

# **Earlsfield Foodbank**

**Registered Charity No.  
1167812**

## **Report and Financial Statements**

**Year ended 31 March 2021**



## EARLSFIELD FOODBANK

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## EARLSFIELD FOODBANK

### INFORMATION

#### Trustees:

Rev. Isaac Achene	(Chair)
Meg Fry	(from 25/11/2020)
Robin Gisby	(from 03/03/2021)
Sue Knowles	(from 25/11/2020)
Michael Walton	
Charlotte White	(from 26/06/20)

**Address** 39 Frewin Road,  
London SW18 3LR

**Charity number** 1167812

## **EARLSFIELD FOODBANK**

### **TRUSTEES' ANNUAL REPORT**

#### **Structure, governance and management**

##### **Governing Document**

Earlsfield Foodbank is a Charitable Incorporated Organisation (CIO). The trustees adopted the constitution on 17<sup>th</sup> March 2016 based on the 'CIO Foundation Constitution' published by the Charities Commission. Earlsfield Foodbank was established for charitable purposes for the public benefit and entered the Register of Charities on 23<sup>rd</sup> June 2016 with the Registered Charity Number 1167812.

##### **Trustee Selection and Management**

Earlsfield Foodbank CIO is managed by a Board of Trustees selected for their range of skills and strong endorsement of the organisation's objectives

The Earlsfield Foodbank was founded in October 2013 by the late Rev. Colin Roberts, the parish priest of St John the Divine, in Garratt Lane, as a project supported by Churches Together in Earlsfield.

Apart from the first charity trustees (including Rev Isaac Achene) every trustee is appointed for a renewable term of three years. New trustees are appointed by existing trustees considering the skills needed to ensure effective management of the foodbank.

On first appointment, new charity trustees are given a copy of the charity's constitution and the latest Trustees' Annual Report and Statement of Accounts. Trustees are also encouraged to familiarise themselves with the Charities Commission's publications outlining the responsibilities involved in becoming a charity trustee.

The management of the charity is delegated to the Foodbank Manager and the Foodbank Management Team. The Manager and members the Management Team attend foodbank sessions implementing the guidelines laid down by the trustees in consultation with volunteers. Trustee and volunteer meetings are held regularly to consider management guidelines, progress since the last meeting and priorities for the next few months.

Trustees review the risks associated with the operation of the foodbank and how these can be mitigated on a regular basis. The Trustees have adopted a broad range of policies that are intended to manage and minimise risks. Trustees and volunteers attend training that seeks to enable them to deal with some of the problems faced by clients of the foodbank in particular through signposting clients to services run by third parties.

##### **Charitable objects**

The charity's objects are the prevention and relief of poverty in Earlsfield and the surrounding areas in particular but not exclusively by providing food supplies to individuals in need and/or charities, or other organisations working to prevent or relieve poverty

##### **Public Benefit Statement**

The Trustees confirm that they have had due regard to the guidance on public benefit published by the Charities Commission in exercising their powers and duties.



## **Objectives and Activities**

The Earlsfield Foodbank has identified strategic objectives to achieve its purpose:

- To provide food, basic supplies, emotional and practical support for people and families who find themselves in crisis.
- To provide the help and support individuals need to address problems beyond food poverty through onsite professional advice or referral to appropriate agencies engaged through the local network.
- To help raise awareness of the nature, impact and prevalence of food poverty and its underlying causes.
- To build the Earlsfield Foodbank as a sustainable, well-run organisation that will continue to meet local needs, in the hope that in due course the services of foodbanks will become redundant as the campaign to eliminate food poverty succeeds.
- Inspired by Christian social principles, the ethos of the Foodbank centres on welcoming everyone involved as persons deserving respect and generosity regardless of ethnicity, gender, sexuality, class, race, religion or nationality.

## **Charitable Activities**

During the period of this report the Foodbank operated at St Andrew's Church in Garratt Lane on Thursday mornings between 9.30am and 12.00 pm.

The Foodbank has distributed 3,515 food parcels and other supplies during the year, serving 255 households and 473 individuals. In addition, 8,000 hot meals were distributed with a value of £2 per meal, providing an in-kind value of £16,000 for our guests. No account has been taken for these meals in the attached accounts.

The Foodbank is determined to help guests to turn around their lives and to address the various issues they face such as debt, employment, physical, social and mental health problems. The Foodbank funds the attendance of an adviser from Wandsworth Citizens Advice who attends the Foodbank (either physically or electronically depending on the prevailing Covid regime). This funding is provided generously through a grant from the National Lottery Community Fund. The Family Wellbeing Service (funded by Wandsworth Borough Council) is available to support guests and their families suffering mental health problems. An adviser from St Mungo's attends the foodbank offering support and advice for those in crisis through lack of housing or addiction.

The Foodbank is now also part of a local network of agencies (Refernet) providing a wide range of support, allowing the Foodbank to refer guests to those with the expertise to help them.

### **Contribution made by volunteers and local businesses, religious institutions, clubs, charities and schools**

The Trustees recognise the essential and generous contribution made by volunteers. Currently, the Foodbank has no paid employees so the value of the immense contribution of volunteers is not shown in the accounts. Volunteers, led by Charlotte White and her management team, plan and manage each stage in the operation of the foodbank. This involves fundraising and the acquisition of food and other supplies, the organisation of deliveries to families and individuals through the volunteer network, the planning and management of the foodbank operation at St Andrew's each Thursday. The Earlsfield Together network has succeeded in generating significant donations of money and provisions during the year. Volunteers include those representing the engagement of local churches, the Earlsfield Baptist Church, St Gregory's Catholic Church, St John the Divine, the host church St Andrew's and the Ahmadiyya Muslim Community.

The Foodbank is very grateful for the support of local businesses, in particular Just Boilers, Well Kneaded, and local schools, in particular Earlsfield Primary School, St Cecilia's, Wandsworth Prep. Significant donations have been received from the work of the Bounce Theatre. Local organisations have raised substantial donations through promoting events including particularly the Wandsworth WI and the Magdalen Road Tennis Club.

The Foodbank's partnership with the Home Café (which operates in St Andrew's) has been invaluable. The Home Café has generously provided food for those guests attending the foodbank (when restrictions allow) and has packed and supplied ready-made meals for those receiving deliveries.

Above all the Trustees recognize the very generous support of the Parish of St Andrew's that has welcomed and supported the foodbank by providing space for the foodbank to operate and store its stock in a portacabin alongside the church.

Without the generosity of volunteers there would be no foodbank. Currently there are 60 volunteers regularly engaged either in the Wednesday afternoon sorting food and supplies, preparing food parcels and planning food purchases, or in the operation of the foodbank on Thursday mornings.

### **Achievements and Performance**

During the year the foodbank has had to cope with the move to St Andrew's from St John the Divine at the time when demand was surging. At the same time managing as the onset of the pandemic created the need to change the way the foodbank was managed put massive strains on resources both human and financial. It is a tribute to the management team led by Charlotte White that the move and the resilience of the operation matched the demands placed on it. The weekly deliveries and face-to-face supplies trebled during the year and continue to challenge currently.

The foodbank has proved resilient during times when keeping all volunteers and guests safe has required considerable effort and generosity from all our volunteers and partners. Deliveries have enabled those not able to come to the foodbank to



receive food parcels and where needed ready meals supplied by the Home Cafe. Guests who attend the foodbank have also been supplied with food parcels and other supplies. When Covid regulations have allowed guests to enter the church or only the garden outside the Home Café has provided guests with food and drink.

The foodbank has maintained its close relationship with Wandsworth Citizens Advice Bureaux, St Mungo's and then Family Welfare Service. It is delighted to join Refernet offering an ability to refer guests to a wide range of local support agencies depending on their individual needs.

The foodbank has continued to gain support from local businesses, local schools and several local networks to support the foodbank. But for the generosity of our local donors and our energetic volunteers the foodbank would be unable to meet the increasing demand for its charitable activities. The Trustees are extremely grateful for such generous support in difficult times.

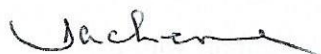
### **Financial Review**

The financial statements are attached.

### **Reserves**

The Trustees have concluded that Earlsfield Foodbank should seek to build up unrestricted reserves that equate to a quarter of projected unrestricted expenditure for the following year. Reserves at 31<sup>st</sup> March 2021 represent 62% of payments for the year ended 31<sup>st</sup> March 2021.

Signed on behalf of the Trustees:



Rev. Isaac Achene

Date: 24/11/21

**Earlsfield Foodbank  
Independent Examiner's Report to the Trustees  
For the year ended 31<sup>st</sup> March 2021**

I report on the accounts of the Earlsfield Foodbank ('the charity') for the year ended 31<sup>st</sup> March 2021.

**Respective responsibilities of trustees and examiner**

The trustees are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general directions given by the Charities Commission under section 145(5)b of the 2011 Act; and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general directions given by the Charities Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with the accounting records. It also includes consideration of any unusual items and disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in statement below.

**Independent examiner's statement**

In connection with my examination no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements;
  - to keep accounting records in accordance with section 130 of the 2011 Act; and
  - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 132 Of the 2011 Act and with the methods and principles of the Statement of Recommended Accounting Practice: Accounting and Reporting of Charities

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable proper understanding of the accounts to be reached.



Declan Keane  
9 John Archer Way,  
London SW18 2TQ

Date: 27 November  
2021



# EARLSFIELD FOODBANK

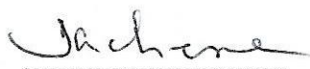
## Receipts and Payments Accounts for the year ended 31<sup>st</sup> March 2021

	Notes	Unrestricted funds £	Restricted Funds £	Total Funds 2021 £	Total Funds 2020 £
<b>Receipts</b>					
Voluntary Income	1				
Grants and Donations		55,635	13,000	68,635	28,757
<b>Total receipts</b>		<u>55,635</u>	<u>13,000</u>	<u>68,635</u>	<u>28,757</u>
<b>Payments</b>	2				
Charitable activities		41,387	13,000	54,387	33,195
<b>Total resources expended</b>		<u>41,387</u>	<u>13,000</u>	<u>54,387</u>	<u>33,195</u>
<b>Net Movement in Funds and net receipts for the year</b>		14,248	-	14,248	(4,438)
<b>Fund balances at 1<sup>st</sup> April 2020</b>		11,609	-	11,609	16,047
<b>Fund balances at 31<sup>st</sup> March 2021</b>		<u>25,857</u>	<u>-</u>	<u>25,857</u>	<u>11,609</u>

## Statement of Assets and Liabilities as at 31<sup>st</sup> March 2021

	Notes	2021 £	2021 £	2020 £
<b>Current assets</b>				
Cash at bank and short-term deposits		<u>36,107</u>		<u>18,359</u>
<b>Net current assets</b>			36,107	18,359
<b>Net current liability</b>	3			
Deferred grant			(10,250)	(6,750)
<b>Total net assets</b>			<u>25,857</u>	<u>11,609</u>
<b>Represented by:</b>				
<b>Funds and reserves</b>				
Restricted fund			-	-
Unrestricted fund - General fund	4		25,857	11,609
			<u>25,857</u>	<u>11,609</u>

The financial statements were approved and authorised for issue by the Board on 24<sup>th</sup> Nov 2021 and signed on its behalf by:



Rev. Isaac Achene (Chair)

## **EARLSFIELD FOODBANK**

### **Notes to the accounts**

#### **1. Accounting policies**

##### **a) Basis of preparation**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS102) (Charities SORP FRS 102) the Financial Reporting Standard applicable to the UK and the Republic of Ireland (FRS 102),

Assets and liabilities are initially recognized at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

##### **b) Public Benefit entity**

The CIO meets the definition of a public benefit entity under FRS 102

##### **c) Going Concern**

The Trustees consider that there are no material uncertainties about the CIO's ability to continue as a going concern.

##### **d) Income**

Income is recognized when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognized when the charity has entitlement to the funds, any performance conditions attached to the grant have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

Donated food and other supplies are valued at a deemed 'fair value' when and where possible. Such 'deemed value' has been based either on the weight of food and supplies or the value placed on them by the provider.

Current policy is to place no monetary value on the generously donated hospitality of St Andrew's Church and time volunteers spend working for the charity.

##### **e) Fund accounting**

Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund.

Unrestricted funds are donations and other incoming resources received and generated for charitable purposes.



## **f) Expenditure and liabilities**

Liabilities are recognized once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Expenditure on charitable activities includes the cost of food and goods, any distribution costs and other activities undertaken to further the purposes of the charity and their support costs.

## **g) Deferred Grant**

Any grant that is made to cover expenditure over a defined period will be allocated pro rata to the year under review and to any future period of time. The amount allocated to the year under review is accounted for in receipts. Amounts allocated to subsequent years are shown as deferred grants.

### **1. Receipts**

<b>Voluntary income</b>	<b>Unrestricted Funds £</b>	<b>Restricted Funds £</b>	<b>Total 2021 £</b>	<b>Total 2020 £</b>
Donations – money	20,113	-	20,113	6,668
Grants – money	-	13,000	13,000	3,250
Donations – weighed food and supplies	-	-	-	18,839
Donations-via Bankuet	35,522	-	35,522	-
	55,635	13,000	68,635	28,757

Food donated during the year ended 31<sup>st</sup> March 2020 was valued at £1.75 per kilo. All food donated was assumed to have been distributed during the year. During the year ended 31<sup>st</sup> March 2021 food donated directly to the foodbank was not weighed due to pressures on time and resources. Consequently, no value has been placed upon direct donations of food during the year under review.

The donations of food recognised in the accounts for the year ended 31<sup>st</sup> March 2021 refers to food donated via Bankuet valued at £35,522. This is a new source of food donations during the year. Food is valued at the value that Bankuet attributes to each delivery when drawing on donations made to the foodbank's account with Bankuet.

Monetary donations include gift aid when received.

The Restricted Income allocated to this financial year relates to total grants of £26,500 from the National Lottery Community Fund intended to fund the cost of the Wandsworth Citizens Advice adviser from 1<sup>st</sup> January 2020 until February 2022. The proportion of these grants allocated to the period from 1<sup>st</sup> May 2020 to 31<sup>st</sup> March 2021 is £13,000 (The contract lapsed for April 2020 but was renewed in May 2020). The balance of the grant not used during the year 2020/21 of £10,250 has been carried forward to fund the service during the financial year 2021/22.



## 2. Payments

	Unrestricted 2021	Restricted 2021	Total 2021	Total 2020
	£	£	£	£
<b>Cost of generating funds</b>	-	-	-	-
<b>Charitable activities</b>				
Food distributed	40,263	-	40,263	21,160
Wandsworth Citizens Advice	-	13,000	13,000	9,750
Computer	123	-	123	1,106
Phone costs	90	-	90	90
Foodbank boxes and racks	-	-	-	412
PPE and Covid related costs	262	-	262	-
Uninsured theft compensation	-	-	-	332
Stationery and lanyards	358	-	358	104
Insurance	241	-	241	241
Fundraising Regulator	50	-	50	-
<b>Total charitable activities</b>	<b>41,387</b>	<b>13,000</b>	<b>54,387</b>	<b>33,195</b>
<b>Total resources expended</b>	<b>41,387</b>	<b>13,000</b>	<b>54,387</b>	<b>33,195</b>

Food distributed in 2020 is comprised of the total of food donated valued at £1.75 per kilo £18,839 shown in receipts plus food purchased during the year for £2,321.

Food distributed during the year ended 31<sup>st</sup> March 2021 comprises the value placed on deliveries from Bankuet of £35,522 plus the cost of food purchased by the foodbank amounting to £4,741.

Restricted Expenditure related to the cost of the Wandsworth Citizens Advice contract for the year.

No Trustees received any remuneration in respect of their services as Trustees during the period (2020: none). No travelling expenses were reimbursed to Trustees during the period

## 3. Current Liabilities

	<u>31<sup>st</sup> March 2021</u>	<u>31<sup>st</sup> March 2020</u>
	£	£
<b>Deferred Grant</b>		
National Lottery Community Fund	<u>10,250</u>	<u>6,750</u>

#### **4. Funds**

	At 1 <sup>st</sup> April 2020 £	Receipts £	Payments £	At 31 March 2021 £
<b>Total Unrestricted funds</b>	11,609	55,635	41,387	25,857
<b>Total Restricted funds</b>	-	13,000	13,000	-
<b>Total funds</b>	11,609	68,635	54,387	25,857

#### **5. Guarantees**

There have been no guarantees given by the charity at 31<sup>st</sup> March 2021.

#### **6. Debt**

There is no debt outstanding which is owed by the charity and which is secured by an excess charge on any of the assets of the charity at 31<sup>st</sup> March 2021.