



Trustees' Annual Report for the period

Period start date		Period end date		
From	01	12	2019	To 31 11 2020

Section A Reference and administration details

Charity name

Newport Library Working Group

Other names charity is known by

Registered charity number (if any)

1167617

Charity's principal address

Newport Library, Bank Cottages, Long Street, Newport

Pembrokeshire

Postcode

SA42 0TN

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jean Coyne	Chair		
2	Patricia Davies	Secretary		
3	Phillipa Morrall			
4	Katherine Benzinski			
5	Jane Villiers			
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Incorporated Organisation
Trustee selection methods (eg. appointed by, elected by)	Appointed by Trustees

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

a) To advance education of the public in the town of Newport Pembrokeshire and surrounding areas, in particular, but not exclusively by the running and management of a community library facility for the benefit of the public.^[1]
 (b) To promote for the benefit of the inhabitants of the town of Newport, Pembrokeshire and the surrounding area and for visitors to the town the provision of facilities for education, recreation or other leisure time occupation of individuals who have need of

such facilities by reason of the youth, age, infirmity or disablement, financial hardship or social and economic circumstances or for the public at large in the interests of social welfare and with the object of improving the condition of life of the said inhabitants and visitors.

In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.

During the year we have operated the library for a limited amount of time due to COVID restrictions for the benefit of inhabitants of and visitors to Newport.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

During the year the library group has continued to develop the support facilities we offer to carers in the town, provided IT support for older residents, and worked with the local primary school to encourage local children to join and use the library including regular visits in school time. Work has been severely limited due to COVID restrictions

Section E

Financial review

Brief statement of the charity's policy on reserves

At the year end we held over £9000 cash at bank in unrestricted funds; this is ample to fund a future year of working.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Bridget Selwyn	Rosalind McGarry
Position (eg Secretary, Chair, etc)	Treasurer	Chair
Date	17/08/2021	



CHARITY COMMISSION
FOR ENGLAND AND WALES

NEWPORT LIBRARY WORKING GROUP

1167617

Receipts and payments accounts

CC16a

For the period
from

01/12/2019

To

31/11/2020

Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	4,091	-	-	4,091	1,134
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	4,091	-	-	4,091	1,134
A3 Payments					
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total	2,494	-	-	2,494	7,148
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	2,494	-	-	2,494	7,148
Net of receipts/(payments)	1,597	-	-	1,597	6,014
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	-	-	-	-	-
Cash funds this year end	1,597	-	-	1,597	6,014

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds		-	-	-
		-	-	-
		-	-	-
	Total cash funds	-	-	-
	(agree balances with receipts and payments account(s))	Agreement Error	OK	OK
B2 Other monetary assets	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		10,788	-	-
B3 Investment assets	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
B4 Assets retained for the charity's own use	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
B5 Liabilities	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
			-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees	Signature	Print Name	Date of approval	
		Bridget A Selwyn	17/08/2021	
		Paddy Davies	17/08/2021	