



**Annual Report Meeting of the Thrive Dance Trustees**  
**Thrive Dance Annual Report 7<sup>th</sup> April 2022 – 31<sup>st</sup> August 2023**  
**Minutes of ALL meetings of the Thrive Dance Trustees**

**Date of Meeting: 13th July 2022**

**Attendees:**

Sarah Poekert, Trustee, Chair  
Nigel Thorne, Trustee

**Apologies:**

Zara Rush, Trustee

**Minutes of the Last Meeting:**

Sarah Poekert to wait outside while wages for Term 3 teaching is discussed:

- Teaching wage for Term 3 will remain at £50 per hour.
- Sarah will also be paid £140 for two workshops/mentoring sessions delivered at Heartlands High School.
- Sarah will also be paid £100 for admin work spread over the term related to the producing of the Thrive Youth Dance Festival.

Sarah to return to meeting – she has agreed to these terms.

- Risk Assessment has been reevaluated. Safety measures to be implemented with guidance from government regulations –no one is required to wear masks or sanitize their hands but sanitizer will be provided. Students and teachers are asked to stay at home if they have symptoms of have been exposed to the virus until they have a negative test result.
- Confirmed with Millfield Theatre that previous deal remains, and our youth festival will take place on 25<sup>th</sup> June 2022. Teachers are confirmed for workshops and Thrive alumni confirmed for stage assistants.
- Sarah to circulate call out for groups who wish to perform at the festival with the deadline being just after Easter holidays and chosen groups being notified the following week.
- Weekend intensive will be led by dancer Amy Foskett on 11<sup>th</sup>/12<sup>th</sup> June at Islington Arts Factory. Charity to pay £325 for the workshop with students performing at the Thrive Festival.
- Audition marketing to be prepared by Sarah and circulated before May half term. Free workshops in schools also to be offered to local schools in order to promote the company.

**Agenda Item:**

- Sarah Poekert's wages for teaching to be determined at next meeting once enrollment has been confirmed.
- Sarah liaising with Kyle Blackwood at Millfield Theatre to book date for next year's youth festival.



- Auditions took place on 11<sup>th</sup> July and offers have been given to students for next year.
- Continuing work with Vicky Evans at The Place to solidify joint offer between Thrive Youth and CAT. Students who do both to receive £30 discount = £170 per term for our classes + £130 per term for the CAT (total £300 per term).
- Sarah arranged meeting at Fourth Monkey Studio for September to see if we will move the youth company to that space after October half term.
- Sarah to follow up with Arts Depot with regards to Playground event in September as well as continuing to pursue funding options for graduate mentoring scheme.
- Continued communication with universities and youth companies across the country to book special workshops for next year (see contacts spreadsheet).

Date of Next Meeting: 12<sup>th</sup> September 2022

The meeting closed at 4:30pm

Minutes Approved:

S Poekert / N Thorne 09/07/2022

### **Date of Meeting: 12<sup>th</sup> September 2022**

Attendees:

Sarah Poekert, Trustee, Chair

Nigel Thorne, Trustee

Zara Rush, Trustee

Agenda Item:

Sarah Poekert to wait outside while wages are discussed:

- Teaching wage for Term 1 will be £60 per hour
- £200 for delivery of a workshop for MA Students at Deda in Derby + a planning meeting with venue producer/lecturer about future collaborations
- £144 for admin work spread over the term = 1 hour per week x 12 weeks @ £12 per hour
- £120 to chaperone the youth company performance trip to The Place Theatre

Sarah to return to meeting – she has agreed to these terms.

- Confirmed with RichMix Theatre that our youth festival will take place on 24<sup>th</sup> June 2022. Sarah to begin work on producing and organizing the festival in January 2023.
- Continuing work with Vicky Evans at The Place to solidify joint offer between Thrive Youth and CAT. Students who do both to receive £30 discount = £170 per term for our classes + £130 per term for the CAT (total £300 per term). We currently have 4 students enrolled on this deal + 1 student doing the full CAT and Thrive.
- We are confirmed moving to a new, bigger studio at Fourth Monkey from Monday 7<sup>th</sup> November. Hire rate is £15 per hour.
- Sarah to follow up with Arts Depot with regards to Playground event in January as well as continuing to pursue funding options for graduate mentoring scheme.



- Confirmed workshop at Deda for Tuesday 15<sup>th</sup> November where we will deliver a workshop for MA students and have a meeting to discuss future opportunities to work together.
- Continued communication with universities and youth companies across the country to book special workshops for next year (see contacts spreadsheet).
- Annual Tshirt Fundraiser is to commence after half term with the aim of placing the order before Christmas.

Date of Next Meeting: Monday 9<sup>th</sup> January

The meeting closed at 4:30pm

Minutes Approved:

S Poekert / N Thorne 12/09/2022

### **Date of Meeting: 21st January 2023**

#### Attendees:

Nigel Thorne, Trustee, Chair

Zara Rush, Trustee

#### Apologies:

Sarah Poekert, Trustee,

#### Agenda Item:

Sarah Poekert wages discussed:

- Teaching wage for Term 2 will remain £60 per hour
- £144 for admin work spread over the term = 1 hour per week x 12 weeks @ £12 per hour
- £175 to chaperone the youth company to perform at The Place on 11<sup>th</sup> Feb and at PDSW on 18<sup>th</sup> March

Sarah will be contacted after this meeting to check she agrees with these terms.

- Sarah to begin work on producing and organizing the youth festival to take place at RichMix in June 2023. Materials to be distributed after Easter holidays.
- Continuing work with Vicky Evans at The Place to solidify joint offer between Thrive Youth and CAT. Currently have 3 students taking part in the crossover. To catch up with Vicky in April to plan the new year.
- We are confirmed to stay at Fourth Monkey Studios – classes in the space are going well.
- Continued communication with show venues, universities and youth companies across the country to book special workshops and shows for next year (see contacts spreadsheet and notes from meetings with producer Julie).
- Students to attend Origins performance in Bournemouth using funds from Magic Little Grant we received to cover travel.

Date of Next Meeting: Monday 17<sup>th</sup> April 2023

The meeting closed at 4:30pm



Minutes Approved:

S Poekert / N Thorne 21/01/2023

**Date of Meeting: 17<sup>th</sup> April 2023**

Attendees:

Nigel Thorne, Trustee, Chair

Zara Rush, Trustee

Sarah Poekert, Trustee,

Agenda Item:

Sarah Poekert to wait to enter meeting as this terms wages are discussed:

- Teaching wage for Term 3 will be reduced to £51 per hour (due to some students dropping out for the final term)
- £72.00 for admin work spread over the term = 1 hour per week x 6 weeks @ £12 per hour

Sarah has joined the meeting and has agreed with these terms.

- Materials for the youth company festival have been distributed with the deadline to apply set for 25<sup>th</sup> April. Sarah will review the applications and liaise with groups to be invited to perform. Sarah is also taking the lead in producing the event with her contact Martha Rumney at RichMix.
- Audition dates for next year will be on 3<sup>rd</sup> and 10<sup>th</sup> July – Sarah to begin gathering materials and will be release them on 26<sup>th</sup> April. She will also contact schools to offer free workshops for students interested in auditioning – these will take place after May half term up until the auditions.
- Meeting scheduled with Vicky Evans at The Place to solidify joint offer between Thrive Youth and CAT ahead of distributing marketing materials for auditions.
- We are confirmed to stay at Fourth Monkey Studios as well as continuing there from Sept 2023 until July 2024 – classes in the space are going well.
- Continued communication with show venues, universities and youth companies across the country to book special workshops and shows for next year (see contacts spreadsheet and notes from meetings with producer Julie). Discussions with new producer Lou Rogers and Pip Sayers to submit more funding applications are in process with the aim to support further performance, education outreach, improved accessibility and business management/development over the coming year.
- Another Magic Little Grant has been applied for to also support work mentioned above.
- Sarah has been in contact with schools in Enfield in the hopes of starting some after school clubs and offering some scholarship places to the youth company from students from this area which has been identified as a levelling up area by Arts Council England.

Date of Next Meeting: Tuesday 11<sup>th</sup> July 2023

The meeting closed at 12:15pm

Minutes Approved:

S Poekert / N Thorne 17/04/2023



**Date of Meeting: 11<sup>th</sup> July 2023**

**Attendees:**

Nigel Thorne, Trustee, Chair  
Zara Rush, Trustee  
Sarah Poekert, Trustee

**Agenda Item:**

- We had a very successful 2023 festival at RichMix but unfortunately they can't host us again next year. Sarah has been in contact with other venues to try to find another location for the 2024 festival (Bernie Grant Arts Centre, Chickenshed, Middlesex Uni, Kingston Uni, Arts Depot and The Place).
- Audition outcomes have been sent out – we are offering places for a Junior and Senior company this year. Our graduate apprentice Rosie Copp is to lead the Junior Company while Sarah leads the Senior Company.
- Fees for this time teaching TBC once group numbers are confirmed. This will be discussed further in September meeting.
- We are confirmed to stay at Fourth Monkey Studios as well as continuing there from Sept 2023 until July 2024 – classes in the space are going well. We have added space in the Attic Studio for the Junior Company.
- Continued communication with show venues, universities and youth companies across the country to book special workshops and shows for next year (see contacts spreadsheet and notes from meetings with producer Julie).
- Arts Council funding has been secured to expand the charity's work – we are doing more performances and workshops across the country as well supporting more accessibility and diversity amongst students, staff and trustees. We will also undergo organization development by working with new marketing and financial advisors. More on these exact plans to materialize over the summer and be implemented in the new academic year starting in September.
- Another Magic Little Grant has been secured to support the starting of an after school club in an Enfield school. Sarah to be in touch with Winchmore school by the end of the year.

**Date of Next Meeting:** Monday 11<sup>th</sup> September 2023

The meeting closed at 21:00

**Minutes Approved:**

S Poekert / N Thorne 11/07/2023

# Thrive Dance Charity 1167591

Month	Expense Category	Expense Net	Income Category	Income Net
<b>Business</b>				
<b>Summer Period April - Aug 2022</b>	Teacher Fees - Weekly Teaching	£1,000.00	Student Fees - Weekly Classes	£1,400.00
Term 3	Teacher Fees - Half Term Workshop	£315.00	Student Fees - Half Term Workshop	£425.00
	Teacher Fees - Heartlands High School	£140.00	Heartlands High School Workshops	£140.00
	Hall/Studio Hire	£476.00	Millfield Theatre Show Fee	£500.00
	Youth Festival Staff	£610.00	Youth Festival Participation Fees	£210.00
	Youth Festival Flyers	£50.29		
	<b>TOTAL Summer Period</b>	<b>£2,591.29</b>		<b>£2,675.00</b>
<b>Autumn Period Sept - Dec 2022</b>	Performance Trip + Workshop with Company	£330.00	Student Fees	£3,203.00
Term 1	Performance Trip Chaperone	£120.00		
	Hall/Studio Hire	£300.00		
	The Place CAT Student Fees x4 students	£520.00		
	Teacher Fees - Weekly Teaching	£1,405.00		
	Teacher Fees - Workshop + Travel to Derby Uni	£250.99		
	Weekly Admin Support	£219.00		
	Deficent Brought Forward from Summer Period	£126.29		
	<b>TOTAL Autumn Period</b>	<b>£3,271.28</b>		<b>£3,203.00</b>
<b>Winter Period Jan - Apr 2023</b>	Teacher Fees - Weekly Teaching	£1,320.00	Student Fees	£2,370.00
Term 2	Admin Assistant	£344.00	Tshirt Fundraiser	£227.30
	Performance Day Chaperone	£175.00	Derby Class Payment	£150.00
	Hall/Studio Hire	£330.00	Magic Little Grant	£500.00
	Tshirt Order	£212.40		
	The Place CAT Student Fees x2 students	£260.00		

## Thrive Dance Charity 1167591

	Travel for youth company to Bournemouth	£461.73		
	The Place Platform Participation Fee	£35.00		
	Deficit Brought Forward from Autumn Period	£68.28		
	<b>TOTAL Winter Period</b>	<b>£3,206.41</b>		<b>£3,247.30</b>
Summer Period April - Aug 2023 Term 3	Teacher Fees - Weekly Teaching	£1,224.00	Student Fees - Weekly Classes	£1,870.00
	Admin Assistant - Social Media Support	£74.00	Youth Festival Ticket Sales	£1,056.00
	The Place CAT Student Fees x2 students	£260.00	Youth Festival Participation Fees	£210.00
	Hall/Studio Hire	£360.00	Profit brought forward from Winter Period	£40.89
	Youth Festival Staff	£510.00		
	Youth Festival Flyers	£42.86		
	Youth Festival Theatre Hire (including technician)	£540.00		
	<b>TOTAL Summer Period</b>	<b>£3,010.86</b>		<b>£3,176.89</b>
				£166.03
<b>TOTAL Expenses</b>		<b>£12,079.84</b>	<b>TOTAL Income</b>	<b>£12,302.19</b>

\*All profit brought forward and reinvested in next academic year's activities