

REGISTERED CHARITY NUMBER: 1167837

Report of the Trustees and  
Unaudited Financial Statements for the Year Ended 30 June 2022  
for  
Hour Community

Guymer King Limited  
4 Stone Street Court  
Stone Street  
Hadleigh  
Suffolk  
IP7 6HY

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for the Year Ended 30 June 2022

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## Hour Community

### Report of the Trustees for the Year Ended 30 June 2022

The trustees present their report with the financial statements of the charity for the year ended 30 June 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

The objective of the CIO as set out in its Constitution is:

"The relief of those who are in need by reason of their youth, age, ill-health, disability, of financial hardship by the provision of community services including but not limited to befriending or community transport as shall be thought fit"

##### **Significant activities**

Sadly the charity still does not have a permanent base but this year we have moved again, this time to the Library which has proved very successful from the point of view of accessibility to the public. We have made a small step forward in the search for a permanent venue as we are working with a local developer on a community project which, if successful, will provide us with a site for a Community Health and Wellbeing centre in which we will be able to base ourselves. We also opened our Mens Shed this year which is proving popular.

##### **Public benefit**

The charity trustees have had due regard to the guidance on public benefit published by the commission in exercising their powers and duties

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

The CIO has undertaken transport activities, befriending activities and helped the community in the Framlingham area by providing the dementia-friendly Forget Me Not Club, the Mental Health supporting Worry Tree Cafe, The Men's Shed and Furniture Project, our Hour Community waste disposal Van and Trishaw rides in the Town. The CIO continues to raise its profile as the "Go to" organisation in the Town. All of these are aimed at satisfying their core objectives and aims and have continued in 2021/2 to serve the community.

##### **Fundraising activities**

The CIO have continued to apply for and receive grants from a number of generous donors and trusts set out in the report below. The CIO has carried out a number of fundraising events in the year and also very successfully made use of a professional fundraising in applying for suitable funding streams which have seen it further expand its service in the Framlingham area. Sadly we were unsuccessful with a bid to the National Lottery Grant but we know why and will be resubmitting next year.

#### **FINANCIAL REVIEW**

##### **Financial position**

The CIO is in a positive financial position with funds put aside to provide its main activities into the future. This has been due to the generosity of a number of Trusts and others who have provided finances.



## **FINANCIAL REVIEW**

### **Principal funding sources**

Funding for the CIO has principally provided by:

Annie Tranmer CT  
Borrows CT  
RS Brownless CT  
The Leslie Mary Carter CT  
East Suffolk Council  
ExPat Foundation  
February Foundation  
FB Coales No4 (Family) Trust  
Ganzoni CT  
The Garfield Weston Foundation  
Edward Gosling Foundation  
Hasluck CT  
Henry Smith Charity  
Albert Hunt Trust  
The Inman Charity  
Irving Memorial Trust  
The Charles Lewis Foundation  
Millennium Oak Trust  
Sabina Sutherland CT  
Scarfe CT  
Suffolk County Council  
The Tudwick Foundation  
The Mrs LD Rope Third Charitable Settlement  
HDH Wills 1965 CT

### **Reserves policy**

As a relatively newly formed CIO the policy is for unrestricted reserves to meet the day to day operating requirements of the organisation for a minimum of 3 months, amounting to approximately £8,300 per month.

### **Going concern**

The accounts are prepared on the going concern basis.

## **FUTURE PLANS**

The CIO plans to continue its valuable work in the area and will add, augment and change its service provision depending on the current needs of the residents and their dependants. The main focus going forward is to establish a "HUB", purchase another vehicle to take people to medical appointments, expand the furniture project and Men's shed and succeed in our bid to the National Lottery which will enable us to restructure for the future.

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The Charity is controlled by its governing document, its constitution, dated 17 June 2016, as a Charitable Incorporated Organisation (CIO)

### **Charity constitution**

The Charity is constituted as a Charitable Incorporated Organisation



## Hour Community

### Report of the Trustees for the Year Ended 30 June 2022

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Recruitment and appointment of new trustees**

Apart from the first charity trustees, every appointed trustee must be appointed for a term of three years by a resolution passed at a properly convened meeting of the charity trustees. Selection of trustees is with regard to the skills, knowledge and experience needed for the effective administration of the CIO.

Framlingham Town Council may appoint one charity trustee.

#### **REFERENCE AND ADMINISTRATIVE DETAILS**

##### **Registered Charity number**

1167837

##### **Principal address**

27 College Road

Framlingham

Suffolk

IP13 9EJ

##### **Trustees**

Mr L Pearson

Mrs S E Norman

Mr J Tanner Chairperson

Mrs B Eglinton

Mr R Mays

Mr M Salmon Trustee

Mrs R J Chesman

##### **Independent Examiner**

Guymer King Limited

4 Stone Street Court

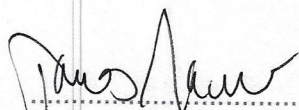
Stone Street

Hadleigh

Suffolk

IP7 6HY

Approved by order of the board of trustees on 15.11.2022 and signed on its behalf by:

  
Mr J Tanner - Trustee

Independent Examiner's Report to the Trustees of  
Hour Community

**Independent examiner's report to the trustees of Hour Community**

I report to the charity trustees on my examination of the accounts of Hour Community (the Trust) for the year ended 30 June 2022.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



David Guymer King  
FCCA ATII  
Guymer King Limited  
4 Stone Street Court  
Stone Street  
Hadleigh  
Suffolk  
IP7 6HY

Date: 22/11/2022



# Hour Community

## Statement of Financial Activities for the Year Ended 30 June 2022

	Notes	Unrestricted funds £	Restricted funds £	30.6.22 Total funds £	30.6.21 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		36,372	69,458	105,830	105,904
<b>Charitable activities</b>					
Befriending costs		-	2,515	2,515	294
Cycling without Age		-	-	-	300
Furniture project		-	9,272	9,272	6,537
Xmas lunch club		-	350	350	-
General		40	-	40	103
100 Club		-	600	600	1,462
MenShed		-	350	350	-
Other trading activities	2	-	7,868	7,868	5,278
Investment income	3	-	3,188	3,188	172
Other income		-	52	52	-
<b>Total</b>		<b>36,412</b>	<b>93,653</b>	<b>130,065</b>	<b>120,050</b>
<b>EXPENDITURE ON</b>					
Raising funds	4	5,296	14,895	20,191	14,019
<b>Charitable activities</b>					
Befriending costs		-	9,466	9,466	6,964
Worry Tree Cafe provision		-	8,622	8,622	6,634
Cycling without Age		-	1,415	1,415	1,575
Help/Home		-	6,990	6,990	5,986
Covid 19 costs		-	-	-	29,042
Transport		-	26,504	26,504	23,698
Furniture project		-	10,836	10,836	9,968
Mental Health Support Worker		-	3,315	3,315	3,675
Xmas lunch club		-	440	440	425
General		5,914	-	5,914	3,727
GrandPad		-	152	152	903
100 Club		-	383	383	405
MenShed		-	18,756	18,756	5,791
Garages		-	7,902	7,902	662
Hardship		-	-	-	3,930
Kiosk		378	-	378	-
Other		14	366	380	1,227
<b>Total</b>		<b>11,602</b>	<b>110,042</b>	<b>121,644</b>	<b>118,631</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>24,810</b>	<b>(16,389)</b>	<b>8,421</b>	<b>1,419</b>
Transfers between funds	13	(12,428)	12,428	-	-

The notes form part of these financial statements



Hour Community

Statement of Financial Activities  
for the Year Ended 30 June 2022

	Notes	Unrestricted funds £	Restricted funds £	30.6.22 Total funds £	30.6.21 Total funds £
Net movement in funds		12,382	(3,961)	8,421	1,419
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		21,865	150,708	172,573	171,154
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>34,247</u>	<u>146,747</u>	<u>180,994</u>	<u>172,573</u>

The notes form part of these financial statements

Hour Community

Balance Sheet  
30 June 2022

	Notes	Unrestricted funds £	Restricted funds £	30.6.22 Total funds £	30.6.21 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	9	1,430	90,556	91,986	105,633
<b>CURRENT ASSETS</b>					
Debtors	10	-	550	550	2,132
Cash at bank and in hand		37,094	57,570	94,664	69,571
		<u>37,094</u>	<u>58,120</u>	<u>95,214</u>	<u>71,703</u>
<b>CREDITORS</b>					
Amounts falling due within one year	11	(4,277)	(1,929)	(6,206)	(4,763)
<b>NET CURRENT ASSETS</b>		<u>32,817</u>	<u>56,191</u>	<u>89,008</u>	<u>66,940</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>34,247</u>	<u>146,747</u>	<u>180,994</u>	<u>172,573</u>
<b>NET ASSETS</b>		<u>34,247</u>	<u>146,747</u>	<u>180,994</u>	<u>172,573</u>

The notes form part of these financial statements

Hour Community

Balance Sheet - continued  
30 June 2022

**FUNDS**

13

Unrestricted funds:

General fund	32,625	21,865
Kiosk	1,622	-
	<u>34,247</u>	<u>21,865</u>

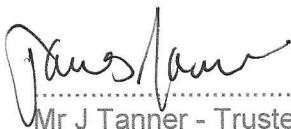
Restricted funds:

Befriending	35,994	13,478
Worry Tree Cafe	8,426	-
Cycle without Age	4,247	4,850
Furniture project	2,512	3,352
Mental health support worker	6,659	9,974
Xmas lunch club	2,090	1,510
Transport	38,687	54,218
Help @ Home	1,747	-
GrandPad	447	599
100 Club	1,275	1,059
Men Shed	14,663	27,811
Land and Garages	30,000	33,857
	<u>146,747</u>	<u>150,708</u>

**TOTAL FUNDS**

180,994      172,573

The financial statements were approved by the Board of Trustees and authorised for issue on 15.11.2022 and were signed on its behalf by:



Mr J Tanner - Trustee



Notes to the Financial Statements  
for the Year Ended 30 June 2022

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

**Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Motor vehicles	25% Reducing balance method
Computer equipment	25% Reducing balance method
Trishaws	25% Reducing balance method

**Taxation**

The charity is exempt from tax on its charitable activities.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. Where amounts are allocated to projects which were funded via a restricted fund they are treated as restricted although they are strictly designated.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Notes to the Financial Statements - continued  
for the Year Ended 30 June 2022

**1. ACCOUNTING POLICIES - continued**

**Hire purchase and leasing commitments**

Rentals paid under operating leases are charged to the Statement of Financial Activities on a straight line basis over the period of the lease.

**2. OTHER TRADING ACTIVITIES**

	<b>30.6.22</b>	<b>30.6.21</b>
	£	£
Mini bus hire	<u>7,868</u>	<u>5,278</u>

**3. INVESTMENT INCOME**

	<b>30.6.22</b>	<b>30.6.21</b>
	£	£
Rents received	3,188	167
Deposit account interest	-	5
	<u>3,188</u>	<u>172</u>

**4. RAISING FUNDS**

**Raising donations and legacies**

	<b>30.6.22</b>	<b>30.6.21</b>
	£	£
Sundries	366	256
Sub contract services	3,442	2,692
Support costs	15,059	5,931
	<u>18,867</u>	<u>8,879</u>

**Investment management costs**

	<b>30.6.22</b>	<b>30.6.21</b>
	£	£
Property repairs	<u>1,324</u>	<u>5,140</u>
Aggregate amounts	<u>20,191</u>	<u>14,019</u>



## Hour Community

### Notes to the Financial Statements - continued for the Year Ended 30 June 2022

#### 5. SUPPORT COSTS

	Management	Information technology	Human resources
	£	£	£
Raising donations and legacies	-	-	-
Befriending costs	116	354	5,403
Worry Tree Cafe provision	116	-	5,403
Help/Home	181	-	5,403
Transport	137	-	5,403
Furniture project	136	-	5,403
Mental Health Support Worker	-	-	3,315
Xmas lunch club	-	-	-
General	564	475	184
100 Club	-	-	-
MenShed	883	2,042	5,403
Garages	965	-	5,403
Kiosk	-	378	-
	<u>3,098</u>	<u>3,249</u>	<u>41,320</u>
	Other	Governance costs	Totals
	£	£	£
Raising donations and legacies	-	15,059	15,059
Befriending costs	968	438	7,279
Worry Tree Cafe provision	968	438	6,925
Help/Home	968	438	6,990
Transport	969	558	7,067
Furniture project	968	750	7,257
Mental Health Support Worker	-	-	3,315
Xmas lunch club	440	-	440
General	4,188	-	5,411
100 Club	383	-	383
MenShed	4,268	858	13,454
Garages	968	566	7,902
Kiosk	-	-	378
	<u>15,088</u>	<u>19,105</u>	<u>81,860</u>



Notes to the Financial Statements - continued  
for the Year Ended 30 June 2022

**5. SUPPORT COSTS - continued**

Included in Support costs was the amount of £600 relating to the fees of the Independent Examiner

**6. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 30 June 2022 nor for the year ended 30 June 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 30 June 2022 nor for the year ended 30 June 2021.

**7. STAFF COSTS**

The average monthly number of employees during the year was as follows:

	30.6.22	30.6.21
General	3	2

No employees received emoluments in excess of £60,000.

**8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	18,213	87,691	105,904
<b>Charitable activities</b>			
Befriending costs	-	294	294
Cycling without Age	-	300	300
Furniture project	-	6,537	6,537
General	103	-	103
100 Club	-	1,462	1,462
Other trading activities	-	5,278	5,278
Investment income	5	167	172
<b>Total</b>	<b>18,321</b>	<b>101,729</b>	<b>120,050</b>
<b>EXPENDITURE ON</b>			
Raising funds	6,187	7,832	14,019
<b>Charitable activities</b>			
Befriending costs	-	6,964	6,964
Worry Tree Cafe provision	-	6,634	6,634
Cycling without Age	-	1,575	1,575
Help/Home	-	5,986	5,986

Notes to the Financial Statements - continued  
for the Year Ended 30 June 2022

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted funds £	Restricted funds £	Total funds £
Covid 19 costs	-	29,042	29,042
Transport	-	23,698	23,698
Furniture project	-	9,968	9,968
Mental Health Support Worker	-	3,675	3,675
Xmas lunch club	-	425	425
General	3,727	-	3,727
GrandPad	-	903	903
100 Club	-	405	405
MenShed	-	5,791	5,791
Garages	-	662	662
Hardship	-	3,930	3,930
Other	-	1,227	1,227
<b>Total</b>	<b>9,914</b>	<b>108,717</b>	<b>118,631</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>8,407</b>	<b>(6,988)</b>	<b>1,419</b>
<b>Transfers between funds</b>	<b>(4,824)</b>	<b>4,824</b>	<b>-</b>
<b>Net movement in funds</b>	<b>3,583</b>	<b>(2,164)</b>	<b>1,419</b>
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	<b>18,282</b>	<b>152,872</b>	<b>171,154</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>21,865</b>	<b>150,708</b>	<b>172,573</b>

Notes to the Financial Statements - continued  
for the Year Ended 30 June 2022

**9. TANGIBLE FIXED ASSETS**

	Freehold property £	Plant and machinery £	Motor vehicles £	Computer equipment £	Totals £
<b>COST</b>					
At 1 July 2021	30,001	31,262	103,223	4,360	168,846
Additions	-	7,195	-	262	7,457
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 30 June 2022	30,001	38,457	103,223	4,622	176,303
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>DEPRECIATION</b>					
At 1 July 2021	-	12,830	48,292	2,091	63,213
Charge for year	-	6,717	13,732	655	21,104
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 30 June 2022	-	19,547	62,024	2,746	84,317
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
<b>NET BOOK VALUE</b>					
At 30 June 2022	30,001	18,910	41,199	1,876	91,986
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>
At 30 June 2021	30,001	18,432	54,931	2,269	105,633
	<hr/>	<hr/>	<hr/>	<hr/>	<hr/>

The CIO owns a Telephone Kiosk on Market Hill Framlingham which it purchased for a nominal £1 which is included in Freehold property although the replacement value is estimated at £2,500.

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	30.6.22 £	30.6.21 £
Trade debtors	550	120
Other debtors	-	2,012
	<hr/>	<hr/>
	550	2,132
	<hr/>	<hr/>



Notes to the Financial Statements - continued  
for the Year Ended 30 June 2022

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	30.6.22	30.6.21
	£	£
Bank loans and overdrafts (see note 12)	486	-
Payments on account	-	1,653
Trade creditors	3,053	2,565
Taxation and social security	873	-
Other creditors	1,794	545
	<u>6,206</u>	<u>4,763</u>

**12. LOANS**

An analysis of the maturity of loans is given below:

	30.6.22	30.6.21
	£	£
Amounts falling due within one year on demand:		
Bank overdrafts	<u>486</u>	<u>-</u>

**13. MOVEMENT IN FUNDS**

**Transfers between funds**

Income and expenses for the various restricted funds are accounted for and costs are allocated on the basis of a percentage based on the initial forecasts for the year. If any of the funds are in deficit (usually due to the costs allocated to it rather than because of any actual account being overdrawn) then funds from the General Fund are transferred at the end of the year to bring the fund back to a "nil" balance.

**14. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 30 June 2022.

## Hour Community

### Detailed Statement of Financial Activities for the Year Ended 30 June 2022

	30.6.22 £	30.6.21 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	9,947	16,681
Grants	95,883	89,223
	<hr/>	<hr/>
	105,830	105,904
 <b>Other trading activities</b>		
Mini bus hire	7,868	5,278
 <b>Investment income</b>		
Rents received	3,188	167
Deposit account interest	-	5
	<hr/>	<hr/>
	3,188	172
 <b>Charitable activities</b>		
Sales	13,127	8,696
 <b>Other income</b>		
Sundry income	52	-
	<hr/>	<hr/>
<b>Total incoming resources</b>	130,065	120,050
 <b>EXPENDITURE</b>		
<b>Raising donations and legacies</b>		
Sundries	366	256
Sub contract services	3,442	2,692
	<hr/>	<hr/>
	3,808	2,948
 <b>Investment management costs</b>		
Property repairs	1,324	5,140
 <b>Charitable activities</b>		
Advertising	54	-
Mini bus costs	6,545	4,797
FGMN Expenses	2,133	-
WT Café costs	1,697	-
Transit costs	2,739	-
Plant and machinery	6,717	3,548
Carried forward	19,885	8,345

This page does not form part of the statutory financial statements

## Hour Community

### Detailed Statement of Financial Activities for the Year Ended 30 June 2022

	30.6.22 £	30.6.21 £
<b>Charitable activities</b>		
Brought forward	19,885	8,345
Motor vehicles	13,732	13,029
Computer equipment	655	713
Grants to institutions	-	3,930
	<hr/> 34,272	<hr/> 26,017
<b>Other</b>		
Training	142	62
Computer costs	238	1,165
	<hr/> 380	<hr/> 1,227
<b>Support costs</b>		
<b>Management</b>		
Insurance	2,696	889
Advertising	168	2,043
Sundries	234	71
	<hr/> 3,098	<hr/> 3,003
<b>Finance</b>		
Bank charges	-	118
<b>Information technology</b>		
Repairs and renewals	3,249	1,377
<b>Human resources</b>		
Wages	41,136	44,828
DBS	184	288
	<hr/> 41,320	<hr/> 45,116
<b>Other</b>		
Other operating leases	9,423	12,190
Telephone	1,809	1,901
Postage and stationery	2,127	1,638
Sundries	824	3,473
Travel and subsistence	905	3,706
	<hr/> 15,088	<hr/> 22,908
<b>Governance costs</b>		
Professional Fees	19,105	10,777
	<hr/> 121,644	<hr/> 118,631
<b>Total resources expended</b>		
	<hr/> 121,644	<hr/> 118,631
<b>Net income</b>	<hr/> 8,421	<hr/> 1,419

This page does not form part of the statutory financial statements



