



|  |                   |    |      |    |                 |    |
|--|-------------------|----|------|----|-----------------|----|
| Trustees' Annual Report for the period |                   |    |      |    |                 |    |
| From                                   | Period start date |    |      | To | Period end date |    |
|  | 01                | 01 | 2023 |    | 31              | 12 |

|              |  |
|--------------|--|
| Charity name | Evolve – Foundation for International Legal Assistance |
|--------------|--|

|                                 |                      |
|---------------------------------|----------------------|
| Other names charity is known by | Evolve International |
|---------------------------------|----------------------|

|                                    |         |
|------------------------------------|---------|
| Registered charity number (if any) | 1167888 |
|------------------------------------|---------|

|                             |                                    |  |
|-----------------------------|------------------------------------|--|
| Charity's principal address | C/O 1MCB, 44 Southampton Buildings |  |
|                             | Holborn, London                    |  |
|                             |                                    |  |
|                             | Postcode WC2A 1AP                  |  |

Names of the charity trustees who manage the charity

|   | Trustee name       | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|---|--------------------|-----------------|-----------------------------------|---|
| 1 | Tanya Murshed      | As above        |                                   |   |
| 2 | Marianne Alton     | As above        |                                   |   |
| 3 | James Murray-Smith | As above        |                                   |   |
| 4 | Bernadette Smith   | As above        |                                   |   |
| 5 | Naomi Barnard      | As above        |                                   |   |

Names of the trustees for the charity, if any, (for example, any custodian trustees)

| Name          | Dates acted if not for whole year |
|---------------|-----------------------------------|
| Same as above | Same as above                     |
|               |                                   |
|               |                                   |

Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

Name of chief executive or names of senior staff members (Optional information)

## Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Charitable Incorporated Organisation

Trustee selection methods  
(eg. appointed by, elected by)

Appointed by resolution

## Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

## Summary of the objects of the charity set out in its governing document

To promote the criminal justice system in Uganda and East Africa by providing assistance, advice, training, education and other forms of support to:

1. Those charged or convicted of a criminal offence, particularly those on death row
2. Members of the legal profession and
3. Individuals/organizations working within the criminal justice sector

**Technical Legal Assistance** – Evolve continued to offer technical legal assistance in individual capital appeals and to build capacity in the legal

|   |
|---|
| <p>profession in Uganda by working closely with Ugandan defence advocates to prepare a number of capital appeal cases.</p> <p><b>File Tracing</b> - As part of our access to justice project, Evolve carried out file tracing in the central and northern regions of Uganda in relation to the cases of death row inmates which are pending before the Court of Appeal.</p> <p><b>ODPP Online Training Project</b> – Evolve with support from A4ID’s ROLE UK programme developed and delivered an online training platform for The Office of the Director of Public Prosecutions in Uganda.</p> <p><b>Defence Advocacy Training Project</b> – Evolve commenced work towards a new partnership with Uganda Law Society to provide training and guidance for lawyers undertaking appeals of death row inmates.</p> <p><b>The trustees have had regard to the Charity Commission’s guidance on public benefit.</b></p> |
|---|

### Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

## **Summary of the main achievements of the charity during the year**

### **TRAINING, EDUCATION & ACCESS TO JUSTICE:**

#### **Technical Legal Assistance**

Evolve continued to improve access to justice and build capacity in the legal profession by working closely with Ugandan advocates in the preparation of capital appeals cases, and through the preparation of high quality written submissions.

Evolve assisted seven capital appellants (in three cases) whose cases were heard in sessions of the Court of Appeal in Mbale, Arua and Kabale. All judgments were reserved.

#### **File Tracing**

Evolve's coordinators continued to trace files of death row inmates. The exercise involved locating and scanning files as well as typing up handwritten notes of proceedings. Five files that had been misplaced were located in the central region. A file tracing exercise conducted in the northern region resulted in locating four files involving five death row inmates. We have been working with the relevant court registries to have the files moved to the Court of Appeal.

#### **ODPP Online Training Project**

The Office of the Director of Public Prosecutions ('ODPP') sought Evolve's technical assistance with the design and delivery of a virtual online training platform for prosecution advocates in Uganda. The purpose of this project was to build capacity in the legal profession by equipping every prosecutor in Uganda with the necessary skills, knowledge and confidence to carry out their professional duties and obligations to the highest of standards.

The project involved building digital resources, and training materials for new prosecutors covering prosecutorial duties, criminal law and procedure, case management, advocacy and other critical competencies.

A successful four-day pilot training course (legal induction course and advocacy) was delivered in January 2023 by Evolve's Director of Programmes and Head of Casework and Advocacy. The pilot was conducted with a select group of senior Uganda prosecutors who were also trained to deliver the course after handover.

The project is a significant step towards raising the quality and consistency of prosecutors in Uganda, thus promoting the rule of law and access to justice. This project was funded by A4ID’s ROLE UK programme.

**Defence Advocacy Training Project**

In December 2023, Evolve commenced work towards a new partnership with the Uganda Law Society to provide training and guidance for lawyers undertaking appeals of death row inmates. The aim of the scheme is to widen access to justice and improve the quality of representation in capital cases. Ugandan lawyers will receive training and supervision by UK-based lawyers who will guide them through the phases of case preparation and presentation. This partnership and training programme was further progressed in 2024.

|  |   |
|--|---|
|  |   |
| <b>Brief statement of the charity’s policy on reserves</b>   | The charity does not currently have a policy on reserves. |
| <b>Details of any funds materially in deficit</b>  |   |
| <b>Further financial review details (Optional information)</b>   |   |
| <p>You <b>may choose</b> to include additional information, where relevant about:</p> <ul style="list-style-type: none"><li>• the charity’s principal sources of funds (including any fundraising);</li><li>• how expenditure has supported the key objectives of the charity;</li><li>• investment policy and objectives including any ethical investment policy adopted.</li></ul> |   |

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)

Tanya Hasan Murshed

Marianne Alton

Full name(s)

Tanya Hasan Murshed

Marianne Alton

Position (eg Secretary, Chair, etc)

Chair/Deputy Chair

Date

24 October 2024



## Receipts and payments accounts

| Month | 2023 |
|-------|------|
|-------|------|

### Section A Receipts and payments

|   | Unrestricted funds<br>to the nearest £ | Restricted funds<br>to the nearest £ | Endowment funds<br>to the nearest £ | Total funds<br>to the nearest £ | Last year<br>to the nearest £ |
|---|--|--------------------------------------|-------------------------------------|---------------------------------|-------------------------------|
| <b>A1 Receipts</b>                                    |  |                                      |                                     |                                 |                               |
| Individual Donation                                   | 10,254                                 |                                      | -                                   | 10,254                          | -                             |
| ROLE Funding  |  | 45,100                               | -                                   | 45,100                          | -                             |
|   |  |                                      | -                                   | -                               | -                             |
|   |  |                                      | -                                   | -                               | -                             |
|   |  |                                      | -                                   | -                               | -                             |
|   |  |                                      | -                                   | -                               | -                             |
|   |  |                                      | -                                   | -                               | -                             |
| Sub total(Gross income)                               | 10,254                                 | 45,100                               | -                                   | 55,354                          | -                             |
| <b>A2 Asset and investment sales, (see table).</b>    |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| Sub total   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Total receipts</b>                                 | 10,254                                 | 45,100                               | -                                   | 55,354.00                       | -                             |
| <b>A3 Payments</b>                                    |  |                                      |                                     |                                 |                               |
| Phone & Internet                                      | 0                                      | 275.2                                | -                                   | 275.20                          | -                             |
| Hotel Travel and Subsistence                          | 627.1                                  | 19723.8                              | -                                   | 20,350.90                       | -                             |
| Printing and Stationery                               | 52.7                                   | 438.2                                | -                                   | 490.90                          | -                             |
| Consultancy fees & expenses                           | 360                                    | 31065.3                              | -                                   | 31,425.30                       | -                             |
| Bank charges  | 0                                      | 634.4                                | -                                   | 634.40                          | -                             |
|   |  |                                      | -                                   | -                               | -                             |
| Sub total   | 1,039.80                               | 52,136.90                            | -                                   | 53,176.70                       | -                             |
| <b>A4 Asset and investment purchases, (see table)</b> |  |                                      |                                     |                                 |                               |
|   | -                                      | -                                    | -                                   | -                               | -                             |
| Sub total   | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Total payments</b>                                 | 1,039.80                               | 52,136.90                            | -                                   | 53,176.70                       | -                             |
| <b>Net of receipts/(payments)</b>                     | 9,214.20                               | -7,036.90                            | -                                   | 2,117.30                        | -                             |
| <b>A5 Transfers between funds</b>                     | -                                      | -                                    | -                                   | -                               | -                             |
| <b>A6 Cash funds last year end</b>                    | -                                      | -                                    | -                                   | -                               | -                             |
| <b>Cash funds this year end</b>                       | 9,214.20                               | -7,036.90                            | -                                   | 2,117.30                        | -                             |

### Section B Statement of assets and liabilities at the end of the period

| Categories                      | Details   | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|---------------------------------|---|------------------------------------|----------------------------------|---------------------------------|
| <b>B1 Cash funds</b>            | Cash in hand  | 150                                | -                                | -                               |
|                                 | Cash at Bank  | 42,318                             | -                                | -                               |
|                                 |   | -                                  | -                                | -                               |
|                                 | <b>Total cash funds</b>                                 | 42,468                             | -                                | -                               |
|                                 | (agree balances with receipts and payments account (s)) | Agreement Error                    | Agreement Error                  | OK                              |
| <b>B2 Other monetary assets</b> |   | Unrestricted funds<br>to nearest £ | Restricted funds<br>to nearest £ | Endowment funds<br>to nearest £ |
|                                 |   | -                                  | -                                | -                               |
|                                 |   | -                                  | -                                | -                               |
|                                 |   | -                                  | -                                | -                               |
|                                 |   | -                                  | -                                | -                               |



## Receipts and payments accounts

| Month | 2023 |   |   |
|-------|------|---|---|
|       | -    | - | - |
|       | -    | - | - |

### B3 Investment assets

| Details | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|---------|-----------------------------|-----------------|--------------------------|
|         |                             | -               | -                        |
|         |                             | -               | -                        |
|         |                             | -               | -                        |
|         |                             | -               | -                        |
|         |                             | -               | -                        |

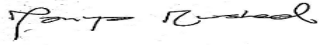
### B4 Assets retained for the charity's own use

| Details                              | Fund to which asset belongs | Cost (optional) | Current value (optional) |
|--------------------------------------|-----------------------------|-----------------|--------------------------|
| Asus Laptop                          | N/A                         | -               | -                        |
| Huawei Matebook D14 - 14 Inch Laptop |                             | -               | -                        |
| Huawei Matebook D14 - 14 Inch Laptop |                             | -               | -                        |
|                                      |                             | -               | -                        |
|                                      |                             | -               | -                        |
|                                      |                             | -               | -                        |
|                                      |                             | -               | -                        |
|                                      |                             | -               | -                        |
|                                      |                             | -               | -                        |

### B5 Liabilities

| Details | Fund to which liability relates | Amount due (optional) | When due (optional) |
|---------|---------------------------------|-----------------------|---------------------|
|         |                                 | -                     |                     |
|         |                                 | -                     |                     |
|         |                                 | -                     |                     |
|         |                                 | -                     |                     |
|         |                                 | -                     |                     |

Signed by one or two trustees on behalf of all the trustees

| Signature   | Print Name    | Date of approval |
|---|---------------|------------------|
|  | Tanya Murshed | 29 Oct 2024      |
|   |               |                  |



## **Independent examiner's report to the trustees of Evolve – Foundation for International Legal Assistance**

I report to the trustees on my examination of the accounts of the Evolve-Foundation for International Legal Assistance Trust (the Trust) for the year ended 31 December 2023.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

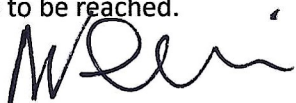
Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

The accounts do not accord with those records ; or

The accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



Name: Mansukh Vekaria. M M Vekaria & Co

Relevant professional qualification or membership of professional bodies :

Institute of Chartered Accountants in England and Wales

Address: 36 St Andrews Drive, Stanmore, Middlesex

Date: 30 October 2024