

REGISTERED COMPANY NUMBER: 09703276 (England and Wales)  
REGISTERED CHARITY NUMBER: 1167611

**Report of the Trustees and  
Financial Statements for the Year Ended 31st July 2025  
for  
Park Street Performing Arts Centre**



**Park Street Performing Arts Centre**

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for the year ended 31st July 2025**

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**Park Street Performing Arts Centre  
Reference and Administrative Details  
for the year ended 31st July 2025**

<b>TRUSTEES</b>	Jamie Penn	Chair (Resigned 8 July 2025)
	Michael J Allen	
	Emma J Lewis	Chair (Appointed 9 July 2025)
		Treasurer
	Angela Thornton	(Appointed 9 July 2025)
	Julie Blackie	(Appointed 1 October 2025)
	Robert Milner	(Appointed 1 October 2025)
<b>REGISTERED OFFICE</b>	29 Park Street Hull East Riding of Yorkshire HU2 8RR	
<b>REGISTERED COMPANY NUMBER</b>	09703276 (England and Wales)	
<b>REGISTERED CHARITY NUMBER</b>	1167611	
<b>INDEPENDENT EXAMINER</b>	Samantha Hesford	
<b>BANKERS</b>	TSB PO Box 373 Leeds LS14 9GQ	



**Park Street Performing Arts Centre  
Report of the Trustees  
for the year ended 31st July 2025**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st July 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

## **STRUCTURE, GOVERNANCE AND MANAGEMENT**

### **Governing document**

The organisation is a charitable company limited by guarantee, incorporated on 25th July 2015 and registered as a charity on 25th July 2015. The company was established under a Constitution which established the objects and powers of the charitable company and is governed under its Articles of Association.

### **Recruitment and appointment of new trustees**

The directors of the company are also charity trustees for the purposes of charity law.

All trustees are provided with a welcome pack upon appointment including a copy of Park Street Performing Arts Centre (PSPAC) Constitution, Articles of Association, policies, procedures, and other relevant trustee information. New Trustees are also directed to read all available relevant information on the Charity Commission website.

New trustees are mentored by an existing Trustee for any queries on governance or procedure until they both feel confident this is no longer required.

PSPAC also encourages further relevant training / courses (including external providers) for any Trustee who requires / requests it to progress their knowledge, benefiting the organisation as well as the individual.

All conflicts of interests are duly considered prior to trustee appointments.

In the Articles of Association it is stated that all decision making must be quorate. Any decisions of the trustees must be a majority decision and quorate to eliminate major risk.

## **OBJECTIVES AND ACTIVITIES**

### **Objectives and aims**

Our charity's purposes as set out in the objects contained in the company's Articles of Association are;

- 1) to advance the education and promotion of creative performing arts and to foster,
- 2) encourage and provide opportunities for people of all ages to participate,
- 3) increase their confidence and enjoy being involved in creative performing arts, in particular but not exclusively by offering classes, workshops and staging local performances.

PSPAC is a not-for-profit charity; any monies made by the charity are reinvested into achieving its objectives.

PSPAC has not been involved in (or has yet required) any policy on grant-making – this will change as necessary.

PSPAC relies heavily on the contribution of volunteers and therefore is fully committed to assisting with their personal and continuous development. The volunteers mainly consist of local people with previous relevant / interchangeable skills, however PSPAC offer training wherever relevant or requested.



**Park Street Performing Arts Centre  
Report of the Trustees  
for the year ended 31st July 2025**

**OBJECTIVES AND ACTIVITIES**

**Main activities**

The main activities undertaken by PSPAC in relation to the objectives are to provide a safe, inclusive and inspirational space for children and adults within the local community to practice and enjoy performing arts and associated creative skills.

This space allows all attending to be involved in various discussions and experiences involved in the planning, preparation, production and presentation of theatrical productions, leading to increased self-discovery, empathy and social connections.

PSPAC aims to improve the mental health and well-being of all involved, including students, volunteers, audience members and others.

PSPAC endeavours to achieve this with the provision of various workshops, performances and community events. The performances and events are advertised to the public and PSPAC will continue to build relations with both the public and other groups in the area. This will increase awareness of PSPAC and its offerings to the wider community.

**Public benefit**

All charity trustees have had due regard to the Charity Commission's Public Benefit Guidance when exercising any powers or duties to which the guidance is relevant.

**ACHIEVEMENTS AND PERFORMANCE**

**Main achievements**

- At the start of this financial year, we welcomed two new roles, a Financial Director and a Creative Director to run as a senior management team. The role of the management team was to take over the day to day running of the charity and put more robust financial procedures in place.
- During this year PSPAC obtained an income of £57,100 through class fees. This was a steady income stream throughout the year with notable reduction in August and April which is when the school's typical closed period falls for Summer and Easter breaks.
- The classes provided were in the areas of performance, singing, dancing, spoken word, adult musical theatre, SEN musical theatre, set design and theatre technician skills.
- In September 2024 we continued to offer free enrolment to all students and a first class free trial. We continued our collaboration with local organisation CASE providing an SEN class until July 2025.
- We trailed a pay what you can scheme for selected shows to help keep ticket costs low.
- The students who wished to work towards examinations in their chosen area were fully encouraged and assisted by PSPAC, working closely with the examining bodies on the students' behalf. Exams were held in March, June and December 2025. Our students obtained 100% in merits and distinctions.
- PSPAC continued the development of both volunteers and young people by keeping the mentor scheme in place.
- PSPAC continued to engage with the local community, children from the charity were also invited to perform at another local charity ball (December 2024) raising the profile of the charity with local businesses. We continued to collaborate with a number of local organisations providing venue hire for events and shows. We had a regular dance fitness class hire the studio between October and May. We also offered space to local company Jon Godber company for rehearsal space.



**Park Street Performing Arts Centre  
Report of the Trustees  
for the year ended 31st July 2025**

**Main achievements (continued)**

- The charity continued with the opportunity to buy PSPAC merchandise such as t-shirts and hoodies. These continue to be offered at cost price to the students to encourage a sense of group identity and identify and promote PSPAC students and volunteers when at events.
- The charity continued with the volunteer reward scheme for those volunteers who devote their time to support the charity.
- We also accrued 661 hours in volunteer support for a renovation over the summer. This saw the reception area decorated, toilets painted, exterior of the building tidied up, stage reinforced and a new fire system put in place.
- We held a number of fundraisers in local shopping centre, a danceathon and a member of the trust ran two local race events for the charity.
- Overall, during 2024/25 PSPAC has met its objectives of involving the community in the arts whilst fostering a safe inclusive space for all and raising enough funds to continue successfully into the future.

**FINANCIAL REVIEW**

**Financial position**

The charity achieved an income of £115,534 (2024: £105,935). This is the result of the charity receiving more grants to support the charity. In addition, the working relationships of the trust, management team and volunteers remained committed to fundraising and supporting the charity to find additional income streams.

£57,100 income was achieved through Class Fees (2024: £51,667). This increase was the direct impact of having the management team in place who could arrange cover for classes and encourage participation from our members to join various classes on offer. The ongoing use of class manager and regular monitoring of class fees enabled the charity to collect class fees in a timelier fashion and prevent income loss from lack of payments.

The continuous operation of the café and bar allowed us to generate an income of £10,030 (2024: £10,978). This decrease may be accounted for the change in licensee and temporary closure of the bar during August and September 2024.

Ticket sales raised income of £16,335 (2024: £26,221). This is a significant decrease from the previous year, this may be accounted for by: popularity of the show choices, a decrease in events that relied heavily on volunteers to support such as Halloween party and Easter party. Specific one-off shows in the previous year that we had the rights gifted to us to perform, change to collaborations with local creatives who would produce shows in return for space hire and production support and finally the financial loss due to temporary school closure for 3 weeks in the summer months.

The charity has met all its expenditure requirements this year, the largest being similar to previous years – staff costs of £36,809 (2024: £32,559) to cover professional tutors who run the classes, then the rent £20,035 (2024: £20,035). A total of £12,516 was spent on royalties and rights to various shows throughout the year. This was a significant increase and reflects our opportunity to purchase more expensive shows through grants and funding.

The trustees consider the financial position of the charity at the end of the year to be acceptable, however continue to take steps to improve the position of the charity and ensure that a small surplus can be made most years. This additionally will help to futureproof the charity against any unforeseen circumstances.

**Reserves policy**

As a not-for-profit organisation, it is the aim of the charity not to build extensive reserves. Inevitably, this cannot always be the case and there will be nominal reserves at year end; these are reinvested into the charity and used for the benefit of current and future students. During the 2025 financial year, PSPAC made a small surplus of £5,576 which is money raised and ringfenced for renovations and essential repairs.



**Park Street Performing Arts Centre  
Report of the Trustees  
for the year ended 31st July 2025**

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

The trustees (who are also the directors of PSPAC for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) including Financial Reporting Standard 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to;

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the board of trustees on 15<sup>th</sup> May 2026 and signed on its behalf by:



E Lewis - Trustee



**Report of the Independent Examiners to the Members of  
Park Street Performing Arts Centre**

**Independent Examiner's Report to the Trustees of Park Street Performing Arts Centre**

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31st July 2025 which are set out on pages 7 to 13.

**Responsibilities and basis of report**

As the charitable company's trustees (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act') and Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charitable company's accounts as carried out under section 145 of the Act. In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the charitable company as required by section 130 of the Act or by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



S Hesford FCCA

15<sup>th</sup> May 2026



**Park Street Performing Arts Centre**

**Statement of Financial Activities  
(including income and expenditure account)  
for the year ended 31st July 2025**

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations, legacies and grants	2	26,131	1,000	27,131	11,083
Charitable activities	3	76,545	-	76,545	81,592
Other trading activities	4	11,858	-	11,858	13,260
<b>Total</b>		<b>114,534</b>	<b>1,000</b>	<b>115,534</b>	<b>105,935</b>
<b>EXPENDITURE ON</b>					
Raising funds	5	4,290	-	4,290	6,525
Charitable activities	6	104,668	1,000	105,668	99,037
<b>Total</b>		<b>108,958</b>	<b>1,000</b>	<b>109,958</b>	<b>105,562</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>5,576</b>	<b>-</b>	<b>5,576</b>	<b>373</b>
Transfers between funds		-	-	-	-
Net movement in funds		5,576	-	5,576	373
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		8,470	-	8,470	8,097
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>14,046</b>	<b>-</b>	<b>14,046</b>	<b>8,470</b>

All unrestricted funds are general funds.

The notes form part of these financial statements



Park Street Performing Arts Centre  
(Registered number: 09703276)  
Balance Sheet  
31st July 2025

	Notes	Unrestricted funds £	Restricted funds £	2025 Total funds £	2024 Total funds £
<b>CURRENT ASSETS</b>					
Stock	11	1,318	-	1,318	1,182
Debtors	12	1,584	-	1,584	2,584
Cash at bank		<u>12,287</u>	<u>-</u>	<u>12,287</u>	<u>8,698</u>
		15,189	-	15,189	12,464
<b>CREDITORS</b>					
Accruals and deferred income	13	<u>1,143</u>	<u>-</u>	<u>1,143</u>	<u>3,994</u>
<b>NET ASSETS</b>		<u>14,046</u>	<u>-</u>	<u>14,046</u>	<u>8,470</u>
<b>FUNDS</b>	14				
Unrestricted funds:					
General fund				14,046	8,470
Restricted funds				<u>-</u>	<u>-</u>
<b>TOTAL FUNDS</b>				<u>14,046</u>	<u>8,470</u>

All unrestricted funds are general funds.

For the financial year in question the charitable company was entitled to exemption under 477 of the Companies Act 2006 relating to small companies. No members have required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006. The trustees acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies' regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 15<sup>th</sup> May 2026 and were signed on its behalf by:



E Lewis - Trustee

The notes form part of these financial statements



## Park Street Performing Arts Centre

### Notes to the Financial Statements for the year ended 31st July 2025

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the Charitable Company, limited by guarantee, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention, with the exception of investments which are included at market value, as modified by the revaluation of certain assets.

The trustees consider that there are no material uncertainties about the Charity's ability to continue as a going concern.

##### **Income recognition**

Income is measured at the fair value of the consideration received or receivable. The policies adopted for the recognition of income are as follows:

Income from donations, government and other grants, whether capital or revenue, is recognised when the charity has entitlements to the funds, any performance conditions attached to the grants have been met and it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. All expenses including support costs and governance costs are allocated to the applicable expenditure heading.

##### **Allocation and apportionment of costs**

Support costs have been allocated between administration and governance costs. Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice such as costs related to bookkeeping and independent examination fees. There has been no apportionment of costs.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Debtors and creditors receivable/payable within one year**

Debtors and creditors with no stated interest rate and are receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in the statement of financial activities allocated to the appropriate heading.

##### **Stock**

Stock is included at the lower of cost and net realisable value.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.



**Park Street Performing Arts Centre**

**Notes to the Financial Statements - continued  
for the year ended 31st July 2025**

**2. DONATIONS AND LEGACIES**

	2025	2024
	£	£
Donations	5,820	7,858
Grants	<u>21,311</u>	<u>3,225</u>
	<u>27,131</u>	<u>11,083</u>

Grants received, included in the above, are as follows:

	£
Arafest	8,495
Sir James Reckitt Charity	1,000
Dechra Pharmaceuticals Limited	9,316
City Healthcare	<u>2,500</u>
	<u>21,311</u>

**3. CHARITABLE ACTIVITIES INCOME**

	2025	2024
	£	£
Theatrical Performances	16,335	26,221
Class Fees	57,100	51,667
Exam Fees	2,070	2,654
Summer School Fees	<u>1,040</u>	<u>1,050</u>
	<u>76,545</u>	<u>81,592</u>

**4. TRADING ACTIVITIES INCOME**

	2025	2024
	£	£
Café/Bar	10,030	10,978
Merchandise	828	947
Venue Hire	<u>1,000</u>	<u>1,335</u>
	<u>11,858</u>	<u>13,260</u>

**5. RAISING FUNDS**

	2025	2024
	£	£
Café/Bar stock	<u>4,290</u>	<u>6,525</u>



**Park Street Performing Arts Centre**

**Notes to the Financial Statements - continued  
for the year ended 31st July 2025**

**6. CHARITABLE ACTIVITIES COSTS**

	Direct costs	Support costs (see note 8)	Totals
Direct charitable activities	65,151	-	65,151
Support costs	-	40,517	40,517
	<u>65,151</u>	<u>40,517</u>	<u>105,668</u>

**7. SUPPORT COSTS**

	£
Communication	1,232
Service Charge	4,127
Rent	20,035
Rates	3,959
Electricity	7,158
Cleaning	545
Decorating	150
Card Fees	-
Office Supplies	772
Gas	1,912
Accountancy	34
Insurance	593
	<u>40,517</u>

**8. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2025 £	2024 £
Independent Examiners' remuneration	<u>115</u>	<u>245</u>



**Park Street Performing Arts Centre**

**Notes to the Financial Statements - continued**  
**for the year ended 31st July 2025**

**9. TRUSTEES' REMUNERATION AND BENEFITS**

There are no trustees' remuneration or other benefits for the period ended 31st July 2025 or 31st July 2024.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31st July 2025 nor for the period ended 31st December 2024.

**10. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES (RESTATED)**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	11,083	-	11,083
Charitable activities	55,371	-	55,371
Theatrical performances	26,221	-	26,221
Other trading activities	13,260	-	13,260
<b>Total</b>	105,935	-	105,935
<b>EXPENDITURE ON</b>			
Raising funds	6,525	-	6,525
Charitable activities	99,037	-	99,037
<b>Total</b>	105,562	-	105,562
<b>NET INCOME/(EXPENDITURE)</b>	373	-	373
<b>Transfers between funds</b>	-	-	-
<b>Net movement in funds</b>	373	-	373
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	8,097	-	8,097
<b>TOTAL FUNDS CARRIED FORWARD</b>	8,470	-	8,470



**Park Street Performing Arts Centre**

**Notes to the Financial Statements - continued  
for the year ended 31st July 2025**

**11. STOCKS**

	2025	2024
	£	£
Café/Bar Stock	<u>1,318</u>	<u>1,182</u>

**12. DEBTORS**

	2025	2024
	£	£
Accrued Income	-	322
Other Debtors	1,584	2,262
	<u>1,584</u>	<u>2,584</u>

**13. DEFERRED INCOME**

The deferred income for 2025 relates to summer school fees which takes place over the summer after the year end. In 2024, deferred income also included musician sponsorship income for a post year end show and a grant received for summer renovations.

**14. FUNDS**

The general fund represents funds which have no specific designation and are simply for the charitable purpose and objectives of the charitable company.

The restricted funds represent a grant received in year for SEN Classes which was fully expended against teachers wages for the SEN classes.

**15. RELATED PARTY DISCLOSURES**

The son of one trustee received remuneration of £60 (2024: £nil) during the financial year for his role as a receptionist.

The daughter of one trustee received remuneration of £nil (2024: £50) during the financial year for her role as a teaching assistant.

Both roles were paid at the standard rate paid for this work in Park Street.

All trustees made some payments to Park Street Performing Arts Centre throughout the year to participate in the activities Park Street puts on, however these were at market value, the same prices other non-trustees will pay and therefore do not require disclosure.