



**CHARITY COMMISSION  
FOR ENGLAND AND WALES**

## **Trustees' Annual Report for the period**

**From 1 August 2022 (period start date) To 31 July 2023 (period end date)**

**Charity name: Friends of Judith Kerr Primary School**

**Charity registration number: 1167847**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Advance the education of the pupils at Judith Kerr Primary School ("JKPS"), in particular by: - Developing effective relationships between the staff, parents and others associated with the school - Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The focus of our activities remains the enhancement of facilities for the JKPS pupils through fundraising activities to enrich the children's learning experience.</p> <p>We cover the full age range of the school and look to have an even spend on year groups where possible. Most items cover the whole school and therefore all children can benefit from the contributions.</p> <p>We hold a mixture of events for children and parents throughout the year. These are a combination of social and fundraising activities.</p> <p>We aim to provide additional facilities that are not included within the school budget which will enrich the children's learning experience, as well as organise social events for children and their families.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	In planning the activities/ events for the year at our school we kept in mind the guidance issued by the Charity Commission on public benefit at our Trustees meetings.

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
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Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	All those involved in the Friends of Judith Kerr Primary School are volunteers. The success of FoJKPS would not be possible without the many hours the Trustees, Council and members spend organising and assisting with the events. A big thank you to them and those who supported our events by attending.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>In September, our biggest fundraising event, (the Herne Hill Oktoberfest) was held, which was well received by parents and carers, children and staff, as well as the wider Herne Hill community.</p> <p>In November, we organised the St Martin's celebration for the school community, a German, Christian tradition to walk and sing with lanterns in the evening.</p> <p>In December, we held the Christmas Fair, coordinated the sale of children's Christmas cards, held a wreath-making workshop and sold Christmas Trees.</p> <p>The summer term saw the support of Sports Day and we ended the school year supporting an all-school theatre trip to see 'Mog the Forgetful Cat', a stage adaptation of Judith Kerr's beloved children's book, at the Old Vic Theatre. We also held a Summer Picnic to get all families of the school community together and celebrate the end of year.</p> <p>Throughout the year we held successful preloved uniform and cake sales.</p> <p>The charity has also been generously supported by donations from parents, carers</p>

		<p>and members of the wider school and local community, including local businesses. Our focus in the 2022-2023 school year was the continued improvement of the children's outdoor area, including the creation of a woodland area in the Reception playground, completion of a woodland teaching shelter for the forest school (including relevant teacher training). We also provided school supplies to cover a funding shortfall and to support waste reduction through the purchase of reusable glue sticks.</p> <p>We were able to raise £59,488 (before payments relating to FoJKPS activities and overheads) and give £19,248 to the school. The money spent for the school was for the following items:</p> <ul style="list-style-type: none"> <li>- £11,181 – Outside Space Improvement</li> <li>- £4,961 – Mog School Trip</li> <li>- £1,942 – School Supplies</li> <li>- £826 – Year 6 Leavers</li> <li>- £250 – Sports Day</li> <li>- £88 – Staff Appreciation</li> </ul> <p>Our direct school spending is determined through consultation with the school's senior leadership team. A portion of the money raised in the current year has been set aside to fund future major projects.</p>
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#### **Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<p>Cash held has increased by £19,493, from £18,449 at 1 August 2022 to <b>£37,942</b> at 31 July 2023.</p> <p>Our main fundraisers were the Oktoberfest, the sale of Christmas trees/wreath workshop, preloved uniform/cake sales, the summer picnic and ad hoc donations from the school community.</p> <p>Money raised during the year amounted to £59,488, breakdown as follows:</p> <ul style="list-style-type: none"> <li>- £25,554 Oktoberfest</li> <li>- £5,496 Donations associated with the Mog trip</li> <li>- £646 Donations associated with the St Martin event</li> <li>- £10,364 Other donations from the school community</li> <li>- £7,503 Christmas trees/wreath workshop/cards/fair</li> <li>- £4,383 Summer picnic and raffle</li> <li>- £2,361 Preloved uniform/cake/ice lolly sales</li> <li>- £3,181 Corporate giving/matching and other donations</li> </ul> <p>Total payments on FoJKPS activities and overheads were £20,746. This included £3,102 paid in advance of the 2023 Oktoberfest event that was held after the period end in September 2023.</p>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	Not applicable
Amount of reserves held	Para 1.22	Not applicable
Reasons for holding zero reserves	Para 1.22	We do not have any recurring expenditure commitments that require us to accumulate reserves for unforeseen events. We raise funds to spend on projects and facilities for the benefit of the children at JKPS. We only make expenditure commitments when we have the cash to do so. The majority of funds raised in the year are spent during the year or held for following years where a major project is planned.
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

**Additional information (optional)**

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Model Constitution for Parent Teacher Associations in England and Wales
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	FoJKPS is a parent teacher association which consists of a minimum of 2 trustees.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Trustees shall be elected by the members of the Friends of Judith Kerr Primary School at the AGM and shall hold office until the next AGM.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Friends of Judith Kerr Primary School
Other name the charity uses	FoJKPS
Registered charity number	1167847
Charity's principal address	c/o Judith Kerr Primary School 62/68 Half Moon Lane Herne Hill London SE24 9JE

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Shivali Shah	Trustee	Stepped down 30 June 2023	
2	Laurel Hill Sanderson	Trustee	Stepped down 30 June 2023	
3	Paula Rocktaeschel	Trustee	Appointed 30 June 2023	
4	Jane Elizabeth Dutton	Trustee	Appointed 30 June 2023	
5	Elizabeth Miriam Holt	Trustee		
6	Regina Manasijevic	Trustee		
7	Alexander Stanley Lines	Trustee	Appointed 17 January 2023	
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15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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# Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	Alexander Lines	
Full name(s)	Alexander Stanley Lines	
Position (eg Secretary, Chair, etc)	Co-Treasurer	
Date	29 APR 2024	



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Charity Name  
Friends of Judith Kerr Primary School

No (if any)  
1167847

## Receipts and payments accounts

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For the period from	Period start date	To	Period end date
	01/08/2022		31/07/2023

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
MISC - Bake Sale	1,184	-	-	1,184	-
MISC - JKPS Baseball Caps	-	-	-	-	296
MISC - Preloved Uniform Sale	637	-	-	637	859
SUMR - Summer Picnic and Raffle	4,383	-	-	4,383	2,468
SUMR - Mog Trip	5,496	-	-	5,496	-
SUMR - Ice lollies	540	-	-	540	275
AUTM - Oktoberfest	25,554	-	-	25,554	-
AUTM - St Martin	646	-	-	646	-
XMAS - Xmas Cards	691	-	-	691	1,490
XMAS - Xmas Fair	863	-	-	863	-
XMAS - Xmas Wreaths	1,200	-	-	1,200	-
XMAS - Xmas Trees	4,749	-	-	4,749	-
FUND - Donations	10,364	-	-	10,364	1,333
FUND - Easyfundraising	535	-	-	535	113
FUND - Amazon	440	-	-	440	356
FUND - Corporate Matching/Giving	2,150	-	-	2,150	1,248
FUND - Stikins	55	-	-	55	-
<b>Sub total (Gross income for AR)</b>	<b>59,488</b>	<b>-</b>	<b>-</b>	<b>59,488</b>	<b>8,437</b>
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total receipts</b>	<b>59,488</b>	<b>-</b>	<b>-</b>	<b>59,488</b>	<b>8,437</b>
<b>A3 Payments</b>					
PROJECT - Outside Space Improvements	11,181	-	-	11,181	17,440
PROJECT - Year 6 Leavers	826	-	-	826	350
FoJKPS Overheads	1,218	-	-	1,218	46
General Event Expenditure	868	-	-	868	-
SUMR - Mog Trip	4,961	-	-	4,961	-
SUMR - Sports Day	250	-	-	250	-
SUMR - Summer Picnic and Raffle	2,226	-	-	2,226	1,128
SUMR - Summer Fair	-	-	-	-	383
SUMR - Ice lollies	-	-	-	-	82
AUTM - St Martin	500	-	-	500	-
AUTM - Oktoberfest	12,970	-	-	12,970	-
XMAS - Xmas Fair	257	-	-	257	-
XMAS - Xmas Wreaths	48	-	-	48	-
XMAS - Xmas Trees	2,572	-	-	2,572	-
MISC - Preloved Uniform Sale	89	-	-	89	131
MISC - Staff Presents	88	-	-	88	-
MISC - School Supplies	1,942	-	-	1,942	-
<b>Sub total</b>	<b>39,994</b>	<b>-</b>	<b>-</b>	<b>39,994</b>	<b>19,562</b>
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total payments</b>	<b>39,994</b>	<b>-</b>	<b>-</b>	<b>39,994</b>	<b>19,562</b>
<b>Net of receipts/(payments)</b>	<b>19,493</b>	<b>-</b>	<b>-</b>	<b>19,493</b>	<b>- 11,124</b>
<b>A5 Transfers between funds</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>A6 Cash funds last year end</b>	<b>18,449</b>	<b>-</b>	<b>-</b>	<b>18,449</b>	<b>29,573</b>
<b>Cash funds this year end</b>	<b>37,942</b>	<b>-</b>	<b>-</b>	<b>37,942</b>	<b>18,449</b>

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	Cash at banks as of 31-Jul-2023	37,618	-	-
	Cash in school safe	324	-	-
		-	-	-
	<b>Total cash funds</b>	<b>37,942</b>	<b>-</b>	<b>-</b>
	(agree balances with receipts and payments account(s))	OK	OK	OK
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
	Alexander Lines	ALEXANDER LINES	29 APR 2024	

## **Independent examiner's report to the trustees of Friends of Judith Kerr Primary School.**

I report to the trustees on my examination of the accounts of Friends of Judith Kerr Primary School for the period ending 31st July 2023.

### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the *Charities Act 2011* ('the Act').

I report in respect of my examination of the Trust's accounts carried out under s. 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under s. 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

(1) Accounting records were not kept in respect of the Trust as required by section 130 of the Act; or

(2) The accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Ian Galbraith (ACMA CGMA)

Address: 3 Speldhurst Close, Bromley, Kent, BR29DT

Date: 14/04/2023