

Earlsfield Foodbank

**Registered Charity No.
1167812**

Report and Financial Statements

Year ended 31 March 2023



EARLSFIELD FOODBANK

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EARLSFIELD FOODBANK

INFORMATION

Trustees:

Rev. Isaac Achene	(Chair)
Meg Fry	
Robin Gisby	
Sue Knowles	
Louise Pendry	(from June 2023)
Michael Walton	
Charlotte White	(until February 2023)

Address 39 Frewin Road,
London SW18 3LR

Charity number 1167812

EARLSFIELD FOODBANK

TRUSTEES' ANNUAL REPORT

Structure, governance and management

Governing Document

Earlsfield Foodbank is a Charitable Incorporated Organisation (CIO). The trustees adopted the constitution on 17th March 2016 based on the 'CIO Foundation Constitution' published by the Charities Commission. Earlsfield Foodbank was established for charitable purposes for the public benefit and entered the Register of Charities on 23rd June 2016 with the Registered Charity Number 1167812.

Trustee Selection and Management

Earlsfield Foodbank CIO is managed by a Board of Trustees selected for their range of skills and strong endorsement of the organisation's objectives

The Earlsfield Foodbank was founded in October 2013 by the late Rev. Colin Roberts, the parish priest of St John the Divine, in Garratt Lane, as a project supported by Churches Together in Earlsfield.

Apart from the first charity trustees (including Rev Isaac Achene) every trustee is appointed for a renewable term of three years. New trustees are appointed by existing trustees considering the skills needed to ensure effective management of the foodbank.

On first appointment, new charity trustees are given a copy of the charity's constitution and the latest Trustees' Annual Report and Statement of Accounts. Trustees are also encouraged to familiarise themselves with the Charities Commission's publications outlining the responsibilities involved in becoming a charity trustee.

The management of the charity is delegated to the Foodbank Manager and the Foodbank Management Team. The Manager and members the Management Team attend foodbank sessions implementing the guidelines laid down by the trustees in consultation with volunteers. Trustee and volunteer meetings are held regularly to consider management guidelines, progress since the last meeting and priorities for the next few months.

Trustees review the risks associated with the operation of the foodbank and how these can be mitigated on a regular basis. The Trustees have adopted a broad range of policies that are intended to manage and minimise risks. Trustees and volunteers attend training that seeks to enable them to deal with some of the problems faced by clients of the foodbank in particular through signposting clients to services run by third parties.

Charitable objects

The charity's objects are the prevention and relief of poverty in Earlsfield and the surrounding areas in particular but not exclusively by providing food supplies to individuals in need and/or charities, or other organisations working to prevent or relieve poverty.

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Mission Statement

The charity's mission statement echoes the charitable objects:

- Our mission is to prevent and relieve poverty in SW18 and SW17. We provide a helping hand to those facing food poverty in Earlsfield, offering support without judgement.
- Our aim is to relieve poverty providing food but also to help our guests to move on so that they ultimately no longer need food aid support.
- We believe that no-one should go hungry and that all people, whatever their circumstances, deserve dignity, respect and privacy.

Public Benefit Statement

The Trustees confirm that they have had due regard to the guidance on public benefit published by the Charities Commission in exercising their powers and duties.

Objectives and Activities

The Earlsfield Foodbank has identified strategic objectives to achieve its purpose:

Inspired by Christian social principles, the ethos of the Foodbank focuses on welcoming everyone involved as persons deserving respect and generosity regardless of ethnicity, gender, sexuality, class, race, religion or nationality

On first attending the foodbank:

- To provide food, basic supplies, energy vouchers and other essential support items as well as emotional and other practical support for people and families who find themselves in crisis.

In the medium term:

- To provide the help and support that individuals need to address problems beyond food poverty through onsite professional advice or referral to appropriate agencies engaged through the local network and those present at the foodbank.

In the longer term:

- To help raise awareness of the nature, impact and prevalence of food poverty and its underlying causes.
- To build the Earlsfield Foodbank as a sustainable, well-run charity that will continue to meet local needs, in the hope that in due course the services of foodbanks will become redundant as the campaign to eliminate food poverty succeeds.

Charitable Activities

During the period of this report the Foodbank operated at St Andrew's Church in Garratt Lane on Thursday mornings between 9.30am and 12.00 pm.

The Foodbank has distributed 4,559 food parcels and other supplies during the year, serving 460 households and 1,196 individuals. In addition, 890 hot meals were distributed with a value of £2 per meal, providing an in-kind value of £1,780

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for our guests. During the period under review, guests were offered a full breakfast on arrival. Since June 2023 breakfasts supplied have comprised tea or coffee and pastries, supplemented by hot porridge since September 2023.

As stated above, the Trustees remain determined to help guests to improve their lives and to address the various issues they face such as debt, employment, physical, social and mental health problems. The Foodbank continues to fund the attendance of an adviser from Wandsworth Citizens Advice. This funding is provided generously through a grant from the National Lottery Community Fund. The Family Action Wellbeing Service (funded by Wandsworth Borough Council) is an early intervention mental health service, providing emotional and practical support to guests and their families struggling with poverty. An adviser from St Mungo's attends the foodbank offering support and advice for those in crisis through lack of housing or addiction. The Foodbank is now also part of a local network of agencies (Refernet) providing a wide range of support.

In addition to regular weekly support, the Foodbank has hosted ad hoc events to support and help guests. These have included:

- a visit from doctors and nurses from the Brocklebank Health Centre to conduct a range of health checks
- a visit from St George's Hospital Hepatology Unit to scan livers in a mobile Liver Scan Van Unit
- CREW Energy visited the Foodbank twice to give advice on saving energy including handing out energy saving bulbs and other energy/resource saving devices.

Major Donations made during the period under review

During the year under review major donations and grants received have included:

	£	
National Lottery Community Fund	10,000	Restricted
Wandsworth Borough Council	6,250	Restricted
Headley Trust	10,000	Unrestricted

The Trustees are very grateful for the support of all major donors. As explained above the National Lottery Community Fund grant covers most of the cost of the Citizens Advice (CAB) presence at the foodbank sessions. Wandsworth Council's grant for 'Capacity Building' has been used to acquire laptops available for guests to use, fresh food particularly vegetables and the balance of the costs associated with the CAB adviser.

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Contribution made by volunteers and local businesses, religious institutions, clubs, charities and schools

The Trustees recognise the essential and generous contribution made by the Foodbank Manager and the volunteers. The Foodbank has only one paid employee, Charlotte White, the Foodbank Manager. The monetary value of the immense contribution of volunteers is not reflected in the accounts. Volunteers, led by the Foodbank Manager, help plan and manage the operation of the foodbank. This involves fundraising and the acquisition of food and other supplies, the planning and management of the foodbank operation at St Andrew's each Thursday.

The Earlsfield Together network has succeeded in generating significant donations of money and provisions during the year. Volunteers include those representing the engagement of local churches, the Earlsfield Baptist Church, St Gregory's Catholic Church, St John the Divine, St Mary Magdalene Church, and our host church St Andrew's, Christ Revelation Faith Ministries and the Ahmadiyya Muslim Community.

The Foodbank is very grateful for the support of local businesses, in particular Just Boilers, Well Kneaded, and local schools, in particular Earlsfield Primary School, St Cecilia's Secondary School, Ernest Bevin Secondary School and Wandsworth Preparatory School. Significant donations have been received from the work of the Bounce Theatre. Local organisations and individuals have raised substantial sums through promoting events including particularly the Wandsworth Common WI, Sarah Kerr, the Magdalen Road Tennis Club, Earlsfield Football Club and Battersea Ironsides Rugby Club.

The Foodbank's partnership with the Home Café, which operates in St Andrew's, continues to be invaluable. The café closes on Thursdays to allow the foodbank to operate and has generously provided food for those guests attending the foodbank including the breakfasts that are currently offered to all guests.

Above all, the Trustees recognize the very generous support of the Parish Council of St Andrew's that has welcomed and supported the foodbank by providing space for the foodbank to operate and store its stock in a portacabin alongside the church.

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Without the generosity of volunteers there would be no foodbank. Currently a bank of 60 volunteers is regularly engaged in registering and advising guests, sorting food and supplies, preparing food packages, planning food purchases, and in welcoming guests on Thursday mornings. A team of volunteers also goes out on Wednesday evenings to collect surplus produce from 14 local Tesco Express stores.

Achievements and Performance

During the year the foodbank has regrettably seen a considerable increase in the demand for its services and the services of the other organisations that operate in tandem with the foodbank. The increase in the numbers of families and individuals in need has been driven by the 'cost of living crisis' and the inadequacy of the social and financial support available to those in need. We are fortunate to have the support of those organisations mentioned above who attend on a weekly basis but have also have had regular visits from doctors and others from the Brocklebank Health Centre, screening services from St George's Hospital, all seeking to help those who otherwise find it difficult to access such services.

In addition to its regular help to guests, the foodbank has co-operated in raising funds to provide energy vouchers to guests. This has helped those less able to afford essential heating and lighting to maintain a reasonable standard of living during the peaks in energy costs experienced over the last 18 months.

The ability to establish the needs of guests and to refer them to local agencies that can help them is central to the purpose of the charity. The relationship with Refernet gives access to a wide range of local support agencies depending on their individual needs. Training has been provided to volunteers so that they can help guests with a number of problems such as dealing with their energy supplier, allowing those expert advisers from organisations attending the foodbank to concentrate on the more complex cases.

The foodbank continues to gain support from local businesses, local schools and several local networks to support the foodbank. But for the generosity of our local donors and our energetic volunteers, the foodbank would be unable to meet the increasing demand for its charitable activities. The Trustees are extremely grateful for such generous support in difficult times.

It is easy to underestimate the stress associated with interacting with distressed guests seeking help, often as a last resort. The Trustees are conscious of their responsibility to support Charlotte White and her team who have to cope with the mental stress engendered when empathising with troubled and distressed guests. The generosity of everyone engaged with the funding and operation of the foodbank in both time and spirit is the basis of all the foodbank's achievements during the year.

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Financial Review

The financial statements are attached.

Reserves

The Trustees have concluded that Earlsfield Foodbank should seek to build up unrestricted reserves that equate to a quarter of projected unrestricted expenditure for the following year. Reserves at 31st March 2023 represent 58% of payments for the year ended 31st March 2023 (2021 34%).

Signed on behalf of the Trustees:



Rev. Isaac Achene

Date: 24/01/24

Earlsfield Foodbank
Independent Examiner's Report to the Trustees
For the year ended 31st March 2023

I report on the accounts of the Earlsfield Foodbank ('the charity') for the year ended 31st March 2023.

Respective responsibilities of trustees and examiner

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charities Commission under section 145(5)b of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with the accounting records. It also includes consideration of any unusual items and disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in statement below.

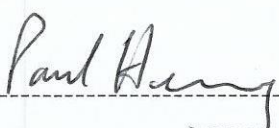
Independent examiner's statement

In connection with my examination no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements;
 - to keep accounting records in accordance with section 130 of the 2011 Act; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 132 Of the 2011 Act and with the methods and principles of the Statement of Recommended Accounting Practice: Accounting and Reporting of Charities

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.



Paul Henry,
24 Frewin Road,
London SW18 3LP

Date 25 January 2024

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Receipts and Payments Accounts for the year ended 31st March 2023

	Notes	Unrestricted funds £	Restricted Funds £	Total Funds 2023 £	Total Funds 2022 £
Receipts					
Voluntary Income	1				
Grants and Donations		110,231	29,006	139,237	66,434
Bank Interest		58	-	58	-
Total receipts		<u>110,289</u>	<u>29,006</u>	<u>139,295</u>	<u>66,434</u>
Payments	2				
Charitable activities		81,533	20,584	102,117	71,422
Total resources expended		<u>81,533</u>	<u>20,584</u>	<u>102,117</u>	<u>71,422</u>
Net Movement in Funds and net receipts/(payments) for the year		28,756	8,422	37,178	(4,988)
Fund balances at 1st April 2022		20,869	-	20,869	25,857
Fund balances at 31st March 2023		<u>49,625</u>	<u>8,422</u>	<u>58,047</u>	<u>20,869</u>

Statement of Assets and Liabilities as at 31st March 2023

	Notes	2023 £	2022 £
Current assets			
Cash at bank and short-term deposits		<u>60,247</u>	<u>23,093</u>
Net current assets		60,247	23,093
Net current liabilities	6		
Creditors		(2,200)	(2,224)
Total net assets		<u>58,047</u>	<u>20,869</u>
Represented by:			
Funds and reserves	7		
Restricted fund		8,422	-
Unrestricted fund - General fund		<u>49,625</u>	<u>20,869</u>
		<u>58,047</u>	<u>20,869</u>

The financial statements were approved and authorised for issue by the Board on 11th January 2023 and signed on its behalf by:

 Rev. Isaac Achene (Chair)

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Notes to the accounts

1. Accounting policies

a) Basis of preparation

The financial statements have been prepared in accordance with Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS102) (Charities SORP FRS 102) the Financial Reporting Standard applicable to the UK and the Republic of Ireland (FRS 102),

Assets and liabilities are initially recognized at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

b) Public Benefit entity

The CIO meets the definition of a public benefit entity under FRS 102

c) Going Concern

The Trustees consider that there are no material uncertainties about the CIO's ability to continue as a going concern. The accounts have been prepared on a going concern basis.

d) Income

Income is recognized when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognized when the charity has entitlement to the funds, any performance conditions attached to the grant have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Donated food and other supplies are valued at a deemed 'fair value' when and where possible. Such 'deemed value' has been based either on the weight of food and supplies or the value placed on them by the provider.

Current policy is to place no value on the time that volunteers generously spend working for the charity.

e) Fund accounting

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received and generated for charitable purposes.

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f) Expenditure and liabilities

Liabilities are recognized once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure on charitable activities includes the cost of food and goods, any distribution costs and other activities undertaken to further the purposes of the charity and their support costs.

g) Deferred Income

Any income that is received to cover expenditure over a defined period will be allocated pro rata to the year under review and to any future period of time. The amount allocated to the year under review is accounted for in receipts. Amounts allocated to subsequent years are shown as deferred grants.

1. Receipts

Voluntary income	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £
Donations – money	81,823	-	81,823	25,115
National Lottery	-	10,000	10,000	-
Wandsworth Borough	-	6,450	6,450	-
Leveller Donations	-	11,937	11,937	-
Breakfast Donations	-	619	619	-
Donations – weighed food and supplies	16,884	-	16,884	12,906
Donations-via Bankuet	11,524	-	11,524	18,163
	110,231	29,006	139,237	56,184

Food donated during the year ended 31st March 2023 has been valued at £1.50 per kilo (2021 £1.70 per kilo). All food donated was assumed to have been distributed during the year.

The value of donations of food received via Bankuet recognised in the accounts for the year ended 31st March 2023 is included at the value that Bankuet attributes to each delivery.

Monetary donations include gift aid when received.

The Restricted Income relates to

1. Grant received from the National Lottery Community Fund intended to fund the cost of advisers from the Wandsworth Citizens Advice Bureaux attending foodbank session to support guests who are facing problems. During the year under review no grants were received, although a further grant of £10,000 has been received since the year end to part-fund the costs from 1st June 2023.

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2. Grant received from Wandsworth Borough Council to fund 'Capacity Building'. Of this grant £3,000 was used in the year under review to fund the balance of the cost of the Citizens Advice Project not funded by the Community Fund.
3. Funds raised by the Earlsfield Leveller Appeal to fund Energy Vouchers distributed to guests in need of support to meet the increased costs of energy.
4. Funds raised by an appeal for funding to help meet the costs of breakfasts supplied by the Home Community Café for guests attending the foodbank.

2. Payments

	Unrestricted 2023	Restricted 2023	Total 2023	Total 2022
	£	£	£	£
Analysis of expenditure on Charitable activities				
Raising funds				
Fundraising costs	59	-	59	-
	59	-	59	-
Charitable activities				
Direct costs				
Salaries and associated costs	12,172	-	12,172	3,044
Value of food distributed	53,541	-	53,541	49,562
Wandsworth Citizens' Advice	-	13,000	13,000	11,916
Cost of Breakfasts for guests	3,358	618	3,976	-
Energy Vouchers	-	6,966	6,966	-
Foodbank Security costs	7,475	-	7,475	3,450
Waste Recycling	1,391	-	1,391	703
Foodbank Equipment	113	-	113	339
Sundry Consumables	-	-	-	274
PPE and Covid related costs	-	-	-	179
Safeguarding costs	-	-	-	246
Indirect costs				
St Andrew's for space and energy	1,650	-	1,650	-
Payroll Service	191	-	191	152
Phone Costs	52	-	52	90
Stationery and Printing	262	-	262	86
Computer Security	133	-	133	123
Insurance	383	-	383	302
Bank costs	72	-	72	72
Credit Card costs (Bankuet)	141	-	141	414
Subscriptions	50	-	50	247
Website Costs	216	-	216	223
Travel, Cleaning and Sundries	274	-	274	-
Total charitable activities	81,474	20,584	102,058	71,422
Total resources expended	81,533	20,584	102,117	71,422

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Analysis of expenditure on Charitable activities (continued)

Food distributed during the year ended 31st March 2023 comprised the value placed on deliveries from Bankuet of £9,040, the cost of food purchased directly by the foodbank amounting to £27,617 and the value placed on food donations in kind of £16,884 (valued at £1.50 per kilo).

Restricted expenditure relates to the cost of the Wandsworth Citizens Advice contract for the year funded by the National Lottery Community Fund and Wandsworth Council's Capacity Building Grant. Additional Restricted Expenditure relates to buying Energy Vouchers for guests and contributions to the cost of offering a cooked breakfast to guests both funded by specific appeals for that class of expenditure. All other expenditure is funded by unrestricted income.

No Trustees received any remuneration in respect of their services as Trustees during the period (2022: none). No travelling expenses were reimbursed to Trustees during the period (2022: none).

One Trustee received remuneration after being appointed as Foodbank Manager. This appointment was sanctioned by the Charities Commission. The recruitment process and remuneration package having met their requirements. This Trustee resigned as a Trustee in February 2023.

3. Analysis of the cost of key management

	<u>31st March 2023</u>	<u>31st March 2022</u>
	£	£
Salary	12,000	3,000
National Insurance Costs	-	-
Pension costs	<u>173</u>	<u>43</u>
	<u>12,173</u>	<u>3,043</u>

No employee received remuneration above £60,000. The key management of the foodbank comprises the Foodbank Manager and the Trustees. The foodbank has one employee who is contracted to work for 16 hours per week (about 0.5 FTE) (2022 0.5 FTE).

4. Transactions with Trustees

Trustees' expenses

No Trustee expenses have been incurred in the year under review.

Transactions with related parties

There were no related party transactions during the year under review.

5. Defined contribution pension scheme

The charity operates a defined contributions pension scheme with NEST Pensions. The assets are held separately from those of the charity in an independently administered fund.

The employer's pension costs represent contributions payable by the charity to the pension scheme of £173. (2022 £67) There was an employer's contribution of £14 outstanding at the 31st March 2023 that has been accrued. (2022 £14)

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6. Current Liabilities

	<u>31st March 2023</u>	<u>31st March 2022</u>
	£	
Creditors		
HMRC and Pension	34	58
Wandsworth Citizens Advice	<u>2,166</u>	<u>2,166</u>
	<u>2,200</u>	<u>2,224</u>

7. Funds

	At 1 st April 2022 £	Receipts £	Payments £	At 31 March 2023 £
Total Unrestricted funds	20,869	110,289	81,533	49,625
Total Restricted funds	-	29,006	20,584	8,422
Total funds	<u>20,869</u>	<u>139,295</u>	<u>102,117</u>	<u>58,047</u>

8. Guarantees

There have been no guarantees given by the charity at 31st March 2023.

9. Debt

There is no debt outstanding which is owed by the charity and which is secured by an excess charge on any of the assets of the charity at 31st March 2023.

10. Governing Document

The organisation is a Charitable Incorporated Organisation - registered on 23rd June 2016 as a body corporate under part 11 of the Charities Act 2011.