

**ST PAUL'S CHURCH
CHIPPERFIELD**

ANNUAL MEETINGS

SUNDAY 15 May 2022, 11.30am

AT ST PAUL'S CHURCH



**REPORT
FOR THE YEAR ENDED
31 DECEMBER 2021**

***To be a place of connection and community that nurtures
relationships and brings a sense of hope, trust and faith***



 *Living God's Love*

St Paul's Mission Action Plan

Our Vision

To be a place of connection and community that nurtures relationships and brings a sense of hope, trust and faith

Our Priorities

- To encourage people to deepen their relationship with God through prayer, worship, study and fellowship.
- To identify the pastoral needs of the community and seek to show love and care and to build relationships.
- To bring children, young people and families into a deepening relationship with God

ADMINISTRATIVE INFORMATION

St Paul’s Church Chipperfield is situated on the Common in Chipperfield and is part of the Diocese of St Albans within the Church of England.

The correspondence address is Holy Cross and St Paul’s Church Office, Village Hall, The Green, Sarratt, Herts WD3 6AS.

The Parochial Church Council (PCC) is a charity excepted from registration with the Charity Commission.

Incumbent:	The Revd Canon Michele du Saire
Reader:	Philip Waine
Treasurer:	Fay Dent

PCC members who have served for the year up to the date of this report are:

Wardens:	Philip Waine (until 2022)		
	Ann Waine (until 2022)		
Representatives of the Deanery Synod:	Elaine Dean (until 2023)		
	one vacancy		
Elected members:	Clare Brook (until 2022)	Sue Walker (until 2024)	
	James Bush (until 2024)	Alison Bush (until 2023)	
	Pippa Frow (until 2023)	Ian Chantrell (until 2023)	
	David Zerny (until 2023)	Jennifer Laurie (until 2023)	
PCC Secretary	Lucy Wood (until 2023)		

STRUCTURE, GOVERNANCE & MANAGEMENT

St Paul’s Church is part of the Benefice of Holy Cross, Sarratt and St Paul’s Chipperfield. Each church has its own PCC that meets regularly and separately. Joint PCC meetings occur occasionally during the year. Wardens of both churches meet regularly together with the incumbent. Other committees include: Standing, Finance and Building & Fabric Committee. The Children and Youth Committee is a joint one with Holy Cross.

The Parish Room is managed separately to the church by a committee chaired by an appointee of the PCC.

AGENDA FOR THE ANNUAL MEETING OF PARISHIONERS and APCM

Introduction

At this year's APCM we reflect on the past year and look forward to the future. We will be assuming that you will have read all the reports in this booklet prior to the meeting and their appearance on the agenda is simply to give electoral roll members the opportunity to ask questions on the reports.

Annual Meetings

Members present and apologies for absence for both meetings

Annual Meeting of Parishioners

1. Welcome, opening prayers
2. Minutes of the last meeting (page 5)
3. Election of Church Wardens

Annual Parochial Church Meeting

1. Minutes of previous meeting and matters arising (page 6)

2. Reports

- a) Rector's Report (page 10)
- b) Church Wardens' Report 2021/22 (page 15)
- c) Report of the PCC meetings 2021 (page 18)
- d) Safeguarding Report (page 21)
- e) Deanery Synod Report (page 22)
- f) Sidespersons report 2021/22 (page 23)
- g) Electoral Roll Report (page 24)

3. Accounts

Report on the Financial Affairs of the Parochial Church Council (page 25)

- a) Treasurer's Report
- b) Adoption of Accounts for year ending 31 December 2021

4. Elections

- c) Election of 1 member of the Parochial Church Council and 1 member of the Deanery Synod.
- d) Appointment of Electoral Roll Officer
- e) Appointment of Sidespersons

5. Reflecting on the last year and looking to the future

6. Concluding Business

- a) Questions and any other business
- b) Date of next meeting - Sunday 26 March 2023
- c) Closing Prayers

ST PAUL'S CHURCH CHIPPERFIELD

Minutes of the Annual Meetings of Parishioners held on Sunday 16th May, 2021 at 11.30am in the Church

Michele du Saire, Rector, and 25 members of the Electoral Roll were present. ***Apologies for absence*** were received from Stephen Morrill, Clare Brook, Rita Forsyth, Susan Ellis, David Midwinter, Pam and Keith Dawson, Tony and Valerie Briselden.

Annual Meeting of Parishioners

1. Welcome and opening prayer

Michele welcomed all to the meeting and opened with the Parish prayer.

2. Minutes of the 2020 Annual Vestry Meeting

Philip Waine proposed and Mary Nobbs seconded the adoption of the minutes. The minutes were approved.

3. Election of Churchwardens

Philip Waine and Ann Waine have offered to continue as our Churchwardens for the forthcoming year. Lucy Wood proposed and Sue Walker seconded the election of Philip Waine. He was appointed unanimously. Lucy proposed and Sue Walker seconded the election of Ann Waine. She was appointed unanimously.

Ann and Philip were thanked for continuing to fulfil this important role and for everything they have done over the past year, both during Michele's absence and during the challenges of Covid-19 restrictions.

The meeting concluded at 11.40 a.m.

Annual Parochial Church Meeting

1a. Minutes of the 2020 Annual Parochial Church Meeting.

Ian Chantrell proposed and Judy Olney seconded the adoption of the minutes. The minutes were approved.

1b. Matters Arising from the Minutes.

No matters arising.

2a. Rector's report

The Rector's report printed in the booklet was noted.

2b. Church Warden's report

The Church Warden's report printed in the booklet was noted.

2c. Report of the PCC meetings 2020

The report of the PCC meetings printed in the booklet was noted.

2d. Safeguarding report

The safeguarding report printed in the booklet was noted. Michele thanked Sue for her commitment and level of care in keeping abreast with the many safeguarding matters for the Benefice. In turn, Sue thanked Sonya for her invaluable support.

2e. Deanery Synod report

The Deanery Synod report printed in the booklet was noted.

2f. Sidespersons report

The Sidepersons report printed in the booklet was noted.

2g. Electoral Roll report

The electoral roll report printed in the booklet was noted.

Michele expressed her thanks to all those who had written the APCM reports and carried out their roles within the church over the last twelve months.

3a. Treasurer's report

The Treasurer's report printed in the booklet was noted. Fay Dent gave a short summary of the year. In the first six months, the income was significantly reduced due to the Covid-19 restrictions and church closure. This resulted in our contribution to the Parish Share being reduced by £2,000 for three months from June to August. However, we were blessed with a number of very generous donations in the

second half of the year. This meant we were able to pay our Parish Share in full by December 2020, including the full three-month contribution for June to August. Fay noted that we finished the year on a stable financial footing.

Mary Nobbs asked for clarification on how the Parish Share is calculated. Fay Dent explained there is a complex formula based on the church membership and the Parish location; it pays of diocesan expenditure including rectors' accommodation costs, stipends and pension contributions alongside certain other diocesan costs. Philip Waine added that the wealth calculation for our area means Chipperfield contributes relative to the average wealth of the parish/village.

Thanks were given to Fay for her dedicated work as our treasurer.

3b. Adoption of the accounts

Anne Stickland proposed and Fay Dent seconded the adoption of the accounts for the year ending 31 December 2020. The accounts were approved.

3c. Appointment of the Independent Examiner

Caroline Hargrove was thanked for acting as our Independent Examiner. France Onians proposed and Anne King seconded that Caroline should be appointed as our independent examiner for the forthcoming year. She was appointed unanimously.

4a. Election of lay representatives to the Deanery Synod

The current lay representatives to the Deanery Synod are Judith Olney and Elaine Dean. Judy will be standing down this year and Michele invited those present to consider whether they might step forward to take on this role with Elaine Dean.

4b. Election of members of the Parochial Church Council

Lucy Wood proposed and Philip Waine seconded the re-election of James Bush to the PCC.

Lucy Wood proposed and Ann Waine seconded the re-election of Susan Walker to the PCC. James and Sue were both re-elected for a further three-year term.

4c. Appointment of Electoral Roll Officer

Pippa Frow has agreed to remain as our Electoral Roll Officer.

4d. **Appointment of Sidespersons**

This list of serving sidespersons on page 22 of the booklet was noted. Michele thanked Anne Wyburd for her continuing work organising the rotas and for all those serving as sidespersons and readers. Michele noted the request for more sidespersons. Alison and James Bush offered to re-join the list (as a pair) now the Covid restrictions have eased. Mary Nobbs also offered to re-join the list. Anne Wyburd asked that sidepersons should advise both herself and Sonya when swapping with another person, so the future lists can be kept balanced. Anne King suggested a note should be in the Welcome Sheet.

5. **Reflecting on the past and looking to the future**

Michele reflected on the past year and thanked the many people who have contributed to the safe running of the church.

Music at St Pauls:

Michele highlighted the appointment of our new Director of Music, Ben, who brings a wealth of experience and talent. He is helping us to refresh and modernise the music. A new communion setting has been introduced and new hymn books have been purchased. Although we are restricted at present, with no congregational singing allowed, opportunities should expand as Covid restrictions ease. Ben is also planning a programme of monthly concerts and musical events. The first event is scheduled for June.

MAP review and looking forward:

Michele reported that the PCC has met three times since January (by Zoom) to start the process of reviewing our Mission Action Plan (MAP). These meetings were facilitated by David Zerny, who brought his experience of working with businesses using a 'business model canvas', as a fresh way to look at our priorities and how we might move forward after the disruptions of the last sixteen months. From these meetings, the PCC have proposed a revised mission statement to reflect our desire to be outward looking as we reconnect with each other and the wider community. The statement reads:

“To be a place of connection and community that nurtures relationships and brings a sense of hope, trust and faith”

Michele noted that much of what we did prior to the pandemic fitted within this mission statement. It will provide a focus for considering the activities we wish to embrace in the coming months.

Many possible activities were considered and discussed. Eight initial priorities have been identified:

- Re-establish worship in church.
- Support the Director of Music in monthly music events.
- Maintain an 'outside presence' at different times of the year, such as the outdoor crib and Christmas and the outdoor Easter Garden.
- Re-establish hospitality such as Sunday lunches and coffee mornings.
- Support youth and children's work. Michele noted the youth team has been meeting regularly for prayer and the hope is to start in-person youth activities later this year.
- Continue to have a strong connection to St Paul's school.
- Continue to have an on-line presence.
- Plan a service of thanksgiving to reflect on the last year and to acknowledge/celebrate the generosity shown by so many people in so many ways, both within our parish and beyond, during the pandemic.

Michele noted there are other matters which we will be considering as the year proceeds. For example, plans for work on the church roof were suspended at the start of the pandemic. In addition, the diocese is considering how the church can support the mental health of those in our communities and we will be reflecting on how we can provide support to the local community around mental health and in other ways.

6. **Concluding Business**

6a. **Questions and any other business**

Community library: Frances Onians reported that the community library will be closing in its current format. It has been hosted in the Parish Room for five years by a group of dedicated volunteers and was popular with a small number of people. Frances is writing an article for the June Chipperfield News and will be asking if a different group of people might like to consider taking it on, perhaps with a different format. A small number of books and jigsaws will be kept, so they are accessible to visitors to the Parish Room. The remaining books are being given to children's groups or the Mount in Bovington.

Church roof: Frances Onians reported that she and Stephen Morrill have met with the surveyor and new quotes for the church roof repairs will be made this year.

Time of church services on Sunday: Anne King asked if the church services will remain at 9am and 10.30am, or return to the pre-Covid schedule of 8am and 10am, as the earlier times are better for some people. Michele confirmed that the time of services will be reviewed as the easing of restrictions progresses. The times are not 'fixed'. Michele also advised that Choral Evensong is going to be introduced once a month from June or July for a trial period.

Singing in church: Fay Dent asked if we would be able to resume congregational singing shortly. Michele confirmed that unfortunately there is no proposed return to singing as yet. Anne King reminded us that people may like to join the choir!

On-line services: Lesley Edwards asked if there has been formal thanks to the 'technical team' who has orchestrated all the on-line services and other events during the last sixteen months. It was agreed a written card would be sent to Martin Dean, Paul Rodgers and others who have supported our on-line presence this year. Michele noted that we will be looking to widen the technical team going forward, so the burden is not too great on those involved.

6b. The date of next meeting has not yet been finalised. Sunday 10th April 2022 is a possible option but as this date falls on Palm Sunday other dates will be explored.

6c. Philip Wayne led us in a Closing Prayer.

Lucy Wood, PCC secretary, 16.5.21

RECTOR'S REPORT – January 2021 to December 2021

By the time this report is presented to the 2022 APCM, much of what happened in 2021 will seem like a distant memory, perhaps in part because in 2021 life in the church and the community continued to be disrupted by COVID-19. None of us could have ever imagined that two years on we would still be grappling with the consequences of the pandemic. In my report for 2020 I made the comment that these strange times we continue to live in *may prove to be a defining moment in the life of St Paul's Chipperfield*. Whilst our churches no longer remain closed, worship continues to feel curtailed; the wearing of face masks, needing to sing behind a mask, not being able to share the peace or receive communion in both parts, or fully engage in social activities that help to build and to sustain us as community has been difficult. The return to attending worship in person has been slow, as many have continued to be cautious about meeting in church. And again in Christmas 2021 there was a need to make last-minute changes to our plans. But as I said last year we know and need to be confident in the truth that *in all things God works for the good of those who love him*.

Living with disruption for an extended period is difficult: those fallow periods - *seasons of exile* - can be disheartening, destabilising and lead to disenchantment and grumbling. But they can also be times of renewal and strengthening, in which growth in trust and faith are possible. Engaging in lament is one of the ways we can bring our concerns to God with honesty and trust. Our Lent study this year focussed on the Psalms of Lament. These psalms show us how to pray and remain faithful and hopeful in difficult seasons. The study was held on Zoom, and those who attended were encouraged to compose their own psalms of lament. Such an exercise can help us to understand those things for which we should be grateful; and living intentionally from the perspective of gratitude guards us against despondency and transforms us. *Seeds of Hope*, a Prayer Journal for Lent, was prepared to complement the study: it gave us an opportunity to reflect on a passage of scripture each day and to call to mind those things for which we could be grateful.

Our Lenten approach stood us in good stead as we journeyed through Holy Week towards Easter and were faced with the disappointment of not being able to meet in church for these significant occasions in the church's year. Sadly COVID again disrupted our Palm Sunday, Maundy Thursday, Good Friday and Easter Day celebrations, but we are grateful to have been able to meet on line. I know that many of you will have been disappointed at not being able to meet in person to give thanks to God for the saving work of the cross and resurrection of Christ, but will join me in thanking our small technical team Martin Dean and Paul Rogers for their commitment and dedication to keeping us on line and connected.

Among the blessings of these times is that it has meant we have had to work more closely together both in St Paul's and with Holy Cross, we have come to recognise the limits of our control, have had to learn to live with and accept last minute changes and disappointments. But above all we have grown to be more accepting and adaptable, more open and willing to embrace change and try new things. Our journey with God should always take us forward.

Music has always been an important aspect of the life of St Paul's and its connection to the community. In 2020, at the height of the pandemic, we took a leap of faith and appointed a Director of Music, Ben Atkinson-Rowley. Ben has given us much to celebrate in 2021. Our worship is being renewed through the introduction of a new communion setting, new hymnbooks and new choral services. This year's choral services included Faure's Requiem at All Souls in remembrances of those we have loved and lost and the Advent Carol Service on Advent Sunday. Live music always lifts the spirit and feeds the soul. The many concerts in 2021 were a sign of hope and gave much

needed refreshment to the village. Thanks Ben for all you bring and give to our community.

Other joys this year were our outdoor services, namely the Songs of Praise service of thanksgiving on The Common in August and the two Crib Services in December. My thanks to the team who made this possible, and to everyone who attended and participated in the services. Outdoor services give us the opportunity to be a visible presence in the community, they allow those who are on the fringe of church or simply passing by to step closer. Something to consider as we move forward.

In difficult seasons it is important for us to look for *seeds of hope*, to be alert to and recognise the opportunities and green shoots before us. A number have already been mentioned above, and I now turn to Messy Church, a new initiative in the Benefice which is also cause for celebration and hope. As a result, a number of new families have started attending church. It's early days but the signs are promising; so we can be confident that with dedication and commitment, this will grow and flourish.

In addition to our regular services, St Paul's church serves its community by enabling them to celebrate those life-affirming and life-changing moments in their lives. The birth of a child brings great joy to family and friends, in baptism we recognise the blessedness of children and give thanks to God for that life. Couples married in church often remark that making their vows before God and receiving his blessing as they begin their new life together is very special and affirming, and it equips them for a lifelong marriage of faithfulness and love. Funeral services enable bereaved family and friends to affirm the preciousness of life, entrust loved ones to God, and support each other in our grief. This year we have celebrated 8 baptisms, 3 weddings, held 7 funerals and 8 interments of ashes. We continue to give thanks to God for the lives of service and commitment of those who have died, as our Churchwardens have already noted, we particularly remember this year Giles Wyburd, Chris Smith and Terry Simmonds who contributed so much to the life of our church and village. May they rest in peace and rise in glory. We continue to pray for those who are bereaved.

We remember also those members of our community who have felt particularly vulnerable this year and have not been able to return to regularly worshipping in church. I am grateful to you for the continued support and care you give them through your visits and telephone conversations; and I also know that these are greatly appreciated.

During September and October 2021 there was an Autumn sermon series focussing on the theme of *Generosity*. God is the source and enabler of our generosity. The series started by considering the Generosity of God and ended with looking at the principles for generous living. Restrictions during the last eighteen months have impacted our finances, there were times in the year when our treasurer had genuine concerns, but thanks to your generosity we were able to meet all our financial commitments including the charitable donations that the PCC commit to giving in recognition of and faithfulness to the generosity of God towards us. My heartfelt thanks to all of you for your faithfulness and generosity.

Since becoming your Rector I have had the privilege of working with some very committed and faithful people. During the pandemic I have been touched by the mutual support you have for one another and the commitment you have, not only to St Paul's but to the village community. I am very grateful to our Churchwardens Phil and Ann Waine for the considerable amount of work they do behind the scenes. Additionally, Phil, for his care and commitment to his role as Reader and I am especially thankful for his willingness to ministry at Holy Cross, in addition to St Paul's. I am grateful to Fay Dent, our Treasurer, for her commitment and due diligence. To all those who welcome visitors to our services, the life of the church would not be sustained were it not for the many volunteers - among them the flower arrangers, the choir, those on the cleaning rota, the sidespeople, lesson readers, intercessors, those who wash the altar linen, and who give their time and energies to the service of others. It has been very good to be able to resume offering hospitality after the service, and to be able to catch up with each other's news. Thank you to those who provide refreshments for us after the service. My thanks to all of you for your hard work and commitment to the community of St Paul's and Chipperfield Village.

This year I would particularly like to thank Sue Walker and Stephen Morrill for their quiet, unwavering service and care; nothing is ever too difficult, all things are made possible, and what they do on our behalf is carried out with generosity, gentleness and humility. Thanks also to Sonya Tolmie, our Benefice Administrator whose attention to detail is staggering: Sonya does an amazing job at managing the office efficiently and effectively. On a personal note, I am so very grateful to her for the support she gives me on a daily basis, and for the prompts and notes that miraculously appear in my diary which keep me on track and help me to meet my various commitments and obligations including missed days off. There are of course many more people I could thank by name but please don't think that no mention by name means that I have not noticed the contribution you have made to St Paul's this year. So thank you all for turning up, joining up, and signing up to be part of this community. In the many years that I have been here I don't think that I have

ever publicly thanked my family, but especially my husband Bob, for the love and support they give. The last two years have been particularly difficult for Bob and I and our family, so I'd like to take this opportunity to thank Bob for his generosity, patience, understanding and tireless encouragement given to help and enable me hold this office as your priest and pastor.

And what of the future?

If you were to ask me to settle on one word for the year it would be *re-building*. Re-building our life of faith and fellowship. We see in Acts that worship, study fellowship, prayer and generous living (Acts 2:42-47) results in the growth of the church. Focusing even on one aspect of this five-fold approach will have an impact on our common life. The re-introduction of home groups has sat in the background for over a year, but it is not time to make this a priority. It is my firm belief that every member of our church family needs to be part of a home group who meet regularly for study, fellowship, prayer or some other activity that enables us to learn and grow together as disciples of Christ and builds up the common life of the church. Re-establishing home groups is a priority for this year.

Being a visible presence in the community is important, and whilst the last two years of pandemic have been disruptive and caused much uncertainty, God is faithful, and there have been opportunities to grow and build relationships. Outdoor services have their challenges, but they have been joyous, brought an informality to our worship, and been a positive contribution to community life. Something to be considered in the future.

Another priority is to encourage the families who have started attending Messy Church and to develop our work with young children and families.

In addition there is a need to review our Mission Action Plan.

Last year I noted in my report that the valuing of *fellowship; the unexpected kindnesses received from others; the pulling together of the village, and an overwhelming sense of gratitude for the life you have here* was a recurring theme in your stories and those of the village. I also posed a question:

'What, I wonder, would church look like if we actively promote, encourage and embed a culture of random acts of kindness and gratitude as a hallmark of St Paul's?'

It was both a vision for, and a challenge to this community to live in ways that communicated the unbounded love God has for us: may we become that visible presence of God's kingdom in our hurting world, and be known *'a place of connection and community that nurtures relationships and brings a sense of hope, trust and faith'*

I continue to be hopeful about this way of life for St Paul's and am confident that, as we work together and walk hand in hand under the guidance of the Holy Spirit, it will come to pass.

*Yours in Christ
Reverend Canon Michele du Saire,
Rector to the Benefice of Sarratt and Chipperfield.*

CHURCH WARDENS REPORT 2021/22

Building & Fabric

The following is the record of the works that have taken place throughout the year to maintain the church, parish room and church yard.

January: Church gutters cleared. Parish room gutters three times (undersized and need more frequent attention).

February: Parish room painting of three walk-in cupboards, black legs of chairs and tables. New hymnbooks purchased.

March: Surveyor checked movement in the walls of the entrance porch which was minimal, but was monitored over the summer.

April: Audio upgrade - control box fitted for microphones and speakers in rear pew.

May: Two working parties were held in the past year, in spring and autumn. Dangerous rotten dead Scots pine removed, ongoing maintenance of flint wall and Scots pine tree in churchyard cut down as rotten.

Lightening conductor inspection.

June: Ad hoc clearance of storm damage in the churchyard.

July (ongoing to September): Churchyard benches and Stabb gates oiled or preservatives applied. Minor repairs to flint churchyard walls. Parish room gutters cleared.

Spring/ Summer: IT Project in 3 phases. Phases 1 and 2 focused on upgrade and replacement of old audio equipment, including new audio loop. Amplifier fixed and speakers replaced, microphone sockets changed to XLR, one additional installed and new audio hardware to facilitate online services.

Nov/Dec: Phase 3 - AV enhancements completed - more to do on cameras and screens. All audio work now completed.

August: Wooden cupboard doors: quotations requested but most joiners too busy to carry out the work at present.

September: Two gazebos purchased and stored in cupboard which used to contain the old sink at the back of the church. Old hymnbooks donated to Books2Africa charity.

October: Sink removed from cupboard in narthex.

November: Churchyard and church working party.

NB: Tap and Go machine was initially installed in December 2019 but has been recently upgraded.

Our Church Family

We are extremely grateful for the many people who help to keep the church running, including sidespersons, readers, caterers, our choir, floral team, sacristans, church cleaners and those who open and close the church each day. We want to pass on our thanks to each and every one of you who have contributed in any way, not forgetting our 'broadcasting team' who offer such a valuable service to those who cannot attend church in person. We are blessed with an amazing Christmas team who assemble the outside crib and purchase, install and decorate our two Christmas trees. Building the crib is no mean feat and last year was no exception, taking two days overall (including frequent breaks in Blackwells!). The outdoor crib is much admired and for the past two years we have delayed removing it and the external Christmas tree until Candlemas.

Once again, we offer our gratitude to our Hon Treasurer, Fay Dent, for the hours and hours of hard work that she and her team have spent on our church accounts. We thank our PCC Secretary, Lucy Wood, for the patience and efficiency she brings to that role. Special thanks to Anne Wyburd who helped compile the rotas for many years and we welcome Alison Bush, who has replaced her. Finally, I cannot, of course, mention the word 'efficient' without naming Sonya, our Administrator. In fact, I believe that 'Efficiency' must be her middle name! How could we ever function as churchwardens without her?

Sadly, we lost two regular members of the congregation last year. Giles Wyburd was a long-standing, much respected member of the congregation and we will miss him striding up to the lectern to read the Lesson, particularly on Remembrance Sunday. Chris Smith, who passed away a few days after Christmas, will also be missed. Terry Simmonds, a stalwart of Chipperfield Baptist Church who attended numerous services at St Paul's sadly passed away last November. Terry was a 'village legend' and will be greatly missed - village events will not be the same without Terry and his camera!

Last November the Benefice held a 'Messy Church' at Sarratt village hall, followed by a second event in January at St Paul's. Both Messy Churches were well attended, great fun and more are planned. A new Youth Team has been formed to pave the way for further events for older children. Our Family Services continue once per month and we are grateful to those who work so hard to organise these. Our apologies if we have inadvertently missed any activity or person from the thank you list - which clearly tells us that the church needs every one of our hard-working volunteers! More help is always required and always welcome so please do not hesitate to come forward if you think you can support us in any way at all. Don't wait to be asked!

Rev'd Michele

No churchwarden's report would be complete without mentioning the love, hard work and faith of our rector, Michele. Michele continues to work hard to produce liturgy formats for the various services, making them easy to follow and more accessible to all. During her years with us, her attention to pastoral matters has been a deep source of encouragement to St Paul's and is much appreciated by all who receive it.

COVID

It has been, for all of us, another 'on and off' year with regard to the pandemic. With the advent of a vaccine and more scientific and medical knowledge of the virus, we have managed to be able to encourage and welcome members of the congregation back to the church. Our church family have trickled back slowly and it is quite understandable that some people have been nervous about returning. However, it is our sincere hope that more people will feel confident enough to return in person in the coming months. We greatly appreciate the 'COVID safety team' who have helped to keep us safe during these uncertain times.

Music Concerts

Ben Atkinson, our Director of Music, is a man of many talents and last year he organised five fund-raising concerts in the church (including taking part in one of them). The concerts were a mixture of classical music and songs from the West End and each and every one of them was entertaining, excellent and exhilarating. Not only that - they were hugely welcome after the long period of starvation of live entertainment due to the pandemic. Thank you, Ben - and we look forward to many more.

And finally.....this will be Ann's **final** year of being a churchwarden. Please, please think seriously about taking over this role, (made all the more easier by the sharing of duties with other members of the congregation).

*Ann & Philip Waine
Churchwardens*

REPORT OF THE PCC MEETINGS 2021

Churchwardens

Philip and Ann Waine kindly offered to continue as churchwardens were re-elected at the APCM in May.

Members of the PCC and Deanery Synod Representatives

Judy Olney stepped down as a member of the PCC and Deanery Synod representative after many years of service in both roles, as well previously serving as our churchwarden and taking on countless other commitments to support the church family. We have been blessed by Judy's wisdom and care during her time in office and give her a heartfelt thanks for all she has done, and continues to do, in support of church life.

Our re-elected members were James Bush and Sue Walker. The continuing members for 2021-22 were Clare Brook, Alison Bush, Ian Chantrell, Fay Dent (treasurer), Pippa Frow, Jennie Laurie, Lucy Wood (secretary) and David Zerny. Elaine Dean has continued as our Deanery Synod representative this year and we continue to seek a second representative.

Financial Matters

Caroline Hargrove has kindly continued as our independent examiner and details of the church finances in 2021 are given in the Treasurer's report. The Diocesan share for 2021 was £48,870.

Parish Administration

Sonya Tolmie, our Benefice Administrator, has continued her outstanding support of the PCC throughout 2021 as we have continued to negotiate the challenges of the coronavirus pandemic.

Revision of the Electoral Roll

There was a revision of the Electoral Roll during 2021. As in 2020, the Benefice records for the members of the Electoral Roll enable the Annual Report to be distributed electronically to all members with email addresses. Hard copies will be made available on request.

Safeguarding

Sue Walker has continued in the vital position of Benefice Safeguarding Co-ordinator and the Parish Administrator, Sonya Tolmie, has provided the administrative support for processing DBS checks. A separate safeguarding report gives details of actions taken during 2021.

Building, Fabric and IT

Full details of the repair and maintenance of the church approved by the PCC in 2021 are given in the Churchwardens' report. In December 2019, the PCC was advised that the roof requires significant repair work, although there is no imminent risk. A full appraisal of the requirements was going to take place in 2020, alongside a proposal to have a wider restoration and improvement to the internal aspects of the church. However, the project has been deferred due to the continuing coronavirus pandemic.

Church restrictions during the coronavirus pandemic

The church was closed for public worship from 1 January to 21 April 2021, due to the continued prevalence of coronavirus. The suspension of worship during this period was reviewed and agreed by the PCC at monthly meetings in January, February and March. During the same period, the church was opened for supervised private prayer twice a week, with Sue Walker kindly organising the rota for supervision.

Once services resumed 'in person', those wishing to attend were asked to register with Sonya, and measures were put in place to enable adequate social distancing. Two services each month continued to be live-streamed and recorded. Many members of our church family have been involved in preparing and broadcasting worship throughout the year; the PCC are deeply grateful for all those who gave so freely of their time and talents to make this possible, with special thanks to Martin Dean and Paul Rodgers.

Music at St Paul's

Ben Atkinson has continued in the position of Director of Music. He presented a vision for the year to the PCC in January 2021, including:

- **New hymn books:** The new edition of 'Ancient and Modern' has 800 hymns, with 500 'traditional' and 300 'contemporary' hymns from the last 10-15 years.
- **New communion mass setting:** The new choice has been chosen to provide a 'lighter and more accessible' setting, written by a local Hertfordshire composer. It is for a four-part choir with organ.
- **Introduction of a choral evensong:** A quarterly choral evensong, possibly on the 5th Sunday of the month.

- **Regular concerts:** Up to nine concerts a year [each month excluding July, August and December].
- **Choirs:** In the medium term, to diversify the church choir by bringing in new members. Also, to liaise with the school to consider opportunities for forming a children's choir.
- **Piano and organ lessons:** Ben has already had interest and uptake for giving lessons in the church.
- **New church piano:** To raise funds for the purchase of a new church piano.

Youth and Families

The All Age Services have been held in the church each month from April 2021 onwards, with on-line streaming for those unable to attend in person. Messy church was started towards the end of 2021 (see Churchwardens report). The Benefice youth team continued to meet throughout the year and, although it has not been possible to have youth activities due to the pandemic, thought and prayer has guided the team as they consider plans going forward. At the time of writing, activities for Year 6 (Age 11) and above are due to commence shortly. The PCC agreed the setting up of a Benefice Instagram account to enable a weekly message to be offered to our local community. Instagram is already being used by the Church of England and other local churches such as Flaunden and St Lawrence's. Whilst the account is being run by the youth team, it is a benefice-wide account.

Ian Chantrell stepped down as a school governor for St Paul's school, Chipperfield and the PCC agreed to propose Lyndsey Billinge as a new school governor.

Mission Action Plan (MAP) review

A review of the MAP was initiated during 2021, with three 'Zoom' meetings, led by David Zerny, for members of the PCC. A new mission statement was agreed and a proposed list of priorities was drawn up. A breakfast meeting for all members of the church family to review the MAP was planned for November 2021, but was postponed due to the Omicron variant causing a surge in infections.

Mission Giving

The details of our annual Mission Giving are given in the Treasurer's report. In addition, in September, a donation of £250 each was made to two charities supporting refugees from Afghanistan, Red Cross Afghanistan Appeal and UNHCR Afghanistan Appeal.

Thanks

Thanks are given to Sue Walker and Ann & Phil Waine for setting up and bringing welcome refreshments to our PCC meetings held in the Narthex of the church. Some meetings have also been held remotely by Zoom.

Lucy Wood, Secretary

SAFEGUARDING REPORT

Safeguarding continues to be of major importance, one which the Diocese of St Albans takes very seriously. We receive regular newsletters and emails from the Diocese Safeguarding team. The team are always very helpful and we are grateful for their support.

In my report last year, I said we had signed up on the Dashboard and this has been a great tool ensuring we keep up to date with all the paperwork coming from the Diocese. An action plan is printed off and presented to the PCC at their meetings. This ensures the PCC know where we are.

Sonya has continued to be of great help in updating the spreadsheet of training and DBS records. She reminds us all when updates fall due. Thank you very much, Sonya.

TRAINING

Training is still a must for all those involved with children, young people and vulnerable adults. Training has to be renewed every three years by completing the highest previous training level.

A big thank you to all those whose training is up to date and a big ask for those not there yet to do so as soon as possible. Training is on-line and takes no more than an hour and a half. Any queries, do contact either Sonya or myself.

DISCLOSURE AND BARRING SERVICE

Sonya continues to remind people when their DBS checks become due for renewal and assists them with their applications. DBS checks for the church now have to be renewed every three years.

PCC members and DBS checks

Where a PCC sponsors and approves, in its own name, children's work or work with vulnerable adults, **all** PCC members should complete a DBS check.

POLICY STATEMENTS

Each year, PCCs in the Diocese must confirm their commitment to adopting and adhering to the Diocesan Policies. I bring to your attention the resolution passed at the June 2021 PCC meeting:-

"At its meeting on 23 June 2021, the PCC of St Paul's Church, Chipperfield, agreed unanimously to comply with its duty under Section 5 of the Safeguarding and Clergy Discipline Measure 2016 (duty to have due regard to

the House of Bishops' Guidance on safeguarding children and vulnerable adults)".

It adopted the Diocese of St Albans Policies for Safeguarding Children, Vulnerable Adults and for responding to Domestic Abuse, and Employment of Ex-Offenders. It accepted the Best Practice Guidelines for the Diocese and pledged to continue to work towards full compliance with the Measure and the details implied by the policies and best practice guidelines.

In addition. Livestreaming Policies are all in place.

GDPR

We have Data Privacy Notices in place from 2018 and review periodically all the data.

*Sue Walker
Safeguarding Co-ordinator*

DEANERY SYNOD REPORT

Year ending 31st December 2021

The Deanery Synod met three times in 2021: in March, July and November, all by Zoom, with good attendance from the 12 members of the House of Clergy and 27 members of the House of Laity. The Deanery Standing and Pastoral Committee (DSPC) met by Zoom in January and May.

Rupert Barnes has stepped down as Treasurer. A new Treasurer, Tony Barton, new Diocesan Secretary, Guy Parks, both from St. Oswald's, were appointed. Duncan Kerr has stepped down as Lay Chair after many years; and John Rhodes, from Rickmansworth and a Diocesan Synod member, agreed to be Deanery Lay Chair.

Simon Cutmore, the new Rural Dean, was on study leave from February to May and during this time Charles Burch stepped in as Acting Rural Dean.

At the March meeting, Rev Canon Dr Tim Bull gave a presentation on 'Promoting Vocations' as the C of E makes progress towards its aim of 50% more ordinands compared with 2017.

Bill Seddon issued written reports on the informal General Synod Zoom meetings held in February and April.

Following Covid restrictions during which services had been recorded or live-streamed, most churches were re-opened in March and all were open by Easter.

New curates were ordained for Christ Church (Nicolette Wolfe) and St. Andrews, Chorleywood (James Rigby).
Fr Sam Frampton, curate at Mill End, was licensed to St. Matthews, Oxhey.

In July, the guest speaker was Rachel Brockie from the Children's Society. She presented worrying child statistics indicating that in SW Herts. 5 in 30 have mental health issues; 19% live in poverty. Parishes are encouraged to include an approach to children's mental health in their MAP. The CS could help with this.

Bill Seddon gave a presentation and issued the agenda for the July General Synod.

Several Parishes reported they were making progress on revising their MAPs

The following will represent the Deanery in Diocesan Synod:
House of Clergy: S Cutmore, T Horlock, T Russoff, D Snowball.
House of Laity: N Challis; C Harer; L Palmer; J Rhodes

There was no Deanery Quiz this year.
The Ascension Day service was held at St. Mary's

Rev. Daniel Drew gave a presentation at the November meeting on 'Reaching New People' in which the importance of personal testimony, festivals, use of public spaces and meeting others outside church, were explored in establishing a "culture of evangelism".

Elaine Dean
Deanery Synod Member

SIDEPERSON'S REPORT 2022

For 9am services there are 2 needed per month.
Duty frequency: every 1 ½ months.

For 10.30am services there are 2 sidespeople needed 3 times per month.
Duty frequency: every 2 months.

In addition, there are frequently extra services requiring sidespeople, e.g. at Christmas and Easter and for occasional evening services and musical events. This increases the frequency for those willing to do such extras.

Sidespeople on Current List

Stephen Morrill
Chris Pinney
Ian Chantrell
Peter Corbett
Richard and Lesley Edwards
Pippa Frow
Jenny Laurie / Lucy Williams
Stephen Morrill
Imogen Roberts
Anne Stickland
Ann Waine
Alison Bush
James Bush
Jennifer Hibbert
More sidespeople are badly needed.

***Alison Bush
April 2022***

ELECTORAL ROLL REPORT 2021/22

There are currently 94 names on the electoral roll. The number on the roll in 2020 was reported in the booklet as 91, however it was actually 89. Changes since the last APCM have been as follows: 4 deletions (3 through death and 1 request to be removed), 9 additions. A full review has been completed on residency. Of the 94 on the roll, 74 are residents in the ecclesiastical parish of Chipperfield and 20 are non-residents.

***Pippa Frow
May 2022***

REPORT ON THE FINANCIAL AFFAIRS OF THE PAROCHIAL CHURCH COUNCIL

Treasurer's Report for the year ended 31 December 2021

It has been another difficult year financially for us in 2021, as the Covid pandemic has again caused our church to be closed for part of the year. Fortunately, we started the year on a high when we were nominated by a parishioner to receive £25,000 from Bridgepoint Charitable Trust and this has protected us, to a large degree, against the financial effects of Covid.

You will see from the accounts that our church giving for 2021 is down by quite a lot on last year. Whilst this is due, in part, to the fantastic financial support we had last year, it also reflects the fact that we are still unable to have a collection in church. The fees for weddings, funerals and baptisms are up this year, as we were able at last to enjoy wedding celebrations. However, our income from hiring out the Parish Room was only £5,000 as bookings are still recovering following the restrictions of Covid.

On the expenditure there are no big surprises and most of our expenses are in line with last year, apart from an increase in energy costs, which have had an impact on our finances, and will continue to do so in the future. In November our gas supplier, CNG, went into liquidation and we were assigned to another supplier. As a result, the gas bills have soared and the electric charges have also increased considerably. On average, over the months of November, December, January, February and March, we have paid £750 per month for our energy. I have negotiated a slightly better deal for our gas to come into effect in November this year but we must be prepared for considerable increases in charges going forward.

We have made a few purchases that were considered necessary for the running of the church. We purchased a lovely gazebo in early August, to enable us to have outdoor services on Chipperfield Common. The services were a huge success and enjoyed by both our church community and several passers-by. One service was followed by a barbecue, served from the Parish Room, and the weather was kind to us too.

Over the course of the year, we have undertaken major upgrades to our audio systems in the church, making the sound quality significantly better and helping with the online streaming of services. Our thanks go to Martin Dean and Paul Rodgers. We have been able to stream and record many services this year and, whilst this has caused some additional costs for various equipment and licences etc., it is good to see the church keeping up with

technology and able to put St Pauls on the internet, enabling those at home to join in with our services.

The music at St Pauls has changed over the last year with the addition of the concerts and the various choral evensongs that Ben has organised, together with the special services for Easter and Christmas. Ben had raised the need for a better piano, so it was decided to purchase one in time for our Christmas services. The concerts have proved very popular and have also started to provide an income, now that we can have increased audience numbers. We feel extremely blessed to have such a high quality of music at St Pauls, which we can all enjoy and also brings an income into the church.

We have been able to continue our tradition of making mission payments of 10% of our church donations. This year, we donated £1,760 to each of the following charities: The Children's Society, Dens, Médecins sans Frontières, Age Concern UK and Afghanistan Refugees UNHCR.

Finally, I would like to thank you all for your continued support of our church. We are very fortunate here in Chipperfield that, despite the pandemic, our finances are still very secure and every time I start to think we may have a shortfall coming another amazing donation appears. We also have a very strong team of supporters giving freely of their time, energy and skills which not only ensure that all the business of the church gets done, it gets done at a low cost.

Many thanks to you all.
Fay

*Fay Dent
Treasurer*

St Paul's Church Chipperfield

End of Year Financial Statements

2021

• Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	86,518	16,850	—	103,368	128,508
Income from charitable activities	8,348	—	—	8,348	4,850
Other trading activities	5,240	—	—	5,240	5,015
Investments	2,674	—	—	2,674	2,689
Other income	6,057	5,000	—	11,057	9,099
Total income	108,837	21,850	—	130,687	150,161
Expenditure on:					
Raising funds	4,716	—	—	4,716	2,790
Expenditure on charitable activities	95,338	15,689	—	111,027	94,961
Other expenditure	9,609	78	—	9,687	3,539
Total expenditure	109,663	15,767	—	125,430	101,290
Gains / losses on investment assets	—	—	—	—	1,494
Net income / (expenditure) resources before transfer	(826)	6,083	—	5,257	50,365
Transfers					
Gross transfers between funds - in	1,070	1,037	—	2,107	6,270
Gross transfers between funds - out	—	(2,107)	—	(2,107)	(6,270)
Other recognised gains / losses					
Net movement in funds	244	5,013	—	5,257	50,365
Total funds brought forward	56,140	51,107	—	107,247	56,882
Total funds carried forward	56,385	56,119	—	112,504	107,247
Represented by					
Unrestricted					
General fund	56,385	—	—	56,385	56,140
Restricted					
Allen Graves	—	1,636	—	1,636	1,636
Church Repair Fund	—	12,400	—	12,400	12,400
Director of Music	—	16,591	—	16,591	10,507
Electronics	—	—	—	—	2,000
Flower Fund	—	195	—	195	259
Jim Pritchard Fund	—	136	—	136	136
Music Fund	—	—	—	—	1,037
Organ Repair & Maintenance Fund	—	1,288	—	1,288	1,288
Oven Fund	—	—	—	—	0
Rector's Discretionary Fund	—	520	—	520	520
Redecoration Fund	—	10,168	—	10,168	10,168
Women's Fund Raising	—	264	—	264	264
Youth Work	—	12,922	—	12,922	10,892
	56,385	56,119	—	112,504	107,247

Balance sheet

Class and code	Description	This year	Last year
Fixed assets			
6420	Jordon Fund	—	—
6430	Investment Fund	23,128	23,128
	Total Fixed assets	23,128	23,128
Current assets			
6501	Bank current account	8,073	8,290
6505	Parish Room Account	1,935	502
6510	CCLA (CBF) deposit account	88,086	73,086
6520	Unused	—	—
6530	Petty Cash	—	—
6535	Catering Petty Cash	443	331
6590	Cash in hand	—	—
Z05	Accounts Receivable	3,580	10,319
	Total Current assets	102,117	92,528
Liabilities			
6602	Uncleared Cheques	—	—
6699	Agency collections	(1,692)	(2,291)
Z04	Accounts Payable	14,433	10,701
	Total Liabilities	12,741	8,409
	Net Asset surplus(deficit)	112,504	107,247
Reserves			
	Excess / (deficit) to date	5,257	45,504
Z01	Starting balances	107,247	56,882
Z02	Other gains/(losses)	—	4,861
	Total Reserves	112,504	107,247
	Represented by funds		
	Unrestricted	56,385	56,140
	Designated	—	—
	Restricted	56,119	51,107
	Endowment	—	—
	Total	112,504	107,247

Analysis of income and expenditure

	Unrestricted	Designated	Restricted	Endowment	This year	Last year
INCOME AND ENDOWMENTS						
Donations and legacies						
0101 - Gift Aid - Bank	7,736	—	2,780	—	10,516	56,630
0110 - Gift Aid -White Envelopes	616	—	—	—	616	275
0210 - Monthly SO Tax Effective	33,965	—	1,495	—	35,460	24,107
0301 - Loose plate collections	2,156	—	—	—	2,156	745
0310 - Monthly SO Not Tax Efficient	370	—	—	—	370	368
0401 - Envelopes - Weekly & Monthly	755	—	—	—	755	769
0410 - Card Payments	77	—	—	—	77	1,421
0501 - Donations not tax claimable	2,990	—	10,000	—	12,990	12,716
0510 - Website Donations	1,771	—	—	—	1,771	225
0550 - Donations appeals etc	25	—	—	—	25	10,735
0601 - Tax recoverable on Gift Aid	10,957	—	1,575	—	12,532	16,317
0701 - Legacies	100	—	—	—	100	3,200
0801 - Recurring grants	—	—	1,000	—	1,000	1,000
08A1 - Non-recurring one-off grants	25,000	—	—	—	25,000	—
Total	86,518	—	16,850	—	103,368	128,508
Income from charitable activities						
0901 - Baptism Fees	60	—	—	—	60	107
0915 - Catering Fund Income	—	—	—	—	—	20
1101 - weddings and funerals fees	8,288	—	—	—	8,288	4,723
Total	8,348	—	—	—	8,348	4,850
Other trading activities						
0910 - Fund Raising	48	—	—	—	48	46
1235 - Parish Room Hire	5,042	—	—	—	5,042	4,563
1240 - Parish Room - Trans funds	—	—	—	—	—	406
1245 - Church Hire	150	—	—	—	150	—
Total	5,240	—	—	—	5,240	5,015
Investments						
1001 - Dividends	—	—	—	—	—	—
1020 - Bank and building society interest	2,674	—	—	—	2,674	2,689
Total	2,674	—	—	—	2,674	2,689
Other income						
0451 - CAF Donation	500	—	5,000	—	5,500	6,475
0710 - VAT Recovered	168	—	—	—	168	—
1040 - Musical Events	5,391	—	—	—	5,391	2,640
1210 - Saratt payment due	—	—	—	—	—	(14)
Total	6,057	—	5,000	—	11,057	9,099
INCOME TOTAL	108,837	—	21,850	—	130,687	150,161

EXPENDITURE

Raising funds

1730 - Costs of Musical Event	4,716	—	—	—	4,716	2,790
Total	4,716	—	—	—	4,716	2,790

Expenditure on charitable activities

1735 - Catering Fund Expenses	25	—	—	—	25	10
1850 - Mission Giving	11,160	—	—	—	11,160	10,878
1910 - Parish share	48,870	—	—	—	48,870	49,473
2001 - Office Costs	2,636	—	—	—	2,636	1,407
2050 - Salary of parish administrator	5,681	—	—	—	5,681	6,037
2101 - Expenses of incumbent	86	—	—	—	86	45
2130 - Parsonage house expenses	—	—	—	—	—	46
2150 - Vicar's telephone	489	—	—	—	489	566
2170 - Education. Schools	55	—	—	—	55	87
2201 - Parish training and mission.	16	—	—	—	16	269
Alpha						
2301 - Church Insurance	2,378	—	—	—	2,378	2,348
2310 - Church Broadband/Zoom	412	—	—	—	412	330
License Charge						
2320 - Organ / piano tuning	—	—	—	—	—	576
2330 - Church maintenance	1,363	—	—	—	1,363	5,090
2331 - Cleaning	1,683	—	—	—	1,683	2,365
2335 - Organist Fees	105	—	9,780	—	9,885	2,895
2340 - Upkeep of services	1,039	—	3,297	—	4,336	603
2350 - Upkeep of churchyard	4,345	—	—	—	4,345	4,570
2360 - Administration	590	—	—	—	590	1,433
2370 - Visiting speakers / locums	45	—	—	—	45	272
2375 - License fees due for music	1,045	—	—	—	1,045	800
2401 - Church running - electric	1,754	—	—	—	1,754	2,352
2410 - Church running - gas	1,528	—	—	—	1,528	1,433
2420 - Church running - water	220	—	—	—	220	189
2440 - Church running - Flowers	—	—	190	—	190	77
2501 - Magazine expenses	12	—	—	—	12	14
2560 - Hall running - maintenance	—	—	—	—	—	65
2570 - Parish Room Expenses	28	—	—	—	28	20
2601 - Governance costs	9	—	—	—	9	43
examination/audit fee	—	—	—	—	—	142
2710 - Church major repairs - installation	—	—	—	—	—	516
2720 - Church interior and exterior decorating	196	—	—	—	196	—
2725 - Church Audio Upgrade	3,321	—	2,422	—	5,743	—
2840 - Gazebo's	1,255	—	—	—	1,255	—
2845 - Piano	5,000	—	—	—	5,000	—
Total	95,338	—	15,689	—	111,027	94,961

Other expenditure

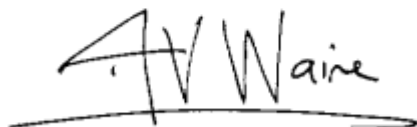
2355 - Weddings and Funeral Expenses	4,900	—	—	—	4,900	2,963
2365 - Bank Charges	194	—	—	—	194	126
2930 - Website and Technology costs	4,514	—	78	—	4,593	450
Total	9,609	—	78	—	9,687	3,539
EXPENDITURE TOTAL	109,663	—	15,767	—	125,430	101,290
GRAND TOTAL	(826)	—	6,083	—	5,257	48871

Financial Accounts Approved

Signed on behalf of the PCC by:

The Reverend Cannon Michele du Saire (Incumbent)

Mrs Ann Waine (Church Warden)

A handwritten signature in black ink, appearing to read 'A Waine', with a long horizontal flourish underneath.

19th April 2022

Parish Prayer

Almighty God, fill us with your love.

Jesus our Saviour, teach us to serve and care with generosity and joy,
courage and hope, humility and gentleness.

Holy Spirit, stir and inspire us. Strengthen and equip us to faithfully
proclaim in word and deed the all-embracing love of God.

Guide us and help us to be vibrant imitators of Christ making him
known in the world.

For the sake of the kingdom and in the name of Jesus Christ.

Amen.



**St Paul's Church
Chipperfield**

End of Year Financial Statements

2021

• Statement of Financial Activities

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Prior year total funds
Income and endowments from:					
Donations and legacies	86,518	16,850	—	103,368	128,508
Income from charitable activities	8,348	—	—	8,348	4,850
Other trading activities	5,240	—	—	5,240	5,015
Investments	2,674	—	—	2,674	2,689
Other income	6,057	5,000	—	11,057	9,099
Total income	108,837	21,850	—	130,687	150,161
Expenditure on:					
Raising funds	4,716	—	—	4,716	2,790
Expenditure on charitable activities	95,338	15,689	—	111,027	94,961
Other expenditure	9,609	78	—	9,687	3,539
Total expenditure	109,663	15,767	—	125,430	101,290
Gains / losses on investment assets	—	—	—	—	1,494
Net income / (expenditure) resources before transfer	(826)	6,083	—	5,257	50,365
Transfers					
Gross transfers between funds - in	1,070	1,037	—	2,107	6,270
Gross transfers between funds - out	—	(2,107)	—	(2,107)	(6,270)
Other recognised gains / losses					
Net movement in funds	244	5,013	—	5,257	50,365
Total funds brought forward	56,140	51,107	—	107,247	56,882
Total funds carried forward	56,385	56,119	—	112,504	107,247
Represented by					
Unrestricted					
General fund	56,385	—	—	56,385	56,140
Restricted					
Allen Graves	—	1,636	—	1,636	1,636
Church Repair Fund	—	12,400	—	12,400	12,400
Director of Music	—	16,591	—	16,591	10,507
Electronics	—	—	—	—	2,000
Flower Fund	—	195	—	195	259
Jim Pritchard Fund	—	136	—	136	136
Music Fund	—	—	—	—	1,037
Organ Repair & Maintenance Fund	—	1,288	—	1,288	1,288
Oven Fund	—	—	—	—	0
Rector's Discretionary Fund	—	520	—	520	520
Redecoration Fund	—	10,168	—	10,168	10,168
Women's Fund Raising	—	264	—	264	264
Youth Work	—	12,922	—	12,922	10,892
	56,385	56,119	—	112,504	107,247

Balance sheet

Class and code	Description	This year	Last year
Fixed assets			
6420	Jordon Fund	—	—
6430	Investment Fund	23,128	23,128
	Total Fixed assets	23,128	23,128
Current assets			
6501	Bank current account	8,073	8,290
6505	Parish Room Account	1,935	502
6510	CCLA (CBF) deposit account	88,086	73,086
6520	Unused	—	—
6530	Petty Cash	—	—
6535	Catering Petty Cash	443	331
6590	Cash in hand	—	—
Z05	Accounts Receivable	3,580	10,319
	Total Current assets	102,117	92,528
Liabilities			
6602	Uncleared Cheques	—	—
6699	Agency collections	(1,692)	(2,291)
Z04	Accounts Payable	14,433	10,701
	Total Liabilities	12,741	8,409
	Net Asset surplus(deficit)	112,504	107,247
Reserves			
	Excess / (deficit) to date	5,257	45,504
Z01	Starting balances	107,247	56,882
Z02	Other gains/(losses)	—	4,861
	Total Reserves	112,504	107,247
	Represented by funds		
	Unrestricted	56,385	56,140
	Designated	—	—
	Restricted	56,119	51,107
	Endowment	—	—
	Total	112,504	107,247

Analysis of income and expenditure

					Total	
	Unrestricted	Designated	Restricted	Endowment	This year	Last year
INCOME AND ENDOWMENTS						
Donations and legacies						
0101 - Gift Aid - Bank	7,736	—	2,780	—	10,516	56,630
0110 - Gift Aid -White Envelopes	616	—	—	—	616	275
0210 - Monthly SO Tax Effective	33,965	—	1,495	—	35,460	24,107
0301 - Loose plate collections	2,156	—	—	—	2,156	745
0310 - Monthly SO Not Tax Efficient	370	—	—	—	370	368
0401 - Envelopes - Weekly & Monthly	755	—	—	—	755	769
0410 - Card Payments	77	—	—	—	77	1,421
0501 - Donations not tax claimable	2,990	—	10,000	—	12,990	12,716
0510 - Website Donations	1,771	—	—	—	1,771	225
0550 - Donations appeals etc	25	—	—	—	25	10,735
0601 - Tax recoverable on Gift Aid	10,957	—	1,575	—	12,532	16,317
0701 - Legacies	100	—	—	—	100	3,200
0801 - Recurring grants	—	—	1,000	—	1,000	1,000
08A1 - Non-recurring one-off grants	25,000	—	—	—	25,000	—
Total	86,518	—	16,850	—	103,368	128,508
Income from charitable activities						
0901 - Baptism Fees	60	—	—	—	60	107
0915 - Catering Fund Income	—	—	—	—	—	20
1101 - weddings and funerals fees	8,288	—	—	—	8,288	4,723
Total	8,348	—	—	—	8,348	4,850
Other trading activities						
0910 - Fund Raising	48	—	—	—	48	46
1235 - Parish Room Hire	5,042	—	—	—	5,042	4,563
1240 - Parish Room - Trans funds	—	—	—	—	—	406
1245 - Church Hire	150	—	—	—	150	—
Total	5,240	—	—	—	5,240	5,015
Investments						
1001 - Dividends	—	—	—	—	—	—
1020 - Bank and building society interest	2,674	—	—	—	2,674	2,689
Total	2,674	—	—	—	2,674	2,689
Other income						
0451 - CAF Donation	500	—	5,000	—	5,500	6,475
0710 - VAT Recovered	168	—	—	—	168	—
1040 - Musical Events	5,391	—	—	—	5,391	2,640
1210 - Sarratt payment due	—	—	—	—	—	(14)
Total	6,057	—	5,000	—	11,057	9,099
INCOME TOTAL	108,837	—	21,850	—	130,687	150,161

EXPENDITURE

Raising funds

1730 - Costs of Musical Event	4,716	—	—	—	4,716	2,790
Total	4,716	—	—	—	4,716	2,790

Expenditure on charitable activities

1735 - Catering Fund Expenses	25	—	—	—	25	10
1850 - Mission Giving	11,160	—	—	—	11,160	10,878
1910 - Parish share	48,870	—	—	—	48,870	49,473
2001 - Office Costs	2,636	—	—	—	2,636	1,407
2050 - Salary of parish administrator	5,681	—	—	—	5,681	6,037
2101 - Expenses of incumbent	86	—	—	—	86	45
2130 - Parsonage house expenses	—	—	—	—	—	46
2150 - Vicar's telephone	489	—	—	—	489	566
2170 - Education. Schools	55	—	—	—	55	87
2201 - Parish training and mission.	16	—	—	—	16	269
Alpha						
2301 - Church Insurance	2,378	—	—	—	2,378	2,348
2310 - Church Broadband/Zoom	412	—	—	—	412	330
License Charge						
2320 - Organ / piano tuning	—	—	—	—	—	576
2330 - Church maintenance	1,363	—	—	—	1,363	5,090
2331 - Cleaning	1,683	—	—	—	1,683	2,365
2335 - Organist Fees	105	—	9,780	—	9,885	2,895
2340 - Upkeep of services	1,039	—	3,297	—	4,336	603
2350 - Upkeep of churchyard	4,345	—	—	—	4,345	4,570
2360 - Administration	590	—	—	—	590	1,433
2370 - Visiting speakers / locums	45	—	—	—	45	272
2375 - License fees due for music	1,045	—	—	—	1,045	800
2401 - Church running - electric	1,754	—	—	—	1,754	2,352
2410 - Church running - gas	1,528	—	—	—	1,528	1,433
2420 - Church running - water	220	—	—	—	220	189
2440 - Church running - Flowers	—	—	190	—	190	77
2501 - Magazine expenses	12	—	—	—	12	14
2560 - Hall running - maintenance	—	—	—	—	—	65
2570 - Parish Room Expenses	28	—	—	—	28	20
2601 - Governance costs	9	—	—	—	9	43
examination/audit fee						
2710 - Church major repairs - installation	—	—	—	—	—	142
2720 - Church interior and exterior decorating	196	—	—	—	196	516
2725 - Church Audio Upgrade	3,321	—	2,422	—	5,743	—
2840 - Gazebos	1,255	—	—	—	1,255	—
2845 - Piano	5,000	—	—	—	5,000	—
Total	95,338	—	15,689	—	111,027	94,961

Other expenditure

2355 - Weddings and Funeral Expenses	4,900	—	—	—	4,900	2,963
2365 - Bank Charges	194	—	—	—	194	126
2930 - Website and Technology costs	4,514	—	78	—	4,593	450
Total	9,609	—	78	—	9,687	3,539
EXPENDITURE TOTAL	109,663	—	15,767	—	125,430	101,290
GRAND TOTAL	(826)	—	6,083	—	5,257	48871

Financial Accounts Approved

Signed on behalf of the PCC by:

The Reverend Cannon Michele du Saire (Incumbent)

Mrs Ann Waine (Church Warden)

19th April 2022

**Report to the Trustees/Members of St Paul's Church, C
Council on accounts for the year ended 31 December 20**

I report to the trustees on my examination of the accounts
for the year ended 31 December 2020 set out on pages x

Responsibilities and basis of report

As the charity's trustees, you are responsible
in accordance with the requirements of the C

I report in respect of my examination of the T
section 145 of the 2011 Act and in carrying o
all the applicable Directions given by the Cha
145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm
come to my attention in connection with the
to believe that in, any material respect: