



## REPORT OF THE TRUSTEES FOR THE YEAR ENDED 2022

### Objectives & Activities

Our objective is to help people in mental and physical need by the provision of therapy dogs to both children and adults, people with disabilities and additional needs, people of all ages with health conditions and those with difficult social circumstances. We provide assessed dogs and their owners to visit schools, hospitals, hospices, care homes, prisons, and similar institutions where the need for a therapy dog is perceived. In addition, we support initiatives for good mental health and wellbeing when requested. As a Charity we continually strive to enhance the lives of both children and adults. We advocate responsible dog training methods, canine education, healthy dogs, and caring ownership.

### Achievements & Performance

Therapy Dogs Nationwide continues to grow as well as build awareness and gain more volunteers who are helped and encouraged by established TDN volunteers.

The 2021/2022 period remained to be challenging in light of the continuing COVID pandemic, but our volunteering teams remained cheery and optimistic. We have slowly, but surely, seen normality returning.

We started to see an increase in interest and registrations towards the end of the period, we opened our registration process again.

Although many virtual visits continued, face to face visits started to return.

Many of our volunteers have continued using the new technologies learnt during the pandemic, and have still offered virtual visits, this has enabled the establishments to connect with their regular volunteers again, but has also meant some volunteers have been able to offer a “visit” to other establishments, from a dog that under normal circumstances they would not normally meet due to locations.

Therapy Dogs Nationwide Registered Charity No. 1167622

Trustees: Eileen Slattery (Chair), Eileen Hodge, Mary Oliver MBE, Leisl de Lafontaine, Jo Blake

Patron: Tony Hodge

The enquiries office is back to full capacity.

## **Financial review**

Our fundraising abilities have continued to be affected during this financial period as most monies are raised in a face-to-face environment during social interactions which has not happened.

As we have been able to return to visiting, we have received smaller donations from our volunteers visiting their establishments.

Although our face-to-face collections have been affected, we have received great support from other business resulting in a few substantial donations. We have received £5000 from Tangle Teezer, £348.00 from Adventure Road Vacations, £1050.00 from Safeguard, £500 from Apax, £300 from Hitch Marketing and £262 from Storms Kitchen.

As above, our funds have come from online raffles, collections and sales as well the PayPal Just Giving Fund (£2882) and the Amazon Smile Fund (£20)

We have also had several large donations left to us in memory of long-standing volunteers.

During this period we have adopted a 12 month *rolling* subscription service which has been made easier with the use of accounting software and automated invoicing.

## **Reserves policy**

To date, our reserves have been reinvested back into the charity for the following financial year. We have updated our website design and invested in new and advanced facilities with an emphasis on a clear no-nonsense format. We have added new forms to our website with a view to automating some of our admin processes. We hope to deliver the information directly to our database in the future. Our website and social media platforms continue to drive enquiries and will be a focus for future recruitment of volunteers. We have an extremely strong supportive “volunteer only” Facebook page which includes all registered volunteers who wish to join and participate. It is monitored by 3 volunteers and is uncensored with the availability to contact a Trustee or Administrator 24/7.

We appreciate that we will need to continue to provide volunteers with the correct merchandise to use in fundraising.

We have, and will continue to provide literature, leaflets, posters, stickers, collecting tins, display boards, banners, gazebos and most of all information.

We will endeavour to provide the items volunteers request and will consult with them regularly.

## Recruitment and appointment of new trustee

The Articles of Association provide for a minimum of 3 Trustees and a maximum of 12. Each Trustee is appointed by ordinary resolution passed by the Trustees as a body. New candidates are put forward and considered regarding the general contribution a person might make to the achievement of the Charity's objectives. The Trustees appoint the Chairman of the Board of Trustees. This year Trustees have remained in post including the Chairman who was unanimously voted back in after her first 3-year term, as per our constitution. In future years we will consider a maximum term and also ask volunteers about becoming a membership organisation.

## Organisational structure

The Board of Trustees is responsible for administration of the Charity. The Board meets in person at least 4 times a year to discuss matters raised by all volunteers and is in daily contact with administration volunteers and officers. During this past financial period, we have continued meeting virtually which has enabled us to action items in a more timely fashion. We have continued to have monthly virtual meetings to discuss matters arising.

Eileen Slattery – Co-Founder, Chairperson & Trustee

Eileen Hodge - Co-Founder & Trustee

Mary Oliver, MBE – Trustee

Leisl de Lafontaine – Trustee

<u>Volunteer</u>	<u>Responsibilities</u>
Eileen Slattery	Finance, administration enquires, operational management & paperwork. Volunteer support and assessor
Eileen Hodge	Area Team Leader coordinator, area coordinator, operational management, enquires, paperwork and volunteer support
Mary Oliver MBE	Schools' coordinator, school enquiries and liaison, advisor to the Kennel Club Bark & Read committee
Leisl de Lafontaine	Technology, website & social media coordinator and forward planner. Liaison for vaccination and raw feeding policies. Health coordinator for canines, advisor to the Kennel Club Bark & Read committee, assessor & training consultant
Jackie Brien	Senior Administration Assistant
Aileen Yorke	Senior Administration Assistant
Aimee Lindsey	Administration Consultant
Paulette Hockley	Placement Liaison
Caroline Wilkinson	Merchandise Officer

Amanda Wall  
Elena Fineberg  
Megan Bird

Head of Assessors Training  
Volunteer Support & Wellbeing Officer  
Accounts and Bookkeeping Administrator

## **How decisions are made**

The Trustees and Administration volunteers receive enquires from volunteers by emails, telephone and letter, together with queries from other interested parties. Incidental matters are dealt with by the Administration volunteers and the Chair or other Trustees, all other matters go to the board, where they are discussed, with a trustee taking charge of the enquiry according to its nature. We advise each other mutually on matters and take the consensus view for the outcome. Three trustees have daily access to the charity bank accounts and any expenditure is discussed during our formal meetings.

## **Tasks completed by volunteers**

Volunteers have continued with the Area Team Leader Roles in an advisory capacity, and it has had a very positive impact on our new volunteers. The ATL's can assist volunteers within a specific area to help, direct them to the Placement team to help them find a visiting establishment, fundraise, and answer questions or problem solve.

We are continuing to recruit volunteer ATL's.

We also have a group of volunteers who are telephone advisors and mentors to anyone who does not have this on their doorstep.

## **Structure, Governance & Management**

Our governing document is reviewed annually and at present there is no need for it to be updated.

## **Future Aims & Key Objectives**

We aim to provide full support and back up to all volunteers, to never fail to listen and achieve great things together, to be the best we can. Our regular community visiting has continued to be part of our core values; however, we have extended our "one-offs" for events such as corporate wellbeing days and university exam support and these have been positively received, we plan to continue with these.

We have continued to improve and increase our social media presence and we are attracting enquiries from large organisations who want to work with us.

We intend to expand on this resource so that we can choose our future partnerships.

We have been approached by another large company (Bird and Blend) offering their support and choosing us as their Chari-TEA of the quarter, we expect another large donation from this in the next financial period.

Look into recruiting more help within the admin team due to our successful growth.

Appoint a new Trustee to join our board towards the end of 2022.

Continue obtaining quotes to update our IT equipment, and to consider outsourcing our IT to enable us to always have support as and when required.

Recruit more ATL's and Assessors to allow us to help as many as our volunteers as we can.

Explore other fundraising and volunteer recruitment ideas, we are looking to have an event planned for our volunteers in different locations, each month of the year.

Re-design our admin departmental structure to enable us to deal efficiently with increasing demand.

We have no intention of charging for the visits we make or the events we attend.

## **Public Benefit**

When planning our activities for the year we referred to the guidance contained in the Charity Commissions general guidance on public benefit and complied with S17(5) of the 2011 Charities Act when reviewing the aims and objectives prior to planning and developing activities.

## **Acknowledgements**

The Trustees acknowledge TDN teams, both visiting and administrative, in making this Charity what it is.

## **Reference & Administrative Details**

Registered Charity number - 1167622

Registered office  
103 Home Farm Road Woodchurch  
Upton  
Wirral CH49 7LG

Trustees  
Miss. E. Slattery  
Mrs. E. Hodge  
Mrs. M. Oliver MBE  
Miss. L. de Lafontaine  
Miss J. Blake

Independent examiner  
Mark Wall FCPA  
M W Accounting Ltd  
Unit 5 Basepoint Business Centre  
Caxton Close  
Andover SP10 3FG

Basis of Preparation:

These accounts have been prepared on a receipts and payments basis.

Previous Years Errors:

There have been no material prior year errors identified within the reporting period.



THERAPY DOGS NATIONWIDE  
103 Home Farm Road, Woodchurch,  
Wirral, CH49 7LG

07840 994003  
enquiries@tdn.org.uk www.tdn.org.uk

	2022 Unrestricted funds £	2022 Restricted Funds £	2022 Total funds £	2021 Prior year funds £
<b>Receipts</b>				
Donations and Legacies	31,022		31,022	29,556
Commercial Partnership Funds	5,000		5,000	-
Volunteer registration fees	2,431		2,431	3,132
Volunteer uniform sales	10,351		10,351	1,920
Interest Received	7		7	113
<b>Total</b>	<b>48,811</b>		<b>48,811</b>	<b>34,720</b>
<b>Payments</b>				
Raising funds & Awareness at events	9,783		9,783	25
Volunteer Uniform Stock	9,400		9,400	2,234
Volunteer PPE	3,562		3,562	1,967
Volunteer training	180		180	-
Travel expenses	4,665		4,665	156
Administration & Professional Services	17,964		17,964	6,570
Independent Examiners Fee	-		-	660
Insurance costs	1,404		1,404	1,250
Stationery	1,031		1,031	162
Postage	3,848		3,848	1,235
Admin equipment costs	738		738	86
Admin office costs (incl phone, software)	5,991		5,991	4,000
Sundry expenses	3,729		3,729	444
<b>Total</b>	<b>62,295</b>		<b>62,295</b>	<b>18,478</b>
<b>Net income/(expenditure) before investment gains/(losses)</b>	- 13,484		- 13,484	16,243
<b>Transfers between funds</b>	-		-	-
Total cash funds brought forward from last year	78,739		78,739	62,496
<b>Total cash funds carried forward</b>	<b>65,255</b>		<b>65,255</b>	<b>78,739</b>

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Trustees: Eileen Slattery (Chair), Eileen Hodge, Mary Oliver MBE, Leisl de Lafontaine, Jo Blake  
Patron: Tony Hodge



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## Statement of Assets and Liabilities at 31st March 2022

	2022 Unrestricted Funds £	2022 Restricted Funds £	2022 Total funds £	2021 Prior year funds £
<b>Cash Funds</b>				
Cash at Bank	62,874	-	62,874	77,581
Funds held in PayPal account	1,404	-	1,404	-
Cash Floats Held	976		976	1,157
<b>Total</b>	65,255	-	65,255	78,739
<b>Other Monetary Assets</b>				
Refunds Due	-	-	-	387
<b>Total</b>	-	-	-	387
<b>Assets held</b>				
Uniform Stock	4,663	-	4,663	6,252
<b>Total</b>	4,663	-	4,663	6,252
<b>Fixed Assets</b>				
<b>Computer Equipment</b>				
Opening balance	5,230	-	5,230	5,223
Additions during year	738	-	738	86
Disposals during year	- 1,100	-	- 1,100	- 79
<b>Closing balance</b>	4,868	-	4,868	5,230
<b>Liabilities</b>				
Accountancy fees	-	-	-	-
Consultancy Fees	-	-	-	1,639
Independent examiner	702	-	702	696
<b>Total</b>	702	-	702	2,335

Approved by order of the board of trustees and signed on its behalf by:

Leisl de Lafontaine  
 Trustee

Therapy Dogs Nationwide Registered Charity No. 1167622

Trustees: Eileen Slattery (Chair), Eileen Hodge, Mary Oliver MBE, Leisl de Lafontaine, Jo Blake  
 Patron: Tony Hodge



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Therapy Dogs Nationwide

On accounts for the year  
ended

31 March 2022

Charity no  
(if any)

1167622

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31 / 03 / 2022**.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:

Date: 09/01/2023

Name:

Mark Wall

Relevant professional  
qualification(s) or body  
(if any):

F CPA

Address:

M W Accounting Ltd

Unit 5 Basepoint Business Centre, Caxton Close

Andover, SP10 3FG



Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.