



# Trustees' Annual Report for the period

Period start date  
 From 01 04 2022 To 31 03 2023

## Section A Reference and administration details

Charity name Friends of Manland

Other names charity is known by

Registered charity number (if any) 1167615

Charity's principal address Manland Primary School

Sauncey Avenue

Harpندن

Postcode AL54QW

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Hayley Sargeant	Chair		
2	Gareth Antcliff			
3	Sarah Rowley			
4	Emily Hindlell		15 July 2022	
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg trustees' constitution)	Constitution
How the charity is constituted (eg trust, association, company)	CIO
Trustee selection methods (eg appointed by, elected by)	Appointed by trustees

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

To advance the education of the pupils of Manland Primary School in Harpenden by providing or assisting with the provision of educational, recreational and other charitable facilities or resources not required to be provided or financed by the Local Education Authority or the Department for Education.

The Charity exists to help support Manland Primary School to maintain the quality of education against the backdrop of increases in core costs and considerable pressure on funds provided by the Local Education Authority.

The trustees have had regard to the guidance issued by the Charity Commission on public benefit. The trustees are satisfied that their duty to benefit the public is being fulfilled.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

#### **Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



**Summary of the main achievements of the charity during the year**

**Cost of Living Crisis Grant**

During the 2022 /2023 financial year Manland School, like all local authority funded schools, saw its funding per student stay the same, at a time when the cost of living crisis impacted most organisations and created considerable additional pressure on the School's budget. The trustees took the view during this difficult time to make a one-off 'cost of living crisis' grant of £7,000 to the School to enable it to buy essential teaching resources, and to cover additional heating costs etc, in the absence of additional government funding to meet the School's increased costs.

**Educational subscriptions**

The charity funded a package of online educational subscriptions costing £7,500 to facilitate both in class and at home learning.

**Heart of the School Appeal**

The School successfully applied for a grant from the Harpenden Trust to carry out essential damp proofing to the School library, which prior to the works, for health and safety reasons, had been closed to pupils for some time.

After the essential works were completed, it was necessary to refit and refurbish the library space and Friends of Manland ran a successful Heart of the School Appeal, which enabled Friends of Manland to donate £12,500, from School families and businesses connected with School families to help to finance the fit out of the new library.

The design and functionality of the newly fitted library space means that all children attending the school can enjoy the new library resource during lessons and during Lunchtime Club, which enables pupils to have supervised access to the library during breaktimes, to browse the collection and read.

The trustees having carefully considered the funding of these projects considered that these are not items of expenditure which could have been funded from core school funds as the cost of these items could not be financed by the funding received by the school from the Local Education Authority or the Department for Education.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The charity is a grant making charity and having no staff, premises or other routine outgoings or liabilities, the trustees do not feel it is necessary or appropriate to retain reserves.

### Details of any funds materially in deficit

n/a

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The Charity is funded through donations from parents and others who wish to support the education of children at Manland Primary School.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

HAYLEY SARGEANT

Position (eg Secretary, Chair, etc)

Chair

Date

26.1.24



CHARITY COMMISSION  
FOR ENGLAND AND WALES

Friends of Manland

1167615

## Receipts and payments accounts

CC16a

For the period  
from

01-Apr-22

To

31-Mar-23

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
	22,038	-	-	22,038	18,113
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	22,038	-	-	22,038	18,113
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	22,038	-	-	22,038	18,113
<b>A3 Payments</b>					
	27,000	-	-	27,000	18,973
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	27,000	-	-	27,000	18,973
<b>A4 Asset and investment purchases, (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	27,000	-	-	27,000	18,973
<b>Net of receipts/(payments)</b>	- 4,962	-	-	- 4,962	- 860
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	13,902	-	-	13,902	-
<b>Cash funds this year end</b>	8,940	-	-	8,940	13,902

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>		8,940	-	-
		-	-	-
		-	-	-
	<b>Total cash funds</b>	8,940	-	-

(agree balances with receipts and payments account(s))


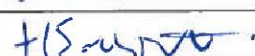
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B2 Other monetary assets</b>		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B3 Investment assets</b>			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
<b>B4 Assets retained for the charity's own use</b>			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
<b>B5 Liabilities</b>			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	SARAH ROWLEY	26.1.24
	HAYLEY SARGEANT	26.1.24