



Trustees' Annual Report for the period

Period start date **From** 01/10/2019 **To** 30/09/2020 Period end date

Section A Reference and administration details

Charity name

Gravesend Rowing Club

Other names charity is known by

Registered charity number (if any) 117601

Charity's principal address

Gravesend Rowing Club

Gordon Promenade

Gravesend Kent

Postcode

DA12 2BS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Matthew Johnson	Captain		By election of membership
2	Caitlin Page	Honorary Secretary		By election of membership
3	Elizabeth Mayatt	Membership Secretary		By election of membership
4	Christopher Nunn	Treasurer		By election of membership
5	Stephen Cason	Bar Manager		By election of membership
6	Amelia Page	Safety Advisor		By election of membership
7	Gary Mayatt	Grants and Fundraising Officer		By election of membership
8	Sandy Johnson	General Committee		By election of membership
9				
10				
11				
12				
13				
14				
15				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
Barry Mitchell	
Alex Wood	
Sandra Johnson	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	CIO
Trustee selection methods (eg. appointed by, elected by)	Election by all full adult members

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

the charity is a member of British rowing, the national body for the sport of rowing in England. The charity adopts a number of British rowing's policies, including around risk management, safety, and welfare.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

The Charity's purpose is to make provision for, and expand participation in, the amateur sport of rowing in Gravesham and the surrounding area.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

The charity has approximately 80 members, who regularly partake in, or support, the sport of rowing. This covers a range of activities, including fine boat rowing, coastal rowing, and indoor rowing. Such activities are overseen by three club quote coaches qualified in the teaching of rowing. Membership of the club is open to all residents of Gravesham and the surrounding area, who are aged 13 years over, on the payment of the membership fee. This year the club has again maintained its membership fee at the current rate (lower than other Kent rowing clubs in almost all categories), in an attempt to remain accessible to all.

The club additionally offers concessionary rates to those who would otherwise be unable to participate in the sport, and for those learning to row through its school outreach programmes.

The club encourages participation in the sport throughout maintenance of its fleet of boats, indoor row machines, and clubhouse (funded through various social and fundraising events).

It encourages competitive participation through entering members into rowing races including the Danson Dashes regatta, which it jointly runs with Erith Rowing Club.

The club has worked to bring rowing to non-members, primarily through its links with local schools. As well as offering school training sessions, the club hosted for the third year an indoor rowing competition for local schools. This allows non-members to participate in the sport of indoor rowing, at no cost to the individuals.

We confirm the trustees have had due regard to the Charity Commission's guidance on public benefit.

Additional details of objectives and activities (Optional information)

Gravesend Rowing Club is only able to continue its work thanks to the contribution of a number of volunteers. In addition to those who sit on the managing committee, we recognise the contribution of those who have organised fundraising events, carried out maintenance work on our fleet of boats and buildings, helped run rowing and training sessions, and assisting at races.

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

This year the charity has endeavoured to grow its membership in both junior and adult sections. The club has continued to increase its presence in the local road community by running an amateur rowing event in Bexley alongside Erith Rowing Club, which was again open to all British rowing affiliated clubs. The club has additionally expanded the experience of its members by entering cruise into row in events across the Southeast. These range from at local events open to all, to more challenging events and those open to crews from across the world, such as the Head of the River Race in London. The number of individuals attending races, and the number of wins have again increased.

Closer to home, the club has held a number of events that aim to develop links with the local community including the schools indoor rowing championships and friendly indoor rowing events with teams invited to join from the PLA and the RNLI.

Section E

Financial review

Brief statement of the charity's policy on reserves

The honorary treasurer each year recommends that the charity endeavour to hold approximately £10,000 in reserves, wherever possible within usual cycles of income and expenditure, to account for any unexpected spending requirement this has been maintained throughout the reporting period.

Details of any funds materially in deficit

The charity has no such deficit.

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:



- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The charity's principal source of funds is income from membership fees. This is followed by income from fundraising events. Main areas of expenditure or insurance and maintenance slash repairs of the club's fleet of rowing boats.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Caitlin Page	Matthew Johnson
Position (eg Secretary, Chair, etc)	Honorary Secretary	Captain

Date 03/08/2021

GRAVESEND ROWING CLUB

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sep	TOTALS
Beginning of year balance	7,851.79												
End of year balance	29,391.58												
INCOME													
Category	Description												
Membership	1,899.00	1,305.00	1,144.00	1,693.79	1,303.00	1,424.64	1,021.00	944.00	1,006.00	946.00	1,176.00	1,194.00	14,294.66
Sales & Risk Pools	0.00	0.00	0.00	0.00	170.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	170.00
Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	14.00
Barclays	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Barclays (Barclays)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	0.00	3,635.00	0.00	0.00	13,635.00
Fundraising (Santander)	286.00	670.00	746.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,280.00	4,122.37
Fundraising (Barclays)	0.00	86.30	118.41	0.00	0.00	856.30	0.00	0.00	0.00	0.00	0.00	0.00	2,060.01
Bar Trophies	0.00	231.82	14.99	0.00	676.96	0.00	0.00	0.00	0.00	0.00	0.00	0.00	923.77
Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Facility Hire	0.00	0.00	0.00	0.00	80.00	1,000.00	0.00	0.00	0.00	0.00	0.00	0.00	1,080.00
Insurance	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Coffee Fund	0.00	250.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00
Services and Gifts in Kind	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Start Fees	33.00	129.00	30.00	0.00	480.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	582.00
Club Kit	0.00	0.00	220.00	0.00	22.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	242.00
Other (Santander)	1,014.89	434.33	378.97	293.08	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,321.17
Other (Barclays)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	2,492.89	3,271.29	2,642.72	1,973.80	1,899.99	2,530.64	1,021.00	10,964.00	1,006.00	9,596.00	1,176.00	2,594.00	37,000.70
Items in red are in the Barclays account													
Expenditure													
Category	Description												
Barclays	0.00	0.00	0.00	790.00	72.50	72.50	72.50	72.50	72.50	72.50	72.50	72.50	870.00
Fifty Trophy	469.38	0.00	0.00	0.00	992.32	0.00	82.02	82.02	82.02	82.02	82.02	480.12	427.88
Gas	10.00	30.00	0.00	0.00	10.00	10.00	10.00	10.00	10.00	52.00	82.00	82.00	236.00
Water	0.00	0.00	84.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	84.99
TV and Music Licences	0.00	0.00	0.00	0.00	0.00	186.06	0.00	0.00	0.00	187.80	0.00	0.00	292.56
Insurance	0.00	0.00	26.13	0.00	0.00	0.00	0.00	0.00	3,081.22	0.00	14.98	0.00	3,143.33
Equipment Purchases and Reps	0.00	0.00	0.00	0.00	0.00	84.98	0.00	0.00	0.00	399.96	0.00	14.85	299.79
Fundraising Costs	0.00	218.00	1,245.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,460.40
Cooling Fees etc	166.82	0.00	0.00	600.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	766.82
Building Repairs and Maintenance	0.00	0.00	190.88	196.94	0.00	0.00	62.40	0.00	0.00	0.00	0.00	0.00	449.82
Boat Repairs and Maintenance	42.80	1,600.85	66.40	41.86	1,175.75	36.48	0.00	0.00	0.00	391.82	26.78	276.80	3,457.90
Bar (Barclays)	154.94	172.00	0.00	300.00	301.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	728.39
Cleaning Products	0.00	74.02	0.00	28.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	102.60
Stationery and Postage	0.00	0.00	0.00	40.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40.82
Donations	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Legal and Professional Fees	0.00	0.00	180.00	0.00	0.00	0.00	487.50	0.00	0.00	0.00	0.00	0.00	667.50
Bank Charges and Interest	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Soft Food and Snacks	616.00	240.00	0.00	0.00	118.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	874.00
Club Kit	0.00	0.00	0.00	0.00	217.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	237.40
Facility Hire	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00
Other	180.00	0.00	0.00	0.00	146.80	380.00	0.00	0.00	534.00	0.00	0.00	280.00	1,150.80
Total	1,630.26	2,311.87	1,788.76	1,496.92	929.78	488.82	714.42	164.52	3,779.74	788.80	805.65	1,144.47	15,460.96
Starting balance	7,851.79	8,694.62	9,614.00	10,467.96	10,944.84	12,907.06	14,999.66	15,305.26	28,104.74	27,330.00	27,168.20	28,025.56	
Ending balance	8,694.62	9,614.00	10,467.96	10,944.84	12,907.06	14,999.66	15,305.26	28,104.74	28,131.00	27,168.20	28,025.56	29,391.58	
Actual balance (Santander)	7,423.37	8,331.55	9,057.08	9,533.94	11,496.38	13,481.80	13,788.38	14,587.86	11,814.12	12,013.32	12,883.67	14,239.70	
Actual balance (Barclays)	1,231.25	1,282.45	1,410.88	1,410.88	1,410.88	1,516.88	1,516.88	11,516.88	11,516.88	15,151.88	15,151.88	15,151.88	

Statements of Assets and Liabilities

Type	Details	Value
Cash Funds	Achievement of its charitable objectives	29,391.58
Assets retained for Charity's own use	Building at Gordon Promenade	176,541.00
	Fine and coastal rowing boats	79,176.00
	Indoor rowing machines	8,800.00
	Other Misc. (including trophies, stock etc.)	16,399.00
Liabilities	Outstanding liabilities for the reported accounting year	0.00


Alice Davies

Hon Secretary
02.08.22


Matthew Johnson

Captain
02.08.22

Independent Examiner's Report to the Trustees of Gravesend Rowing Club

I report to the charity trustees on my examination of the accounts of the charity for the year ended 30 September 2020 which are set out on the Trustee's Annual Report sections A-G and the Statement of Financial Activities.

Responsibilities and basis of report

As the club's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records [; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination]².

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



J T Durell

FCA
12 Limited trading as King and Taylor
Chartered Accountants
123 Cross Lane East
Gravesend
Kent
DA12 5HA

Date 18/08/2022