

CZECH SCHOOL BERKSHIRE

England & Wales · Charity number 1167861

Details

Status Registered

Legal form CIO

Registered 2016-06-27

Register [View on the Charity Commission register](#)

Contact

Address 12 Stoney Road
Bracknell
RG42 1XX

Phone 07974530313

Email czechschoolberkshire@gmail.com

Activities

Objects: THE MAIN PURPOSE OF THE CZECH SCHOOL BERKSHIRE IS TO ADVANCE EDUCATION FOR THE PUBLIC BENEFIT IN THE LANGUAGE, HISTORY, GEOGRAPHY, CULTURE AND HERITAGE OF THE CZECH REPUBLIC.

Activities: The main purpose of Czech School Berkshire is to advance education for the public benefit in the language, history, geography, culture and heritage of the Czech Republic. We provide Czech teaching classes for children and adults and we also offer Czech&Slovak playgroup setting for younger children. We organize culturally-rich events & national celebrations.

Classification

- **How:** Provides Services
- **What:** Education/training
- **Who:** Children/young People, People Of A Particular Ethnic Or Racial Origin, The General Public/mankind

Geography

- Bracknell Forest
- Reading
- Slough
- West Berkshire
- Windsor And Maidenhead
- Wokingham

Finances

Period end	Income	Expenditure	Assets	Employees
2025-07-31	£33,642	£32,156	-	-
2024-07-31	£37,151	£37,914	-	-
2023-07-31	£37,144	£39,480	-	-
2022-07-31	£31,006	£34,177	-	-
2021-07-31	£28,692	£24,082	-	-
2020-07-31	£25,211	£24,460	-	-

Trustees

Name	Role	Appointed
GABRIELA THOMAS	Chair	2015-10-23
LUCIE FALLA		2017-02-06
PETRA WOODWARD		2015-10-23
Zdenka Svobodova		2019-04-01

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	08	2024		31	07	2025

Section A Reference and administration details

Charity name CZECH SCHOOL BERKSHIRE

Other names charity is known by

Registered charity number (if any) 1167861

Charity's principal address 12 STONEY ROAD

BRACKNELL

Postcode

RG42 1XX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	GABRIELA THOMAS	Chairman		Board of Trustees
2	GABRIELA THOMAS	Treasurer		Board of Trustees
3	JAROMIR BILEK	Trustee		Board of Trustees
4	LUCIE FALLA	Trustee & Secretary		Board of Trustees
5	PETRA WOODWARD	Trustee		Board of Trustees
6	ZDENKA SVOBODOVA	Trustee		Board of Trustees

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

Yvona Kantorova

Section B Structure, governance, and management

Description of the charity's trusts

Type of governing document (e.g., trust deed, constitution)	Constitution adopted on 23.10.2015
How the charity is constituted (e.g., trust, association, company)	CIO
Trustee selection methods (e.g., appointed by, elected by)	APPOINTED BY

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees.
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Our charity has currently 5 Trustees who are responsible for the overall management and control of the charity. The Trustees work closely with its Managing Director, teachers, assistants, and volunteers.

The charity employs 8 regular teachers, 2 supply teachers and a Managing Director. Czech School Berkshire has approximately 20 volunteers who play a very important role in our charity. Volunteers contribute greatly during our school operations and cultural events. All employed teachers, Trustees, Managing Director, and volunteers are subject to DBS checks where required/appropriate prior their involvement in our charity. Our charity uses services of an accounting & payroll company and a DBS check agency.

New Trustees are appointed in accordance with the charity's governing document by ordinary resolution if the person is willing to act as a Trustee. New Trustees are appointed at our regular trustee's meetings. New Trustees are welcome to join our charity at any time through the year. As Trustees are involved in all school's operations and planning of additional events they meet regularly, at least once per 2 months during academic year. Urgent matters are dealt with by email.

The charity has adopted the following policies that are reviewed on a yearly basis:

Child Protection Policy
Health and Safety Policy
Volunteers Policy
Equality and Diversity Policy
GDPR privacy policy

Our charity cooperates with other Czech and Slovak schools in United Kingdom and is a member of Association of Czech and Slovak Schools in UK. Our school also closely cooperates with Czech Embassy in London, Ministry of Education of the Czech Republic, and Ministry of Foreign Affairs of The Czech Republic.

The Trustees identified major risks to our school as follows:

Cost of rental;

The possible future impact of Brexit and the decline in new migrants from the Czech Republic to the UK on the number of pupils.

Departure of senior teachers; Successful securing of qualified teaching members of staff; Securing suitable candidates for Trustees to cover all aspects of operations, management, and administrative tasks. Above identified risks were reviewed by Trustees and procedures are being established to manage the risks. The Managing Director's responsibilities include the overall management and supervision of the school's operations, administration of all sections of the organisation, leadership and supervision of all employed staff and volunteers. The Managing Director participates in strategic planning with the Trustees' Board and the implementation of agreed plans and attends and reports to the Trustees' Board as required.
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The primary objective of Czech School Berkshire is to promote and advance the education of the public in the Czech language, history, geography, culture, and heritage.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have considered the Charity Commission's Guidance on public benefit and concluded that they fulfilled their duties in the light of that guidance.

Czech School Berkshire was established on 23.10.2015.
Our school opened its doors for enrolment on the 24.01.2016.
Our first teaching day & playgroup was on 07.02.2016
Official Charity registration status was received on 27.06.2016

Our charity offers following:

- Czech & Slovak Sunday Preschool playgroup for children from 0-4 years old and their parents.
- Czech Sunday school/online classes for children 4-15 years old
- Czech online tuition classes for adults
- Czech & Slovak cultural events through the year
- Czech children's library

Our classes and playgroup used separate venues pre-June 2024.

Our teaching classes take place on Sundays, usually twice per month for 2 hours.

Up until May 2024 our classes were held at **The Oakwood Centre** (Headley Road, Woodley, Reading RG5 4JZ) and at **Woodford Park Leisure Centre** (Haddon Drive, Woodley, Reading RG5 4LY).

From June 2024 until the present, we have been operating from **Woodley CofE Primary School**, Hurricane Way, Woodley, Reading, Berkshire RG5 4UX.

Classes are open to all children willing to learn Czech language regardless of their current language abilities. Children need to be enrolled for the classes and classes schedule operates on school terms basis; the

number of students is limited by classes' capacity.

The Czech and Slovak playgroup setting is open for children from birth to 4-year-olds and their parents/carers.

The playgroup is running at the same time as teaching classes.

Up until May 2024 our Playgroup sessions were held at **The Coronation Hall**, Headley Rd, Woodley, Reading RG5 4JB.

From June 2024 until the present, the playgroup sessions have been operating from **Woodley CofE Primary School**, Hurricane Way, Woodley, Reading, Berkshire RG5 4UX.

Our playgroup is open to anyone with children in specified age group and operates on pay as you go system.

Our Czech tuition classes for adults are open to any adults wishing to learn Czech as a second language. The number of students is limited by class capacity.

Since 2021 the classes only take place online every week. Such an arrangement benefits both students and teachers.

During the reporting period there were 4 adult classes available offering range of levels from complete beginners to an advanced level.

All our classes are closely connected and are designed to be available at the same time to suit all family members' needs and very often involve participation of all members of individual families. Older children are studying in our children's classes, while younger sibling/s is/are with one or both parents in the playgroup setting or alternatively one of the parents is involved as a volunteer at school or playgroup setting during its duration.

We believe that attendance of Czech School Berkshire leads to strengthening of children's bilingual abilities and promotes awareness of their Czech background and roots, which in future might be important for their relationship with their families and the Czech Republic as a country. Czech School Berkshire offers families support in teaching children or adults' Czech language as a first/second language by providing them with the environment where Czech language can be used, promoted and learnt.

The school also provides other culturally rich activities & national celebrations throughout its academic year, as these events provide students and other members of the community with many opportunities to understand the fundamentals of the Czech Republic's history, geography, and ethnic lifestyle.

Summary of activities organised during reporting period:

- 17 teaching Sundays for 98 pupils
- 33 weekly online classes for 12 adult students
- 17 playgroups

We organized a range of projects for our school and the wider Czechoslovak community, bringing together families and volunteers to support cultural, educational, and social activities. These initiatives included events, workshops, and community gatherings designed to

strengthen ties, raise funds, and enrich the experiences of children and adults alike.

Project No. 1 – Playgroup for the 2024–2025 school year

Project No. 2 – Czech Children's Library 2024–2025

Project No. 3 – Brookwood Cemetery memorial event – AUTUMN 2024

Project No. 4 – Theatre PRIMA CSB 2024–2025

Project No. 5 – Halloween celebration NOVEMBER 2024

Project No. 6 – Team building activity SPRING 2025

Project No. 7 – Coffee for our community 2024 - 2025

Project No. 8 – St. Nicholas Party DECEMBER 2024

Project No. 9 – School Anniversary FEBRUARY 2025

Project No. 10 – Easter APRIL 2025

Project No. 11 – Children's Day – Fairy Tale Forest JUNE 2025 (moved to September 2025 due to bad weather)

Project No. 12 – Family Camping JULY 2025

Project No. 13 – End-of-School-Year Celebration JUNE 2025

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Our volunteers form a very important part of our charity. During the reporting period we had approximately 20 volunteers, who contributed to running of all parts of our charity.

Our playgroup setting is entirely managed by volunteers. Volunteers also carry out an important role of teaching assistants in the individual classes. Volunteers support our teaching staff in the reception area and supervise safety of our students in the rented premises.

Our children's library is also run by volunteers.

Our Trustees appreciate that without support and huge contribution of our volunteers we would not be able to organize any of our cultural events which are attended by large volume of people.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the reporting period our school offered 11 classrooms (present or online) for children with total number of 98 pupils and 4 teaching classes for adults with the total number of 12 pupils:

- 17 teaching Sundays for 98 pupils
- 33 weekly online classes for 12 adult students
- 17 playgroups

By the end of July 2025, the charity employed 8 regular teachers, 2 supply teachers, and a Managing Director.

Trustees believe that through the devotion and energy of all members of school – the trustees, Managing Director, teachers, volunteers, students, and their parents, an outstanding team has been established and maintained. Many students made progress in their learning and continue to strengthen their relationship within the community. Some students sit annual exams in Czech schools in the Czech Republic to prove their knowledge of Czech language and our school helps them achieve their goals.

Our management, together with staff and volunteers, are extremely proud that they successfully and smoothly relocated the entire school to the new premises at Woodley CofE Primary School. The careful planning and teamwork shown throughout the move ensured minimal disruption to pupils and programmes and demonstrated our community's commitment to providing a stable, welcoming learning environment.

Our charity also maintains a successful partnership with several

Section D

Achievements and performance

universities in the Czech Republic. In previous years we hosted university students as interns through various undergraduate programmes; currently the internship programme is on hold due to administrative obstacles, but we fully intend to reinstate it when those issues are resolved.

Section E

Financial review

Brief statement of the charity's policy on reserves

Trustees did not adopt a formal reserves policy during the period but agreed an informal target to retain reserves equivalent to one school term's operating costs.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity activities for the reporting period were mainly funded from tuition fees collected from its students with small contribution from fundraising activities & small donations.

During this reporting period our organisation received restricted grants from Ministry of Foreign Affairs and Ministry of Education of Czech Republic.

Czech Ministry of Foreign Affairs supported the following projects:

Project No. 1 – Playgroup for the 2024–2025 school year

Project No. 2 – Czech Children's Library 2024–2025

Project No. 3 – Brookwood Cemetery memorial event – AUTUMN 2024

Project No. 4 – Theatre PRIMA CSB 2024–2025

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Project No. 12 – Family Camping JULY 2025

Project No. 13 – End-of-School-Year Celebration JUNE 2025

Czech Ministry of Education supported our organisation with a grant for our school section.

Section F

Other optional information

Future plans:

Our classrooms and playgroup will remain together under one roof, fostering greater collaboration among teachers and staff and strengthening our community spirit. The management and trustees will continue to promote our activities and recruit new students—both young children for the playgroup and school, and older children whose parents may not yet be aware of us. The venue is the right size for our needs, so there are no plans to relocate.

The Trustees will continue their current strategy, focusing on maintaining and enhancing the quality of education provided. To achieve this, teachers and Trustees will develop structured methods for each class, ensuring the curriculum is tailored to meet the individual needs and levels of all students. To secure the charity's financial future, the Trustees will keep exploring new funding opportunities and work to attract more volunteers and teaching staff, enabling expansion of services and a broader range of activities for the community.

Looking ahead, we will run our popular year-round activities to bring the community together and raise funds for the school.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	GABRIELA THOMAS	
Position (e.g., Secretary, Chair, etc)	CHAIRMAN & TREASURER	
Date	28.5.2026	

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	LUCIE FALLA	
Position (e.g., Secretary, Chair, etc)	TRUSTEE & SECRETARY	
Date	28.5.2026	

The trustees declare that they have approved the trustees' report above.

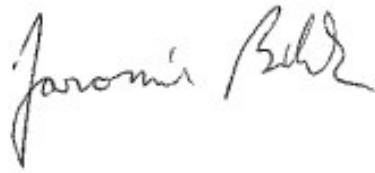
Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ZDENKA SVOBODOVA	
Position (e.g., Secretary, Chair, etc)	TRUSTEE	
Date	28.5.2026	

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

JAROMIR BILEK

**Position (e.g., Secretary, Chair,
etc)**

TRUSTEE

Date

28.5.2026

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

PETRA WOODWARD

**Position (e.g., Secretary, Chair,
etc)**

TRUSTEE

Date

28.5.2026



Section A

Independent Examiner's Report

Report to the trustees

Czech School Berkshire

On accounts for the year
ended

31 July 2025

Charity no
(if any)

1167861

Set out on pages

3-4

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 July 2025.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *Helen Clarke*

Date: 18 May 2026

Name: Helen Clarke, Paragon Accounts Solutions Ltd

Relevant professional
qualification(s) or body
(if any):

ATT
MICB

Address:

104 Straight Road

Old Windsor

Windsor. SL4 2SB

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Receipts and payments accounts

CC16a

For the period
from

01/08/2024

To

31/07/2025

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Charitable Activities	22,947		-	22,947	26,796
Donations	497		-	497	287
Fundraising Events	1,049		-	1,049	1,399
Grant Income		9,149	-	9,149	8,668
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	24,493	9,149	-	33,642	37,151
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	24,493	9,149	-	33,642	37,151
A3 Payments					
Charitable Activities	4,614		-	4,614	5,390
Staff Costs	12,662	3,649	-	16,311	18,510
Premises Rent	2,629	5,500	-	8,129	9,659
Cost of Fundraising Events	407		-	407	1,446
Management & Administration	1,938		-	1,938	1,641
Insurance	360		-	360	360
Bank Charges	67		-	67	196
Marketing & Promotions	330		-	330	711
	-	-	-	-	-
Sub total	23,006	9,149	-	32,156	37,914
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	23,006	9,149	-	32,156	37,914
Net of receipts/(payments)	1,486	-	-	1,486	- 763
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3,048	-	-	3,048	3,811
Cash funds this year end	4,535	-	-	4,535	3,048

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	4,190	-	-
	Cash Held	345	-	-
		-	-	-
	Total cash funds	4,535	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Details			
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	PAYE due	Unrestricted	144	October 2025
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees

Czech School Berkshire

On accounts for the year
ended

31 July 2025

Charity no
(if any)

1167861

Set out on pages

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Responsibilities and
basis of report

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I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Helen Clarke

Date:

18 May 2026

Name:

Helen Clarke, Paragon Accounts Solutions Ltd

Relevant professional
qualification(s) or body
(if any):

ATT
MICB

Address:

104 Straight Road

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Windsor. SL4 2SB

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from

01/08/2024

To

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		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
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		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	PAYE due	Unrestricted	144	October 2025
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	08	2023		31	07	2024

Section A Reference and administration details

Charity name CZECH SCHOOL BERKSHIRE

Other names charity is known by

Registered charity number (if any) 1167861

Charity's principal address 12 STONEY ROAD

BRACKNELL

Postcode

RG42 1XX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	GABRIELA THOMAS	Chairman		Board of Trustees
2	GABRIELA THOMAS	Treasurer		Board of Trustees
3	JAROMIR BILEK	Trustee		Board of Trustees
4	LUCIE FALLA	Trustee & Secretary		Board of Trustees
5	PETRA WOODWARD	Trustee		Board of Trustees
6	ZDENKA SVOBODOVA	Trustee		Board of Trustees

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

Yvona Kantorova

Section B Structure, governance, and management

Description of the charity's trusts

Type of governing document (e.g., trust deed, constitution)	Constitution adopted on 23.10.2015
How the charity is constituted (e.g., trust, association, company)	CIO
Trustee selection methods (e.g., appointed by, elected by)	APPOINTED BY

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees.
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Our charity has currently 5 Trustees who are responsible for the overall management and control of the charity. The Trustees work closely with its Managing Director, teachers, assistants, and volunteers.

The charity employs 12 regular teachers, 3 supply teachers and a Managing Director. Czech School Berkshire has approximately 20 volunteers who play a very important role in our charity. Volunteers contribute greatly during our school operations and cultural events. All employed teachers, Trustees, Managing Director, and volunteers are subject to DBS checks where required/appropriate prior their involvement in our charity. Our charity uses services of an accounting & payroll company and a DBS check agency.

New Trustees are appointed in accordance with the charity's governing document by ordinary resolution if the person is willing to act as a Trustee. New Trustees are appointed at our regular trustee's meetings. New Trustees are welcome to join our charity at any time through the year. As Trustees are involved in all school's operations and planning of additional events they meet regularly, at least once per 2 months during academic year. Urgent matters are dealt with by email.

The charity has adopted the following policies that are reviewed on a yearly basis:

Child Protection Policy
Health and Safety Policy
Volunteers Policy
Equality and Diversity Policy
GDPR privacy policy

Our charity cooperates with other Czech and Slovak schools in United Kingdom and is a member of Association of Czech and Slovak Schools in UK. Our school also closely cooperates with Czech Embassy in London, Ministry of Education of the Czech Republic, and Ministry of Foreign Affairs of The Czech Republic.

The Trustees identified major risks to our school as follows:

Cost of rental;

The possible future impact of Brexit and the decline in new migrants from the Czech Republic to the UK on the number of pupils.

Departure of senior teachers; Successful securing of qualified teaching members of staff; Securing suitable candidates for Trustees to cover all aspects of operations, management, and administrative tasks. Above identified risks were reviewed by Trustees and procedures are being established to manage the risks. The Managing Director's responsibilities include the overall management and supervision of the school's operations, administration of all sections of the organisation, leadership and supervision of all employed staff and volunteers. The Managing Director participates in strategic planning with the Trustees' Board and the implementation of agreed plans, and attends and reports to the Trustees' Board as required.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The primary objective of Czech School Berkshire is to promote and advance the education of the public in the Czech language, history, geography, culture, and heritage.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have considered the Charity Commission's Guidance on public benefit and concluded that they fulfilled their duties in the light of that guidance.

Czech School Berkshire was established on 23.10.2015.
Our school opened its doors for enrolment on the 24.01.2016.
Our first teaching day & playgroup was on 07.02.2016
Official Charity registration status was received on 27.06.2016

Our charity offers following:

- Czech & Slovak Sunday Preschool playgroup for children from 0-4 years old and their parents.
- Czech Sunday school/online classes for children 4-15 years old
- Czech online tuition classes for adults
- Czech & Slovak cultural events through the year
- Czech children's library

Our teaching classes take place on Sundays, usually twice per month for 2 hours.

Classes take place in **The Oakwood Centre**, Headley Road, Headley Rd, Woodley, Reading RG5 4JZ and **Woodford Park Leisure Centre**, Haddon Drive, Woodley, Reading, RG5 4LY.

Classes are open to all children willing to learn Czech language regardless of their current language abilities. Children need to be enrolled for the classes and classes schedule operates on school terms basis, the number of students is limited by classes' capacity.

The Czech and Slovak playgroup setting is open for children from birth to 4-year-olds and their parents/carers.

The playgroup is running at the same time as teaching classes.

The playgroup takes place at **Coronation Hall**, Headley Rd, Woodley, Reading RG5 4JB.

Our playgroup is open to anyone with children in specified age group and

operates on pay as you go system.

Our Czech tuition classes for adults are open to any adults wishing to learn Czech as a second language. The number of students is limited by class capacity.

Since 2021 the classes only take place online every week. Such an arrangement benefits both students and teachers.

During the reporting period there were 4 adult classes available offering range of levels from complete beginners to an advanced level.

All our classes are closely connected and are designed to be available at the same time to suit all family members' needs and very often involve participation of all members of individual families. Older children are studying in our children's classes, while younger sibling/s is/are with one or both parents in the playgroup setting or alternatively one of the parents is involved as a volunteer at school or playgroup setting during its duration.

We believe that attendance of Czech School Berkshire leads to strengthening of children's bilingual abilities and promotes awareness of their Czech background and roots, which in future might be important for their relationship with their families and the Czech Republic as a country. Czech School Berkshire offers families support in teaching children or adults' Czech language as a first/second language by providing them with the environment where Czech language can be used, promoted and learnt.

The school also provides other culturally rich activities & national celebrations throughout its academic year, as these events provide students and other members of the community with many opportunities to understand the fundamentals of the Czech Republic's history, geography, and ethnic lifestyle.

Summary of activities organised during reporting period:

- 18 teaching Sundays for 102 pupils
- 33 weekly online classes for 15 adult students
- 18 playgroups

Project No. 1 - Playgroup

In 2023-2024 school year our Czech-Slovak playgroup met twice a month and was a very popular gathering place for parents with young children. The group provides an environment where families can speak their native language without hesitation and where children can learn about Czech and Slovak traditions. The group has become increasingly popular over time and is attended by a growing number of children under the age of 4. This year, we purchased new toys and equipment, and our largest expense remains the rental of the premises.

Project No. 2 - Czech Children's Library 2023-2024

We officially launched our children's library in February 2018. Due to limited storage space, our library is currently operating on a limited basis. Until the situation with the library is resolved, we made a decision not to invest in expanding our book collection.

Project No. 3 - October Halloween 2023

Our school organizes a Halloween celebration every year for our young students, mainly for the visitors of our playgroup. The celebration includes spooky costumes, good food and drinks, a disco, and fun games

and competitions for children.

Project No. 4 - Theater Performance by Viola, November 2023

To our great delight, artists from the Viola group visited us and performed a show for our students called "Endele Vendele". The event was very successful, and our community members from both our school and the wider area appreciated it and hope that similar events will take place soon.

Project No. 5 - Christmas Concert, December 2023

Our Christmas concert took place for the first time in 2023, and we hope to continue this tradition every year. Children from our Czech school and other Czech schools in the UK sang beautiful Czech and international Christmas carols together in London, which they had been practicing during the autumn.

Project No. 6 - Children's Disco, March 2024

We organized a disco for children again this year, which was very well attended and successful. We plan to continue this tradition in the coming years. Through this event, we provide our students with an opportunity to experience Czech music and culture, and we believe that both children and their parents enjoy the Czech songs.

Project No. 7 - Coffee place, 2023 - 2024

Coffee is a popular drink among our teachers, assistants, parents, and volunteers from the playgroup. We decided to invest in a high-quality coffee machine and a wide range of coffee to make our adult members' time at the Czech school more enjoyable.

Project No. 8 - St. Nicholas's Party, December 2023

The St. Nicholas's party is one of our biggest events of the year. This event is popular among parents from the entire Berkshire, Surrey, and Oxfordshire areas. In 2023, 110 children attended the party with their parents and siblings. We are glad that we can provide our students with the tradition of visiting St. Nicholas, the devil, and the angel, as this tradition is unknown in the UK.

Project No. 9 - School Birthday, February 2024

Our school celebrates its founding every year by cutting a cake with our students. In 2024, the school celebrated its 8th birthday.

Project No. 10 - Brookwood project, Autumn 2023 and Spring 2024

Czech School Berkshire purchased a wreath for each event in the name of the entire Association of Czech Schools in the UK to honor the memory of the victims of World War I & II.

Project No. 11 - Easter, April 2024

The Easter celebration took place within individual classes, where teachers introduced the children to Easter traditions.

Project No. 12 - Children's Day - Water Sports, June 2024

About 100 children from our Czech-Slovak community attended the event, which included water sports on the River Thames for children, awards for young athletes, bouncy castles for kids, a stall with Czech-Slovak food, and sales stalls with langos, hot drinks, and refreshments.

Project No. 13 - Family Camping, July 2024

The family camping trip was very successful, with traditional barbecue, singing by the campfire with a guitar, and plenty of games for children during the day. The camping trip in 2024 was attended by a huge number

of members from our Czech-Slovak community.

Project No. 14 - End of School Year Celebration, June 2024

At the end of the school year, we consider it important to reward our children for their hard work. After all, they attend our Czech school in their free time - on weekends, on Sundays. Each child received a book.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Our volunteers form a very important part of our charity. During the reporting period we had approximately 20 volunteers, who contributed to running of all parts of our charity.

Our playgroup setting is entirely managed by volunteers. Volunteers also carry out an important role of teaching assistants in the individual classes. Volunteers support our teaching staff in the reception area and supervise safety of our students in the rented premises.

Our children's library is also run by volunteers.

Our Trustees appreciate that without support and huge contribution of our volunteers we would not be able to organize any of our cultural events which are attended by large volume of people.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the reporting period our school offered 11 classrooms (present or online) for children with total number of 102 pupils and 4 teaching classes for adults with the total number of 18 pupils:

- 18 teaching Sundays for 102 pupils
- 33 weekly online classes for 15 adult students
- 18 playgroups

By the end of July 2024, the charity employed 12 regular teachers, 3 supply teachers, and a Managing Director.

Trustees believe that through the devotion and energy of all members of school – the trustees, Managing Director, teachers, volunteers, students, and their parents, an outstanding team has been established and maintained. Many students made progress in their learning and continue to strengthen their relationship within the community. Last but not least, several students sit annual exams in Czech schools in the Czech Republic to prove their knowledge of Czech language and our school helps them achieve their goals.

Trustees are especially proud to have modernised the school's teaching methods. The school transitioned from less effective bi-monthly teaching for adults to much more effective and convenient online weekly teaching.

Our charity also maintains a successful partnership with several universities in the Czech Republic. We offer university students the opportunity to join our school as internship students through various undergraduate programs.

Section E

Financial review

Brief statement of the charity's policy on reserves

Although Trustees did not establish an official policy on reserves during this period, they considered it crucial to set aside enough funds to cover the cost of at least one school term for all school operations.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity activities for the reporting period were mainly funded from tuition fees collected from its students with small contribution from fundraising activities & small donations.

During this reporting period our organisation received restricted grants from Ministry of Foreign Affairs and Ministry of Education of Czech Republic.

Czech Ministry of Foreign Affairs supported the following projects: Czech & Slovak Playgroup, Halloween Celebration, St. Nicolas Celebration, School Disco party, Czech theatre company Viola's visit, Children's Day celebration, Family Camping, End of Year Celebration and our project of children's Czech library.

Czech Ministry of Education supported our organisation with a grant for our school section.

Section F

Other optional information

Future plans:

Our primary objective is to relocate to new premises, Woodley CofE Primary School, in the second half of 2024. This move will enable us to bring all our classrooms and playgroup together under one roof, fostering greater collaboration among teachers and staff, and strengthening our community spirit.

The Trustees plan to continue their current strategy, focusing on maintaining and enhancing the quality of education provided. To achieve this, the teachers and Trustees aim to develop structured methods for each class, ensuring that the curriculum is tailored to meet the individual needs and levels of all students.

To secure the charity's financial future, the Trustees will continue to explore new funding opportunities. Additionally, we hope to attract more volunteers and teaching staff, enabling us to expand our services to a larger number of students and broaden the range of activities we offer to the community.

Looking ahead, we are excited to announce that we are planning a Christmas concert for December 2025, featuring a popular Czech actor and singer.

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	GABRIELA THOMAS	
Position (e.g., Secretary, Chair, etc)	CHAIRMAN	
Date	26/5/2025	

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	LUCIE FALLA	
Position (e.g., Secretary, Chair, etc)	TRUSTEE & SECRETARY	
Date	26/5/2025	

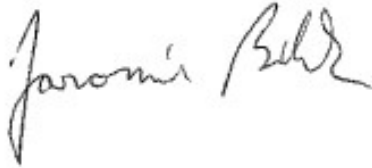
The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ZDENKA SVOBODOVA	
Position (e.g., Secretary, Chair, etc)	TRUSTEE & TREASURER	
Date	26/5/2025	

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	JAROMIR BILEK	
Position (e.g., Secretary, Chair, etc)	TRUSTEE	
Date	26/5/2025	

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	PETRA WOODWARD	
Position (e.g., Secretary, Chair, etc)	TRUSTEE	
Date	26/5/2025	



Section A

Independent Examiner's Report

Report to the trustees	Czech School Berkshire		
On accounts for the year ended	31 July 2024	Charity no (if any)	1167861
Set out on pages	3-4		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 July 2024.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Helen Clarke Date: 20 May 2025

Name: Helen Clarke, Paragon Accounts Solutions Ltd

Relevant professional qualification(s) or body (if any):

ATT
MICB

Address: 104 Straight Road

Old Windsor

Windsor. SL4 2SB

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Receipts and payments accounts

CC16a

For the period
from

01/08/2023

To

31/07/2024

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Charitable Activities	26,796	-	-	26,796	25,301
Donations	287	-	-	287	496
Fundraising Events	1,399	-	-	1,399	2,192
Grant Income	-	8,668	-	8,668	9,155
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	28,483	8,668	-	37,151	37,144
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	28,483	8,668	-	37,151	37,144
A3 Payments					
Charitable Activities	5,390	-	-	5,390	5,205
Staff Costs	15,342	3,168	-	18,510	20,898
Premises Rent	4,159	5,500	-	9,659	8,385
Cost of Fundraising Events	1,446	-	-	1,446	1,285
Management & Administration	1,641	-	-	1,641	1,856
Insurance	360	-	-	360	360
Bank Charges	196	-	-	196	158
Marketing & Promotions	711	-	-	711	1,331
	-	-	-	-	-
Sub total	29,246	8,668	-	37,914	39,480
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	29,246	8,668	-	37,914	39,480
Net of receipts/(payments)	- 763	-	-	- 763	- 2,335
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3,811	-	-	3,811	6,146
Cash funds this year end	3,048	-	-	3,048	3,811

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	2,489	-	-
	Cash Held	558	-	-
		-	-	-
	Total cash funds	3,048	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	PAYE due	Unrestricted	144	October 2024
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees

Czech School Berkshire

On accounts for the year
ended

31 July 2024

Charity no
(if any)

1167861

Set out on pages

3-4

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examiner's statement

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Helen Clarke

Date:

20 May 2025

Name:

Helen Clarke, Paragon Accounts Solutions Ltd

Relevant professional
qualification(s) or body
(if any):

ATT
MICB

Address:

104 Straight Road

Old Windsor

Windsor. SL4 2SB

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For the period
from

01/08/2023

To

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		-	-	-
		-	-	-
		-	-	-
		-	-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
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			-	-
			-	-
			-	-
			-	-
	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
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			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	08	2022		31	07	2023

Section A Reference and administration details

Charity name CZECH SCHOOL BERKSHIRE

Other names charity is known by

Registered charity number (if any) 1167861

Charity's principal address 12 STONEY ROAD

BRACKNELL

Postcode

RG42 1XX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	GABRIELA THOMAS	Chairman		Board of Trustees
2	GABRIELA THOMAS	Treasurer		Board of Trustees
3	JAROMIR BILEK	Trustee		Board of Trustees
4	LUCIE FALLA	Trustee & Secretary		Board of Trustees
5	PETRA WOODWARD	Trustee		Board of Trustees
6	ZDENKA SVOBODOVA	Trustee		Board of Trustees

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

Yvona Kantorova

Section B Structure, governance, and management

Description of the charity's trusts

Type of governing document (e.g., trust deed, constitution)	Constitution adopted on 23.10.2015
How the charity is constituted (e.g., trust, association, company)	CIO
Trustee selection methods (e.g., appointed by, elected by)	APPOINTED BY

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Our charity cooperates with other Czech and Slovak schools in United Kingdom and is a member of Association of Czech and Slovak Schools in UK. Our school also closely cooperates with Czech Embassy in London, Ministry of Education of the Czech Republic, and Ministry of Foreign Affairs of The Czech Republic.

The Trustees identified major risks to our school as follows:
Dependency on a set of 3 rental premises which are located very close to each other and where our school operations take place;
Cost of rental;

Possible future influence of Brexit on a number of pupils; Departure of senior teachers; Successful securing of qualified teaching members of staff; Securing suitable candidates for Trustees to cover all aspects of operations, management, and administrative tasks. Above identified risks were reviewed by Trustees and procedures are being established to manage the risks. Managing Director's responsibilities include mainly the overall management and supervision of the school's operations, administration of all sections of the organisation, leadership and supervision of all employed staff and volunteers. The Managing Director participates in strategic planning with Trustee's Board & implementation of agreed plans, attends and reports to Trustee's Board as required.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The main purpose of Czech School Berkshire is to advance education for the public benefit in the language, history, geography, culture, and heritage of the Czech Republic.
--

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have considered the Charity Commission's Guidance on public benefit and concluded that they fulfilled their duties in the light of that guidance. Czech School Berkshire was established on 23.10.2015. Our school opened its doors for enrolment on the 24.01.2016. Our first teaching day & playgroup was on 07.02.2016 Official Charity registration status was received on 27.06.2016 Our charity offers following: - Czech & Slovak Sunday Preschool playgroup for children from 0-4 years old and their parents. - Czech Sunday school for children 4-15 years old - Czech Sunday tuition classes for adults - Czech & Slovak cultural events through the year - Czech children's library Our teaching classes take place on Sundays, usually twice per month for 2 hours. Classes take place in The Oakwood Centre, Headley Road, Headley Rd, Woodley, Reading RG5 4JZ and Woodford Park Leisure Centre, Haddon Drive, Woodley, Reading, RG5 4LY. Classes are open to all children willing to learn Czech language regardless of their level. Children need to be enrolled for the classes and classes schedule operates on school terms basis, the number of students is limited by classes' capacity. The Czech and Slovak playgroup setting is open for children from birth to 4-year-olds and their parents/carers. The playgroup is running at the same time as teaching classes. The playgroup takes place at Coronation Hall, Headley Rd, Woodley, Reading RG5 4JB. Our playgroup is open to anyone with children in specified age group and

operates on pay as you go system.

Our Czech tuition classes for adults are open to any adults wishing to learn Czech as a second language. The number of students is limited by class capacity.

Since 2021 the classes only take place online every week. Such an arrangement benefits both students and teachers.

During the reporting period there were 4 adult classes available offering range of levels from complete beginners to an advanced level.

All our classes are closely connected and are designed to be available at the same time to suit all family members' needs and very often involve participation of all members of individual families. Older children are studying in our children's classes, while younger sibling/s is/are with one or both parents in the playgroup setting or alternatively one of the parents is involved as a volunteer at school or playgroup setting during its duration.

We believe that attendance of Czech School Berkshire leads to strengthening of children's bilingual abilities and promotes awareness of their Czech background and roots, which in future might be important for their relationship with their families and the Czech Republic as a country. Czech School Berkshire offers families support in teaching children or adults' Czech language as a first/second language by providing them with the environment where Czech language can be used, promoted and learnt.

The school also provides other culturally rich activities & national celebrations throughout its academic year, as these events provide students and other members of the community with many opportunities to understand the fundamentals of the Czech Republic's history, geography, and ethnic lifestyle.

Summary of activities organised during reporting period:

- 17 teaching Sundays for 102 pupils
- 33 weekly online classes for 18 adult students
- 17 playgroups
- In October 2022 we organised a Czech theatre company Viola's visit to our school. To our great joy, the artists Lábus and Viklický visited us and not only showed us a performance for adult audiences 'Why won't you dance', but they also organized a very funny discussion for our students.
The event was very successful, members of Czechoslovak community both from our school and from the wider area praised it very much and hope that a similar event will take place as soon as possible.
- In October 2022 our school held a Halloween party for our young students (especially for visitors to our preschool group). In addition to spooky costumes, the celebration also includes good food and drink, a disco and fun games and competitions for children.
- In December 2022 we organised our traditional St Nicolas party for our wide Czechoslovak community. St. Nicholas is a traditional Czech & Slovak pre-Christmas celebration with traditional food and drink, raffle, photo booth and much more. This event was

attended by approximately 300 members of our community.

- Each year at the beginning of February we celebrate the school's anniversary and treat our students, teachers, and volunteers to a slice of birthday cake. This year's celebration was in the spirit of dancing - we organized both a disco for children and a disco for adults. Both events were well attended and very successful. We plan to continue this tradition in the coming years.
- In addition to the planned projects, a visit by Lady Milena Grenfell-Baines took place in May 2023. Due to Lady Milena's age and the great interest of our children and their parents in her fate, we organised the event unplanned and spontaneously.
In the first part of the event, we screened the film 'Hands on Glass' for children and parents. One of the main heroines of the film, Lady Milena, also participated in the screening. The documentary film discusses the greatest heroes of the rescue of the so-called Winton children - their parents. Through five rescued children, the film tells the story of their families, their memories of the train journey to Britain and how they lived in Britain afterwards.
In the second part of the event, there was a lecture by Lady Milena about her participation in the rescue operation of Nicholas Winton and other events of her rich life.
Both the screening and the discussion had a high turnout, and the whole event was extremely interesting and very beneficial for our children and their parents.
- In June 2023 our school (together with the Slovak school Skolacik) organised a traditional Children's Day celebration. About 150 children from our Czechoslovak community took part in the event. The event included sports competitions for children, prizes for young athletes, bouncy castles for young and old, sumo wrestling for children, a stand with Czechoslovak food and sales stands with hot dogs, typical East European dish 'langos', hot drinks and refreshments.
- At the beginning of July 2023, we organised a weekend community camping trip, which was enjoyed by 24 families. The family camping was a great success, the event included the traditional roasting of sausages, singing by the fire with the guitar and lots of games for children during the day.
- End of school year celebration took place in July 2023. We feel it's very important to recognize our students' hard work throughout the whole year. Therefore, every year we treat our students to a little gift in form of a book or similar small gift along with an achievement certificate. Teachers and assistants received free coffee on the school's account as a reward for their year-long work.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Our volunteers form a very important part of our charity. During the reporting period we had approximately 30 volunteers, who contributed to running of all parts of our charity.

Our playgroup setting is entirely managed by volunteers. Volunteers also carry out an important role of teaching assistants in the individual classes. Volunteers support our teaching staff in the reception area and supervise safety of our students in the rented premises.

Our children's library is also run by volunteers.

Our Trustees appreciate that without support and huge contribution of our volunteers we would not be able to organize any of our cultural events which are attended by large volume of people.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the reporting period our school offered 10 Czech teaching classes for children with total number of 102 pupils and 4 teaching classes for adults with the total number of 18:

- 17 teaching Sundays for 102 pupils
- 33 weekly online classes for 18 adult students
- 17 playgroups

By the end of July 2023, the charity employed 12 regular teachers, 3 supply teachers, and a Managing Director.

Trustees believe that through the devotion and energy of all members of school – the trustees, Managing Director, teachers, volunteers, students, and their parents, an outstanding team has been established and maintained. Many students made progress in their learning and continue to strengthen their relationship within the community. Last but not least, several students sit annual exams in Czech schools in the Czech Republic to prove their knowledge of Czech language and our school helps them achieve their goals.

Trustees are especially proud to have modernised the school's teaching methods. The school transitioned from less effective bi-monthly teaching for adults to much more effective and convenient online weekly teaching.

Finally, our charity maintains a successful co-operation with various universities in the Czech Republic. University students are welcome to join our school as internship students through Erasmus programme (or similar programme for undergraduate students).

Section E

Financial review

Brief statement of the charity's policy on reserves

Although Trustees did not establish an official policy on reserves during this period, they considered it crucial to set aside enough funds to cover the cost of at least one school term for all school operations.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy

The charity activities for the reporting period were mainly funded from tuition fees collected from its students with small contribution from fundraising activities & small donations.

During this reporting period our organisation received restricted grants from Ministry of Foreign Affairs and Ministry of Education of Czech Republic.

Czech Ministry of Foreign Affairs supported the following projects: Czech & Slovak Playgroup, Halloween Celebration, St. Nicolas Celebration, School Disco party, Czech theatre company Viola's visit, Children's Day celebration, Family Camping, End of Year Celebration and our project of children's Czech library.

adopted.

Czech Ministry of Education supported our organisation with a grant for our school section.

Section F Other optional information

Future plans:

Our greatest goal is to find new premises by the end of 2024, preferably in a local primary school. The aim is to have all classrooms and the playgroup together in one building and thereby strengthen the co-operation between teachers and other school staff as well as community spirit.

The Trustees intend to continue with their current strategy to maintain and improve the quality of provided education. The teachers and Trustees would like to develop structured methods for individual classes to ensure the curriculum followed is appropriate for all students and their individual level.

The Trustees will continue searching for new sources of finance to strengthen the financial position of the charity. The charity would like to attract more volunteers and teaching staff to offer its services to a larger volume of students and widen the areas of activities it provides for the community.

For December 2024 we are planning a Christmas concert with a popular Czech actor and singer.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Gabi Thomas

Full name(s)	GABRIELA THOMAS	
Position (e.g., Secretary, Chair, etc)	CHAIRMAN	

Date 17/5/2024

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

LUCIE FALLA

Position (e.g., Secretary, Chair, etc)

TRUSTEE & SECRETARY

Date 17/5/2024

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

ZDENKA SVOBODOVA

Position (e.g., Secretary, Chair, etc)

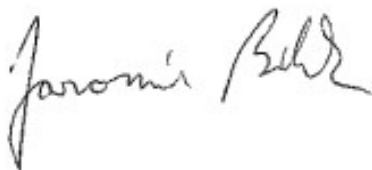
TRUSTEE & TREASURER

Date 17/5/2024

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)	JAROMIR BILEK	
Position (e.g., Secretary, Chair, etc)	TRUSTEE	
Date	17/5/2024	

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	PETRA WOODWARD	
Position (e.g., Secretary, Chair, etc)	TRUSTEE	
Date	17/5/2024	



Section A

Independent Examiner's Report

Report to the trustees	Czech School Berkshire		
On accounts for the year ended	31 July 2023	Charity no (if any)	1167861
Set out on pages	1-2		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 July 2023.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Helen Clarke Date: 14 May 2024

Name: Helen Clarke, Paragon Accounts Solutions Ltd

Relevant professional qualification(s) or body (if any):

ATT
MICB

Address: 104 Straight Road
Old Windsor
Windsor. SL4 2SB

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Czech School Berkshire		1167861		CC16a
Receipts and payments accounts				
For the period from	01/08/2022	To	31/07/2023	

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Charitable Activities	25,301	-	-	25,301	21,521
Donations	496	-	-	496	119
Fundraising Events	2,192	-	-	2,192	1,274
Grant Income	-	9,155	-	9,155	8,092
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	27,989	9,155	-	37,144	31,006
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	27,989	9,155	-	37,144	31,006
A3 Payments					
Charitable Activities	5,205	-	-	5,205	5,504
Staff Costs	19,443	1,455	-	20,898	19,097
Premises Rent	685	7,700	-	8,385	5,503
Cost of Fundraising Events	1,285	-	-	1,285	538
Management & Administration	1,856	-	-	1,856	2,945
Insurance	360	-	-	360	350
Bank Charges	158	-	-	158	101
Marketing & Promotions	1,331	-	-	1,331	138
	-	-	-	-	-
Sub total	30,325	9,155	-	39,480	34,177
A4 Asset and investment purchases. (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	30,325	9,155	-	39,480	34,177
Net of receipts/(payments)	- 2,335	-	-	- 2,335	- 3,171
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	6,146	-	-	6,146	9,318
Cash funds this year end	3,811	-	-	3,811	6,147

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	3,594	-	-
	Cash Held	217	-	-
		-	-	-
	Total cash funds	3,811	-	-
	(agree balances with receipts and payments account(s))			
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
	PAYE due	Unrestricted	181	October 2023
	Unpaid Wages	Unrestricted	1,241	Immediately
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees	Czech School Berkshire		
On accounts for the year ended	31 July 2023	Charity no (if any)	1167861
Set out on pages	1-2		

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Independent examiner's statement

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Signed: Helen Clarke Date: 14 May 2024

Name: Helen Clarke, Paragon Accounts Solutions Ltd

Relevant professional qualification(s) or body (if any):

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MICB

Address: 104 Straight Road
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	-	-	-	-	-
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		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
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	Unpaid Wages	Unrestricted	1,241	Immediately
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

Accounts



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	01	08	2021		31	07	2022

Section A Reference and administration details

Charity name CZECH SCHOOL BERKSHIRE

Other names charity is known by

Registered charity number (if any) 1167861

Charity's principal address 12 STONEY ROAD

BRACKNELL

Postcode

RG42 1XX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	GABRIELA THOMAS	Chairman		Board of Trustees
2	GABRIELA THOMAS	Treasurer		Board of Trustees
3	JAROMIR BILEK	Trustee		Board of Trustees
4	LUCIE FALLA	Trustee & Secretary		Board of Trustees
5	PETRA WOODWARD	Trustee		Board of Trustees
6	ZDENKA SVOBODOVA	Trustee		Board of Trustees

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

Yvona Kantorova

Section B management

Structure, governance, and

Description of the charity's trusts

Type of governing document (e.g., trust deed, constitution)	Constitution adopted on 23.10.2015
How the charity is constituted (e.g., trust, association, company)	CIO
Trustee selection methods (e.g., appointed by, elected by)	APPOINTED BY

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- ☐ policies and procedures adopted for the induction and training of trustees.
- ☐ the charity's organisational structure and any wider network with which the charity works;
- ☐ relationship with any related parties;
- ☐ trustees' consideration of major risks and the system and procedures to manage them.

Our charity has currently 5 Trustees who are responsible for the overall management and control of the charity. The Trustees work closely with its Managing Director, teachers, assistants, and volunteers.

With effect from 16th November 2020 Mrs. Gabriela Thomas was appointed as a new Treasurer by Board of Trustees.

The charity employs 11 regular teachers, 3 supply teachers and a Managing Director. Czech School Berkshire has approximately 30 volunteers who play a very important role in our charity. Volunteers contribute greatly during our school operations and cultural events. All employed teachers, Trustees, Managing Director, and volunteers are subject to DBS checks where required/appropriate prior their involvement in our charity. Our charity uses services of an accounting & payroll company and a DBS check agency.

New Trustees are appointed in accordance with the charity's governing document by ordinary resolution if the person is willing to act as a Trustee. New Trustees are appointed at our regular trustee's meetings. New Trustees are welcome to join our charity at any time through the year. As Trustees are involved in all school's operations and planning of additional events they meet regularly, at least once per 2 months during academic year. Urgent matters are dealt with by email.

The charity has adopted the following policies that are reviewed on a yearly basis:

Child Protection Policy
Health and Safety Policy
Volunteers Policy
Equality and Diversity Policy
GDPR privacy policy

Our charity cooperates with other Czech and Slovak schools in United Kingdom and is a member of Association of Czech and Slovak Schools in UK. Our school also closely cooperates with Czech Embassy in London, Ministry of Education of the Czech Republic, and Ministry of Foreign Affairs of The Czech Republic.

The Trustees identified major risks to our school as follows:
Dependency on a set of 3 rental premises which are located very close to each other and where our school operations take place;
Cost of rental;
Possible future influence of Brexit on a number of pupils;
Departure of senior teachers;
Successful securing of qualified teaching members of staff;
Securing suitable candidates for Trustees to cover all aspects of operations, management, and administrative tasks.
Above identified risks were reviewed by Trustees and procedures are being established to manage the risks.

Managing Director's responsibilities include mainly the overall management and supervision of the school's operations, administration of all sections of the organisation, leadership and supervision of all employed staff and volunteers. The Managing Director participates in strategic planning with Trustee's Board & implementation of agreed plans, attends and reports to Trustee's Board as required.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

The main purpose of Czech School Berkshire is to advance education for the public benefit in the language, history, geography, culture, and heritage of the Czech Republic.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have considered the Charity Commission's Guidance on public benefit and concluded that they fulfilled their duties in the light of that guidance.

Czech School Berkshire was established on 23.10.2015.
Our school opened its doors for enrolment on the 24.01.2016.
Our first teaching day & playgroup was on 07.02.2016
Official Charity registration status was received on 27.06.2016

Our charity offers following:

- Czech & Slovak Sunday Preschool playgroup for children from 0-4 years old and their parents.
- Czech Sunday school for children 4-15 years old
- Czech Sunday tuition classes for adults
- Czech & Slovak cultural events through the year
- Czech children's library

Our teaching classes take place on Sundays, usually twice per month for 2 hours.

Classes take place in **The Oakwood Centre**, Headley Road, Headley Rd, Woodley, Reading RG5 4JZ and **Woodford Park Leisure Centre**, Haddon Drive, Woodley, Reading, RG5 4LY. Classes are open to all children willing to learn Czech language regardless of their level. Children need to be enrolled for the classes and classes schedule operates on school terms basis, the number of students is limited by classes' capacity.

The Czech and Slovak playgroup setting is open for children from birth to 4-year-olds and their parents/carers. The playgroup is running at the same time as teaching classes. The playgroup takes place at **Coronation Hall**, Headley Rd, Woodley, Reading RG5 4JB. Our playgroup is open to anyone with children in specified age group and operates on pay as you go system.

Our Czech tuition classes for adults are open to any adults wishing to learn Czech as a second language. The number of students is limited by class capacity. Originally, the adults' classes took place at Woodford Park Leisure Centre, Haddon Drive, Woodley, Reading, RG5 4LY. Since 2021 the classes only take place online every week as both students and teachers are happy with this arrangement. During the reporting period there were 3 adult classes available offering range of levels from complete beginners to an advanced level.

All our classes are closely connected and are designed to be available at the same time to suit all family members' needs and very often involve participation of all members of individual families. Older children are studying in our children's classes, while younger sibling/s is/are with one or both parents in the playgroup setting or alternatively one of the parents is involved as a volunteer at school or playgroup setting during its duration.

We believe that attendance of Czech School Berkshire leads to strengthening of children's bilingual abilities and promotes awareness of their Czech background and roots, which in future might be important for their relationship with their families and the Czech Republic as a country. Czech School Berkshire offers families support in teaching children or adults' Czech language

as a first/second language by providing them with the environment where Czech language can be used, promoted and learnt.

The school also provides other culturally rich activities & national celebrations throughout its academic year, as these events provide students and other members of the community with many opportunities to understand the fundamentals of the Czech Republic's history, geography, and ethnic lifestyle.

Summary of activities organised during reporting period:

- 17 teaching Sundays for 103 pupils
- 33 weekly online classes for 21 adult students
- 17 playgroups
- In November 2021 management organised a team building activity for the school teachers. Such activity always brings the team of teachers together since throughout the year they have little opportunity to meet and talk. The teachers have an opportunity to share their experience, discuss various issues that arise in classes and generally catch up.
- In December 2021 we organised our traditional St Nicolas party for our wide Czechoslovak community. St. Nicholas is a traditional Czech & Slovak pre-Christmas celebration with traditional food and drink, raffle, photo booth and much more. This event was attended by approximately 300 members of our community.
- In February 2022 we held our very first 'MASOPUST' event which is a very popular celebration that takes place before lent period. People celebrate the event by eating meat, sausages, and doughnuts, by dancing, taking part in a procession of merry masks and generally having a lot of fun. Both our students and their parents took part in this and the whole event had very positive feedback. Our school's aim is to hold this type of celebration every two years.
- Each year at the beginning of February we celebrate the school's anniversary and treat our students, teachers, and volunteers to a slice of birthday cake.
- In May 2022 a disco party for adult members of our community took place. Traditional Czech food and drink (most importantly famous Czech beer) were served and 'oldies' Czechoslovak music was played at the event.
- In June 2022 we had a very interesting visit from Czech Republic – a children's books author and her illustrator husband came to our school. They held an interactive talk in which they introduced their books. The talk was attended by all our students who enjoyed it immensely. Our school bought several books written and illustrated by these authors and gifted them to our students at the end of the school year.

- In June 2022 our school (together with the Slovak school Skolacik) organised a traditional Children's Day celebration - an outdoor event full of fun activities for children. The event was a great success and was attended by 120 children from Czech and Slovak community.
- At the beginning of July 2022, we organised a weekend community camping trip, which was enjoyed by 24 families. This event always brings the members of our community closer together. We enjoy sitting at the campfire, singing, and chatting. Together with our children we have a chance to get to know better other families from our school.
- End of school year celebration took place in July 2022. We feel it's very important to recognize our students' hard work throughout the whole year. Therefore, every year we treat our students to a little gift in form of a book or similar small gift along with an achievement certificate.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- ☐ policy on grant making;
- ☐ policy programme related investment;
- ☐ contribution made by volunteers.

Our volunteers form a very important part of our charity. During the reporting period we had approximately 30 volunteers, who contributed to running of all parts of our charity. Our playgroup setting is entirely managed by volunteers. Volunteers also carry out an important role of teaching assistants in the individual classes. Volunteers support our teaching staff in the reception area and supervise safety of our students in the rented premises. Our children's library is also run by volunteers. Our Trustees appreciate that without support and huge contribution of our volunteers we would not be able to organize any of our cultural events which are attended by large volume of people.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the reporting period our school offered 9 Czech teaching classes for children with total number of 103 pupils and 3 teaching classes for adults with the total number of 21:

- 17 teaching Sundays for 103 pupils
- 33 weekly online classes for 21 adult students
- 17 playgroups

By the end of July 2022, the charity employed 11 regular teachers, 3 supply teachers, and a Managing Director.

Trustees believe that through the devotion and energy of all members of school – the trustees, Managing Director, teachers, volunteers, students, and their parents, an outstanding team has been established and maintained. Many students made progress in their learning and continue to strengthen their relationship within the community. Last but not least, several students sit annual exams in Czech schools in the Czech Republic to prove their knowledge of Czech language and our school helps them achieve their goals.

Trustees are especially proud to have modernised the school's teaching methods. The school transitioned from less effective bi-monthly teaching for adults to much more effective and convenient online weekly teaching.

Finally, our charity maintains a successful co-operation with various universities in the Czech Republic. University students are welcome to join our school as internship students through Erasmus programme (or similar programme for undergraduate

Section D

Achievements and performance

students).

Section E

Financial review

Brief statement of the charity's policy on reserves

Although Trustees did not establish an official policy on reserves during this period, they considered it crucial to set aside enough funds to cover the cost of at least one school term for all school operations.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- ☐ the charity's principal sources of funds (including any fundraising);
- ☐ how expenditure has supported the key objectives of the charity;
- ☐ investment policy and objectives including any ethical investment policy

The charity activities for the reporting period were mainly funded from tuition fees collected from its students with small contribution from fundraising activities & small donations.

During this reporting period our organisation received restricted grants from Ministry of Foreign Affairs and Ministry of Education of Czech Republic.

Czech Ministry of Foreign Affairs supported the following projects: Czech & Slovak Playgroup, Masopust Celebration, St. Nicolas Celebration, School Disco party, Book author's visit, Children's Day celebration, Family Camping, End of Year Celebration and our project of children's Czech library.

Czech Ministry of Education supported our organisation with a

adopted.

grant for our school section.

Section F

Other optional information

Future plans:

The Trustees intend to continue with their current strategy to maintain and improve the quality of provided education. The teachers and Trustees would like to develop structured methods for individual classes to ensure the curriculum followed is appropriate for all students and their individual level.

The Trustees would like to open another classroom for children aged 4 – 5 years who are starting a Reception class in September 2022, bringing the total number of classrooms to 10. The Trustees will continue searching for new sources of finance to strengthen the financial position of the charity. The charity would like to attract more volunteers and teaching staff to offer its services to a larger volume of students and widen the areas of activities it provides for the community.

Finally, the charity would like to continue its co-operation with Universities across the Czech Republic to attract Czech university students to join the charity as internship students through an internship programme Erasmus+ programme (or similar programme available).

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Gabi Thomas

Full name(s)	GABRIELA THOMAS	
Position (e.g., Secretary, Chair, etc)	CHAIRMAN	
Date	17/5/2023	

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	LUCIE FALLA	
Position (e.g., Secretary, Chair, etc)	TRUSTEE & SECRETARY	
Date	17/5/2023	

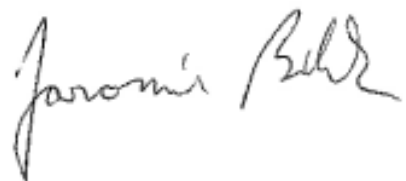
The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	ZDENKA SVOBODOVA	
Position (e.g., Secretary, Chair, etc)	TRUSTEE & TREASURER	
Date	17/5/2023	

The trustees declare that they have approved the trustees’ report above.

Signed on behalf of the charity’s trustees

Signature(s)		
Full name(s)	JAROMIR BILEK	

Position (e.g., Secretary, Chair, etc)	TRUSTEE	
Date	17/5/2023	

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	PETRA WOODWARD	
Position (e.g., Secretary, Chair, etc)	TRUSTEE	
Date	17/5/2023	



Section A

Independent Examiner's Report

Report to the trustees	Czech School Berkshire		
On accounts for the year ended	31 July 2022	Charity no (if any)	1167861
Set out on pages	1-2		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 July 2022.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Helen Clarke Date: 18 May 2023

Name: Helen Clarke, Paragon Accounts Solutions Ltd

Relevant professional qualification(s) or body (if any):

ATT
MICB

Address: 104 Straight Road

Old Windsor

Windsor. SL4 2SB



CHARITY COMMISSION
FOR ENGLAND AND WALES

Czech School Berkshire

1167861

Receipts and payments accounts

CC16a

For the period
from

01/08/2021

To

31/07/2022

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Charitable Activities	21,521	-	-	21,521	16,491
Donations	119	-	-	119	514
Fundraising Events	1,274	-	-	1,274	666
Grant Income	-	8,092	-	8,092	11,022
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	22,914	8,092	-	31,006	28,692
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	22,914	8,092	-	31,006	28,692
A3 Payments					
Charitable Activities	5,504	-	-	5,504	2,101
Staff Costs	16,505	2,592	-	19,097	15,628
Premises Rent	3	5,500	-	5,503	3,178
Cost of Fundraising Events	538	-	-	538	52
Management & Administration	2,945	-	-	2,945	1,949
Insurance	350	-	-	350	350
Bank Charges	101	-	-	101	8
Marketing & Promotions	138	-	-	138	815
	-	-	-	-	-
Sub total	26,085	8,092	-	34,177	24,082
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	26,085	8,092	-	34,177	24,082
Net of receipts/(payments)	- 3,171	0	-	- 3,171	4,611
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,318	-	-	9,318	4,707
Cash funds this year end	6,147	0	-	6,147	9,318

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	6,079	-	-
	Cash Held	68	-	-
		-	-	-
	Total cash funds	6,147	-	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	PAYE due	Unrestricted	216	October 2022
	Unpaid Wages	Unrestricted	1,264	Immediately
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval



Section A

Independent Examiner's Report

Report to the trustees	Czech School Berkshire		
On accounts for the year ended	31 July 2022	Charity no (if any)	1167861
Set out on pages	1-2		

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I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Helen Clarke Date: 18 May 2023

Name: Helen Clarke, Paragon Accounts Solutions Ltd

Relevant professional qualification(s) or body (if any):

ATT
MICB

Address: 104 Straight Road

Old Windsor

Windsor. SL4 2SB



CHARITY COMMISSION
FOR ENGLAND AND WALES

Czech School Berkshire

1167861

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For the period
from

01/08/2021

To

31/07/2022

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	-	-	-	-	-
Sub total (Gross income for AR)	22,914	8,092	-	31,006	28,692
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	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	22,914	8,092	-	31,006	28,692
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Sub total	26,085	8,092	-	34,177	24,082
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	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	26,085	8,092	-	34,177	24,082
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A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	9,318	-	-	9,318	4,707
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	Total cash funds	6,147	-	-
	(agree balances with receipts and payments account(s))			

	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities	PAYE due	Unrestricted	216	October 2022
	Unpaid Wages	Unrestricted	1,264	Immediately
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval

Accounts



Trustees' Annual Report for the period

Period start date		Period end date	
01	08	2020	31
From		To	

Section A Reference and administration details

Charity name CZECH SCHOOL BERKSHIRE

Other names charity is known by

Registered charity number (if any) 1167861

Charity's principal address 12 STONEY ROAD

BRACKNELL

Postcode RG42 1XX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	GABRIELA THOMAS	Chairman		Board of Trustees
2	GABRIELA THOMAS	Treasurer	16.11.2020 – 31.07.2021	Board of Trustees
3	MAGDALENA SRBKOVA	Treasurer	01.08.2020 – 15.11.2020	Board of Trustees
4	JAROMIR BILEK	Trustee	16.11.2020 – 31.7.2021	Board of Trustees
5	LUCIE FALLA	Secretary		Board of Trustees
6	PETRA WOODWARD	Trustee		Board of Trustees
7	ZDENKA SVOBODOVA	Trustee		Board of Trustees

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

Yvona Kantorova

Section B Structure, governance, and management

Description of the charity's trusts

Type of governing document (e.g., trust deed, constitution)	Constitution adopted on 23.10.2015
How the charity is constituted (e.g., trust, association, company)	CIO
Trustee selection methods (e.g., appointed by, elected by)	APPOINTED BY

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees.
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Our charity has currently 5 Trustees who are responsible for the overall management and control of the charity. The Trustees work closely with its Managing Director, teachers, assistants, and volunteers.

On the 15th November 2020 Mrs. Magdalena Srbkova, a Trustee and a Treasurer resigned from both roles due to personal circumstances. With effect from 16th November 2020 Mrs. Gabriela Thomas was appointed as a new Treasurer by Board of Trustees.

On the 16th November 2020 Mr. Jaromir Bilek was appointed as a Trustee of Czech School Berkshire by Board of Trustees.

The charity employs 11 teachers and the Managing Director. Czech School Berkshire has approximately 30 volunteers who play a very important role in our charity. Volunteers contribute greatly during our school operations and cultural events. All employed teachers, Trustees, Managing Director, and volunteers are subject to DBS checks where required/appropriate prior their involvement in our charity. Our charity uses services of an accounting & payroll company and a DBS check agency.

New Trustees are appointed in accordance with the charity's governing document by ordinary resolution if the person is willing to act as a Trustee. New Trustees are appointed at our regular trustee's meetings. New Trustees are welcome to join our charity at any time through the year. As Trustees are involved in all school's operations and planning of additional events they meet regularly, at least once per 2 months during academic year. Urgent matters are dealt with by email.

The charity has adopted the following policies that are reviewed on a yearly basis:

Child Protection Policy
Health and Safety Policy
Volunteers Policy
Equality and Diversity Policy
GDPR privacy policy

Our charity cooperates with other Czech and Slovak schools in United

Kingdom and is a member of Association of Czech and Slovak Schools in UK. Our school also closely cooperates with Czech Embassy in London, Ministry of Education of the Czech Republic, and Ministry of Foreign Affairs of The Czech Republic. The Trustees identified major risks to our school as follows: Dependency on a set of 3 rental premises which are located very close to each other and where our school operations take place; Cost of rental; Possible future influence of Brexit on a number of pupils; Departure of senior teachers; Successful securing of qualified teaching members of staff; Securing suitable candidates for Trustees to cover all aspects of operations, management, and administrative tasks. Above identified risks were reviewed by Trustees and procedures are being established to manage the risks. Managing Director's responsibilities include mainly the overall management and supervision of the school's operations, administration of all sections of the organisation, leadership and supervision of all employed staff and volunteers. The Managing Director participates in strategic planning with Trustee's Board & implementation of agreed plans, attends and reports to Trustee's Board as required.	
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Section C	Objectives and activities
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Summary of the objects of the charity set out in its governing document	The main purpose of Czech School Berkshire is to advance education for the public benefit in the language, history, geography, culture, and heritage of the Czech Republic.
---	--

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have considered the Charity Commission's Guidance on public benefit and concluded that they fulfilled their duties in the light of that guidance.

Czech School Berkshire was established on 23.10.2015.
Our school opened its doors for enrolment on the 24.01.2016.
Our first teaching day & playgroup was on 07.02.2016
Official Charity registration status was received on 27.06.2016

Our charity offers following:

- Czech & Slovak Sunday Preschool playgroup for children from 0-4 years old and their parents.
- Czech Sunday school for children 4-15 years old
- Czech Sunday tuition classes for adults
- Czech & Slovak cultural events through the year
- Czech children's library

Our teaching classes take place on Sundays, usually twice per month for 2 hours.

Classes take place in **The Oakwood Centre**, Headley Road, Headley Rd, Woodley, Reading RG5 4JZ and **Woodford Park Leisure Centre**, Haddon Drive, Woodley, Reading, RG5 4LY.

Classes are open to all children willing to learn Czech language regardless of their level. Children need to be enrolled for the classes and classes schedule operates on school terms basis, the number of students is limited by classes' capacity.

The Czech and Slovak playgroup setting is open for children from birth to 4-year-olds and their parents/carers.

The playgroup is running at the same time as teaching classes.

The playgroup takes place at **Coronation Hall**, Headley Rd, Woodley, Reading RG5 4JB.

Our playgroup is open to anyone with children in specified age group and operates on pay as you go system.

Our Czech tuition classes for adults are open to any adults wishing to learn Czech as a second language. The number of students is limited by class capacity.

In the autumn of 2020, the adults' classes took place at Woodford Park Leisure Centre, Haddon Drive, Woodley, Reading, RG5 4LY.

During the lockdown period in 2021 the classes continued online in order not to disrupt the continuity of learning. Later on both students and teachers agreed that the adult classes should only continue online in the future.

During the reporting period there were 3 adult classes available offering range of levels from complete beginners to advanced level.

All our classes are closely connected and are designed to be available at the same time to suit all family members' needs and very often involve participation of all members of individual families. Older children are studying in our children's classes, while younger sibling/s is/are with one or both parents in the playgroup setting or alternatively one of the parents is involved as a volunteer at school or playgroup setting during its duration.

We believe that attendance of Czech School Berkshire leads to strengthening of children's bilingual abilities and promotes awareness of their Czech background and roots, which in future might be important for their relationship with their families and the Czech Republic as a country. Czech School Berkshire offers families support in teaching children or adults' Czech language as a first/second language by providing them

with the environment where Czech language can be used, promoted and learnt.

The school also provides other culturally rich activities & national celebrations throughout its academic year, as these events provide students and other members of the community with many opportunities to understand the fundamentals of the Czech Republic's history, geography, and ethnic lifestyle.

Summary of activities organized during reporting period:

- 17 teaching Sundays for 83 pupils
- 17 teaching classes for 21 adult students
- 9 playgroups
- In October 2020 we organized a Halloween trail which took place at Loddon Hall, Twyford, Berkshire. The whole event was organized in accordance with the covid rules and restrictions valid at the time of the event. It was an evening of spooky fun for all our students and their siblings.
- In December 2020 we organised our traditional St Nicolas party, albeit on a lower scale than usual due to coronavirus restrictions. The whole event was organized in accordance with the covid rules and restrictions valid at the time of the event. St. Nicholas is a traditional Czech & Slovak pre-Christmas celebration. This event was attended by approximately 100 members of our community.
- In June 2021 our school together with the Slovak school Skolacik organized a traditional Children's Day celebration - an outdoor event full of fun activities for children. The event was a great success and was attended by 120 children from Czech and Slovak community.
- End of school year celebration took place in July 2021. We feel it's very important to recognize our students' hard work throughout the whole year. Therefore, every year we treat our students to a little gift in the form of a book or similar small gift along with an achievement certificate.
- At the beginning of July 2020, we organised a weekend community camping trip, which was enjoyed by 18 families. The event brought members of our community closer together. We enjoyed sitting at the campfire, singing, and chatting. Together with our children we had a chance to get to know better other families from our school.

Due to restrictions related to COVID-19 the following planned events had to be cancelled:

- o Playgroup sessions Autumn / Spring Term 2020
- o School 5th anniversary February 2021
- o Masopust celebration February 2021
- o Easter celebration March 2021
- o Brookwood cemetery Memorial Service – May 2021

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Our volunteers form a very important part of our charity. During the reporting period we had approximately 30 volunteers, who contributed to running of all parts of our charity.

Our playgroup setting is entirely managed by volunteers. Volunteers also carry out an important role of teaching assistants in the individual classes. Volunteers support our teaching staff in the reception area and supervise safety of our students in the rented premises.

Our children's library is also run by volunteers.

Our Trustees appreciate that without support and huge contribution of our volunteers we would not be able to organize any of our cultural events which are attended by large volume of people.

Section D

Achievements and performance

Section D Achievements and performance

Summary of the main achievements of the charity during the year

During the reporting period our school offered 7 Czech teaching classrooms for children with total number of 83 pupils and 3 teaching classrooms for adults with the total number of 21:

- 17 teaching Sundays for 83 pupils
- 17 teaching classes for 21 adult students
- 9 playgroups

By the end of July 2021, the charity employed 11 teachers and a Managing Director.

Trustees believe that through the devotion and energy of all Trustees, Managing Director, teachers, volunteers, students, and their parents, together we managed to establish a well working team. Many students made progress in their learning and continue to strengthen their relationship with the community.

Trustees are especially proud to have been able to continue the teaching during the COVID-19 pandemic in spring & summer 2020 online via Microsoft Teams. The school management & teachers quickly and effectively aimed all their skills and resources at online teaching. Due to common effort the school successfully managed to provide its services to pupils and adult students during the part of spring term 2020 & summer term 2020.

Last but not least, our charity started a successful co-operation with Masaryk University in Brno, Czech Republic. A university student joined the charity as an internship student through Erasmus programme and spent 4 months at our school teaching one of school's younger classes as well as helping with general administration.

Section E Financial review

Brief statement of the charity's policy on reserves

Although Trustees did not establish an official policy on reserves during this period, they considered it crucial to set aside enough funds to cover the cost of at least one school term for all school operations.

Details of any funds materially in deficit

n/a

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and

The charity activities for reporting period were mainly funded from tuition fees collected from its students with small contribution from fundraising activities & small donations.

During this reporting period our organisation received restricted grants from Ministry of Foreign Affairs and Ministry of Education of Czech Republic.

Czech Ministry of Foreign Affairs supported the following projects: Czech & Slovak Playgroup, Halloween celebration, St. Nicolas Celebration, Children's Day celebration, Family Camping, End of Year Celebration and our project of children's Czech library.

objectives including any ethical investment policy adopted.

Czech Ministry of Education supported our organisation with a grant for our school section.

Section F Other optional information

Future plans:

The Trustees intend to continue with their current strategy to maintain and improve the quality of provided education. The teachers and Trustees would like to develop structured methods for individual classes to ensure the curriculum followed is appropriate for all students and their individual level.

The Trustees would like to open another classroom for children aged 4 – 5 years who are starting a Reception class in September 2022, bringing the total number of classrooms to 10.

The Trustees will continue searching for new sources of finance to strengthen the financial position of the charity. The charity would like to attract more volunteers and teaching staff to offer its services to a larger volume of students and widen the areas of activities it provides for the community.

Finally, the charity would like to continue its co-operation with Universities across the Czech Republic to attract Czech university students to join the charity as internship students through a new internship programme replacing Erasmus+ programme (Since Brexit, which came into force on 31st of December 2020, the UK will no longer be participating in Erasmus+. From September 2021, the UK is replacing Erasmus+ with the Turing scheme, named after English mathematician, Alan Turing).

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	GABRIELA THOMAS	
Position (e.g., Secretary, Chair, etc)	CHAIRMAN	
Date	23/5/2022	

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	LUCIE FALLA	
Position (e.g., Secretary, Chair, etc)	TRUSTEE & SECRETARY	
Date	23/5/2022	

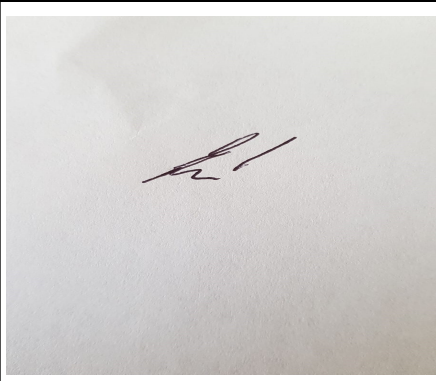
The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ZDENKA SVOBODOVA	
Position (e.g., Secretary, Chair, etc)	TRUSTEE & TREASURER	
Date	23/5/2022	

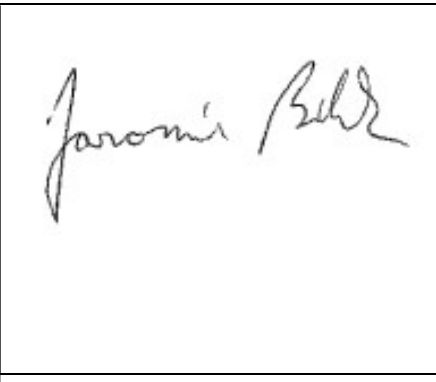
The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	MAGDALENA SRBKOVA	
Position (e.g., Secretary, Chair, etc)	TRUSTEE	
Date	23/5/2022	

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	JAROMIR BILEK	
Position (e.g., Secretary, Chair, etc)	TRUSTEE	
Date	23/5/2022	

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

A handwritten signature in black ink, appearing to read 'Petra Woodward', is written in the left-hand box of the signature section.

Full name(s)

PETRA WOODWARD

**Position (e.g., Secretary, Chair,
etc)**

TRUSTEE

Date

23/5/2022



CHARITY COMMISSION
FOR ENGLAND AND WALES

Czech School Berkshire

1167861

Receipts and payments accounts

CC16a

For the period
from

01/08/2020

To

31/07/2021

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Charitable Activities	16,491	-	-	16,491	18,343
Donations	514	-	-	514	257
Fundraising Events	666	-	-	666	1,579
Grant Income	-	11,022	-	11,022	5,031
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	17,671	11,022	-	28,692	25,211
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	17,671	11,022	-	28,692	25,211
A3 Payments					
Charitable Activities	1,051	1,050	-	2,101	3,165
Staff Costs	8,756	6,872	-	15,628	13,294
Premises Rent	78	3,100	-	3,178	4,475
Cost of Fundraising Events	52	-	-	52	581
Management & Administration	1,949	-	-	1,949	1,853
Insurance	350	-	-	350	350
Bank Charges	8	-	-	8	31
Marketing & Promotions	815	-	-	815	710
	-	-	-	-	-
Sub total	13,060	11,022	-	24,082	24,460
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	13,060	11,022	-	24,082	24,460
Net of receipts/(payments)	4,611	0	-	4,611	751
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	4,707	-	-	4,707	3,956
Cash funds this year end	9,318	0	-	9,318	4,707

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	9,032	-	-
	Cash Held	285	-	-
		-	-	-
	Total cash funds	9,318	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
	PAYE due	Unrestricted	123	October 2021
	Unpaid Wages	Unrestricted	329	Immediately
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	

Accounts



Trustees' Annual Report for the period

Period start date			Period end date				
From	01	08	2019	To	31	07	2020

Section A Reference and administration details

Charity name CZECH SCHOOL BERKSHIRE

Other names charity is known by

Registered charity number (if any) 1167861

Charity's principal address 12 STONEY ROAD

BRACKNELL

Postcode

RG42 1XX

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	GABRIELA THOMAS	Chairman		Board of Trustees
2	MAGDALENA SRBKOVA	Treasurer		Board of Trustees
3	LUCIE FALLA	Secretary		Board of Trustees
4	PETRA WOODWARD	Trustee		Board of Trustees
5	ZDENKA SVOBODOVA	Trustee		Board of Trustees

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
n/a	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
n/a		

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance, and management

Description of the charity's trusts

Type of governing document (e.g., trust deed, constitution)	Constitution adopted on 23.10.2015
How the charity is constituted (e.g., trust, association, company)	CIO
Trustee selection methods (e.g., appointed by, elected by)	APPOINTED BY

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about: • policies and procedures adopted for the induction and training of trustees. • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them.	Our charity has currently 5 Trustees who are responsible for the overall management and control of the charity. The Trustees work closely with its Managing Director, teachers, assistants, and volunteers. The charity employs 11 teachers and the Managing Director. Czech School Berkshire has approximately 30 volunteers who play very important role in our charity. Volunteers contribute greatly during our school operations and cultural events. All employed teachers, Trustees, Managing Director, and volunteers are subject to DBS checks where required/appropriate prior their involvement in our charity. Our charity uses services of an accounting & payroll company and a DBS check agency. New Trustees are appointed in accordance with the charity's governing document by ordinary resolution if the person is willing to act as a Trustee. New Trustees are appointed at our regular trustee's meetings. New Trustees are welcome to join our charity at any time through the year. As Trustees are involved in all school's operations and planning of additional events they meet regularly, at least once per 2 months during academic year. Urgent matters are dealt with by email. The charity has adopted the following policies that are reviewed on a yearly basis: Child Protection Policy Health and Safety Policy Volunteers Policy Equality and Diversity Policy GDPR privacy policy Our charity cooperates with other Czech and Slovak schools in United Kingdom and is a member of Association of Czech and Slovak Schools in UK. Our school also closely cooperates with Czech Embassy in London, Ministry of Education and Ministry of Foreign Affairs of The Czech Republic. The Trustees identified major risks to our school as follows: dependency on a set of 3 rental premises which are located very close to each other and where our school operations take place, cost of rental, possible future influence of Brexit on a number of pupils, departure of senior teachers, successful securing of qualified teaching members of staff, sufficient number of Trustees to cover all aspects of operations, management, and administrative tasks. Above identified risks were reviewed by Trustees and
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procedures are being established in order to manage the risks.
Managing Director's responsibilities include mainly the overall management and supervision of the school's operations, administration of all sections of the organisation, leadership and supervision of all employed staff and volunteers. The Managing Director participates in strategic planning with Trustee's Board & implementation of agreed plans, attends and reports to Trustee's Board as required.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The main purpose of Czech School Berkshire is to advance education for the public benefit in the language, history, geography, culture, and heritage of the Czech Republic.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The Trustees have considered the Charity Commission's Guidance on public benefit and consider that they fulfilled their duties in the light of that guidance.

Czech School Berkshire was established on 23.10.2015.
Our school opened its doors for enrolment on the 24.01.2016.
Our first teaching day & playgroup was on 07.02.2016
Official Charity registration status was received on 27.06.2016

Our charity offers following:

- Czech & Slovak Sunday Preschool playgroup for children from 0-4 years old and their parents.
- Czech Sunday school for children 4-15 years old
- Czech Sunday tuition classes for adults
- Czech & Slovak cultural events through the year
- Czech children's library

Our teaching classes take place on Sundays, usually twice per month for 2 hours.

Classes take place in The Oakwood Centre, Headley Road, Headley Rd, Woodley, Reading RG5 4JZ.

Classes are opened to all children willing to learn Czech language regardless their level. Children need to be enrolled for the classes and classes schedule operates on school terms basis, the number of students is limited by classes' capacity. During the reporting period there were 6 children's classrooms available.

The Czech and Slovak playgroup setting is opened for children from birth to 4-year-olds and their parents/carers.

The playgroup is running at the same time as teaching classes.

The playgroup takes place at Coronation Hall, Headley Rd, Woodley, Reading RG5 4JB.

Playgroup is opened to anyone with children in specified age group and

operates on pay as you go system.

Our Czech tuition classes for adults are opened to any adults wishing to learn Czech as a second language. The number of students is limited by class capacity.

The adult's classes take place in The Oakwood Centre, Headley Road, Headley Rd, Woodley, Reading RG5 4JZ and, also in Woodford Park Leisure Centre, Haddon Dr, Woodley, Reading RG5 4LY.

During the reporting period there were 3 classes available offering range of levels from complete beginners to advanced level.

All our classes are closely connected and are designed to be available at the same time to suit all family member's needs and very often involve participation of all members of individual families. Older children are studying in our children's classes, while younger sibling/s are with one or both parents in the playgroup setting or alternatively one of the parents is involved as a volunteer at school or playgroup setting during its duration, or the non-Czech speaking family member (husband or wife) attends the Czech tuition adult's classes.

We believe that attendance of Czech School Berkshire leads to strengthening of children's bilingual abilities and promotes awareness of their Czech background and roots, which in future might be important for their relationship with their families and the Czech Republic as a country. Czech School Berkshire offers families support in teaching children or adults Czech language as a first/second language by providing them with the environment where Czech language can be used, promoted and learnt.

The school also provides other culturally rich activities & national celebrations throughout its academic year, as these events provide students and other members of the community with many opportunities to understand the fundamentals of the Czech Republic's history, geography, and ethnic lifestyle.

Summary of activities organized during reporting period:

- 11 teaching Sundays for 78 pupils
- 12 online teaching Sundays for 64 pupils

- 11 teaching classes for 21 adult students
- 12 online teaching classes for 21 adult students

- 11 playgroups

- In November 2019 we coordinated another attendance of Czech and Slovak families from our community at the Memorial Service in Brookwood (which takes place 2 x per year) marking the end of the World War I. in Europe. Children from our school and wider community performed Czech songs during the service. They also made a beautiful piece of art (a large picture with planes and poppies) to mark the occasion. For that they were awarded the 1st prize in an art competition.

- In November 2019 a Czech theatre company Viola visited our school as part of their UK tour. In our school theatre they performed 2 plays in Czech language – an afternoon one for children audience and an evening one for adults. The event was a great success.

- In December 2019, together with Slovak school Skolacik in

Bracknell, we organised our traditional St Nicolas party, which is a traditional Czech & Slovak pre-Christmas celebration. This event was attended by approximately 400 members of our community.

- In February 2020 we celebrated our 4th school anniversary with all our students, parents, volunteers, staff, and members of our community. Children at school and playgroup received small presents and celebrated the occasion with a cake.

Due to coronavirus crisis the following planned events had to be cancelled:

- o Easter celebration April 2020
- o Visit from Czech theatre company (Mr. Jiri Labus)
- o Brookwood cemetery Memorial Service – May 2020
- o Children's day celebration – sports day – June 2020
- o End of school year celebration – July 2020
- o Family camping event – July 2020

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grant making;
- policy programme related investment;
- contribution made by volunteers.

Our volunteers form a very important part of our charity. During the reporting period we had approximately 30 volunteers, who contributed to running of all parts of our charity. Our playgroup setting is entirely managed by volunteers. Volunteers also carry out an important role of teaching assistants in the individual classes. Volunteers support our teaching staff in the reception area and supervise safety of our students in the rented premises. Our children library is also run by volunteers. Our Trustees are confident to say that without support and huge contribution of our volunteers we would not be able to organize any of our cultural events which are attended by large volume of people.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the reporting period our school offered 6 Czech teaching classrooms for children with total number of 78 pupils:

- 11 teaching Sundays for 78 pupils
- 12 online teaching Sundays for 64 pupils
- 11 teaching classes for 21 adult students
- 12 online teaching classes for 21 adult students
- 11 playgroups - our Czech & Slovak playgroup setting was visited by 20 to 30 families on average.

By the end of July 2020, the charity employed 11 teachers and the Managing Director.

Trustees believe that through the devotion and energy of all Trustees, Managing Director, teachers, volunteers, students, and their parents, together we managed to establish a well working team. Many students made progress in their learning and continue to strengthen their relationship with the community.

Trustees are especially proud to have been able to continue the teaching during the coronavirus crisis in spring & summer 2020 online via Microsoft Teams. The school management & teachers quickly and effectively aimed all their skills and resources at online teaching. Due to common effort the school successfully managed to provide its services to pupils and adult students during the part of spring term 2020 & summer term 2020.

Section E

Financial review

Brief statement of the charity's policy on reserves	Although Trustees did not establish an official policy on reserves during this period, they considered it crucial to set aside enough funds to cover at least one term cost for all school operations.
Details of any funds materially in deficit	n/a

Further financial review details (Optional information)

You may choose to include additional information, where relevant about: - the charity's principal sources of funds (including any fundraising); - how expenditure has supported the key objectives of the charity; - investment policy and objectives including any ethical investment policy adopted.	The charity activities for reporting period were mainly funded from tuition fees collected from its students with small contribution from fundraising activities & small donations. During this reporting period our organisation received restricted grants from Ministry of Foreign Affairs and Ministry of Education of Czech Republic. Czech Ministry of Foreign Affairs supported our project of Czech & Slovak Playgroup, St. Nicolas Celebration, visit of Czech theatre company Viola, Brookwood cemetery memorial service and our project of children's Czech library. Czech Ministry of Education supported our organisation with grant for our school section.
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Section F Other optional information

Future plans

The Trustees intend to continue their current strategies to maintain and improve the quality of provided education. The teachers and Trustees would like to develop structured methods for individual classes to ensure the curriculum followed is appropriate for all students and their individual level.

The Trustees would like to open a new classroom (Veverky) for children aged 4 – 5 years who are starting a Reception class in September 2020, bringing the total number of classrooms to 7.

The Trustees will continue searching for new sources of finance to strengthen the financial position of the charity. The charity would like to attract more volunteers and teaching staff in order to offer its services to a larger volume of students and widen the areas of activities it provides for the community.

Finally, the charity would like to start co-operating with Universities across the Czech Republic to attract Czech university students to join the charity as internship students through Erasmus programme.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	GABRIELA THOMAS	
Position (e.g., Secretary, Chair, etc)	CHAIRMAN	
Date	25/5/2021	

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	LUCIE FALLA	
Position (e.g., Secretary, Chair, etc)	TRUSTEE & SECRETARY	
Date	25/5/2021	

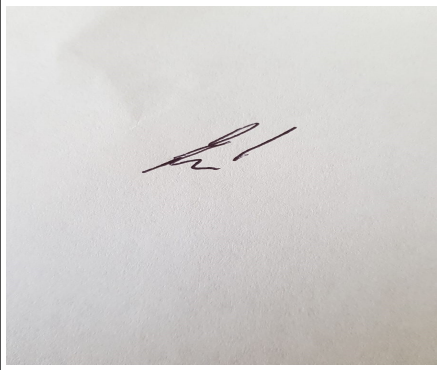
The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	ZDENKA SVOBODOVA	
Position (e.g., Secretary, Chair, etc)	TRUSTEE & TREASURER	
Date	25/5/2021	

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	MAGDALENA SRBKOVA	
Position (e.g., Secretary, Chair, etc)	TRUSTEE	
Date	25/5/2021	

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	PETRA WOODWARD	
Position (e.g., Secretary, Chair, etc)	TRUSTEE	
Date	25/5/2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

Czech School Berkshire

1167861

Receipts and payments accounts

CC16a

For the period
from

01/08/2019

To

31/07/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Charitable Activities	18,343	-	-	18,343	16,279
Donations	257	-	-	257	166
Fundraising Events	1,579	-	-	1,579	1,735
Grant Income	-	5,031	-	5,031	4,950
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	20,180	5,031	-	25,211	23,130
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	20,180	5,031	-	25,211	23,130
A3 Payments					
Charitable Activities	2,136	1,029	-	3,165	2,949
Staff Costs	11,442	1,852	-	13,294	9,208
Premises Rent	2,325	2,150	-	4,475	5,963
Cost of Fundraising Events	581	-	-	581	850
Management & Administration	1,853	-	-	1,853	2,664
Insurance	350	-	-	350	205
Bank Charges	31	-	-	31	12
Marketing & Promotions	710	-	-	710	554
	-	-	-	-	-
Sub total	19,429	5,031	-	24,460	22,404
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	19,429	5,031	-	24,460	22,404
Net of receipts/(payments)	751	0	-	751	725
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3,956	-	-	3,956	3,231
Cash funds this year end	4,707	0	-	4,707	3,956

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	Bank Account	4,649	-	-
	Cash Held	58	-	-
		-	-	-
	Total cash funds	4,707	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK
		Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
B3 Investment assets		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities		Fund to which liability relates	Amount due (optional)	When due (optional)
	PAYE due	Unrestricted	96	October 2020
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	



Section A

Independent Examiner's Report

Report to the trustees/
members of

Czech School Berkshire

On accounts for the year
ended

31 July 2020

Charity no
(if any)

1167861

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 July 2019.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

** Please delete the words in the brackets if they do not apply.*

Signed:

H. H. Clarke

Date:

28 May 2021

Name:

Helen Clarke, Paragon Accounts Solutions Ltd

Relevant professional
qualification(s) or body
(if any):

ATT
MICB

Address:

104 Straight Road

Old Windsor

Windsor

SL4 2SB

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.