

Knighton and District Community Centre

Bowling Green Lane, Knighton, Powys, LD7 1DR

TRUSTEES' ANNUAL REPORT

For the year ended 31 March 2025

The Trustees present their Annual Report for the year ended 31 March 2025.

Reference and Administrative Information

Charity name: Knighton and District Community Centre

Other name: Knighton Comm

Charity number: 1167969

Principal address:

Knighton Community Centre
Bowling Green Lane
Knighton, Powys, LD7 1DR

Management Committee (as at January 2026)

- Thomas Clough – Chair; Flix Co-ordinator; Trustee
- Michael Harding – Vice-Chair; Bar Manager; Trustee
- Bob Andrews – Treasurer; Trustee
- Nicola Colston – Minutes Secretary
- Fiona Roper – Publicity Officer; Festival Lead; Trustee
- Simon Gill – Events Co-ordinator; Community Garden Lead; Trustee
- Caroline Eayrs – Human Resources Lead; Trustee
- Dawn Ashley-Dixon – Committee Member
- Bettina Hayles – Committee Member

Safeguarding Officer: Thomas Clough (temporary)

Accountants

Housego Accountancy and Taxation, Broadaxe Business Park, Presteigne, Powys, LD8 2UH

Structure, Governance and Management

Knighton and District Community Centre (KDCC) is a Charitable Incorporated Organisation governed by its Constitution and managed by a voluntary Management Committee.

In November 2024, with the agreement of the Charity Commission, KDCC transitioned from an Association CIO to a Foundation CIO. As a result, all voting members of the Management Committee are Trustees.

Trustees are selected with regard to the skills and experience required for effective governance. Induction and training procedures are in place, including due diligence, safeguarding training and DBS checks. Trustees are appointed for three-year terms and may serve a maximum of three consecutive terms. Co-opted trustees must stand for election at the next formal meeting.

The Management Committee meets at least twelve times per year to oversee strategy, finances, policy and compliance. The Committee actively monitors risk, including financial sustainability, safeguarding, health and safety, and regulatory compliance, and plans to extend formal risk assessments during the coming year.

The charity experienced several trustee resignations during the year and continues to recruit new trustees.

Objectives and Activities

Charitable Objectives

The charity's objectives are:

- To benefit residents of Knighton and surrounding areas without distinction of background or belief;
- To work with residents, statutory bodies and voluntary organisations to advance education, wellbeing and mental health, and to provide facilities for social welfare, recreation and leisure;
- To manage KDCC and its assets in furtherance of these objectives.

The Trustees are non-party political and non-sectarian.

In setting these objectives and planning activities, the Trustees have had due regard to the Charity Commission's guidance on public benefit and are satisfied that the activities carried out during the year have delivered clear public benefit to the community.

Activities

In delivering public benefit, KDCC:

- Provides and manages accessible community facilities and warm spaces;
 - Hosts and delivers services, events and activities for all ages;
 - Provides information, advice and advocacy;
 - Acts as a hub for volunteering and community engagement;
 - Works in partnership with statutory and voluntary organisations.
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Chair's Report

This is my first and final report as Chair of KDCC. Having served as a Trustee since 2019, including three years as Vice-Chair, I took on the Chair role during a particularly challenging period.

My priority during the year was to strengthen financial oversight through the introduction of budgeting, monthly monitoring and event costing procedures. Sub-committees were established covering Finance, Events, Human Resources and Income Generation, and these continue to develop positively.

The Committee faced difficult decisions, including the closure of Children and Family Services, the Youth Project and the Informal Volunteering Project following the end of core funding. Rising utility costs, staffing costs and inconsistent income continue to present significant challenges, particularly as KDCC receives no core funding and average daily operating costs exceed £250.

I am deeply grateful to our volunteers, staff, fellow trustees, hirers and funders for their commitment and support. I am stepping down as Chair but will continue to serve as a Trustee.

Thomas Clough

Summary of Services and Activities

Digital Hub

The Digital Hub provides free support to residents with digital devices and online access. During 2025, 375 appointments were delivered through drop-in and one-to-one sessions. Services include device support, printing and scanning, private work-from-home facilities and collaboration with the local library. Demand remains strong and further uptake is encouraged.

Children and Family Services (ended July 2025)

Family Centre and Stay and Play services operated weekly, offering activities, hot meals and access to visiting agencies. Despite strong demand, the services ended due to funding constraints.

Youth Project (ended July 2025)

The Youth Project provided a weekly drop-in for young people aged 11–16, offering activities, food and a safe social space. The project was supported by grants and volunteers but closed following the end of funding.

Community Market

The monthly Saturday market hosts around 28 regular stalls and supports local producers, charities and start-ups. Increased footfall and positive trader feedback demonstrate continued success.

Thursday Drop-in Eatery and Soup from the Hub

These services recorded 3,463 visits between December 2024 and December 2025 and were supported by 18 volunteers contributing 1,670 hours. The services provide food, warmth and social connection. Modest charges were introduced to improve sustainability, alongside ongoing fundraising and grant support.

Information and Advice from the Hub

KDCC hosts regular sessions from Job Centre Plus, Citizens Advice, Powys Money Matters, housing, energy and council services, enabling residents to access support locally.

Events and Cultural Activities

KDCC hosted a wide range of community events including Knighton Flix film screenings, the Wellbeing Festival, and the Festival of Books, Art and Music. These events attracted strong attendance, positive feedback and modest financial surpluses. Knighton Library Friends continues to champion the role of Knighton library within KDCC as an invaluable book and IT resource for the Knighton community. The aims are to encourage reading and an appreciation of literature as well as supporting library activities.

Volunteering

KDCC has 76 registered volunteers supporting multiple services. Through partnership with PAVO and Volunteering Wales, over 18,000 volunteering hours have been recorded locally.

Women's Hour

Women's Hour continued as a weekly daytime wellbeing group, attracting 12–20 participants per session and supported by grant funding. Charging models were introduced to support long-term sustainability.

Walkies from The Comm

A monthly community walking group continued to operate successfully, supporting social connection and wellbeing.

Hirings and Facilities

The Community Centre remains well used by local groups, statutory services and private hirers. Trustees continue to explore opportunities to increase private and celebratory hires.

Treasurer's Report

The Treasurer reports that the charity continues to operate in a challenging financial environment, with rising operating costs and inconsistent income streams. Accounts for the year are being finalised at the time of writing.

The Trustees monitor the charity's financial position closely and have introduced improved budgeting, event costing and financial controls during the year. The charity holds limited

unrestricted reserves, which are kept under regular review and are considered necessary to support short-term cash flow and the continued operation of core services.

Key financial risks include increased utility and staffing costs, reduced availability of grant funding, and fluctuations in income from room hire and events. Trustees continue to mitigate these risks through income generation, fundraising, sponsorship, and careful management of expenditure.

No trustee or committee member received remuneration or expenses during the year.

Bob Andrews, Treasurer

Professional Advisors and Partners

Housego Accountancy and Taxation
Powys Association of Voluntary Organisations (PAVO)
Powys County Council
Bright HR Limited

Trustee Declaration

The Trustees confirm that they have approved this report.

Signed on behalf of the Trustees:

Thomas Crispin Clough
Chair
17 January 2026



CHARITY COMMISSION
FOR ENGLAND AND WALES

Charity Name	No (if any)
Knighton District and Community Centre CIO	116769

Receipts and payments accounts

CC16a

For the period from	1st April 2024	To	31st March 2025
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Donations	1,481	21,982	-	23,463	10,663
Hire charges	28,089	-	-	28,089	25,685
Own functions and bar	33,772	-	-	33,772	20,134
Grants	46,841	62,880	-	109,721	116,887
Café sales	8,560	-	-	8,560	9,161
Interest receivable-trading	750	-	-	750	837
MISCELLANEOUS	3,643	-	-	3,643	708
Prior year entry for debtors, accruals etc	6,740	-	-	6,740	-
Sub total (Gross income for AR)	129,877	84,862	-	214,739	184,075
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	129,877	84,862	-	214,739	184,075
A3 Payments					
Net purchases, own functions, bar and café	26,818	-	-	26,818	33,756
Sundry expenses	1,855	-	-	1,855	26,713
Performing rights	963	-	-	963	1,110
Insurance	3,155	-	-	3,155	2,243
Light and heat and water rates	7,426	8,327	-	15,753	10,313
Wages	39,795	74,761	-	114,556	104,921
Pensions	864	1,524	-	2,388	640
Telephone	929	-	-	929	865
Postage and stationery	607	-	-	607	510
Caretaker and cleaning	1,275	-	-	1,275	2,064
Bank charges	256	-	-	256	191
Repairs and renewals	2,830	250	-	3,080	1,122
Accountancy and legal fees	-	-	-	-	1,340
Professional fees	991	-	-	991	1,525
OTHER	16,347	-	-	16,347	-
Prior year entry for dep'n debtors, accruals etc	1,207	-	-	1,207	32,434
Sub total	105,319	84,862	-	190,181	219,747
A4 Asset and investment purchases, (see table)					
Equipment	880	-	-	880	-
	-	-	-	-	-
Sub total	880	-	-	880	-
Total payments	106,199	84,862	-	191,061	219,747
Net of receipts/(payments)	23,679	0	-	23,679	- 35,672
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	50,371	19,083	-	69,454	-
Cash funds this year end	74,050	19,083	-	93,133	- 35,672



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
Knighton and District Community Centre CIO

On accounts for the year
ended

31 MARCH 2025

Charity no
(if any)

116769

Set out on pages

1 & 2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2025.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (~~other than that disclosed below~~ *) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

19/01/2026

Name:

CHRISTOPHER T N DAVIS MEng ACA

Relevant professional
qualification(s) or body
(if any):

ACA (ICAEW MEMBERSHIP No. 2956147)

Address:

HOUSEGO ACCOUNTANCY & TAXATION LTD

OFFICE 10, BROADAXE BUSINESS PARK, PRESTEIGNE,

POWYS, LD8 2UH.

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NO MATTERS TO DISCLOSE.