

# HEALS OF MALMESBURY

England & Wales · Charity number 1167780

## Details

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**Other names** HEALS

**Status** Registered

**Legal form** CIO

**Registered** 2016-06-22

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Heals of Malmesbury  
Town Hall  
Cross Hayes  
Malmesbury  
SN16 9BZ

**Phone** 01666238100

**Email** [info@healsmalmesbury.org.uk](mailto:info@healsmalmesbury.org.uk)

**Website** [www.healsmalmesbury.org.uk](http://www.healsmalmesbury.org.uk)

## Activities

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**Objects:** • THE PREVENTION OR RELIEF OF POVERTY FOR THE PUBLIC BENEFIT, IN PARTICULAR BUT NOT EXCLUSIVELY BY PROVIDING FINANCIAL ASSISTANCE, THROUGH THE PROVISION OF ITEMS, SUPPORT, TRAINING, PAYMENTS TOWARDS SERVICES, THE PROVISION OF FACILITIES INCLUDING: INFORMATION, SUPPORT, ADVICE, SIGNPOSTING. • THE ADVANCEMENT OF HEALTH FOR THE PUBLIC BENEFIT, IN PARTICULAR BUT NOT EXCLUSIVELY BY DELIVERING AND PROMOTING HEALTH BASED PROJECTS, OFFERING SUPPORT, ADVICE, SIGNPOSTING AND GIVING FINANCIAL ASSISTANCE. • THE ADVANCEMENT OF EDUCATION FOR THE PUBLIC BENEFIT, IN PARTICULAR BUT NOT EXCLUSIVELY BY PROVIDING INFORMATION, TRAINING, ADVICE AND SUPPORT AND GIVING FINANCIAL ASSISTANCE. • THE RELIEF OF THOSE IN NEED BY REASON OF YOUTH, AGE, ILL HEALTH, DISABILITY, FINANCIAL HARDSHIP OR OTHER DISADVANTAGE FOR THE PUBLIC BENEFIT IN PARTICULAR BUT NOT EXCLUSIVELY BY PROVIDING DROP-IN SERVICES, TRAINING, SIGNPOSTING, FINANCIAL ASSISTANCE, PRACTICAL SUPPORT AND ADVOCACY SERVICES.

**Activities:** We offer help, empowerment and support to individuals and families in Malmesbury who face poverty, are vulnerable or disadvantaged. We signpost them to statutory authorities and agencies to access charitable funds and resources. We provide advocacy support, mobilise volunteers and help from businesses

and community groups to create events and activity programmes to access new opportunities.

## Classification

- **How:** Makes Grants To Individuals, Provides Services, Provides Advocacy/advice/information, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, The Prevention Or Relief Of Poverty
- **Who:** Children/young People, Elderly/old People, People With Disabilities, Other Charities Or Voluntary Bodies, The General Public/mankind

## Geography

- **Area of benefit:** NOT DEFINED, IN PRACTICE THE AREA OF BENEFIT IS THE MALMESBURY COMMUNITY AREA, HOWEVER, ASSISTANCE MAY BE PROVIDED IN THE ADJOINING AREAS OF NORTH WILTSHIRE, GLOUCESTERSHIRE AND SWINDON.
- Wiltshire

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-01	£75,766	£79,011	-	-
2024-04-01	£68,651	£68,621	-	-
2023-04-01	£65,587	£51,028	-	-
2022-04-01	£104,173	£45,661	-	-
2021-04-01	£105,975	£45,075	-	-

## Trustees

Name	Role	Appointed
<b>GAVIN GRANT</b>	Chair	2014-06-01
Brian Leitch		2023-02-02
Elizabeth Ann Cook		2018-02-14
Karen Franklin		2019-02-12
Laila Valentine		2023-02-02
Paul David Overton		2020-01-26
<b>RICHARD JOHN DODRIDGE</b>		2015-10-01

**HEALS OF MALMESBURY**

England & Wales - Charity number 1167780

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# Accounts

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**Charity Registration 1167780**

**(England & Wales)**

**Unincorporated Charity**

**HEALS OF MALMESBURY  
DIRECTORS REPORT AND ACCOUNTS  
FOR THE PERIOD 2<sup>nd</sup> APRIL 2024 to 1<sup>ST</sup> APRIL 2025**

**HEALS OF MALMESBURY**  
**CONTENTS OF THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 1st APRIL 2025**

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**HEALS OF MALMESBURY**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE PERIOD**  
**ENDED 1st APRIL 2025**

The trustees present their annual report with the financial statements for the charity for the year ended 1<sup>st</sup> April 2025. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities : Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published 16/7/14.

**REFERENCE AND ADMINISTRATIVE DETAILS**

Registered Charity Number 1167780

**PRINCIPAL ADDRESS**

Town Hall  
Malmesbury  
Wiltshire  
SN16 9BZ

**TRUSTEES**

Gavin Grant – Chair of Trustees  
Laila Valentine – Trustee and Treasurer  
Richard Dodridge – Trustee  
Liz Cook – Trustee  
Karen Franklin – Trustee and Secretary  
Paul Overton – Trustee  
Janet Snedden – Trustee  
Brian Leitch – Trustee

**INDEPENDENT EXAMINER**

Simon Nuttall FCA, Partner  
Monahans  
14a High Street  
Malmesbury  
Wiltshire  
SN16 9AU

**STRUCTURE GOVERNANCE AND MANAGEMENT**

**Governing Document**

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity. The HEALS Constitution was adopted on 6 May 2016.

**Principal Activities of the Charity**

HEALS provides signposting and advice to residents who need it. We do this online and via our Advice Centre in Malmesbury Town Hall. The Centre is staffed by trained part time workers. We provide advocacy support to service users who need help. We also retain the pro-bono services of several professionally qualified local individuals and organisations.

HEALS also organises public activity programmes to support vulnerable young people, families and elderly people in school half terms, summer and Christmas holidays.

### **Summary of Activities during the Year**

HEALS caseworkers provided a wide range of advice and advocacy support for service users during the year. This included the following during the calendar year 2024:

- 780 hours casework, including 542 hours of face-to-face contact with clients
- 238 hours administration, including client research, liaising with partner organisations, and providing benefit support
- 342 Foodbank Vouchers issued, helping 606 adults and 356 children to access emergency food during Foodbank sessions run by Malmesbury & District Foodbank
- 26 families provided with emergency food outside of Foodbank opening times, supporting people moving home or needing to access food when the Foodbank was closed
- 17 individuals and families supported through HEALS hardship grants
- 1:1 support provided for 87 people enabling them to make positive change, including applying for benefits; housing repairs and rent arrears, managing finances, applying for pension credit to qualify for winter fuel allowance, getting back to work and home decorating
- Eight PIP applications, four disabled badge applications and companion bus pass completed.
- Rehoming six fridges and two sofas, providing 'get you in' packs of the basics: knives, forks spoons cups plates bowls washing up bowl and more for nine families.

Our new Customer Relationship Management system (CRM) Charity Log has made a significant difference, enabling casework to be monitored and actioned more effectively and the move to Microsoft 365 has helped to streamline administration and record keeping.

We also organised and delivered our seventh programme of cultural, environmental and sporting activities for vulnerable young people aged between 5 and 16 years throughout the school summer holidays. In general, these activities were provided on a pro-bono basis by local clubs, societies and organisations in the Malmesbury area. We funded 20 young people to attend three residential summer camps run by Christian organisation Falcon Holidays and The Salvation Army.

During the school Christmas holiday HEALS organised and delivered a trip by coach to the Christmas Pantomime at the Wyvern Theatre in Swindon for 100 disadvantaged young people and parents/guardians. For the eighth year running, HEALS organised and delivered a Christmas Community Lunch in Malmesbury Town Hall attended by 90 guests comprising mainly elderly vulnerable and isolated individuals and some families.

The Community Fridge located in Malmesbury Town Hall celebrated its second year of operation in July 2024 and Community Wardrobe its second anniversary in January 2025 which operates from the Riverside Community Centre.

We are very grateful to the 50+ volunteers who have supported our work and activities throughout the year. We also hugely appreciate the financial and practical support for these programmes and activities provided by local businesses and individuals and partner organisations including:

Malmesbury Area Board (Wiltshire Council)  
Malmesbury Town Council  
Malmesbury Carnival Committee  
Malmesbury Bonfire Committee  
Wiltshire Community Foundation  
Malmesbury Area Community Trust

Malmesbury League of Friends  
The National Benevolent Charity  
The Big Give Trust  
The Julia Rausing Trust  
St James' Place Foundation  
Warden and Freemen of Malmesbury

# **HEALS OF MALMESBURY**

## **TRUSTEES ANNUAL REPORT**

### **FOR THE PERIOD ENDED 1st APRIL 2025**

#### **Financial Review and Management**

The trustees regularly review the key strategic, business and operational risks to which the charity is exposed. The charity aims to generate income from a broad base of interests and a varied portfolio of work. The charity's intention is to deliver programmes with key partners to effectively engage communities, signpost and provide services which protect and empower vulnerable people.

#### **Reserves Policy**

The trustees have established policy whereby unrestricted funds held on deposit which are not committed can be used to cover up to six months expenditure on support and management costs. The charity's fixed overheads have been reduced to almost nil and so the amount of cash remaining in the charity is considered sufficient to cover the charity's current position. The charity places cash into the interest-bearing account that also houses its reserves

#### **Investment Policy**

The trustees have considered the most appropriate policy for investing surplus funds and they have determined that funds will be held in secure deposit-based accounts only. The trustees advocate the use of ethical or socially responsible banks provided that the charity is not financially disadvantaged.

#### **KEY MANAGEMENT PERSONNEL REMUNERATION**

All trustees give their time freely. No trustees were paid remuneration during the year. Details of trustee expenses are disclosed in note 5 of the accounts. The charity employed and remunerated two part time co-General Managers contracted to work between 15 and 22.5 hours per week and a part time Office & Events Administrator contracted to work 22.5 hours per week during the year 2024/5.

#### **TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS**

The charity's trustees are responsible for preparing the Trustees Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the charity's affairs and of the incoming and application of resources of the charity for the period. In preparing the financial statements, the trustees are required to:

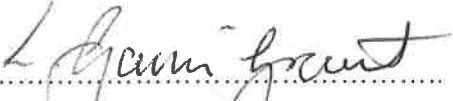
- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the applicable Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

**HEALS OF MALMESBURY**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE PERIOD ENDED 1st APRIL 2025**

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**APPROVED BY THE TRUSTEES AND SIGNED BY**  
Gavin Grant, Chair of Trustees

  
Date: 28<sup>th</sup> January 2026

**HEALS OF MALMESBURY**  
**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE PERIOD ENDED 1st APRIL 2025**

I report on the accounts of the company for the period ended 1<sup>st</sup> April 2025, which are set out on pages 8 to 11.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 386 of the Companies Act 2006; and to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
2. which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Simon Nuttall FCA, Partner  
Monahans  
14a High Street  
Malmesbury  
Wiltshire  
SN16 9AU

Date: 29/01/26

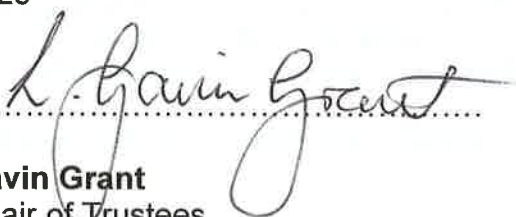
**HEALS OF MALMESBURY**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE PERIOD 2<sup>nd</sup> April 2024 TO 1st APRIL 2025**

	2024/25	2023/24
	£	£
<b>Opening Funds</b>	<b><u>73,101</u></b>	<b><u>73,071</u></b>
<b>Income</b>		
Donations / Fundraising	42,836	38,462
Grant Income	31,600	29,480
Interest Received	1,330	709
<b>Total Income</b>	<b><u>75,766</u></b>	<b><u>68,651</u></b>
<b>Expenses</b>		
Project Expenses	73,205	59,914
Administration	5,806	8,707
<b>Total Expenses</b>	<b><u>79,011</u></b>	<b><u>68,621</u></b>
<b>Net Loss/Income</b>	<b><u>(3,245)</u></b>	<b><u>30</u></b>
<b>Total Funds Carried Forward</b>	<b><u>69,856</u></b>	<b><u>73,101</u></b>

**HEALS OF MALMESBURY**  
**BALANCE SHEET**  
**AS AT 1ST APRIL 2025**

	2024/25 £	2023/24
<b>Fixed Assets</b>		
Computer Equipment	593	-
Less Accumulated Depreciation	(148)	-
<b>Total Fixed Assets</b>	<b><u>445</u></b>	-
<b>Current Assets</b>		
Bank	69,411	73,101
<b>Total Current Assets</b>	<b><u>69,411</u></b>	<b><u>73,101</u></b>
<b>Total Assets</b>	<b><u>69,856</u></b>	<b><u>73,101</u></b>
<b>Current Liabilities</b>		
	0	0
<b>Net Current Assets</b>	<b>69,856</b>	<b>73,101</b>
<b>Total Charity Funds as at 1<sup>st</sup> April 2025</b>	<b><u>69,856</u></b>	<b><u>73,101</u></b>

The financial statements were approved by the Board of Trustees on 10 December 2025

  
 \_\_\_\_\_  
**Gavin Grant**  
 Chair of Trustees

**Date:** 28<sup>th</sup> January 2026

**HEALS OF MALMESBURY**  
**NOTES TO THE ACCOUNTS FOR THE PERIOD 2<sup>ND</sup> APRIL 2024 TO 1<sup>ST</sup>**  
**APRIL 2025**

**1) Accounting Policies**

**Basis of Preparation**

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities" published in March 2005, applicable accounting standards, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies-2006.

**Depreciation of Fixed Assets**

The fixed assets are computer equipment which are shown at cost and reduced by 25% per annum on a reducing balance basis.

**Incoming Resources**

Income from donations and grants, including capital grants is included in incoming resources when receivable except as follows:

- When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.
- When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions for use have been met.
- When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.
- Gifts and services in kind are included at their estimated open market valuation.

**Resources expended**

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities" published in March 2005, applicable accounting standards, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies 2006.

Income from donations and grants, including capital grants is included in incoming resources when receivable except as follows:

- Expenditure is included when incurred.
- Costs which are identified as relating to restricted activities are allocated directly to those activities.
- Costs which relate to the general running of the charity are allocated against unrestricted funds. Where costs have been allocated, this has been done on a basis of staff time spent on each activity.
- Governance costs are those relating to the charity's compliance with constitutional and statutory requirements.
- Irrecoverable VAT is allocated to the expenditure heading to which it relates.

**HEALS OF MALMESBURY**  
**NOTES TO THE ACCOUNTS FOR THE PERIOD 2<sup>ND</sup> APRIL 2024 TO 1<sup>ST</sup>**  
**APRIL 2025**

**2) Voluntary Income**

	<b>2024/25</b>	<b>2023/24</b>
	<b>£</b>	<b>£</b>
Gifts/Donations/Grants/ Interest	75,766	68,651
<b>Total</b>	<b><u>75,766</u></b>	<b><u>68,651</u></b>

**3) Project Costs**

	<b>2024/25</b>	<b>2023/24</b>
	<b>£</b>	<b>£</b>
<b>Project Costs</b>		
Rent & rates	1,474	1,080
Travel	0	0
Staff	32,729	27,303
Service User Support	4,348	5,020
Other Project Expenses	32,197	25,035
Fundraising	2,457	1,476
<b>Total</b>	<b><u>73,205</u></b>	<b><u>59,914</u></b>

**4) Administration Costs**

		<b>2024/25</b>	<b>2023/24</b>
		<b>£</b>	<b>£</b>
<b>2</b>	<b>Administration Costs</b>		
	Office	3,098	2,882
	General Admin costs	1,916	1,121
	CRM System	792	4,704
	<b>Total</b>	<b><u>5,806</u></b>	<b><u>8,707</u></b>

**Note 5 – Trustees Expenses**

None

**Note 6 – Employees**

- **Sara Garrison Williams** (Co General Manager) 15 hours per week contracted plus overtime, - left 08/11/2024
- **Lisa Hepworth** (Co General Manager) 16 hours per week contracted plus overtime – full year
- **Joanne MacLeod** (Case Worker) 22.5 hours per week contracted plus overtime – joined 06/01/2025, left 28/02/2025
- **Julie Gardiner** (Office & Events Administrator) 22.5 hours per week contracted plus overtime – joined 20/01/2025

**Note 7 - Tangible Assets**

	<b>Office Equipment</b>	<b>Total</b>
	£	£
<b>Cost</b>		
At 2 April 2024	0	0
Additions	593	593
Disposals	0	0
At 1 April 2025	<u>593</u>	<u>593</u>
<b>Depreciation</b>		
At 2 April 2024	0	0
Charge for the year	148	148
Eliminated on disposal	0	0
At 1 April 2025	<u>148</u>	<u>148</u>
<b>Carrying Amount</b>		
At 1 April 2025	<u>445</u>	<u>445</u>
At 2 April 2024	<u>0</u>	<u>0</u>

**HEALS OF MALMESBURY**

England & Wales - Charity number 1167780

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# Accounts

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**Charity Registration 1167780**

**(England & Wales)**

**Unincorporated Charity**

**HEALS OF MALMESBURY**  
**DIRECTORS REPORT AND ACCOUNTS**  
**FOR THE PERIOD 2<sup>nd</sup> APRIL 2023 to 1<sup>ST</sup> APRIL 2024**

**HEALS OF MALMESBURY**  
**CONTENTS OF THE FINANCIAL STATEMENTS**  
**FOR THE PERIOD ENDED 1st APRIL 2024**

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**HEALS OF MALMESBURY**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE PERIOD**  
**ENDED 1st APRIL 2024**

The trustees present their annual report with the financial statements for the charity for the year ended 1<sup>st</sup> April 2023. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities : Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published 16/7/14.

**REFERENCE AND ADMINISTRATIVE DETAILS**

Registered Charity Number 1167780

**PRINCIPAL ADDRESS**

Town Hall  
Malmesbury  
Wiltshire  
SN16 9BZ

**TRUSTEES**

Gavin Grant – Chair of Trustees  
Laila Valentine – Trustee and Treasurer  
Richard Dodridge – Trustee  
Liz Cook – Trustee  
Karen Franklin – Trustee and Secretary  
Paul Overton – Trustee  
Janet Snedden – Trustee  
Brian Leitch – Trustee

**INDEPENDENT EXAMINER**

Simon Nuttall FCA, Partner  
McGill's Chartered Accountants Ltd  
14a High Street  
Malmesbury  
Wiltshire  
SN16 9AU

**STRUCTURE GOVERNANCE AND MANAGEMENT**

**Governing Document**

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity. The HEALS Constitution was adopted on 6 May 2016.

**Principal Activities of the Charity**

HEALS provides signposting and advice to residents who need it. We do this online and via our Advice Centre in Malmesbury Town Hall. The Centre is predominantly staffed by trained part time workers. We provide advocacy support to those service users that need help. In addition, we retain the pro-bono services of a number of professionally qualified local individuals and firms.

HEALS organises several public activity programmes to support vulnerable young people, families and elderly people in the school summer and Christmas holidays.

### **Summary of Activities during the Year**

HEALS provided a wide range of advice and advocacy support for our service users during the year. This work included assisting in the completion of various benefit forms, attendance in support of service users at benefit hearings and assessments.

In order to make its social welfare and programmes work more effectively, the Trustees have established a Customer Relationship Management system (CRM) and moved to Microsoft 365.

In addition, HEALS organised and delivered its sixth extended programme of cultural, environmental and sporting activities for vulnerable young people aged between 8 and 16 years throughout the school summer holidays. In general, these activities were provided on a pro-bono basis by local clubs, societies and organisations in the Malmesbury Area. A number of young people were also able to attend three residential summer camps run by Christian organisation Falcon Camps and The Salvation Army.

During the school Christmas holiday HEALS organised and delivered a trip by coach to the Christmas Pantomime at the Wyvern Theatre in Swindon for vulnerable young people and one of their parents/guardians.

For the seventh year running, HEALS organised and delivered a Christmas Community Lunch in Malmesbury Town Hall attended by 90 guests comprising mainly elderly vulnerable and isolated individuals and a number of vulnerable families.

We also run a Community Fridge located in Malmesbury Town Hall and a Community Wardrobe operated from the Riverside Community Centre.

We are very grateful to the 40+ volunteers who have supported our work and activities throughout the year.

We also hugely appreciate the financial and practical support for these programmes and activities provided by among others:

- Malmesbury Area Board of Wiltshire Council
- Malmesbury Town Council
- Malmesbury Carnival Committee
- Malmesbury Bonfire Committee
- Wiltshire Community Foundation
- Malmesbury Area Community Trust
- Malmesbury League of Friends
- The National Benevolent Charity
- The Big Give Trust
- The Rausing Trust
- St James' Place Foundation
- Warden and Freemen of Malmesbury
- Numerous local businesses and individuals

**HEALS OF MALMESBURY**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE PERIOD ENDED 1st APRIL 2024**

**Financial Review and Management**

The trustees regularly review the key strategic, business and operational risks to which the charity is exposed. The charity aims to generate income from a broad base of interests and a varied portfolio of work. The charity's intention is to deliver programmes with key partners to effectively engage communities, signpost and provide services which protect and empower vulnerable people.

**Reserves Policy**

The trustees have established a policy whereby unrestricted funds held on deposit which are not committed can be used to cover up to six months expenditure on support and management costs. The charity's fixed overheads have been reduced to almost nil and so the amount of cash remaining in the charity is considered sufficient to cover the charity's current position. The charity places cash into the interest-bearing account that also houses its reserves

**Investment Policy**

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**KEY MANAGEMENT PERSONNEL REMUNERATION**

All trustees give their time freely. No trustees were paid remuneration during the year. Details of trustee expenses are disclosed in note 5 of the accounts. The charity employs and remunerates two employees (co-General Managers) working 16 to 24 hours per week.

**TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS**

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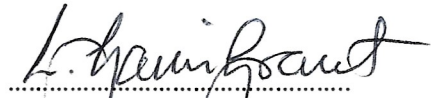
**HEALS OF MALMESBURY**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE PERIOD ENDED 1st APRIL 2024**

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**APPROVED BY THE TRUSTEES AND SIGNED BY**

Gavin Grant, Chair of Trustees



Date:

29<sup>th</sup> January 2025

**HEALS OF MALMESBURY**  
**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE PERIOD ENDED 1st APRIL 2024**

I report on the accounts of the company for the period ended 1<sup>st</sup> April 2023, which are set out on pages 8 to 11.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- state whether particular matters have come to my attention.

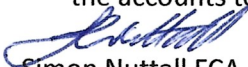
**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 386 of the Companies Act 2006; and to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
2. which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Simon Nuttall FCA, Partner  
McGill's Chartered Accountants  
14a High Street  
Malmesbury  
Wiltshire  
SN16 9AU

Date: 30.1.25.

**HEALS OF MALMESBURY**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE PERIOD 2<sup>nd</sup> April 2023 TO 1st APRIL 2024**

	2023/24	2022/23
	£	£
<b>Opening Funds</b>	<b><u>73,071</u></b>	<b><u>58,512</u></b>
<b>Income</b>		
Donations /		
Fundraising	38,462	35,104
Grant Income	29,480	30,354
Interest Received	709	129
<b>Total Income</b>	<b><u>68,651</u></b>	<b><u>65,587</u></b>
<b>Expenses</b>		
Project Expenses	59,914	47,313
Administration	8,707	3,715
<b>Total Expenses</b>	<b><u>68,621</u></b>	<b><u>51,028</u></b>
<b>Net Income for Period</b>	<b><u>30</u></b>	<b><u>14,559</u></b>
<b>Total Funds Carried Forward</b>	<b><u>73,101</u></b>	<b><u>73,071</u></b>

## HEALS OF MALMESBURY

### BALANCE SHEET AS AT 1ST APRIL 2024

	2023/24 £	2022/23
<b>Current Assets</b>		
Bank	73,101	73,071
<b>Total Current Assets</b>	<b><u>73,101</u></b>	<b><u>73,071</u></b>
<b>Current Liabilities</b>	<b>0</b>	<b>0</b>
<b>Net Current Assets</b>	<b>73,101</b>	<b>73,071</b>
<b>Total Charity Funds as at 1<sup>st</sup> April 2023</b>	<b><u>73,101</u></b>	<b><u>73,071</u></b>

The financial statements were approved by the Board of Trustees on ~~FBC~~ 14<sup>th</sup> January 2025



**Gavin Grant**  
Chair of Trustees

Date: ~~FBC~~ 29<sup>th</sup> January 2025

**HEALS OF MALMESBURY**  
**NOTES TO THE ACCOUNTS FOR THE PERIOD 2<sup>ND</sup> APRIL 2023 TO 1<sup>ST</sup> APRIL 2024**

**1) Accounting Policies**

**Basis of Preparation**

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities" published in March 2005, applicable accounting standards, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies 2006.

**Depreciation of Fixed Assets**

The fixed assets are computer equipment which are shown at cost and reduced by 25% per annum on a reducing balance basis.

**Incoming Resources**

Income from donations and grants, including capital grants is included in incoming resources when receivable except as follows:

- When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.
- When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions for use have been met.
- When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.
- Gifts and services in kind are included at their estimated open market valuation.

**Resources expended**

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities" published in March 2005, applicable accounting standards, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies 2006.

Income from donations and grants, including capital grants is included in incoming resources when receivable except as follows:

- Expenditure is included when incurred.
- Costs which are identified as relating to restricted activities are allocated directly to those activities.
- Costs which relate to the general running of the charity are allocated against unrestricted funds. Where costs have been allocated, this has been done on a basis of staff time spent on each activity.
- Governance costs are those relating to the charity's compliance with constitutional and statutory requirements.
- Irrecoverable VAT is allocated to the expenditure heading to which it relates.

**HEALS OF MALMESBURY**  
**NOTES TO THE ACCOUNTS FOR THE PERIOD 2<sup>ND</sup> APRIL 2023 TO 1<sup>ST</sup> APRIL 2024**

**2) Voluntary Income**

	<b>2023/24</b>	<b>2022/23</b>
	<b>£</b>	<b>£</b>
Gifts/Donations/Grants/Interest	68,651	65,587
<b>Total</b>	<b><u>68,651</u></b>	<b><u>65,587</u></b>

**3) Project Costs**

	<b>2023/24</b>	<b>2022/23</b>
	<b>£</b>	<b>£</b>
<b>Project Costs</b>		
Rent & rates	1,080	1,080
Travel	0	0
Staff	27,303	23,282
Service User Support	5,020	2,821
Other Project Expenses	25,035	16,274
Fundraising	1,476	3,856
<b>Total</b>	<b><u>59,914</u></b>	<b><u>47,313</u></b>

**4) Administration Costs**

		<b>2023/24</b>	<b>2022/23</b>
		<b>£</b>	<b>£</b>
<b>2</b>	<b>Administration Costs</b>		
	Office	2,882	2,033
	General Admin costs	1,121	52
	CRM System	4,704	-
	<b>Total</b>	<b><u>8,707</u></b>	<b><u>2,085</u></b>

**Note 5 – Trustees Expenses**

**None**

**Note 6 – Employees**

Sara Garrison Williams (Co General Manager) 15 hours per week contracted plus overtime

Lisa Hepworth (Co General Manager) 16 hours per week contracted plus overtime

**HEALS OF MALMESBURY**

England & Wales - Charity number 1167780

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# Accounts

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Charity Registration 1167780

(England & Wales)

Unincorporated Charity

**HEALS OF MALMESBURY**  
**DIRECTORS REPORT AND ACCOUNTS**  
**FOR THE PERIOD 2<sup>nd</sup> APRIL 2022 to 1<sup>ST</sup> APRIL 2023**

**HEALS OF MALMESBURY**  
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**FOR THE PERIOD ENDED 1st APRIL 2023**

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**HEALS OF MALMESBURY**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE PERIOD**  
**ENDED 1st APRIL 2023**

The trustees present their annual report with the financial statements for the charity for the year ended 1<sup>st</sup> April 2023. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities : Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published 16/7/14.

**REFERENCE AND ADMINISTRATIVE DETAILS**

Registered Charity Number 1167780

**PRINCIPAL ADDRESS**

Town Hall  
Malmesbury  
Wiltshire  
SN16 9BZ

**TRUSTEES**

Gavin Grant – Chair of Trustees  
Guy Davies – Trustee and Treasurer (to February 2023)  
Laila Valentine – Trustee and Treasurer (from March 2023)  
Richard Dodridge – Trustee  
Liz Cook – Trustee  
Karen Franklin – Trustee  
Paul Overton – Trustee  
Janet Snedden – Trustee  
Brian Leitch – Trustee

**INDEPENDENT EXAMINER**

Simon Nuttall FCA, Partner  
McGill's Chartered Accountants Ltd  
14a High Street, Malmesbury, Wiltshire, SN16 9AU

**STRUCTURE GOVERNANCE AND MANAGEMENT**

**Governing Document**

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity. The HEALS Constitution was adopted on 6 May 2016.

**Principal Activities of the Charity**

HEALS provides signposting and advice to residents who need it. We do this online and via our Advice Centre in Malmesbury Town Hall. The Centre is predominantly staffed by professional caseworkers and supported by trained volunteers. We provide advocacy support to those service users that need help. In addition, we retain the pro-bono services of a number of professionally qualified local individuals and firms.

HEALS organises public activity programmes to support vulnerable young people, families and elderly people in the school holidays and at Christmas.

### **Summary of Activities during the Year**

HEALS provided a wide range of advice and advocacy support for our service users during the year. This work included assisting in the completion of various benefit forms, attendance in support of service users at benefit hearings and assessments.

HEALS organised and delivered its ninth programme of cultural, environmental and sporting activities for vulnerable young people (8 and 16 years) throughout the school summer holidays. In general, these activities were provided on a pro-bono basis by local clubs, societies and organisations in the Malmesbury area. Young people were also able to attend three three-to-five-day residential summer camps run by Christian organisation Falcon Camps and the Salvation Army.

During the school Christmas holiday HEALS organised and delivered a trip by coach to the Christmas Pantomime at the Wyvern Theatre in Swindon for vulnerable young people and parents/guardians.

For the 10th year running, HEALS organised and delivered a Christmas Community lunch in Malmesbury Town Hall, other than in the Covid year when meals were delivered to recipients' homes. The 2022 lunch was attended by 90 guests comprising mainly elderly vulnerable and isolated individuals and a number of vulnerable families.

We are grateful to the 50+ volunteers who support our work and activities throughout the year. We also hugely appreciate the financial and practical support for these programmes and activities provided by among others:

- Malmesbury Area Board of Wiltshire Council
- Malmesbury Town Council
- Malmesbury Carnival Committee
- Malmesbury Bonfire Committee
- Wiltshire Community Foundation
- Malmesbury Area Community Trust
- St James' Place Foundation
- Warden and Freemen of Malmesbury
- Numerous local businesses and individuals

On 25 July 2022, HEALS opened a Community Fridge and Freezer in the foyer of Malmesbury Town Hall. Surplus food is collected daily by a team of HEALS volunteers from the two local Coop stores and the new Aldi supermarket and made freely available to all. Project funding to finance the initiative came from Coop's funding partners Hubbub, Wiltshire Council's Malmesbury Area Board, Malmesbury Area Community Trust and Malmesbury Carnival.

On 17 January 2023, HEALS opened a Community Wardrobe in the Riverside Community Centre in Malmesbury. It opened weekly on a Tuesday morning providing donated warm clothing free of charge to all. Collection boxes were installed at the Coop Gloucester Road and at the Tourist Information Centre in the Town Hall for donations.

**HEALS OF MALMESBURY**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE PERIOD ENDED 1st APRIL 2023**

**Financial Review and Management**

The trustees regularly review the key strategic, business and operational risks to which the charity is exposed. The charity aims to generate income from a broad base of interests and a varied portfolio of work. The charity's intention is to deliver programmes with key partners to effectively engage communities, signpost and provide services which protect and empower vulnerable people.

**Reserves Policy**

The trustees have established a policy whereby unrestricted funds held on deposit which are not committed can be used to cover up to six months expenditure on support and management costs. The charity's fixed overheads have been reduced to almost nil and so the amount of cash remaining in the charity is considered sufficient to cover the charity's current position.

**Investment Policy**

The trustees have considered the most appropriate policy for investing surplus funds and they have determined that funds will be held in secure deposit based accounts only. The trustees advocate the use of ethical or socially responsible banks provided that the charity is not financially disadvantaged.

**KEY MANAGEMENT PERSONNEL REMUNERATION**

All trustees give their time freely. No trustees were paid remuneration during the year. Details of trustee expenses are disclosed in note 5 of the accounts. The charity employs and remunerates two employees: a General Manager working 21 hours per week and a Case Worker working 15 hours per week.

**TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS**

The charity's trustees are responsible for preparing the Trustees Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the charity's affairs and of the incoming and application of resources of the charity for the period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the applicable Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

**HEALS OF MALMESBURY**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE PERIOD ENDED 1st APRIL 2023**

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**APPROVED BY THE TRUSTEES AND SIGNED BY**

Gavin Grant, Chair of Trustees

  
.....

Date:

20 December 2023

**HEALS OF MALMESBURY**  
**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE PERIOD ENDED 1st APRIL 2023**

I report on the accounts of the company for the period ended 1<sup>st</sup> April 2023, which are set out on pages 8 to 11.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 386 of the Companies Act 2006; and to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
2. which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

  
Simon Nuttall FCA, Partner  
McGill's Chartered Accountants Ltd  
14a High Street  
Malmesbury  
Wiltshire  
SN16 9AU

Date: 31.1.24

**HEALS OF MALMESBURY**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE PERIOD 2<sup>nd</sup> April 2022 TO 1st APRIL 2023**

	2022/23	2021/22
	£	£
<b>Opening Funds</b>	<b><u>58,512</u></b>	<b><u>60,900</u></b>
<b>Income</b>		
Donations / Fundraising	35,104	29,741
Grant Income	30,354	13,532
Interest Received	129	0
<b>Total Income</b>	<b><u>65,587</u></b>	<b><u>43,273</u></b>
<b>Expenses</b>		
Project Expenses	47,313	43,576
Administration	3,715	2,085
<b>Total Expenses</b>	<b><u>51,028</u></b>	<b><u>45,661</u></b>
<b>Net Income for Period</b>	<b><u>14,559</u></b>	<b><u>-2,388</u></b>
<b>Total Funds Carried Forward</b>	<b><u>73,071</u></b>	<b><u>58,512</u></b>

# HEALS OF MALMESBURY

## BALANCE SHEET AS AT 1ST APRIL 2023

	2022/23	2021/22
	£	
<b>Current Assets</b>		
Bank	73,071	58,512
<b>Total Current Assets</b>	<u>73,071</u>	<u>58,512</u>
<b>Current Liabilities</b>	0	0
<b>Net Current Assets</b>	73,071	58,512
<b>Total Charity Funds as at 1<sup>st</sup> April 2023</b>	<u>73,071</u>	<u>58,512</u>

The financial statements were approved by the Board of Trustees on TBC 20<sup>th</sup> December 2023

  
.....  
Gavin Grant  
Chair of Trustees

Date: TBC 31<sup>st</sup> January 2024

**HEALS OF MALMESBURY**  
**NOTES TO THE ACCOUNTS FOR THE PERIOD 2<sup>ND</sup> APRIL 2022 TO 1<sup>ST</sup> APRIL 2023**

**1) Accounting Policies**

**Basis of Preparation**

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities" published in March 2005, applicable accounting standards, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies 2006.

**Depreciation of Fixed Assets**

The fixed assets are computer equipment which are shown at cost and reduced by 25% per annum on a reducing balance basis.

**Incoming Resources**

Income from donations and grants, including capital grants is included in incoming resources when receivable except as follows:

- When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.
- When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions for use have been met.
- When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.
- Gifts and services in kind are included at their estimated open market valuation.

**Resources expended**

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities" published in March 2005, applicable accounting standards, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies 2006.

Income from donations and grants, including capital grants is included in incoming resources when receivable except as follows:

- Expenditure is included when incurred.
- Costs which are identified as relating to restricted activities are allocated directly to those activities.
- Costs which relate to the general running of the charity are allocated against unrestricted funds. Where costs have been allocated, this has been done on a basis of staff time spent on each activity.
- Governance costs are those relating to the charity's compliance with constitutional and statutory requirements.
- Irrecoverable VAT is allocated to the expenditure heading to which it relates.

**HEALS OF MALMESBURY**  
**NOTES TO THE ACCOUNTS FOR THE PERIOD 2<sup>ND</sup> APRIL 2022 TO 1<sup>ST</sup> APRIL 2023**

**2) Voluntary Income**

	<b>2022/23</b>	<b>2021/22</b>
	<b>£</b>	<b>£</b>
Gifts/Donations/Grants/Interest	65,587	43,273
<b>Total</b>	<b><u>65,587</u></b>	<b><u>43,273</u></b>

**3) Project Costs**

	<b>2022/23</b>	<b>2021/22</b>
	<b>£</b>	
<b>Project Costs</b>		
Rent & rates	1,080	1,080
Travel	0	0
Staff	23,282	21,203
Service User Support	2,821	7,906
Other Project Expenses	16,274	10,618
Fundraising	3,856	2,769
<b>Total</b>	<b><u>47,313</u></b>	<b><u>43,576</u></b>

**4) Administration Costs**

		<b>2022/23</b>	<b>2021/22</b>
		<b>£</b>	
<b>2</b>	<b>Administration Costs</b>		
	Office	2,923	2,033
	General Admin costs	792	52
	<b>Total</b>	<b><u>3,715</u></b>	<b><u>2,085</u></b>

**Note 5 – Trustees Expenses**

None

**Note 6 – Employees**

Paul Buckley (co-General Manager) (to December 2022)

Sherry Tolson (co- General Manager) 21 hours per week (to July 2023)

Sara Garrison Williams (Case Worker) 15 hours per week (from January 2023)

**HEALS OF MALMESBURY**

England & Wales - Charity number 1167780

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# Accounts

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**Charity Registration 1167780**

**(England & Wales)**

**Unincorporated Charity**

**HEALS OF MALMESBURY  
DIRECTORS REPORT AND ACCOUNTS  
FOR THE PERIOD 2<sup>nd</sup> APRIL 2021 to 1<sup>ST</sup> APRIL 2022**

**HEALS OF MALMESBURY**  
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**FOR THE PERIOD ENDED 1st APRIL 2022**

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**HEALS OF MALMESBURY**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE PERIOD**  
**ENDED 1st APRIL 2022**

The trustees present their annual report with the financial statements for the charity for the year ended 1<sup>st</sup> April 2022. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities : Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published 16/7/14.

**REFERENCE AND ADMINISTRATIVE DETAILS**

Registered Charity Number 1167780

**PRINCIPAL ADDRESS**

Town Hall  
Malmesbury  
Wiltshire  
SN16 9BZ

**TRUSTEES**

Gavin Grant – Chair of Trustees  
Guy Davies – Trustee and Treasurer  
Richard Dodridge – Trustee and Secretary  
Liz Cook – Trustee  
Karen Franklin – Trustee and Minutes Secretary  
Paul Overton – Trustee  
Janet Snedden - Trustee

**INDEPENDENT EXAMINER**

Simon Nuttall FCA, Partner  
McGill's Chartered Accountants Ltd  
14a High Street  
Malmesbury  
Wiltshire  
SN16 9AU

**STRUCTURE GOVERNANCE AND MANAGEMENT**

**Governing Document**

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity. The HEALS Constitution was adopted on 6 May 2016.

**Principal Activities of the Charity**

HEALS provides signposting, advice and support to residents who need it. We do this online and via our Advice Centre in Malmesbury Town Hall. The Centre is predominantly staffed by trained, part-time staff member. We provide advocacy support to those service users that need help. In addition, we retain the pro-bono services of a number of professionally qualified local individuals and firms.

HEALS organises several public activity programmes to support vulnerable young people, families and elderly people in the school summer and Christmas holidays.

#### **Summary of Activities during the Year**

HEALS provided a wide range of advice and advocacy support for our service users during the year. This work included assisting in the completion of various benefit forms, attendance in support of service users at benefit hearings and assessments.

In addition, HEALS organised and delivered its seventh annual programme of free, cultural, environmental and sporting activities for vulnerable young people aged between 8 and 16 years throughout the school summer holidays. In general, these activities were provided on a pro-bono basis by local clubs, societies and organisations in the Malmesbury Area. A number of young people were also able to attend a free, weeklong residential summer camps run by the Salvation Army and Falcon Holidays.

During the school Christmas holiday HEALS organised and delivered a trip by coach to the Christmas Pantomime at the Wyvern Theatre in Swindon for vulnerable young people and their parents/guardians. These and other local families also benefitted from the distribution of free toys and Christmas goodies donated by local supermarkets and others

For the seventh year running, HEALS organised and delivered a Christmas Community Lunch. This was intended to be held in Malmesbury Town Hall for some 90 guests comprising mainly elderly vulnerable and isolated individuals. However the resurgence of Covid 19 meant that these plans had to change rather late in the day to home delivery of these Christmas meals.

We are very grateful to the 50+ volunteers who have supported our work and activities throughout the year.

HEALS continued to operate its Hardship Programme providing financial support to those in need. Applicants completed an application form following discussions with staff members who also assessed applicant's financial status prior to making a recommendation to Trustees.

We also hugely appreciate the financial and practical support for these programmes and our core activities provided by among others:

- Malmesbury Area Board of Wiltshire Council
- Malmesbury Area Community Trust
- Malmesbury Bonfire Committee
- Malmesbury Carnival Committee
- Malmesbury Town Council
- Wiltshire Community Foundation
- St James' Place Foundation
- The National Benevolent Society
- The National Lottery
- Warden and Freemen of Malmesbury
- Numerous local businesses, organisations and individuals

**HEALS OF MALMESBURY**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE PERIOD ENDED 1st APRIL 2022**

**Financial Review and Management**

The trustees regularly review the key strategic, business and operational risks to which the charity is exposed. The charity aims to generate income from a broad base of interests and a varied portfolio of work. The charity's intention is to deliver programmes with key partners to effectively engage communities, signpost and provide services and support which protect and empower vulnerable people.

**Reserves Policy**

The trustees have established a policy whereby unrestricted funds held on deposit which are not committed can be used to cover up to six months expenditure on support and management costs. The charity's fixed overheads have been reduced to almost nil and so the amount of cash remaining in the charity is considered sufficient to cover the charity's current position.

**Investment Policy**

The trustees have considered the most appropriate policy for investing surplus funds and they have determined that funds will be held in secure deposit based accounts only. The trustees advocate the use of ethical or socially responsible banks provided that the charity is not financially disadvantaged.

**KEY MANAGEMENT PERSONNEL REMUNERATION**

All trustees give their time freely. No trustees were paid remuneration during the year. Details of trustee expenses are disclosed in note 5 of the accounts. The charity employs and remunerates two Joint General Managers, each working 21 hours per week, and a Summer Programme project worker who receives an honorarium.

**TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS**

The charity's trustees are responsible for preparing the Trustees Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity trustees to prepare financial statements for each year which give a true and fair view of the charity's affairs and of the incoming and application of resources of the charity for the period. In preparing the financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently.
- Observe the methods and principles in the applicable Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

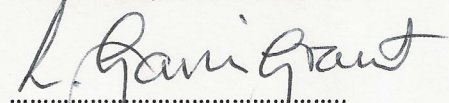
**HEALS OF MALMESBURY**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE PERIOD ENDED 1st APRIL 2022**

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**APPROVED BY THE TRUSTEES AND SIGNED BY**

Gavin Grant, Chair of Trustees



Date: 9<sup>th</sup> January 2023.

**HEALS OF MALMESBURY**  
**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE PERIOD ENDED 1st APRIL 2022**

I report on the accounts of the company for the period ended 1<sup>st</sup> April 2022, which are set out on pages 8 to 11.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 386 of the Companies Act 2006; and to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
2. which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Simon Nuttall FCA, Partner  
McGill's Chartered Accountants Ltd  
14a High Street  
Malmesbury  
Wiltshire  
SN16 9AU



25th January 2023

Date:

**HEALS OF MALMESBURY**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE PERIOD 2<sup>nd</sup> April 2021 TO 1st APRIL 2022**

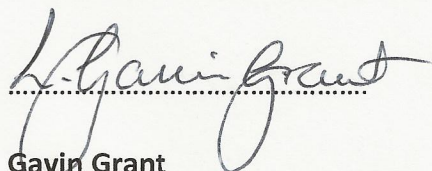
	2021/22	2020/21
<b>Income</b>	<b>£</b>	
Opening Funds	60,900	5,633
Donations / Fundraising	29,741	52,160
Grant Income	13,532	48,182
<b>Total Income</b>	<b><u>104,173</u></b>	<b><u>105,975</u></b>
 <b>Expenses</b>		
Project Expenses	43,576	42,637
Administration	2,085	2,438
<b>Total Expenses</b>	<b><u>45,661</u></b>	<b><u>45,075</u></b>
 <b>Net Income for Period</b>	<b><u>58,512</u></b>	<b><u>60,900</u></b>
 <b>Total Funds Carried Forward</b>	<b><u>58,512</u></b>	<b><u>60,900</u></b>

## HEALS OF MALMESBURY

### BALANCE SHEET AS AT 1ST APRIL 2022

	2021/22	2020/21
	£	
<b>Current Assets</b>		
Bank	58,512	60,900
<b>Total Current Assets</b>	<b><u>58,512</u></b>	<b><u>60,900</u></b>
<b>Current Liabilities</b>	<b>0</b>	<b>0</b>
<b>Net Current Assets</b>	<b>58,512</b>	<b>60,900</b>
<b>Total Charity Funds as at 1<sup>st</sup> April 2020</b>	<b><u>58,512</u></b>	<b><u>60,900</u></b>

The financial statements were approved by the Board of Trustees on TBC 9<sup>th</sup> January 2023



Gavin Grant  
Chair of Trustees

Date: TBC 9<sup>th</sup> January 2023.

**HEALS OF MALMESBURY**  
**NOTES TO THE ACCOUNTS FOR THE PERIOD 2<sup>ND</sup> APRIL 2021 TO 1<sup>ST</sup> APRIL 2022**

**1) Accounting Policies**

**Basis of Preparation**

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities" published in March 2005, applicable accounting standards, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies 2006.

**Depreciation of Fixed Assets**

The fixed assets are computer equipment which are shown at cost and reduced by 25% per annum on a reducing balance basis.

**Incoming Resources**

Income from donations and grants, including capital grants is included in incoming resources when receivable except as follows:

- When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.
- When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions for use have been met.
- When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.
- Gifts and services in kind are included at their estimated open market valuation.

**Resources expended**

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities" published in March 2005, applicable accounting standards, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies 2006.

Income from donations and grants, including capital grants is included in incoming resources when receivable except as follows:

- Expenditure is included when incurred.
- Costs which are identified as relating to restricted activities are allocated directly to those activities.
- Costs which relate to the general running of the charity are allocated against unrestricted funds. Where costs have been allocated, this has been done on a basis of staff time spent on each activity.
- Governance costs are those relating to the charity's compliance with constitutional and statutory requirements.
- Irrecoverable VAT is allocated to the expenditure heading to which it relates.

**HEALS OF MALMESBURY**  
**NOTES TO THE ACCOUNTS FOR THE PERIOD 2<sup>ND</sup> APRIL 2021 TO 1<sup>ST</sup> APRIL 2022**

**2) Voluntary Income**

	<b>2021/22</b>	<b>2020/21</b>
	<b>£</b>	
Opening Funds	60,900	5,663
Gifts/Donations/Grants	43,274	100,342
<b>Total</b>	<b><u>104,174</u></b>	<b><u>106,005</u></b>

**3) Project Costs**

	<b>2021/22</b>	<b>2020/21</b>
<b>Project Costs</b>	<b>£</b>	
Rent & rates	1,080	1,080
Travel	0	0
Staff	21,203	18,370
Service User Support	7,906	20,092
Other Project Expenses	10,618	2,942
Fundraising	2,769	154
<b>Total</b>	<b><u>43,576</u></b>	<b><u>42,638</u></b>

**4) Administration Costs**

<b>2</b>		<b>2021/22</b>	<b>2020/21</b>
	<b>Administration Costs</b>	<b>£</b>	
	Office	2,033	1,084
	General Admin costs	52	1,354
	<b>Total</b>	<b><u>2,085</u></b>	<b><u>2,438</u></b>

**Note 5 – Trustees Expenses**

None

**Note 6 – Employees**

Paul Buckley (Joint General Manage) 21 hours per week  
 Sherry Tolson (Joint General Manager) 21 hours per week

**HEALS OF MALMESBURY**

England & Wales - Charity number 1167780

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# Accounts

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Charity Registration 1167780

(England & Wales)

Unincorporated Charity

**HEALS OF MALMESBURY**  
**DIRECTORS REPORT AND AUDITED ACCOUNTS**  
**FOR THE PERIOD 2<sup>nd</sup> APRIL 2020 to 1<sup>ST</sup> APRIL 2021**

# HEALS OF MALMESBURY

## CONTENTS OF THE FINANCIAL STATEMENTS FOR THE PERIOD ENDED 1st APRIL 2021

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Balance Sheet	9
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Detailed Statement of Financial Activities	11

**HEALS OF MALMESBURY**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE PERIOD**  
**ENDED 1st APRIL 2021**

The trustees present their annual report with the financial statements for the charity for the year ended 1<sup>st</sup> April 2021. The financial statements have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities : Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for Smaller Entities published 16/7/14.

**REFERENCE AND ADMINISTRATIVE DETAILS**

Registered Charity Number 1167780

**PRINCIPAL ADDRESS**

Town Hall  
Malmesbury  
Wiltshire  
SN16 9BZ

**TRUSTEES**

Gavin Grant – Chair of Trustees  
Guy Davies – Trustee and Treasurer  
Richard Dodridge – Trustee and Secretary  
Liz Cook – Trustee  
Karen Franklin – Trustee  
Paul Overton – Trustee  
Janet Snedden - Trustee

**INDEPENDENT EXAMINER**

Simon Nuttall FCA, Partner  
McGill's Chartered Accountants Ltd  
14a High Street  
Malmesbury  
Wiltshire  
SN16 9AU

**STRUCTURE GOVERNANCE AND MANAGEMENT**

**Governing Document**

The charity is controlled by its governing document, a deed of trust, and constitutes an unincorporated charity. The HEALS Constitution was adopted on 6 May 2016.

**Principal Activities of the Charity**

HEALS provides signposting and advice to residents who need it. We do this online and via our Advice Centre in Malmesbury Town Hall. The Centre is predominantly staffed by trained volunteers. We provide advocacy support to those service users that need help. In addition we retain the pro-bono services of a number of professionally qualified local individuals and firms.

HEALS organises several public activity programmes to support vulnerable young people, families and elderly people in the school summer and Christmas holidays.

#### **Summary of Activities during the Year**

HEALS provided a wide range of advice and advocacy support for our service users during the year. This work included assisting in the completion of various benefit forms, attendance in support of service users at benefit hearings and assessments.

In addition HEALS organised and delivered its third and extended programme of cultural, environmental and sporting activities for vulnerable young people aged between 8 and 16 years throughout the school summer holidays. In general these activities were provided on a pro-bono basis by local clubs, societies and organisations in the Malmesbury Area. A number of young people were also able to attend a week long, residential summer camps run by Christian organisation Falcon Camps.

During the school Christmas holiday HEALS organised and delivered a trip by coach to the Christmas Pantomime at the Wyvern Theatre in Swindon for vulnerable young people and one of their parents/guardians.

For the sixth year running, HEALS organised and delivered a Christmas Community Lunch in Malmesbury Town Hall attended by 90 guests comprising mainly elderly vulnerable and isolated individuals and a number of vulnerable families.

We are very grateful to the 40+ volunteers who have supported our work and activities throughout the year.

We also hugely appreciate the financial and practical support for these programmes and activities provided by among others:

- Malmesbury Area Board of Wiltshire Council
- Malmesbury Town Council
- Malmesbury Carnival Committee
- Malmesbury Bonfire Committee
- Wiltshire Community Foundation
- Malmesbury Area Community Trust
- St James' Place Foundation
- Warden and Freeman of Malmesbury
- Numerous local businesses and individuals

**HEALS OF MALMESBURY**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE PERIOD ENDED 1st APRIL 2021**

**Financial Review and Management**

The trustees regularly review the key strategic, business and operational risks to which the charity is exposed. The charity aims to generate income from a broad base of interests and a varied portfolio of work. The charity's intention is to deliver programmes with key partners to effectively engage communities, signpost and provide services which protect and empower vulnerable people.

**Reserves Policy**

The trustees have established a policy whereby unrestricted funds held on deposit which are not committed can be used to cover up to six months expenditure on support and management costs. The charity's fixed overheads have been reduced to almost nil and so the amount of cash remaining in the charity is considered sufficient to cover the charity's current position.

**Investment Policy**

The trustees have considered the most appropriate policy for investing surplus funds and they have determined that funds will be held in secure deposit based accounts only. The trustees advocate the use of ethical or socially responsible banks provided that the charity is not financially disadvantaged.

**KEY MANAGEMENT PERSONNEL REMUNERATION**

All trustees give their time freely. No trustees were paid remuneration during the year. Details of trustee expenses are disclosed in note 5 of the accounts. The charity employs and remunerates two Joint General Managers, each working 21 hours per week.

**TRUSTEES RESPONSIBILITIES IN RELATION TO THE FINANCIAL STATEMENTS**

The charity's trustees are responsible for preparing the Trustees Report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

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- Observe the methods and principles in the applicable Charities SORP.
- Make judgements and estimates that are reasonable and prudent.
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

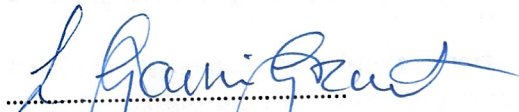
**HEALS OF MALMESBURY**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE PERIOD ENDED 1st APRIL 2021**

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the charity and financial information included on the charity's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**APPROVED BY THE TRUSTEES AND SIGNED BY**

Gavin Grant, Chair of Trustees



Date:

27<sup>th</sup> January 2022

**HEALS OF MALMESBURY**  
**INDEPENDENT EXAMINER'S REPORT**  
**FOR THE PERIOD ENDED 1st APRIL 2021**

I report on the accounts of the company for the period ended 1<sup>st</sup> April 2021, which are set out on pages 8 to 11.

**Respective responsibilities of trustees and examiner**

The trustees (who are also the directors of the company for the purposes of company law) are responsible for the preparation of the accounts. The trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 43 of the 1993 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 43(7)(b) of the 1993 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements: to keep accounting records in accordance with section 386 of the Companies Act 2006; and to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities have not been met; or
2. which in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Simon Nuttall FCA, Partner  
McGill's Chartered Accountants Ltd  
14a High Street  
Malmesbury  
Wiltshire  
SN16 9AU



Date: 19.1.22

**HEALS OF MALMESBURY**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE PERIOD 2<sup>nd</sup> April 2020 TO 1st APRIL 2021**

	2020/21	2019/20
<b>Income</b>	<b>£</b>	
Opening Funds	5,633	11,289
Donations / Fundraising	52,160	5,082
Grant Income	48,182	14,059
<b>Total Income</b>	<b><u>105,975</u></b>	<b><u>30,430</u></b>
 <b>Expenses</b>		
Project Expenses	42,637	6,731
Administration	2,438	17,839
<b>Total Expenses</b>	<b><u>45,075</u></b>	<b><u>24,798</u></b>
 <b>Net Income for Period</b>	<b><u>60,900</u></b>	<b><u>5,632</u></b>
 <b>Total Funds Carried Forward</b>	<b><u>60,900</u></b>	<b><u>5,633</u></b>

# HEALS OF MALMESBURY

## BALANCE SHEET AS AT 1ST APRIL 2021

	2020/21	2019/20
	£	
<b>Current Assets</b>		
Bank	60,900	5,633
<b>Total Current Assets</b>	<u>60,900</u>	<u>5,633</u>
<b>Current Liabilities</b>	0	0
<b>Net Current Assets</b>	60,900	5,633
<b>Total Charity Funds as at 1<sup>st</sup> April 2020</b>	<u>60,900</u>	<u>5,633</u>

The financial statements were approved by the Board of Trustees on

  
.....  
Gavin Grant  
Chair of Trustees

Date: TBC

**HEALS OF MALMESBURY**  
**NOTES TO THE ACCOUNTS FOR THE PERIOD 2<sup>ND</sup> APRIL 2020 TO 1<sup>ST</sup> APRIL 2021**

**1) Accounting Policies**

**Basis of Preparation**

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities" published in March 2005, applicable accounting standards, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies 2006.

**Depreciation of Fixed Assets**

The fixed assets are computer equipment which are shown at cost and reduced by 25% per annum on a reducing balance basis.

**Incoming Resources**

Income from donations and grants, including capital grants is included in incoming resources when receivable except as follows:

- When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.
- When donors impose conditions which have to be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions for use have been met.
- When donors specify that donations and grants, including capital grants, are for particular restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.
- Gifts and services in kind are included at their estimated open market valuation.

**Resources expended**

The financial statements are prepared under the historical cost convention and in accordance with the Statement of Recommended Practice, "Accounting and Reporting by Charities" published in March 2005, applicable accounting standards, the Financial Reporting Standard for Smaller Entities (effective April 2008) and the Companies 2006.

Income from donations and grants, including capital grants is included in incoming resources when receivable except as follows:

- Expenditure is included when incurred.
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- Governance costs are those relating to the charity's compliance with constitutional and statutory requirements.
- Irrecoverable VAT is allocated to the expenditure heading to which it relates.

**HEALS OF MALMESBURY**  
**NOTES TO THE ACCOUNTS FOR THE PERIOD 2<sup>ND</sup> APRIL 2020 TO 1<sup>ST</sup> APRIL 2021**

**2) Voluntary Income**

	<b>2020/21</b>	<b>2019/20</b>
	<b>£</b>	
Opening Funds	£5,663	£11,289
Gifts/Donations/Grants	£100,342	£19,141
<b>Total</b>	<b><u>£106,005</u></b>	<b><u>£30,430</u></b>

**3) Project Costs**

	<b>2020/21</b>	<b>2019/20</b>
	<b>£</b>	
<b>Project Costs</b>		
Rent & rates	1,080	4,805
Travel	0	0
Staff	18,370	10,039
Service User Support	20,092	0
Other Project Expenses	2,942	6,731
Fundraising	154	
<b>Total</b>	<b><u>42,638</u></b>	<b><u>21,575</u></b>

**4) Administration Costs**

		<b>2020/21</b>	<b>2019/20</b>
		<b>£</b>	
<b>2</b>	<b>Administration Costs</b>		
	Office	1,084	1,269
	General Admin costs	1,354	1,008
	<b>Total</b>	<b><u>2,438</u></b>	<b><u>3,222</u></b>

**Note 5 – Trustees Expenses**

None

**Note 6 – Employees**

Paul Buckley (Joint General Manage) 21 hours per week  
 Sherry Tolson (Joint General Manager) 21 hours per week