



## Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month Sept	Year 2023		Day 31	Month August	Year 2024

### Section A

### Reference and administration details

Charity name Theydon Bois Tennis Club

Other names charity is known by

Registered charity number (if any) 1167874

Charity's principal address Sidney Road, Theydon Bois, Essex

Postcode

CM16 7DT

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Crone			
2	Nigel Hanley			
3	Fiona Falco			
4	Fiona Jones			
5	Peter Drake			
6				
7				
8				
9				
10				
11				
12				
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14				
15				
16				
17				
18				
19				
20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CIO Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by the Annual General Meeting

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The charity was first registered on 29 June 2016

The Charity is run by a Management Committee appointed by the Trustees for such purpose. Both the Trustee and the Management Committee are appointed by the Annual General Meeting of the Charity.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The promotion of community participation in healthy recreation in particular by the provision of facilities for the playing of tennis.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Charity provides facilities for the playing of tennis, including six all-weather courts, one floodlit, changing facilities and a clubhouse.

The Charity offers members the opportunity to play tennis with other members guests and visitors. It also provides coaching for juniors and adults, both members and non-members.

Other organisations who use the tennis courts are Theydon Bois Primary School and Theydon Bois Pre-School.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The Charity continues to maintain and provide six tennis courts for use by all members, guests and visitors.

The courts are available for use at all times by the members.

The Charity organises club sessions on Tuesday Mornings, Wednesday Mornings, Wednesday Evenings, Thursday Mornings & Saturday afternoons.

Adult coaching and play is provided on Monday, Tuesday, Wednesday, Thursday, Friday at any time and also Saturday mornings.

Junior coaching is provided on Friday evenings and Saturday mornings (all year round).

Team practices are on Monday evenings

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The Charity policy on reserves is to annually add all profits to interest related bank account. The Charity needs to build reserves in order to refurbish the all weather courts in the future – total cost approx. £150,000.  
Currently reserves 3 times the Charity's normal annual expenditure.

### Details of any funds materially in deficit

None

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The majority of funds are obtained from membership subscriptions and from payment for coaching sessions.

The Charity has no plans for significant expenditure in the next year

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) *Fiona Jones*

Full name(s) FIONA JONES

Position (eg Secretary, Chair, etc) CHAIR

Date 26th November 2024

# **THEYDON BOIS LAWN TENNIS CLUB**

Charity number 1167874

## **FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st AUGUST 2024**



# THEYDON BOIS LAWN TENNIS CLUB

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# THEYDON BOIS LAWN TENNIS CLUB

## INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2024

	2024 Unrestricted £	2023 Unrestricted £
<b>Income :</b>		
Subscriptions	31,124	32,341
Match fees	1,327	1,761
Interest received	6,211	1,320
Grants	-	-
Coaching	1,913	1,915
Fundraising	1,964	1,614
Refreshments	4,766	5,318
Key deposit	-	75
Other income	179	599
Donations	10,200	1,633
	<hr/> 57,684	<hr/> 46,576
<b>Resources expended:</b>		
Buxton Trust Levy	3,000	2,100
Clubhouse and court maintenance	7,576	5,547
Equipment and improvements	20,371	6,886
Charitable donations	1,565	1,632
Refreshments	4,072	4,992
Rates	-	350
Insurance	2,099	1,327
Professional fees	1,611	1,155
Affiliation and competition fees	2,173	1,045
Licences	272	-
Stationery and cleaning products	227	59
Fines	100	-
Telephone and internet	359	758
Trophies	836	565
Utilities	3,572	2,501
Sundries	3,221	2,121
IT Software	72	503
Total expenses	<hr/> 51,126	<hr/> 31,541
<b>Operating surplus/(deficit)</b>	<b>6,558</b>	<b>15,035</b>
Total funds brought forward from 1 September 2023	160,360	145,325
<b>Total funds carried forward at 31 August 2024</b>	<hr/> <b>166,918</b> <hr/>	<hr/> <b>160,360</b> <hr/>

The notes on pages 3 form part of these financial statements.



# THEYDON BOIS LAWN TENNIS CLUB

## ASSETS AND LIABILITIES ACCOUNT FOR THE YEAR ENDED 31 AUGUST 2024

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	2024 £	2023 £
Cash at bank and in hand	166,918	160,360
<b>Total current assets</b>	<b>166,918</b>	<b>160,360</b>
<b>Represented by funds</b>		
Unrestricted funds	166,918	160,360
	<b>166,918</b>	<b>160,354</b>

Signed on behalf of the Trustees:

Signed: Nigel Hanley

Nigel Hanley

Date: 1st December 2024

# THEYDON BOIS LAWN TENNIS CLUB

## NOTES TO THE ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2024

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### 1. Accounting policies

#### **Basis of the preparation of the accounts**

These accounts have been prepared on a receipts and payments basis. The income did not exceed £250,000 and the charity is not a registered company.

#### **Incoming resources**

All material incoming resources have been included on a receivable basis i.e. they are included if the date receivable falls within the period covered by these accounts.

#### **Resources expended**

These have been analysed using a natural classification.

#### **Going Concern**

The charity is operating on a going concern basis.

### 2. Related parties

There were no related parties within the year.

# THEYDON BOIS LAWN TENNIS CLUB

## INDEPENDENT EXAMINER'S REPORT FOR THE YEAR ENDED 31 AUGUST 2024

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I report on the accounts of Theydon Bois Lawn Tennis Club for the year ended 31 August 2024 which are set out on pages 1 to 3.

### **Respective responsibilities of trustees and examiner**

The Charity's Trustees are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year (under section 144 (2) of the Charities Act 2011 (The Act) but that an independent examination is needed.

It is my responsibility to:

- Examine the accounts under section 145 of the Charities Act,
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under section 145(5)(b) of the Charities Act, and
- To state whether particular matters have come to my attention.

### **Basis of independent examiner's Statement**

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes considerations of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently I do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In the course of my examination, no material matters have come to my attention which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of the accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair' view which is not a matter considered as part of an independent examination.

I have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Courtier FMAAT AATQB for and on behalf of:  
Community360  
Winsley's House, High Street, Colchester, Essex



Date 18/06/2025

# **THEYDON BOIS LAWN TENNIS CLUB**

Charity number 1167874

## **FINANCIAL STATEMENTS FOR THE YEAR ENDED 31st AUGUST 2024**



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