. Andrew Slough retired as a trustee on 30 January 2023 when Alison Cogle was appointed and took over the role of secretary.

Samaritans of Horsham and Crawley

Trustees' Report

Financial review

The financial results are set out on pages 8 and 9 in the Statement of Financial Activities and on page 10 in the Balance Sheet. The charity has recorded a surplus for the year of £7,351 as against a surplus of £10,698 for the previous year. The trustees expect in the forthcoming year to maintain the charity's existing activities out of income raised in the forthcoming year or by utilising reserves brought forward.

Policy on reserves

The reserves held by the charity at 31 March 2023 were £105,003 (31 March 2022 - £97,652). The reserves comprise of £96,802 (31 March 2022 - £88,374) unrestricted funds and are represented by the fixed assets used by the charity, investments, debtors, bank and cash balances less creditors and £8,201 (31 March 2022 - £9,278) of restricted funds represented by cash balances. The unrestricted reserves at 31 March 2023 are at a level of reserves the trustees consider appropriate to fund normal annual running costs of the charity for a two year period and a contingency to cover unforeseen expenditure.

Statement of trustees' responsibilities

The trustees (who are also the directors of Samaritans of Horsham and Crawley for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

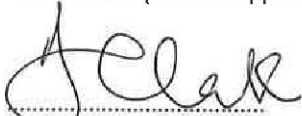
Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on 5 September 2023 and signed on its behalf by:



Jacquil Clark (director)

Trustee

Samaritans of Horsham and Crawley

Independent Examiner's Report to the trustees of Samaritans of Horsham and Crawley ('the Company')

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 March 2023 which are set out on pages 7 to 19.

Responsibilities and basis of report

As the charity's trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of Samaritans of Horsham and Crawley as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

S. D. Ritchie

S D Ritchie FCA
Ritchie Phillips LLP

Ground Floor South Suite
Afon House
Worthing Road
Horsham
West Sussex
RH12 1TL

5 September 2023

Samaritans of Horsham and Crawley

Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2023 £
Income and Endowments from:				
Donations and legacies	3	40,686	6,139	46,825
Other trading activities	4	9,138	-	9,138
Investment income	5	849	-	849
Total income		<u>50,673</u>	<u>6,139</u>	<u>56,812</u>
Expenditure on:				
Raising funds	6	(238)	-	(238)
Charitable activities	7	(42,465)	(5,332)	(47,797)
Total expenditure		<u>(42,703)</u>	<u>(5,332)</u>	<u>(48,035)</u>
Gains/losses on investment assets		(1,426)	-	(1,426)
Net income		6,544	807	7,351
Transfers between funds		1,884	(1,884)	-
Net movement in funds		8,428	(1,077)	7,351
Reconciliation of funds				
Total funds brought forward		<u>88,374</u>	<u>9,278</u>	<u>97,652</u>
Total funds carried forward	16	<u>96,802</u>	<u>8,201</u>	<u>105,003</u>
				Total 2022 £
	Note	Unrestricted £	Restricted £	
Income and Endowments from:				
Donations and legacies	3	24,031	12,604	36,635
Other trading activities	4	8,125	-	8,125
Investment income	5	606	-	606
Total Income		<u>32,762</u>	<u>12,604</u>	<u>45,366</u>
Expenditure on:				
Raising funds	6	(1,635)	(150)	(1,785)
Charitable activities	7	(32,510)	(2,601)	(35,111)
Total Expenditure		<u>(34,145)</u>	<u>(2,751)</u>	<u>(36,896)</u>
Gains/losses on investment assets		2,228	-	2,228
Net income		845	9,853	10,698
Transfers between funds		930	(930)	-
Net movement in funds		1,775	8,923	10,698
Reconciliation of funds				
Total funds brought forward		<u>86,599</u>	<u>355</u>	<u>86,954</u>

The notes on pages 10 to 19 form an integral part of these financial statements.

Samaritans of Horsham and Crawley

**Statement of Financial Activities for the Year Ended 31 March 2023
(Including Income and Expenditure Account and Statement of Total Recognised Gains
and Losses)**

	Note	Unrestricted £	Restricted £	Total 2022 £
Total funds carried forward	16	<u>88,374</u>	<u>9,278</u>	<u>97,652</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdowns for 2023 and 2022 are shown in note 16.


The notes on pages 10 to 19 form an integral part of these financial statements.

Samaritans of Horsham and Crawley

(Registration number:1168031)
Balance Sheet as at 31 March 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	10	3,109	3,692
Investments	11	<u>55,272</u>	<u>56,698</u>
		<u>58,381</u>	<u>60,390</u>
Current assets			
Debtors	12	6,182	3,870
Cash at bank and in hand	13	<u>47,722</u>	<u>40,505</u>
		53,904	44,375
Creditors: Amounts falling due within one year	14	<u>(7,282)</u>	<u>(7,113)</u>
Net current assets		<u>46,622</u>	<u>37,262</u>
Net assets		<u>105,003</u>	<u>97,652</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	16	8,201	9,278
Unrestricted income funds			
Unrestricted funds		<u>96,802</u>	<u>88,374</u>
Total funds	16	<u>105,003</u>	<u>97,652</u>

The financial statements on pages 7 to 19 were approved by the trustees, and authorised for issue on 5 September 2023 and signed on their behalf by:


Jacqui Clark (director)
Trustee

The notes on pages 10 to 19 form an integral part of these financial statements.

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2023

1 Charity status

The principal place of business is:
21 Denne Road
Horsham
West Sussex
RH12 1JE

The charity is a Charitable Incorporated Organisation registered with the Charity Commission.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Samaritans of Horsham and Crawley meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2023

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Buildings	Over 25 years on a straight line basis
Office equipment	Over 3 years on a straight line basis

Land and buildings is represented by functional property acquired in 1973. No value has been attributed to freehold land.

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2023

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Donations and legacies;				
Donations	35,461	1,489	36,950	21,092
Gift aid reclaimed	5,225	-	5,225	2,939
Grants, including capital grants;				
Grants from other charities	-	1,500	1,500	7,704
Grants from companies	-	3,150	3,150	4,900
	40,686	6,139	46,825	36,635

4 Income from other trading activities

	Unrestricted funds General £	Total funds £	Total 2022 £
Local fundraising and street collection income	9,138	9,138	8,125
	9,138	9,138	8,125

5 Investment income

	Unrestricted funds General £	Total 2023 £	Total 2022 £
Income from dividends;			
Dividends receivable from other listed investments	444	444	533
Interest receivable and similar income;			
Interest receivable on bank deposits	405	405	73
	849	849	606

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2023

6 Expenditure on raising funds

a) Costs of generating donations and legacies

	Note	Unrestricted funds General £	Restricted funds £	Total funds £
Costs of fundraising		<u>238</u>	<u>-</u>	<u>238</u>
Total for 2023		<u><u>238</u></u>	<u><u>-</u></u>	<u><u>238</u></u>
Total for 2022		<u><u>1,635</u></u>	<u><u>150</u></u>	<u><u>1,785</u></u>

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2023

7 Expenditure on charitable activities

	Unrestricted		Total 2023 £	Total 2022 £
	General £	Restricted £		
Advertising and publicity	277	1,632	1,909	-
Training and conferences	-	2,863	2,863	2,500
Lighting and heating	1,853	-	1,853	2,073
Premises maintenance	1,289	-	1,289	2,488
Equipment and fittings	404	-	404	2,361
Water and rates	442	-	442	438
Insurance	930	-	930	774
Postage, print and stationery	2,637	368	3,005	1,741
Telephone	2,681	65	2,746	2,130
Contribution to National Movement	4,787	-	4,787	4,341
Household expenses	3,745	40	3,785	2,372
Travelling expenses	17,707	327	18,034	9,189
Sundry expenses	2,651	37	2,688	1,083
Depreciation of office equipment	3,062	-	3,062	3,621
	<u>42,465</u>	<u>5,332</u>	<u>47,797</u>	<u>35,111</u>

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2023

8 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Jacqui Clark (director)

£333 (2022: £180) of expenses were reimbursed to Jacqui Clark (director) during the year.

Michael Head (treasurer)

£309 (2022: £203) of expenses were reimbursed to Michael Head (treasurer) during the year.

Chris Holland

£3 (2022: £16) of expenses were reimbursed to Chris Holland during the year.

Andrew Slough (secretary)

£72 (2022: £Nil) of expenses were reimbursed to Andrew Slough (secretary) during the year.

Anne Tafler

£90 (2022: £Nil) of expenses were reimbursed to Anne Tafler during the year.

The nature of these reimbursed expenses are office expenses, refreshments and travel.

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2023

10 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 April 2022	14,151	11,890	26,041
Additions	-	2,480	2,480
At 31 March 2023	<u>14,151</u>	<u>14,370</u>	<u>28,521</u>
Depreciation			
At 1 April 2022	14,151	8,198	22,349
Charge for the year	-	3,063	3,063
At 31 March 2023	<u>14,151</u>	<u>11,261</u>	<u>25,412</u>
Net book value			
At 31 March 2023	<u>-</u>	<u>3,109</u>	<u>3,109</u>
At 31 March 2022	<u>-</u>	<u>3,692</u>	<u>3,692</u>

11 Fixed asset investments

	2023 £	2022 £
Other investments	<u>55,272</u>	<u>56,698</u>

Other investments

	Listed investments £	Total £
Cost or Valuation		
At 1 April 2022	56,698	56,698
Revaluation	<u>(1,426)</u>	<u>(1,426)</u>
At 31 March 2023	<u>55,272</u>	<u>55,272</u>
Net book value		
At 31 March 2023	<u>55,272</u>	<u>55,272</u>
At 31 March 2022	<u>56,698</u>	<u>56,698</u>

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2023

12 Debtors

	2023 £	2022 £
Prepayments and accrued income	<u>6,182</u>	<u>3,870</u>

13 Cash and cash equivalents

	2023 £	2022 £
Cash at bank	<u>47,722</u>	<u>40,505</u>

14 Creditors: amounts falling due within one year

	2023 £	2022 £
Other creditors	4,931	4,374
Accruals	<u>2,351</u>	<u>2,739</u>
	<u>7,282</u>	<u>7,113</u>

15 Related party transactions

No transactions were entered into with any persons or entities closely related to the charity or its trustees during the year.

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2023

16 Funds

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 March 2023 £
Unrestricted funds						
<i>General</i>						
Unrestricted fund	88,374	50,673	(42,703)	1,884	(1,426)	96,802
Restricted funds						
Restricted fund	<u>9,278</u>	<u>6,139</u>	<u>(5,332)</u>	<u>(1,884)</u>	<u>-</u>	<u>8,201</u>
Total funds	<u>97,652</u>	<u>56,812</u>	<u>(48,035)</u>	<u>-</u>	<u>(1,426)</u>	<u>105,003</u>
	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 March 2022 £
Unrestricted funds						
<i>General</i>						
Unrestricted fund	86,599	32,762	(34,145)	930	2,228	88,374
Restricted						
Restricted fund	<u>355</u>	<u>12,604</u>	<u>(2,751)</u>	<u>(930)</u>	<u>-</u>	<u>9,278</u>
Total funds	<u>86,954</u>	<u>45,366</u>	<u>(36,896)</u>	<u>-</u>	<u>2,228</u>	<u>97,652</u>

17 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2023 £
Tangible fixed assets	3,109	-	3,109
Fixed asset investments	55,272	-	55,272
Current assets	45,703	8,201	53,904
Current liabilities	<u>(7,282)</u>	<u>-</u>	<u>(7,282)</u>
Total net assets	<u>96,802</u>	<u>8,201</u>	<u>105,003</u>

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2023

	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2022 £
Tangible fixed assets	3,692	-	3,692
Fixed asset investments	56,698	-	56,698
Current assets	35,097	9,278	44,375
Current liabilities	<u>(7,113)</u>	<u>-</u>	<u>(7,113)</u>
Total net assets	<u>88,374</u>	<u>9,278</u>	<u>97,652</u>

SAMARITANS OF HORSHAM AND CRAWLEY

England & Wales - Charity number 1168031

Accounts

Charity registration number: 1168031

Samaritans of Horsham and Crawley

(A charitable incorporated organisation)

Annual Report and Financial Statements

for the Year Ended 31 March 2022



RITCHIE PHILLIPS
CHARTERED ACCOUNTANTS

Samaritans of Horsham and Crawley

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 4
Independent Examiner's Report	5
Statement of Financial Activities	6 to 7
Balance Sheet	8
Notes to the Financial Statements	9 to 17

Samaritans of Horsham and Crawley

Reference and Administrative Details

Trustees	Jacqui Clark (director) Michael Head (treasurer) Andrew Slough (secretary) Chris Holland Denis Shakesheff Jeffrey Thomas Caroline Thomas
Charity Registration Number	1168031
Principal Office	21 Denne Road Horsham West Sussex RH12 1JE
Independent Examiner	S D Ritchie FCA Ritchie Phillips LLP Ground Floor South Suite Afon House Worthing Road Horsham West Sussex RH12 1TL

Samaritans of Horsham and Crawley

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2022.

Objectives and activities

Objects and aims

The charity exists to provide support 24 hours a day, to any persons, irrespective of race, creed, age or status, who are experiencing feelings of distress or despair, including those which may lead to suicide.

Public benefit

The trustees confirm they have referred to the Charity Commission's guidance on public benefit when reviewing the charity's aims, objectives and services and consider how the current and any proposed services and facilities will contribute to them.

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Samaritans of Horsham and Crawley provide emotional support to people in distress or despair. We offer our service according to 5 key values and we are committed to reducing the feelings of isolation and disconnection that can lead to suicide. Every life lost is a tragedy and Samaritans' vision is that fewer people die by suicide. We do this by offering a service via phone, email and online chat. Face to face visits remain on hold until we receive authorisation from central office.

2021/22 continued to be a challenging year as we emerged from the COVID-19 pandemic. We remained open throughout this time, but some volunteers continued to self-isolate during the three waves of the virus that spanned the year.

Despite such a challenging time, our branch was proud to answer 15,359 calls and carry out 4,692 volunteering hours. We have trained 30 volunteers since last year and have increased our active listeners from 79 to 88. We continue to have a waiting list for training.

From the Summer of 2021, we were able to relaunch our outreach work, which was timely, further to a series of young students in our secondary schools taking their own lives. This devastating time resulted in us reaching out to three secondary schools in Horsham and the surrounding area, and supporting the staff. We have since set up listening workshops for one secondary school and have drafted a leaflet to send out to all schools.

In October 2021 we re-established our emotional support sessions at the Salvation Army in Horsham and now offer weekly contact to extremely vulnerable families.

We have made contact with numerous businesses in Horsham and carried out three active listening workshops for businesses, including John Lewis. These have been extremely well evaluated and we plan to roll them out further.

Samaritans of Horsham and Crawley

Trustees' Report

We are aware of the high-risk groups in our region and consequently have reached out to the Farmers Union and the Builders Merchants to make contact.

Our prison work has gone from strength to strength as we have extended our support now to Ford Open Prison, as well as HMP Lewes. We have trained around 20 new prison listeners and provided ongoing support for them in their new roles.

We recently attended the relaunch of Crawley Open House and are in the process of re-commencing emotional support sessions there.

In September last year we had a stand at our first Pride event in Crawley and have rebooked for this August 2022. We continue to have a presence at many other events such as the CAMRA Spring Equinox beer festival in Horsham, the council volunteer recruitment events and the Rotary Club Fundraisers.

Throughout this period we have engaged very positively with central Samaritans head office and had numerous visits from other Samaritans branches, the Police Commissioner, our local MP and other charities.

We continue to play an active role in the West Sussex Suicide Prevention Group.

We remain immensely proud of our branch and our superb volunteers.

Structure, governance and management

Nature of governing document

The Charitable Incorporated Organisation was registered with the Charity Commission on 5 July 2016, number 1168031, and is governed by a Model Constitution dated 23 August 2016 approved by the Charity Commission. Samaritans of Horsham and Crawley is now an affiliated member of Samaritans, a company limited by guarantee on 11 April 1963 whose registered office is The Upper Mill, Kingston Road, Ewell, KT17 2AF.

Recruitment and appointment of trustees

The minimum number of trustees is three and the maximum is thirteen. The trustees of the charity comprise the branch director, trustees elected by the members for the roles of treasurer and secretary, up to eight additional trustees elected by the members and up to two co-opted trustees appointed by the trustees, so long as the number of trustees does not exceed thirteen. The names of the current trustees are stated on page 1. They all served throughout the year other than Jacqui Clark and Andrew Slough who were appointed director and secretary respectively on 27 July 2021 and Chris Holland who was appointed as a trustee on 5 October 2021. Kevin Hawkes and Alison Cornell retired as director and secretary respectively on 27 July 2021 and Nic Field retired as a trustee on the same date.

Financial review

The financial results are set out on pages 6 and 7 in the Statement of Financial Activities and on page 8 in the Balance Sheet. The charity has recorded a surplus for the year of £10,698 as against a surplus of £11,970 for the previous year. The trustees expect in the forthcoming year to maintain the charity's existing activities out of income raised in the forthcoming year or by utilising reserves brought forward.

Samaritans of Horsham and Crawley

Trustees' Report

Policy on reserves

The reserves held by the charity at 31 March 2022 were £97,652 (31 March 2021 - £86,954). The reserves comprise of £88,374 (31 March 2021 - £86,599) unrestricted funds and are represented by the fixed assets used by the charity, investments, debtors, bank and cash balances less creditors and £9,278 (31 March 2021 - £355) of restricted funds represented by cash balances. The unrestricted reserves at 31 March 2022 are at a level of reserves the trustees consider appropriate to fund normal annual running costs of the charity for a two year period and a contingency to cover unforeseen expenditure.

Statement of trustees' responsibilities

The trustees (who are also the directors of Samaritans of Horsham and Crawley for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

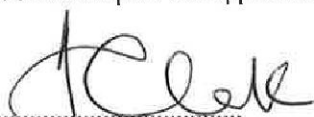
Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The annual report was approved by the trustees of the charity on 30 August 2022 and signed on its behalf by:



.....
Jacquie Clark (director)
Trustee

Samaritans of Horsham and Crawley

Independent Examiner's Report to the trustees of Samaritans of Horsham and Crawley (‘the Company’)

I report to the charity trustees on my examination of the accounts of the Charity for the year ended 31 March 2022.

Responsibilities and basis of report

As the charity’s trustees of the Charity (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (‘the 2006 Act’).

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity’s accounts as carried out under section 145 of the Charities Act 2011 (‘the 2011 Act’). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner’s statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of Samaritans of Horsham and Crawley as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a ‘true and fair view’ which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Stuart Ritchie

.....
S D Ritchie FCA
Ritchie Phillips LLP

Ground Floor South Suite
Afon House
Worthing Road
Horsham
West Sussex
RH12 1TL

30 August 2022

Samaritans of Horsham and Crawley

Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2022 £
Income and Endowments from:				
Donations and legacies	3	24,031	12,604	36,635
Other trading activities	4	8,125	-	8,125
Investment income	5	606	-	606
Total income		<u>32,762</u>	<u>12,604</u>	<u>45,366</u>
Expenditure on:				
Raising funds	6	(1,635)	(150)	(1,785)
Charitable activities	7	(32,510)	(2,601)	(35,111)
Total expenditure		<u>(34,145)</u>	<u>(2,751)</u>	<u>(36,896)</u>
Gains/losses on investment assets		<u>2,228</u>	<u>-</u>	<u>2,228</u>
Net income		<u>845</u>	<u>9,853</u>	<u>10,698</u>
Transfers between funds		<u>930</u>	<u>(930)</u>	<u>-</u>
Net movement in funds		<u>1,775</u>	<u>8,923</u>	<u>10,698</u>
Reconciliation of funds				
Total funds brought forward		<u>86,599</u>	<u>355</u>	<u>86,954</u>
Total funds carried forward	16	<u>88,374</u>	<u>9,278</u>	<u>97,652</u>
	Note	Unrestricted £	Restricted £	Total 2021 £
Income and Endowments from:				
Donations and legacies	3	21,888	8,400	30,288
Other trading activities	4	7,291	-	7,291
Investment income	5	384	-	384
Total Income		<u>29,563</u>	<u>8,400</u>	<u>37,963</u>
Expenditure on:				
Raising funds	6	(1,695)	-	(1,695)
Charitable activities	7	(26,250)	(6,390)	(32,640)
Total Expenditure		<u>(27,945)</u>	<u>(6,390)</u>	<u>(34,335)</u>
Gains/losses on investment assets		<u>8,342</u>	<u>-</u>	<u>8,342</u>
Net income		<u>9,960</u>	<u>2,010</u>	<u>11,970</u>
Transfers between funds		<u>1,655</u>	<u>(1,655)</u>	<u>-</u>
Net movement in funds		<u>11,615</u>	<u>355</u>	<u>11,970</u>
Reconciliation of funds				
Total funds brought forward		<u>74,984</u>	<u>-</u>	<u>74,984</u>

The notes on pages 9 to 17 form an integral part of these financial statements.

Samaritans of Horsham and Crawley

Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2021 £
Total funds carried forward	16	<u>86,599</u>	<u>355</u>	<u>86,954</u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdowns for 2022 and 2021 are shown in note 16.

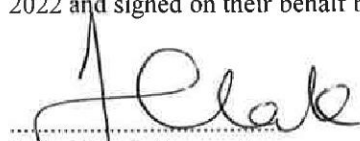
The notes on pages 9 to 17 form an integral part of these financial statements.

Samaritans of Horsham and Crawley

(Registration number:1168031)
Balance Sheet as at 31 March 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	10	3,692	2,945
Investments	11	<u>56,698</u>	<u>50,470</u>
		<u>60,390</u>	<u>53,415</u>
Current assets			
Debtors	12	3,870	2,874
Cash at bank and in hand	13	<u>40,505</u>	<u>34,386</u>
		44,375	37,260
Creditors: Amounts falling due within one year	14	<u>(7,113)</u>	<u>(3,721)</u>
Net current assets		<u>37,262</u>	<u>33,539</u>
Net assets		<u>97,652</u>	<u>86,954</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	16	9,278	355
Unrestricted income funds			
Unrestricted funds		<u>88,374</u>	<u>86,599</u>
Total funds	16	<u>97,652</u>	<u>86,954</u>

The financial statements on pages 6 to 17 were approved by the trustees, and authorised for issue on 30 August 2022 and signed on their behalf by:



 Jacquie Clark (director)
 Trustee

The notes on pages 9 to 17 form an integral part of these financial statements.

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2022

1 Charity status

The principal place of business is:
21 Denne Road
Horsham
West Sussex
RH12 1JE

The charity is a Charitable Incorporated Organisation registered with the Charity Commission.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Samaritans of Horsham and Crawley meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2022

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Buildings	Over 25 years on a straight line basis
Office equipment	Over 3 years on a straight line basis

Land and buildings is represented by functional property acquired in 1973. No value has been attributed to freehold land.

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2022

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Donations and legacies;				
Donations	21,092	-	21,092	18,358
Legacies	-	-	-	1,000
Gift aid reclaimed	2,939	-	2,939	1,930
Grants, including capital grants;				
Grants from other charities	-	7,704	7,704	8,000
Grants from companies	-	4,900	4,900	1,000
	<u>24,031</u>	<u>12,604</u>	<u>36,635</u>	<u>30,288</u>

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2022

4 Income from other trading activities

	Unrestricted funds General £	Total funds £	Total 2021 £
Local fundraising and street collection income	8,125	8,125	7,291
	8,125	8,125	7,291
	8,125	8,125	7,291

5 Investment income

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Income from dividends;			
Dividends receivable from other listed investments	533	533	368
Interest receivable and similar income;			
Interest receivable on bank deposits	73	73	16
	606	606	384
	606	606	384

6 Expenditure on raising funds

a) Costs of generating donations and legacies

	Note	Unrestricted funds General £	Restricted funds £	Total funds £
Costs of fundraising		1,635	150	1,785
Total for 2022		1,635	150	1,785
Total for 2021		1,695	-	1,695
		1,695	-	1,695

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2022

7 Expenditure on charitable activities

	Unrestricted		Total 2022 £	Total 2021 £
	General £	Restricted £		
Training and conferences	2,089	411	2,500	-
Lighting and heating	2,073	-	2,073	1,967
Premises maintenance	1,988	500	2,488	1,815
Equipment and fittings	1,473	888	2,361	4,972
Water and rates	438	-	438	331
Insurance	774	-	774	742
Postage, print and stationery	1,141	600	1,741	1,392
Telephone	1,928	202	2,130	2,047
Contribution to National Movement	4,341	-	4,341	2,326
Household expenses	2,372	-	2,372	2,320
Travelling expenses	9,189	-	9,189	11,785
Sundry expenses	1,083	-	1,083	778
Depreciation of office equipment	3,621	-	3,621	2,165
	<u>32,510</u>	<u>2,601</u>	<u>35,111</u>	<u>32,640</u>

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2022

8 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Jacqui Clark (director)

£484 (2021: £Nil) of expenses were reimbursed to Jacqui Clark (director) during the year.

Michael Head (treasurer)

£203 (2021: £497) of expenses were reimbursed to Michael Head (treasurer) during the year.

Chris Holland

£39 (2021: £Nil) of expenses were reimbursed to Chris Holland during the year.

Mr Kevin Hawkes (director)

£42 (2021: £140) of expenses were reimbursed to Mr Kevin Hawkes (director) during the year.

Alison Cornell (secretary)

£252 (2021: £267) of expenses were reimbursed to Alison Cornell (secretary) during the year.

Nic Field

£Nil (2021: £99) of expenses were reimbursed to Nic Field during the year.

The nature of these reimbursed expenses are mobile phone rental, purchase of a printer for home working, refreshments and travel.

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2022

10 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 April 2021	14,151	7,522	21,673
Additions	-	4,368	4,368
At 31 March 2022	14,151	11,890	26,041
Depreciation			
At 1 April 2021	14,151	4,577	18,728
Charge for the year	-	3,621	3,621
At 31 March 2022	14,151	8,198	22,349
Net book value			
At 31 March 2022	-	3,692	3,692
At 31 March 2021	-	2,945	2,945

11 Fixed asset investments

	2022 £	2021 £
Other investments	56,698	50,470

Other investments

	Listed investments £	Total £
Cost or Valuation		
At 1 April 2021	50,470	50,470
Additions	4,000	4,000
Revaluation	2,228	2,228
At 31 March 2022	56,698	56,698
Net book value		
At 31 March 2022	56,698	56,698
At 31 March 2021	50,470	50,470

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2022

12 Debtors

	2022 £	2021 £
Prepayments	<u>3,870</u>	<u>2,874</u>

13 Cash and cash equivalents

	2022 £	2021 £
Cash at bank	<u>40,505</u>	<u>34,386</u>

14 Creditors: amounts falling due within one year

	2022 £	2021 £
Other creditors	4,374	2,326
Accruals	<u>2,739</u>	<u>1,395</u>
	<u>7,113</u>	<u>3,721</u>

15 Related party transactions

No transactions were entered into with any persons or entities closely related to the charity or its trustees during the year.

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2022

16 Funds

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 March 2022 £
Unrestricted funds						
<i>General</i>						
Unrestricted fund	86,599	32,762	(34,145)	930	2,228	88,374
Restricted funds						
Restricted fund	<u>355</u>	<u>12,604</u>	<u>(2,751)</u>	<u>(930)</u>	<u>-</u>	<u>9,278</u>
Total funds	<u>86,954</u>	<u>45,366</u>	<u>(36,896)</u>	<u>-</u>	<u>2,228</u>	<u>97,652</u>
	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 March 2021 £
Unrestricted funds						
<i>General</i>						
Unrestricted fund	74,984	29,563	(27,945)	1,655	8,342	86,599
Restricted						
Restricted fund	<u>-</u>	<u>8,400</u>	<u>(6,390)</u>	<u>(1,655)</u>	<u>-</u>	<u>355</u>
Total funds	<u>74,984</u>	<u>37,963</u>	<u>(34,335)</u>	<u>-</u>	<u>8,342</u>	<u>86,954</u>

17 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2022 £
Tangible fixed assets	3,692	-	3,692
Fixed asset investments	56,698	-	56,698
Current assets	35,097	9,278	44,375
Current liabilities	<u>(7,113)</u>	<u>-</u>	<u>(7,113)</u>
Total net assets	<u>88,374</u>	<u>9,278</u>	<u>97,652</u>

SAMARITANS OF HORSHAM AND CRAWLEY

England & Wales - Charity number 1168031

Accounts

Charity registration number: 1168031

Samaritans of Horsham and Crawley

(A charitable incorporated organisation)

Annual Report and Financial Statements

for the Year Ended 31 March 2021

Samaritans of Horsham and Crawley

Contents

Reference and Administrative Details	1
Trustees' Report	2 to 3
Independent Examiner's Report	4
Statement of Financial Activities	5 to 6
Balance Sheet	7
Notes to the Financial Statements	8 to 16

Samaritans of Horsham and Crawley

Reference and Administrative Details

Trustees

Mr Kevin Hawkes (director)
Michael Head (treasurer)
Alison Cornell (secretary)
Nic Field
Denis Shakesheff
Jeffrey Thomas
Caroline Thomas

Principal Office

21 Denne Road
Horsham
West Sussex
RH12 1JE

Charity Registration Number

1168031

Independent Examiner

S D Ritchie FCA
Ritchie Phillips LLP
Ground Floor South Suite
Afon House
Worthing Road
Horsham
West Sussex
RH12 1TL

Samaritans of Horsham and Crawley

Trustees' Report

The trustees present the annual report together with the financial statements of the charity for the year ended 31 March 2021.

Objectives and activities

Objects and aims

The charity exists to provide support 24 hours a day, to any persons, irrespective of race, creed, age or status, who are experiencing feelings of distress or despair, including those which may lead to suicide.

Public benefit

The trustees confirm they have referred to the Charity Commission's guidance on public benefit when reviewing the charity's aims, objectives and services and consider how the current and any proposed services and facilities will contribute to them.

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Achievements and performance

Samaritans of Horsham and Crawley provides emotional support to people in distress or despair. Our traditional methods of providing support by telephone and email were all available during the period but face to face support ceased in March 2020 due to the situation with Covid 19.

During the year, our volunteers provided support to callers as follows: 16,490 telephone calls and 4,170 emails.

It is because of the dedication of our volunteers that we are able to continue to provide our service during the pandemic and at the end of 2020 we had 79 active listening volunteers and another 10 active support volunteers. We are grateful to everyone who has given time through the Branch to those requiring our support during the period and to those who underpin our listening work by doing a myriad of other tasks which are often unseen but which enable our core work to continue. We have opened more shifts during the pandemic thanks to the volunteers who were prepared to undertake additional shifts to support some of those most at need in our community.

Sadly, again due to Covid 19, all our outreach work ceased in March 2020. We hope to be able to re-start this important aspect of our work locally in the near future.

To ensure that we are aware of other local initiatives and to be able to contribute to them, we are represented on the Steering Committee of the West Sussex Suicide Prevention Group. We have worked with the Community Team on Horsham District Council and with Crawley Community and Voluntary Service. Many of these meetings have taken place online during 2020 and they have been a source of mutual support for many voluntary organisations during the pandemic.

We remain grateful to all our charity partners for their support, both financial and in raising the profile of Samaritans in the local community.

Samaritans of Horsham and Crawley

Trustees' Report

The financial support we have received during the year from Trusts, Foundations and individual supporters makes a huge difference to the way we are able to run the Branch. The pandemic meant that we were unable to hold any store collections in the financial year but we are very grateful for all the funding we receive which is all used to maintain and sustain the service we provide.

Our Patrons also show a commitment to our work and we remain especially indebted to Dame Julie Walters and to the Rt Hon Jeremy Quin MP for their pro-active support of Samaritans in our local community.

Structure, governance and management

Nature of governing document

The Charitable Incorporated Organisation was registered with the Charity Commission on 5 July 2016, number 1168031, and is governed by a Model Constitution dated 23 August 2016 approved by the Charity Commission. Samaritans of Horsham and Crawley is now an affiliated member of Samaritans, a company limited by guarantee on 11 April 1963 whose registered office is The Upper Mill, Kingston Road, Ewell, KT17 2AF.

Recruitment and appointment of trustees

The minimum number of trustees is three and the maximum is thirteen. The trustees of the charity comprise the branch director, trustees elected by the members for the roles of treasurer and secretary, up to eight additional trustees elected by the members and up to two co-opted trustees appointed by the trustees, so long as the number of trustees does not exceed thirteen. The names of the current trustees are stated on page 1. They all served throughout the year.

Financial review

The financial results are set out on pages 5 and 6 in the Statement of Financial Activities and on page 7 in the Balance Sheet. The charity has recorded a surplus for the year of £11,970 as against a deficit of £8,114 for the previous year. The trustees expect in the forthcoming year to maintain the charity's existing activities out of income raised in the forthcoming year or by utilising reserves brought forward.

Policy on reserves

The reserves held by the charity at 31 March 2021 were £86,954 (31 March 2020 - £74,984). The reserves comprise of £86,599 (31 March 2020 - £74,984) unrestricted funds and are represented by the fixed assets used by the charity, investments, debtors, bank and cash balances less creditors and £355 (31 March 2020 - £nil) of restricted funds represented by cash balances. The unrestricted reserves at 31 March 2021 are at a level of reserves the trustees consider appropriate to fund normal annual running costs of the charity for a two year period and a contingency to cover unforeseen expenditure.

The annual report was approved by the trustees of the charity on 27 July 2021 and signed on its behalf by:



Mr Kevin Hawkes (director)
Trustee

Samaritans of Horsham and Crawley

Independent Examiner's Report to the trustees of Samaritans of Horsham and Crawley

I report on the accounts of the charity for the year ended 31 March 2021 which are set out on pages 5 to 16 .

Respective responsibilities of trustees and examiner

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 386 of the Companies Act 2006; and
- to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Stuart Ritchie

.....
S D Ritchie FCA
Ritchie Phillips LLP
Ground Floor South Suite
Afon House
Worthing Road
Horsham
West Sussex
RH12 1TL

27 July 2021

Samaritans of Horsham and Crawley

Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
Income and Endowments from:				
Donations and legacies	3	21,888	8,400	30,288
Other trading activities	4	7,291	-	7,291
Investment income	5	384	-	384
Total Income		<u>29,563</u>	<u>8,400</u>	<u>37,963</u>
Expenditure on:				
Raising funds	6	(1,695)	-	(1,695)
Charitable activities	7	(26,250)	(6,390)	(32,640)
Total Expenditure		<u>(27,945)</u>	<u>(6,390)</u>	<u>(34,335)</u>
Gains/losses on investment assets		8,342	-	8,342
Net income		9,960	2,010	11,970
Transfers between funds		1,655	(1,655)	-
Net movement in funds		11,615	355	11,970
Reconciliation of funds				
Total funds brought forward		<u>74,984</u>	-	<u>74,984</u>
Total funds carried forward	14	<u>86,599</u>	<u>355</u>	<u>86,954</u>
	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Income and Endowments from:				
Donations and legacies	3	27,059	-	27,059
Other trading activities	4	5,569	-	5,569
Investment income	5	167	-	167
Total Income		<u>32,795</u>	-	<u>32,795</u>
Expenditure on:				
Raising funds	6	(2,513)	-	(2,513)
Charitable activities	7	(34,791)	(5,130)	(39,921)
Total Expenditure		<u>(37,304)</u>	<u>(5,130)</u>	<u>(42,434)</u>
Gains/losses on investment assets		1,525	-	1,525
Net expenditure		(2,984)	(5,130)	(8,114)
Transfers between funds		4,156	(4,156)	-
Net movement in funds		1,172	(9,286)	(8,114)

Samaritans of Horsham and Crawley

Statement of Financial Activities for the Year Ended 31 March 2021 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted funds £	Restricted funds £	Total 2020 £
Reconciliation of funds				
Total funds brought forward		<u>73,812</u>	<u>9,286</u>	<u>83,098</u>
Total funds carried forward	14	<u>74,984</u>	<u>-</u>	<u>74,984</u>

All of the charity's activities derive from continuing operations during the above two periods.


The funds breakdown for 2020 is shown in note 14.

Samaritans of Horsham and Crawley

(Registration number:1168031)
Balance Sheet as at 31 March 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	10	2,945	2,771
Investments	11	<u>50,470</u>	<u>32,128</u>
		<u>53,415</u>	<u>34,899</u>
Current assets			
Debtors	12	2,874	3,459
Cash at bank and in hand		<u>34,386</u>	<u>39,048</u>
		37,260	42,507
Creditors: Amounts falling due within one year	13	<u>(3,721)</u>	<u>(2,422)</u>
Net current assets		<u>33,539</u>	<u>40,085</u>
Net assets		<u>86,954</u>	<u>74,984</u>
Funds of the charity:			
Restricted funds		355	-
Unrestricted income funds			
Unrestricted funds		<u>86,599</u>	<u>74,984</u>
Total funds	14	<u>86,954</u>	<u>74,984</u>

The financial statements on pages 5 to 16 were approved by the trustees, and authorised for issue on 27 July 2021 and signed on their behalf by:



Mr Kevin Hawkes (director)
Trustee

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2021

1 Charity status

The charity is a Charitable Incorporated Organisation registered with the Charity Commission.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011.

Basis of preparation

Samaritans of Horsham and Crawley meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Exemption from preparing a cash flow statement

The charity opted to early adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Legacy gifts are recognised on a case by case basis following the grant of probate when the administrator/executor for the estate has communicated in writing both the amount and settlement date. In the event that the gift is in the form of an asset other than cash or a financial asset traded on a recognised stock exchange, recognition is subject to the value of the gift being reliably measurable with a degree of reasonable accuracy and the title to the asset having been transferred to the charity.

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2021

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Office equipment	Over 3 years on a straight line basis

Fixed asset investments

Fixed asset investments, other than programme related investments, are included at market value at the balance sheet date. Realised gains and losses on investments are calculated as the difference between sales proceeds and their market value at the start of the year, or their subsequent cost, and are charged or credited to the Statement of Financial Activities in the period of disposal.

Unrealised gains and losses represent the movement in market values during the year and are credited or charged to the Statement of Financial Activities based on the market value at the year end.

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2021

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees's discretion in furtherance of the objectives of the charity.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

3 Income from donations and legacies

	Unrestricted funds		Total 2021	Total 2020
	General £	Restricted funds £	£	£
Donations and legacies;				
Donations	18,358	-	18,358	23,398
Legacies	1,000	-	1,000	-
Gift aid reclaimed	1,930	-	1,930	3,661
Grants, including capital grants;				
Grants from other charities	600	7,400	8,000	-
Grants from companies	-	1,000	1,000	-
	21,888	8,400	30,288	27,059

4 Income from other trading activities

	Unrestricted funds		Total 2021	Total 2020
	General £		£	£
Local fundraising and street collection income	7,291		7,291	5,569
	7,291		7,291	5,569

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2021

5 Investment income

	Unrestricted funds		
	General £	Total 2021 £	Total 2020 £
Income from dividends;			
Dividends receivable from other listed investments	368	368	-
Interest receivable and similar income;			
Interest receivable on bank deposits	16	16	167
	<u>384</u>	<u>384</u>	<u>167</u>

6 Expenditure on raising funds

	Unrestricted funds		
	General £	Total 2021 £	Total 2020 £
Costs of fundraising	1,695	1,695	2,513

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2021

7 Expenditure on charitable activities

	Unrestricted funds	Restricted funds	Total 2021	Total 2020
	General £	£	£	£
Advertising and publicity	-	-	-	220
Lighting and heating	1,967	-	1,967	2,098
Premises maintenance	1,815	-	1,815	16,790
Equipment and fittings	108	4,864	4,972	602
Water and rates	331	-	331	332
Insurance	742	-	742	755
Postage, print and stationery	392	1,000	1,392	236
Telephone	1,886	161	2,047	1,696
Contribution to National Movement	2,326	-	2,326	1,151
Household expenses	1,955	365	2,320	2,333
Travelling expenses	11,785	-	11,785	11,237
Sundry expenses	778	-	778	1,086
Depreciation of office equipment	2,165	-	2,165	1,385
	<u>26,250</u>	<u>6,390</u>	<u>32,640</u>	<u>39,921</u>

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2021

8 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Mr Kevin Hawkes (director)

£140 (2020: £352) of expenses were reimbursed to Mr Kevin Hawkes (director) during the year.

Michael Head (treasurer)

£497 (2020: £245) of expenses were reimbursed to Michael Head (treasurer) during the year.

Alison Cornell (secretary)

£267 (2020: £412) of expenses were reimbursed to Alison Cornell (secretary) during the year.

Nic Field

£99 (2020: £40) of expenses were reimbursed to Nic Field during the year.

Caroline Thomas

£Nil (2020: £133) of expenses were reimbursed to Caroline Thomas during the year.

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

9 Taxation

The charity is a registered charity and is therefore exempt from taxation.

10 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 April 2020	14,151	6,433	20,584
Additions	-	2,339	2,339
Disposals	-	(1,250)	(1,250)
At 31 March 2021	<u>14,151</u>	<u>7,522</u>	<u>21,673</u>
Depreciation			
At 1 April 2020	14,151	3,662	17,813
Charge for the year	-	2,165	2,165
Eliminated on disposals	-	(1,250)	(1,250)
At 31 March 2021	<u>14,151</u>	<u>4,577</u>	<u>18,728</u>
Net book value			
At 31 March 2021	<u>-</u>	<u>2,945</u>	<u>2,945</u>
At 31 March 2020	<u>-</u>	<u>2,771</u>	<u>2,771</u>

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2021

11 Fixed asset investments

	2021	2020
	£	£
Other investments	50,470	32,128

Other investments

	Listed investments	Total
	£	£
Cost or Valuation		
At 1 April 2020	32,128	32,128
Additions	25,000	25,000
Disposals	(12,526)	(12,526)
Revaluation	5,868	5,868
At 31 March 2021	50,470	50,470
Net book value		
At 31 March 2021	50,470	50,470
At 31 March 2020	32,128	32,128

12 Debtors

	2021	2020
	£	£
Prepayments	2,874	3,459

13 Creditors: amounts falling due within one year

	2021	2020
	£	£
Other creditors	2,326	1,083
Accruals	1,395	1,339
	3,721	2,422

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2021

14 Funds

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 March 2021 £
Unrestricted funds						
<i>General</i>						
Unrestricted fund	74,984	29,563	(27,945)	1,655	8,342	86,599
Restricted funds						
Restricted fund	-	8,400	(6,390)	(1,655)	-	355
Total funds	<u>74,984</u>	<u>37,963</u>	<u>(34,335)</u>	<u>-</u>	<u>8,342</u>	<u>86,954</u>
	Balance at 1 April 2019 £	Incoming resources £	Resources expended £	Transfers £	Other recognised gains/(losses) £	Balance at 31 March 2020 £
Unrestricted funds						
<i>General</i>						
Unrestricted fund	73,812	32,795	(37,304)	4,156	1,525	74,984
Restricted funds						
Restricted fund	9,286	-	(5,130)	(4,156)	-	-
Total funds	<u>83,098</u>	<u>32,795</u>	<u>(42,434)</u>	<u>-</u>	<u>1,525</u>	<u>74,984</u>

15 Analysis of net assets between funds

	Unrestricted funds	Restricted funds	Total funds
	General £	£	£
Tangible fixed assets	2,945	-	2,945
Fixed asset investments	50,470	-	50,470
Current assets	36,905	355	37,260
Current liabilities	(3,721)	-	(3,721)
Total net assets	<u>86,599</u>	<u>355</u>	<u>86,954</u>

Samaritans of Horsham and Crawley

Notes to the Financial Statements for the Year Ended 31 March 2021

16 Analysis of net funds

	At 1 April 2020 £	Cash flow £	At 31 March 2021 £
Cash at bank and in hand	39,048	(4,662)	34,386
Net debt	<u>39,048</u>	<u>(4,662)</u>	<u>34,386</u>