



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01/04/2023** Period start date To **31/03/2024** Period end date

Charity name: **Fritton Owl Sanctuary**

Charity registration number: **1167831**

## Objectives and Activities

|  | SORP reference     |   |
|--|--------------------|---|
| Summary of the purposes of the charity as set out in its governing document  | Para 1.17          | <p>To take in unwanted or neglected, captive bred, Owls and give them a good home.</p> <p>To take in injured native wild owls, rehabilitate and release back into the wild. Promote education of the plight of these birds to visitors of at the Sanctuary and by visiting schools, fetes, residential home etc.</p> <p>Working to help with the conservation of the native species.</p>  |
| Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts. | Para 1.17 and 1.19 | <p>Our main objective is to educate the public about the plight of our Native and Non-native Owls. Explaining that the main threat they face is caused by humans.</p> <p>This is done by educational talks to schools and children's groups such as Brownies, Guides, Beavers etc. We have home-education groups come to the sanctuary for a visit and talk.</p> <p>We have SEN Groups / Schools visit us (or we take owls to visit them). We have found that this is very beneficial for the students.</p> <p>We give talks to residential homes, where the residents find it very therapeutic to meet an Owl.</p> |
| Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit   | Para 1.18          | <b>All Trustees have adhered to the guidance issued by the Charity Commission</b>   |

**Additional information (optional)**

You may choose to include further statements where relevant about:

|  | SORP reference |   |
|--|----------------|---|
| Policy on grant making   | Para 1.38      | <b>None</b>   |
| Policy on social investment including program related investment | Para 1.38      | <b>None</b>   |
| Contribution made by volunteers                                  | Para 1.38      | <b>All our staff are volunteers. They work with the Owls, cleaning and handling. And training the owls. They represent the sanctuary at events and help with fundraising.</b> |
| Other  |                |   |

## Achievements and Performance

|   | SORP reference |   |
|---|----------------|---|
| Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole. | Para 1.20      | <p>We took in 7 captive bred birds this year These came from homes where they could no longer be looked after.</p> <p>We rescued 13 wild owls of which 6 were released. The others did not survive as they were very badly injured when they came to us.</p> <p>We had a busy ear. We had 17 Schools, 19 Groups, 19 Residential homes, 5 birthday parties, and 31 events where we had a stall to help with fundraising and awareness.</p> <p>We work placement students from the local colleges, and work experience students from the local high school. We are also getting more students from the local SEN schools/groups.</p> <p>We have had to do fundraising to help with the costs of rebuilding of the enclosures to meet the new requirements for the zoo licence.</p> <p>We do not perform flying displays with our birds.</p> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|  |  |  |
|--|--|--|
|  |  |  |
|--|--|--|

|  |           |  |
|--|-----------|--|
| Achievements against objectives set                          | Para 1.41 |  |
| Performance of fundraising activities against objectives set | Para 1.41 |  |
| Investment performance against objectives                    | Para 1.41 |  |
| Other  |           |  |

## Financial Review

|  |           |   |
|--|-----------|---|
| Review of the charity's financial position at the end of the period              | Para 1.21 | <b>The balance figure at the end of this financial year is £37,326.98<br/>It has been a very successful year.<br/>The funds increased as we had a lot of fundraising to help with rebuilding of the enclosures.</b> |
| Statement explaining the policy for holding reserves stating why they are held   | Para 1.22 | <b>None</b>   |
| Amount of reserves held  | Para 1.22 | <b>None</b>   |
| Reasons for holding zero reserves  | Para 1.22 | <b>All income is used to maintain the health and safety of the Owls. ie Food, vet bills and maintenance of enclosures and site.</b>   |
| Details of fund materially in deficit  | Para 1.24 | <b>None</b>   |
| Explanation of any uncertainties about the charity continuing as a going concern | Para 1.23 | <b>None</b>   |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |   |
|---|-----------|---|
| The charity's principal sources of funds (including any fundraising)            | Para 1.47 | <b>Donations from the public visiting the sanctuary.<br/>Income from educational visits.<br/>Sponsorship scheme of the Owls.<br/>This year we have had to increase fundraising due to the need to rebuild our enclosures to fulfil the zoo licensing regulations.</b> |
| Investment policy and objectives including any social investment policy adopted | Para 1.46 | <b>None</b>   |
| A description of the principal risks facing the charity                         | Para 1.46 | <b>Main concern this year has been the changes to the zoo regulations for bird enclosures</b>   |
| Other   |           |   |

## Structure, Governance and Management

|   |           |  |
|---|-----------|--|
| Description of charity's trusts:  |           |  |
| Type of governing document<br>(trust deed, royal charter)   | Para 1.25 | <b>Constitution</b>  |
| How is the charity constituted?<br>(e.g unincorporated association, CIO)  | Para 1.25 | <b>CIO</b>   |
| Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees | Para 1.25 | <b>New Trustees must be appointed by the majority of trustees at a trustee meeting. Each new Trustee is appointed having regard to skills, knowledge and experience needed for the effective administration of the CIO</b> |

### Additional information (optional)

You may choose to include further statements where relevant about:

|   |           |   |
|---|-----------|---|
| Policies and procedures adopted for the induction and training of trustees                | Para 1.51 |   |
| The charity's organisational structure and any wider network with which the charity works | Para 1.51 | <b>Trustees<br/>Managers<br/>Volunteers</b><br><br><b>All Staff are volunteers no paid employees.</b> |
| Relationship with any related parties   | Para 1.51 | <b>None</b>   |
| Other   |           |   |

## Reference and Administrative details

|                             |   |
|-----------------------------|---|
| Charity name                | <b>Fritton Owl Sanctuary</b>  |
| Other name the charity uses |   |
| Registered charity number   | <b>1167831</b>  |
| Charity's principal address | <b>Fritton Plant Centre<br/>Fritton<br/>Great Yarmouth<br/>Norfolk NR31 9EX</b> |
|                             |   |

### **Names of the charity trustees who manage the charity**

|    | Trustee name | Office (if any) | Dates acted if not for whole year | Name of person (or body) entitled to appoint trustee (if any) |
|----|--------------|-----------------|-----------------------------------|---|
| 1  | Carolyn Buss | Chair person    |                                   |   |
| 2  | Kevin Rogers |                 |                                   |   |
| 3  | Karen Varney |                 |                                   |   |
| 4  |              |                 |                                   |   |
| 5  |              |                 |                                   |   |
| 6  |              |                 |                                   |   |
| 7  |              |                 |                                   |   |
| 8  |              |                 |                                   |   |
| 9  |              |                 |                                   |   |
| 10 |              |                 |                                   |   |
| 11 |              |                 |                                   |   |
| 12 |              |                 |                                   |   |
| 13 |              |                 |                                   |   |
| 14 |              |                 |                                   |   |
| 15 |              |                 |                                   |   |
| 16 |              |                 |                                   |   |
| 17 |              |                 |                                   |   |
| 18 |              |                 |                                   |   |
| 19 |              |                 |                                   |   |
| 20 |              |                 |                                   |   |

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

|   |  |
|---|--|
| Description of the assets held in this capacity   |  |
| Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects |  |
| Details of arrangements for safe custody and segregation of such assets from the charity's own assets                         |  |

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

| Type of adviser | Name | Address |
|-----------------|------|---------|
|                 |      |         |
|                 |      |         |
|                 |      |         |
|                 |      |         |

#### Name of chief executive or names of senior staff members (Optional information)

|  |
|--|
|  |
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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|  |
|--|



## Other optional information

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|  |
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

|                                     |   |  |
|-------------------------------------|---|--|
| Signature(s)                        |  |  |
| Full name(s)                        | Carolyn Buss  | Karen Varney   |
| Position (eg Secretary, Chair, etc) | Chair   |  |
| Date                                | 1/4/24  |  |



# Fritton Owl Sanctuary

Charity Number: 1167831

## Balance Sheet for 1st April 2023 to 31st March 2024

| <b>Totals</b>      |                     | <b>starting balance</b> |                | £         | 13,491.59 |
|--------------------|---------------------|-------------------------|----------------|-----------|-----------|
| <b>Month</b>       | <b>Total income</b> | <b>Total outgoings</b>  | <b>Balance</b> |           |           |
| April              | £ 3,938.62          | £ 2,376.43              | £              | 15,053.78 |           |
| May                | £ 3,064.66          | £ 3,585.92              | £              | 14,532.52 |           |
| June               | £ 3,847.11          | £ 3,347.82              | £              | 15,031.81 |           |
| July               | £ 4,801.59          | £ 3,462.19              | £              | 16,371.21 |           |
| August             | £ 6,206.04          | £ 5,075.00              | £              | 17,502.25 |           |
| September          | £ 2,607.52          | £ 2,765.64              | £              | 17,344.13 |           |
| October            | £ 3,157.71          | £ 4,536.30              | £              | 15,965.54 |           |
| November           | £ 1,306.66          | £ 4,365.97              | £              | 12,906.23 |           |
| December           | £ 953.31            | £ 2,201.49              | £              | 11,658.05 |           |
| January            | £ 33,254.95         | £ 3,815.32              | £              | 41,097.68 |           |
| February           | £ 5,127.85          | £ 5,865.75              | £              | 40,359.78 |           |
| March              | £ 5,153.14          | £ 5,748.28              | £              | 39,764.64 |           |
| <b>Year totals</b> | £ 73,419.16         | £ 47,146.11             | £              | 39,764.64 |           |



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Fritton Owl Sanctuary, Registered Charity

On accounts for the year  
ended

31<sup>st</sup> March 2024

Charity no  
(if any)

1167831

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/03/2024**

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

05/03/2024

Name:

Chantelle Harrison, C Harrison Business Services LTD

Relevant professional  
qualification(s) or body  
(if any):

Address:

Dunburgh Farm, 72 The Street, Geldeston, Beccles, NR34 0LN

**Section B****Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

I can confirm there are no matters found when reviewing the charity records which need to be addressed.

I can also confirm that the records have been correctly and accurately maintained by the Charity and represent a true likeness of the Charity's activities in the financial year.