



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 1<sup>st</sup> April 2022

To 31<sup>st</sup> March 2023

Charity name: PANTRY CWMTAWE

Charity registration number: 1167724

### Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	PANTRY aims to alleviate distress and poverty by providing critical living items to individuals or families residing within the PANTRY area in a timely, confidential, and sensitive manner, and to draw attention to and challenge the root causes of poverty and hardship
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Provision of food and essential household items Provision of grants to assist with heating costs Publicising issues around hunger and poverty
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All the trustees have been provided with, and have read, the guidance, which has been discussed as an agenda item in the past year

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	Small grants to assist with the cost of heating bills were introduced in the winter of 2022-23 as so many service users were describing the difficulties they were facing. Funding for this came from specific grants and fund raising and not from donations made for the provision of food
Policy on social investment including program related investment	Para 1.38	The sums of money held in reserve are not suitable for planned investment. However, a significant amount of the reserves is held in the local credit union to offer some further support to local people

Contribution made by volunteers	Para 1.38	The entire work of the charity is undertaken by volunteers. There are no salaries or wages, and though there is a clear policy to pay legitimate expenses, no such claims have been made in the past twelve months
Other		PANTRY is fortunate that the Tabernacle Independent Chapel, Pontardawe, provides accommodation free of rent and heating bills. Our expenses include office equipment, telephones, and publicity. Almost 95% of expenditure is on the direct provision of food and grants to local people

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	PANTRY has been providing a service since 2014. We have seen demand for the service rise year on year. We do not have a standard pack of food but encourage service users to "shop" from a pick list of available items, endeavouring to provide enough food for the individual or family for a week. 1,587 people were provided with food sufficient for a week, a 37% increase in the number provided for in 2021-22

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	A budget is set each year. There is always some uncertainty about this as we must make assumptions about donations and demand. It seeks to gauge demand for the twelve month period, noting the continuing trend of increasing use of the service, and makes assumptions about our expected income based on the experience of the previous year. The management committee reviews this at each meeting and reports quarterly to the trustees. This enables the charity to make judgements about further developments of the service and potential shortfalls
Performance of fundraising activities against objectives set	Para 1.41	The local Town Council has committed a "safety net" of £5000 should demand outstrip donations. This has never been needed as the generosity of the local community continues to provide amazing support. However, there are signs that this

		will not be sustained indefinitely. Should we be unable to ensure our long term financial ability to operate, our clear plan will be to announce an expected date of closure and use our reserves to fund the usual service until then. Statutory services, which will have been given notice of this, will then have to address the issues that arise
Investment performance against objectives	Para 1.41	Not applicable in our case
Other		The trustees are obliged to record here their concern that the years of economic austerity, cuts to local services, the consequences of covid, rising fuel bills and food inflation has hit those people who use our service hard. Services like ours can only offer short term solutions to the challenges more and more people face. Furthermore, we are almost entirely dependent on the extensive, free accommodation provided

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Apparently healthy, but this would be wiped out if further funding to enable as to spend at this year's level cannot be found
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	The year on year demand for services is currently increasing at a far greater rate than our income from grants and donations. Our reserves allow us to have a planned exit strategy should funding levels fall or the present accommodation become unavailable
Amount of reserves held	Para 1.22	Held in CU
Reasons for holding zero reserves	Para 1.22	Not applicable
Details of fund materially in deficit	Para 1.24	Not applicable
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	Our current reserves allow us to continue as at present for the coming financial year. This is kept under review by the trustees

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Donations of food from the local community Local authority grants Donations of money from local businesses, including a nearby wind farm Charity events eg auctions and concerts
Investment policy and objectives including any social investment policy adopted	Para 1.46	See above
A description of the principal risks facing the charity	Para 1.46	Demand outstripping income Possible loss of rent free accommodation
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	CIO
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by membership

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	PANTRY CWMTAWE
Other name the charity uses	PANTRY Foodbank
Registered charity number	1167724
Charity's principal address	PANTRY 1 Heathfield Road Pontardawe SA8 4LQ

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Vince Hotten	Chair		AGM
2	Mo Oliver			AGM
3	Steve Hayes	Vice Chair		AGM
4	Lyn Vincent			AGM
5	Ann Sedge			AGM
6	Jan Jones			AGM
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**Corporate trustees – names of the directors at the date the report was approved**

Director name		
n/a		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
n/a		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	n/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	n/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	n/a

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

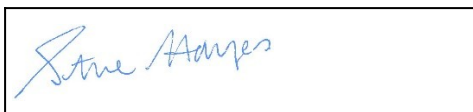
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Steve Hayes

Position (eg Secretary,  
Chair, etc)

Vice Chair

Date

25<sup>th</sup> November 2023

## PANTRY end of year accounts 2022 - 2023

Income and Expenditure			
Income		Expenditure	
Donations	11,672.	Food purchases & other	11,869.
Collection boxes	97	stock	72
Wind Farm Dividend	1,178.1	Public Liability Insurance	272.14
Fundraising	8	'100 Club' prizes and	1,190.0
'100 Club' income	100.00	licence	0
Grants	3,425.7	Admin/stationery/postage	454.12
Lloyds Bank	5	Equipment	177.34
Compensation	2,540.0	Publicity/fundraising	331.44
	0	Miscellaneous	129.78
<b>TOTAL Income</b>	9,499.5	Energy Payments	9,304.8
	9	<b>TOTAL Expenditure</b>	0
	100.00		<b>23,729.</b>
	<b>28,516.</b>	Surplus Income over	<b>34</b>
	<b>49</b>	Expenditure	
			4,787.1
			5
	<b>28,516.</b>		<b>28,516.</b>
	<b>49</b>		<b>49</b>
<b>Balance Sheet as at 31.03.2023</b>			
Balance brought forward		15,694.51	
01.04.2022		<u>4,787.15</u>	
Add surplus of income 2022/23		<b><u>20,481.66</u></b>	

Balance as at 31.03.2023	
<u>This balance made up of:</u>	
Lloyd's Bank Account	11,966.03
12,086.03	8,346.43
Less unrepresented cheque -	<u>169.20</u>
120.00	<b><u>20,481.66</u></b>
Credit Union Account	
Balance held by Charis	<b><u>2,000.00</u></b>
<b>Assets</b>	
Donated shares - Awel	
(Windfarm)	