



CHARITY COMMISSION
FOR ENGLAND AND WALES

Trustees' Annual Report for the period

From 1/4/24

Period start date To 31/3/25

Period end date

Charity name: Narborough and Littlethorpe Community Library

Charity registration number: 1167677

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	Provision of a public library service for recreation and/or other activities, by the Provision of books (of all types) Access to reference material Free use of computers and internet Access to photocopying and printing (fee charged) Provision of out of hours groups; both for social/educational purposes
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The library has remained open to the public for its regular hours when book loans, printing, photocopying and public computers are all available. We are also a source of public information. Our regular out of hours groups have continued to run successfully
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	All library trustees have provided written and verbal statements in regard to their awareness of the guidance issued by the Charity Commission on public benefit.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	

Contribution made by volunteers	Para 1.38	The library is run entirely by volunteers
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	Volunteers have maintained a library service which otherwise would not exist. We also act as a warm space. In addition we continue to run sociable groups such as board games and crafting groups, as well as a digital drop in and a group for pre-schoolers. We have regular fundraising activities so that we can continue to provide these services.

Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	

Other		
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Financial Review

Trustees' Annual Report for the period

Period start date 31st March 2024 - Period end date 1st April 2025

Charity name: Narborough and Littlethorpe Community Library

Charity registration number: 1167677

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	Stable position. As of 31 st March 2025, the library's current account held £8,087.60
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A level of reserve is held to ensure long term financial sustainability; fund raising and donations keeps the library in a strong financial position.
Amount of reserves held	Para 1.22	£30,607.62
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	There are no uncertainties.

<p>The charity's principal sources of funds (including any fundraising)</p>	<p>Para 1.47</p>	<p>Leicestershire County Council (LCC) Grant (Section 106);</p> <p>Blaby District Council (BDC) grant;</p> <p>Library business (holds, fines etc);</p> <p>Donations received from the 'Friends' scheme;</p> <p>Takings from our usual fund-raising activities: book / plant sales, Quiz Nights and the Summer Raffle and Fayre.</p> <p>Fees raised from attendees of out-of-hours groups form a regular contribution to the library's cashflow.</p> <p>Gift aid received from HMRC.</p> <p>Bank account interest.</p> <p>This year, the library applied for and received a 'Fix the Digital Divide' grant from the Good Things Foundation. This money was used by one of the library's out-of-hour groups - the Digital Drop-In group - with the aim of supporting attendees in becoming more digitally active and aware.</p>
<p>Investment policy and objectives including any social investment policy adopted</p>	<p>Para 1.46</p>	<p>N/A</p>
<p>A description of the principal risks facing the charity</p>	<p>Para 1.46</p>	<p>N/A</p>
<p>Other</p>		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Incorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more	Para 1.25	Appointed by existing trustees following formal application.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	As a community managed library we have a dedicated support team from Leicestershire County Council.
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	Narborough and Littlethorpe Community Library
Other name the charity uses	
Registered charity number	1167677
Charity's principal address	Station Rd , Narborough, Leicester LE19 2HR

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Helen Huston	chair		
2	Clinton Ingrams			
3	Sue Eley			
4	Julie Jordan Spence			
5	Lesley Hull			
6	Jackie Kowalewski			
7	Margaret Watkins		1/4/24-30/12/24	
8	Sarah Peck	treasurer		
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

Helen Huston

Full name(s)

Helen Jennifer Huston

Position (eg
Secretary, Chair, etc)

Chair

Date

12/1/26

Receipts & Payments for the Financial Year Ended 31-Mar-25				
	Current Financial Year, Apr'24-Mar'25			Last Year
	Unrestr'd Funds £	Restricted Funds £	Total £	Total £
A1 - RECEIPTS				
Voluntary Income	1,619		1,619	1,171
Income Generation	5,013		5,013	3,890
Investments Income	0		0	0
Charitable Income	1,144	1,555	2,698	1,862
Other Receipts	0		0	0
	<u>7,775</u>	<u>1,555</u>	<u>9,330</u>	<u>6,923</u>
A2 - ASSETS & INVESTMENTS				
Sale of Investments	0		0	0
Sale of Assets	0		0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL RECEIPTS	<u>7,775</u>	<u>1,555</u>	<u>9,330</u>	<u>6,923</u>
A3 - PAYMENTS				
Generating Funds	-1,353		-1,353	-723
Charitable Activities	-15	-1,322	-1,337	0
Support Costs	-3,595		-3,595	-5,143
Othe Payments	-65		-65	-120
	<u>-5,028</u>	<u>-1,322</u>	<u>-6,350</u>	<u>-5,986</u>
A4 - ASSETS & INVESTMENTS				
Purchase of Investments	0		0	0
Purchase of Assets	0		0	0
	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL PAYMENTS	<u>-5,028</u>	<u>-1,322</u>	<u>-6,350</u>	<u>-5,986</u>
NET OF RECEIPTS-PAYMENTS	<u>2,747</u>	<u>232</u>	<u>2,980</u>	<u>937</u>
A5 - TRANSFERS {Between Funds}	0	0	0	0
NET AFTER TRANSFERS	<u>2,747</u>	<u>232</u>	<u>2,980</u>	<u>937</u>
Cash Funds Last Yr End	0	0	0	34,778
A6 - CASH FUNDS THIS YR END	<u>2,747</u>	<u>232</u>	<u>2,980</u>	<u>35,715</u>
Agency Funds (HMRC & NEST)	0		0	0
Total Cash Carried Forward	2,747	232	2,980	35,715

Statement of Asset & Liabilities as at 31-Mar-25				
	Current Financial Year,			Last Year
	General Funds £	Restricted Funds £	Total £	Total £
B1 - Cash Assets				
General Fund	38,695	0		35,715
Total Unrestricted Funds			38,695	35,715
Restricted Funds				
Total Restricted Funds			0	0
Current Charitable Cash Assets			38,695	35,715
Money Held as Agent {eg: HMRC, NEST}			0	0
Total Current Cash Assets			38,695	35,715
B2 - Money Owed to the Charity {Other Monetary Assets}				
Gift Aid claim			0	0
Other			0	0
			0	0
B5 - Money Owed by the Charity {Liabilities}				
Independent Examination Fee			0	0
Other			0	0
			0	0
Charitable Cash Assets {Net of Liabilities}			38,695	35,715
B3 - Investment assets				
	0		0	0
B4 - Assets retained for charity's own use.				
Fixed Assets	0		0	0
Stocks of Goods for Sale	0		0	0
Total Current Funds			38,695	35,715
Total Funds (net of liabilities)			38,695	35,715

Accounts Summary - End of Year 1 Apr 2024 - 31 March 2025
Narborough and Littlethorpe Library

Movements in Actual Funds for the Financial Year To 31-Mar-25					
Cash Assets	Bt'Fwd at 01-Apr-24	Receipts in Period	Payments in Period	Transfers in Period	Cd'Fwd at 31-Mar-25
Cash at Bank & in Hand					
Cash Account	5,321	9,117	-6,350	0	8,088
Bank, Deposit Account	30,395	0	0	213	30,608
Total Cash Held	35,715	9,117	-6,350	213	38,695
Cash held as agent	0	0	0		0
Current Charitable Cash Assets	35,715				38,695
Owed to Charity {Overdue Receipts}	0				0
Owed by Charity {Overdue Payments}	0				0
Net Cash Funds	35,715				38,695