

S20 FOOD BANK

S20 Food Bank Report 2023-24

S20 Food Bank Trustees Annual Report for 1st April 2023 – 31st March 2024

The charity is run according to the constitution dated 2nd May 2016. The charity was registered as a charity on 17 June 2016 under charity number 1167712.

The trustees serving the charity for this financial year were:

Ryan Wileman

Rev. Sue Stewart

Sameena Azam

Helen Stokes

Jonathan Berry

Our Treasurer is Rosalind Wastnidge

Objects and activities

To work in partnership with a range of community organisations and agencies to relieve poverty or financial hardship among residents and their dependants living in the S20 area of Sheffield, by providing bespoke emergency food parcels and other such items and supplies as may be necessary from time to time, as well as health/housing/money advice, education and any other necessary support designed to enable individuals to generate a sustainable income and become self-sufficient.

To prevent or relieve poverty through undertaking and supporting research into factors that contribute to poverty and the most appropriate ways to mitigate these.

Achievements and Performance

This was the eighth year of the S20 Food Bank and another busy one. The previous financial year had been our busiest on record and this year saw an almost identical year in terms of numbers of clients and individuals served, which demonstrates that what was once considered busy, is now becoming normal.

From April 2023 – March 2024, the Food Bank saw 197 unique clients, which represents a small 1% increase on the previous year. The total number of people fed in the households supported was 372 (a 2% decrease on the previous year) and also included 121 children (a 4.1% increase on last year).

The number of food parcels distributed was 1,348 (a 2.1% decrease). The total amount of food distributed was 23,552kg which is a 7.9% decrease compared to last year.

Whilst we do not know the full story behind each client's circumstances, it is clear that the 'cost of living' crisis is still having a major impact on people's lives. Many of the referral forms that we have received reference the fact that people were struggling to pay their bills due to increases in household gas and electric prices.

This is further evidenced by the fact that we also spent £390.00 on providing winter fuel support to families in our area. However, reluctantly, we took the decision to cease this provision in order to focus our resources on our primary purpose of food provision.

It is encouraging that some of our metrics are slightly reduced on the previous year but they are not reducing by a sufficient enough level for us to get excited about the trend.

We are incredibly indebted to our amazing team of volunteers, without whom we would not be able to carry out our service for the people in our community. Throughout the last year, we have had in the region of 30 people volunteer with us at different times. Each fulfilling a different but vital role in the operation.

It was great to be able to take these volunteers out for a Thank You meal to acknowledge all of their hard work in incredibly difficult circumstances.

The Charity is also very fortunate to have a very committed and capable Trustee Board, which works tirelessly behind the scenes to ensure that the Charity has everything that it needs to fulfil its aims and objectives and remains compliant with all of the relevant legislation and guidance.

We also want to acknowledge the many hours put in by our Treasurer Rosalind Wastnidge to ensure that our finances are properly managed and accounted for.

The next financial year will be a challenge though as two of our Trustees (Rev. Sue Stewart and Sameena Azam) have indicated their desire to step down from their roles, as has our Treasurer, Rosalind. Each of them has been with the Charity for a long time and have journeyed with us from the establishment of the organisation to where it is today. Their moving on will leave a huge hole in the Charity and their wisdom and competence will be sorely missed. We would like to place on record our sincere Thanks to each of them for all of their hard work and dedication to the Charity and wish them all the very best for the future.

We are however, delighted that Stacey Williams has agreed to take on the role of Treasurer and we look forward to working with her in the future. The Trustees are in the process of working out what the future of the Trustee Board might look like.

In the last 12 months, we have received donations of 11,668.35kg worth of food (a slightly concerning 16% decrease on last year) which represented a financial value of £22,810. Much of this came from local individuals and businesses getting in touch to offer donations without us even having to put an appeal out. This demonstrated a huge amount of goodwill from the general public to us for the work that we were doing.

We were also very grateful beneficiaries of food donations from our local ASDA and Morrisons as well as donations from Waitrose which are facilitated by the Sheffield Food Bank Network.

We were also really pleased to be able to partner with First Buses & BeFibre to provide a Christmas Lunch Hamper to many of our clients. This was very gratefully received and came as a big relief to many people.

We were also delighted to commence a food buying partnership with S6 Food Bank and other Food Banks in Sheffield, which sees S6 Food Bank bulk-purchasing food at reduced rates on behalf of all of

the Food Banks and then selling and distributing it to us at rates cheaper than we can access ourselves. This has been a very good relationship for us as it has allowed our resources to go further and logistically it has been positive because the food is now delivered directly to us.

We are also very grateful to the shoppers of Morrisons Halfway, who donated £2,211 worth of Morrisons vouchers as part of their Christmas Bauble scheme.

2023-24 saw us continue our partnership with a number of organisations to deliver a 'one stop shop' advice service for local residents to access support and advice for a range of different matters. The partners involved are:

Citizens Advice Sheffield, providing general and financial advice

Sheffield City Council, providing money management, housing and general advice

Manor & Castle Development Trust, providing employment advice

Woodhouse & District Community Forum Social Prescribers, providing advice related to health and wellbeing.

Reed in Partnership providing employment advice

This has proved to be a very successful provision and one that we are actively looking to continue.

Challenges & Responses to the Challenges

Without doubt the biggest challenge for us this year has, unsurprisingly continued to be the Cost of Living crisis and the impact that this has continued to have on the demand for our services.

In addition to this, we are now continuing to spend more of our financial reserves on food supplies to resource our food parcels. We have worked hard this year to source additional grant funding which has left us in a reasonably strong financial position. We enter 2023/24 in a reasonably healthy financial state but we will need to continue to explore further funding opportunities in order to keep pace with our current spending, if we are to still be a going concern at the end of 2024/25. We also need to look at additional sources of food donations, to reduce the amount that we need to spend per week. This is something that the Trustees are aware of and are actively looking at.

Public Benefit

We have endeavoured at all times to follow the objectives of the charity in order to ensure that all activities engaged in are for the public benefit.

Financial Review

See attached Treasurers Financial Summary for the Financial Review.

The Charity does not currently have a reserves policy. This is due to the fact that we do not currently have any regular outgoings that we are committed to. The only money we really spend is on food purchases and small incidental expenses related to phone and internet which can be cancelled at a month's notice. Therefore, if the money of the charity were to ever run out to the point where we couldn't continue, we would just have to close the operation down. We are actively working to ensure that is not the case but we do not have any outgoings that would have to be met if that were the case.

In Conclusion

Historically we have not been the busiest of Food Banks, however, this has increased substantially since 2020. The number of parcels delivered per week is on average more than double what it was in the financial year 2019/20.

We continue to do our very best to meet the immediate needs of our clients and to provide as much signposting towards additional help with the root causes of their crises as we possibly can. However, it is heartbreaking to see the same people return week after week, month after month as there seems to be very little change in their circumstances. We do our best to treat our clients with dignity and respect as they navigate their way through these difficult times and wish there was more that we can do to help them.

The Trustees would like to express their sincere thanks to all volunteers and donors who have made our work possible.

We look forward to the day when our service can close due no longer being needed and continue to strive towards the day when this can be the case. Although sadly, this does seem further away than it ever has at this moment in time.

Signed: 

Date: 25/10/24

Print Name: Helen Stokes

Trustee

Signed: 

Date: 25-10-24

Print Name: JONATHAN BERRY

Trustee



Financial Statement for the year ending 31st March 2024

Another busy year, finishing in a similar cash position as 22/3. Turnover was up by just less than 10%, driven by an increase in grants and donations, with expenditure remaining virtually the same, leaving a small increase of £500 on the year.

Food donations in cash value were down slightly but so was distribution to match. Fuel support payments reduced from £650 to £390 year on year and will not continue going forward. Grants increased as more were sought again to supply the demand on spending. Morrisons gave £2,211 in Food Vouchers, donated by their customers, which was so generous and an amazing surprise.

The CAB provision has been of huge benefit to prospective Food Bank clients and funding for a further year was secured at a slight increase in cost on the previous year. £700 of the funding remains for part of the final quarter payment due in June 2024.

Once again we are indebted to our band of hard working volunteers, without who the charity could not operate.

As the turnover of the charity once more exceeds £25,000 this year, an independent examination of the accounts is required. This will be done in accordance with the Charity Commission guidance notes in due course and the resulting report will be attached to the Charity's Annual Returns.

It has been both an honour and a pleasure to serve as Treasurer from the set up of this wonderful and worthy charity. When we started in May 2016 we expected that it would be a short term measure to help those in need, but it has grown rather than reduced, helping more and more people to feed their families in tough times. Unfortunately, while ever the governors of our nation think it acceptable for the vulnerable and those most in need to depend on charities such as ours, then this is not likely to change in the near future.

Rosalind Wastnidge

Retiring Treasurer

Independent examiner's report to the trustees of S20 Food Bank

I report to the trustees on my examination of the accounts of the S20 Food Bank (the Trust) for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *P. R. Parkin*

Name: P R Parkin

Relevant professional qualification or membership of professional bodies:
Chartered Public Finance Accountant

Address: 51 Martin Close, Sheffield S26 3RJ

Date: 19 August 2024

Receipts and payments accounts

For the period from	Period start date	To	Period end date
	01/04/2023		31/03/2024

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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Grants	-	15,737	-	15,737	11,476
Loans - Hardship - Repayments	-	-	-	-	-
Donations - Food	-	22,810	-	22,810	24,321
Donations - Assets	-	-	-	-	-
Donations - Personal - Gift Aided	1,560	-	-	1,560	1,320
Donations - Personal - Not Gift Aided	600	-	-	600	760
Donations - Other - CAF etc	1,772	2,411	-	4,183	2,999
Fund Raising	-	-	-	-	300
Gift Aid - Tax Refund	358	-	-	358	385
	-	-	-	-	-
Sub total (Gross income for AR)	4,290	40,958	-	45,248	41,561
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,290	40,958	-	45,248	41,561
A3 Payments					
Food	-	35,900	-	35,900	37,586
Fuel	390	-	-	390	650
Loans - Hardship	-	-	-	-	-
Publicity & Marketing	-	-	-	-	50
Staff Training	406	-	-	406	325
Staff Expenses	-	-	-	-	144
CAB Provision	-	7,264	-	7,264	5,100
Stationery	71	-	-	71	57
Insurance	390	-	-	390	363
Telephone/Postage	170	-	-	170	209
Furniture	-	-	-	-	-
Equipment	40	-	-	40	290
Electrical Work - Food Store	-	-	-	-	-
Sundry Expenses	135	-	-	135	188
	-	-	-	-	-
Sub total	1,602	43,164	-	44,766	44,962
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	1,602	43,164	-	44,766	44,962
Net of receipts/(payments)	2,688	2,206	-	482	3,401
A5 Transfers between funds	-	3,705	-	-	-
A6 Cash funds last year end	9,817	3,558	-	13,375	16,776
Cash funds this year end	8,800	5,057	-	13,857	13,375

Section B Statement of assets and liabilities at the end of the period

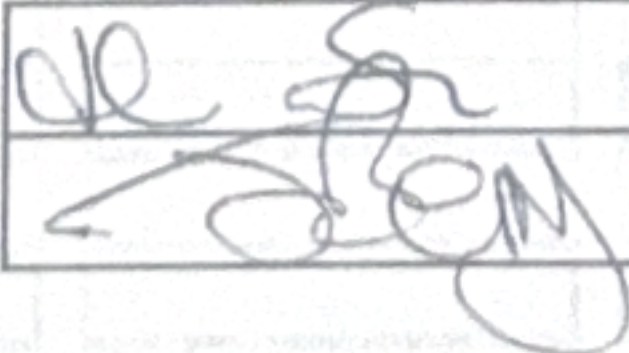
Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B1 Cash funds	Bank Balance	8,680	700	-
	Petty Cash	120	-	-
	Gift Vouchers	-	20	-
	Food Vouchers	-	1,621	-
	Food Cash Value	-	2,716	-
	Total cash funds	8,800	5,057	-
(agree balances with receipts and payments account(s))		OK	OK	OK

Categories	Details	Unrestricted funds	Restricted funds	Endowment funds
		to nearest £	to nearest £	to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Food	Food Bank	-	2,716
	Equipment - Purchased - Apple iPhone 5S	Food Bank	279	-
	Equipment - Purchased - Salter Brecknell WS300 Platform Scales	Food Bank	217	-
	Furniture - Tables & Chairs for Info Centre	Food Bank	222	-
	Equipment - Purchased - 2 x Upright Freezers	Food Bank	648	22
	Equipment - Purchased Laptop	Food Bank	180	114
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval
		Helen Stokes JONATHAN BERRY	25/10/24 25-10-24

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Signed: *P. R. Parkin*

Name: P R Parkin

Relevant professional qualification or membership of professional bodies:
Chartered Public Finance Accountant

Address: 51 Martin Close, Sheffield S26 3RJ

Date: 19 August 2024